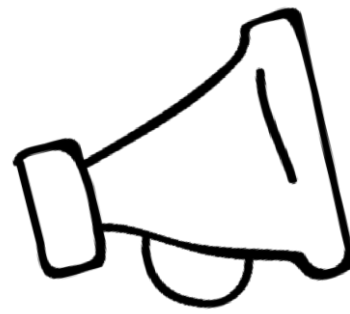


Bridge
Professional Development Centre
for business communication
and soft skills

**Intensive and BiteSize
Training**



Communication Skills Workshops Schedule October 2021 - June 2022

Month	Dates	Workshop	Fee
October	14	Writing Skills - beyond the Essentials	ETB 3,950 per person
	28	Leadership Skills	ETB 4,475 per person
November	4	Time Management Skills	ETB 3,950 per person
	18	Influencing Skills	ETB 4,475 per person
December	9	Team-Working Skills	ETB 3,950 per person
	23	Team-Building Skills	ETB 4,475 per person
January	6	Customer Service Skills	ETB 3,950 per person
	20	Public Speaking Skills	ETB 4,475 per person
February	10	Presentation Skills - The Essentials	ETB 8,950 per person
	24	Administration Skills	ETB 3,950 per person
March	3 - 4	Presentation Skills - The Essentials	ETB 8,950 per person
	17 - 18	Selling Skills for Non-Sales Professionals	ETB 8,950 per person
April	14	Negotiation Skills	ETB 4,475 per person
	28	Intercultural Skills	ETB 4,475 per person
May	5	Meeting Skills	ETB 4,475 per person
	19	Writing Skills - getting your message across	ETB 3,950 per person
June	9	Time Management Skills	ETB 3,950 per person
	23 - 24	Presentation Skills - Beyond the Essentials	ETB 8,950 per person



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