Part 1: Maps & Geocoding

Task 1: Basic Map – Sales by Country

Visual Type: Map

Steps:

- Drag Country into Location
- Drag Sales into Size
- Optional: Use Category for Legend

Task 2: Use Latitude & Longitude

Visual Type: Map

Steps:

- Drag Latitude to Latitude field
- Drag Longitude to Longitude field
- Drag Sales to Size
- Use City in **Tooltip** (optional)
- Ensure fields are correctly categorized:
 - Set Data Category: Modeling → Data Category → Latitude/Longitude

Task 3: Plot Total Sales by City

Visual Type: Map

Steps:

- Drag City into Location
- Drag Sales into **Size**
- Use Region in Legend for color grouping

Task 4: Region-wise Heatmap (Shape Map)

Visual Type: Shape Map

Steps:

- Use Region in Location
- Sales into Color saturation
- Enable Shape Map via File > Options > Preview Features
- Choose a built-in or custom region map (e.g., US States, World)

Task 5: Map Drill-Down (Country \rightarrow Region \rightarrow City)

Steps:

- 1. Create a **hierarchy**:
 - o Drag Country, Region, City into a hierarchy field
- 2. Use a **Map visual**:
 - o Place the hierarchy in **Location**
 - o Enable **Drill Down** from the top menu (arrows icon)

Part 2: Formatting & Annotations

Task 6: Customize Map – Titles, Colors, Labels

Steps:

- Go to Format pane
 - o Change Title: Customize title text, font, color
 - o Colors: Adjust under **Data colors**
 - o Labels: Turn on Category Labels

Task 7: Conditional Formatting for Bubble Colors

Steps:

- In the Map visual, go to Format > Data colors
- Use **fx** (**Conditional formatting**) based on:
 - o Sales range
 - o Category
 - o Region

Example:

• Red for high sales, yellow for mid, blue for low.

Task 8: Add Annotations to Highlight Key Cities

Steps:

- Use **Text Boxes** or **Smart Narrative**
- Add this to tooltip or label field.

Task 9: Tooltip Page with Details

Steps:

- 1. Create a new report **Page**, set as Tooltip:
 - $\circ \quad \text{Page Info} > \textbf{Tooltip} = \textbf{On}$
- 2. Add visuals (cards, charts) showing:
 - o Sales, Customers, Product info

3. On the main map, go to Format \rightarrow Tooltip \rightarrow Choose your new page

Task 10: Add a Slicer to Filter the Map by Category

Steps:

- Add a Slicer visual
- Use the Category field
- Interacts automatically with map → shows only bubbles for selected categories