

## CURRICULUM VITAE(CV)

### PERSONAL INFORMATION

Name - KUMAH REBECCA  
Date of Birth - 9<sup>TH</sup> NOVEMBER 2000  
Marital Status - SINGLE  
Nationality - GHANAIAN  
Religion - CHRISTIAN  
Language Spoken - ENGLISH, FRENCH, GA, TWI  
Place of Birth - ACCRA  
Telephone - 0537137122  
Email Address - [rebeccakumah08@gmail.com](mailto:rebeccakumah08@gmail.com)

### OBJECTIVE

Seeking employment in a challenging and professionally managed organization or firm that will enable me exploit more of my talents and potentials to the fullest and contribute my quota to national development.

<u>EDUCATION</u>	<u>YEAR</u>	<u>CERTIFICATE</u>
NUNGUA PRESBYTERIAN SEC. SCH. [PRESECO]	2016-2019	WASSCE
LA PRESBYTERIAN JUNIOR HIGH SCH.	2014-2016	B.E.C.E
GHANA COMMUNICATION TECHNOLOGY UNIVERSITY	Current	Bsc in I.T

### WORK EXPERIENCE

ZONGO MART ONLINE  
RECEPTION AND CUSTOMER SERVICE  
KWAME NKRUMAH CIRCLE

### SKILLS

- Team working spirit with a positive attitude.
- I.T literate in MS word & Database management.
- Customer service representative.
- Certification in Data Analytics(using tools like Power BI)
- Endowed in coding using (Tools such as C++, Java Programming)

- Proficient in website creation( using CSS,HTML,JAVASCRIPT )

### PERSONALITY

- Proactive and Team player with positive attitude .
- Ability to work independently and under minimal supervision.
- Submissive and adhere to rules and regulations set.
- Punctual with a positive working spirit.

### REFERENCE

- MR JAKE ----- 0261568385