**Rebecca MUTONI**

Phone: 0784740781

GitHub link: [Beccatoni (github.com)](https://github.com/Beccatoni)

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**EXPERIENCE**

**URUGERERO PROGRAM                                                                                         Musanze, Rwanda**

**Trainee                     December 2018- March 2019**

* Worked the leader and coordinator of the sector where we collaborated to carry out different tasks we were assigned by giving them the rules and regulations of how things should be done.
* Helped the sector leader to schedule the tasks we had to do during the whole week
* Helped others to get services from the sector office by explaining them some of the processes to go through to get the desired service.
* Prepared the report of tasks carried out in the given week

**HOPITAL LA CROIX DU SUD                                     Kigali, Rwanda**

**Intern in the IT department                     September 2022-November 2022**

* Helped the supervisor to know the problems the devices had and repair them, managed to repair at least four devices
* Helped the supervisor to schedule the tasks we had to carry out during the day
* Assisted the supervisor while he was not around and deal with the people who had problems with their devices

**SOLVIT AFRICA                                                               Kigali, Rwanda**

**Trainee                                 October 2022- January 2023**

* Served as the leader in my programming team, where I helped my colleagues.
* Volunteered as a judge in the Harambee English program (debate and public speech).
* Helped colleagues to understand what we are learning.

**AGATI Library                                                               Musanze, Rwanda**

**Volunteer                                 March 2023- October 2023**

* Taught children of 3-10 years of age basic English and Maths skills
* Guided kids and helped them with their holidays homework
* Helped kids to learn how to read in their mother tongue.

**EDUCATION**

**RP-IPRC HUYE   Huye, Rwanda**

**Advanced diploma in Electronics and telecommunications technology Expected in May 2024**

* Relevant *coursework:*  computer literacy, Web design, communication skills, networking, operating systems, computer programming, computer maintenance,

**SKILLS**Technical Skills: communication skills, Microsoft word, Microsoft Excel, MS PowerPoint.

Soft Skills: Team work, Time management, Adaptability, Discipline.

Languages: Fluent in Kinyarwanda, Fluent in English, A little good in French

**REFERENCES**Nahimana Jean Claude, Lecturer, RP-IPRC HUYE, jnahimana88@gmail.com