**(MOBILE:{contact})**

**{company}**

**{address}**

**Date: {date}**

**The Branch Manager**

**State Bank of India,**

**{toBranch} Branch,**

**Visakhapatnam.**

**BILL OF REIMBURSEMNT FOR FUEL FOR THE {genCapacity} DG SET SUPPLIED TO SBI, {branch} BRANCH FOR THE MONTH OF {month}-{year}.**

|  |  |
| --- | --- |
| METER READING AS ON {monthEnd} | **{end} Hrs.** |
| METER READING AS ON {monthStart} | **{start} Hrs.** |
|  |  |
| Total hours run during the month | **{hours} Hrs** |
|  |  |
| Cost of Diesel at {consumption} Lts Per Hour |  |
| For {hours} Hrs. @ Rs: {fuelPrice} per Lts. |  |
| ({hours} X {consumption} X Rs: {fuelPrice}) | **Rs. {total}** |
|  |  |
| **Say** | **Rs. {roundOff}** |

**({totalInWords})**

(The amount may be credited to our account No:{account}).

Yours Faithfully,