

Hotel Receipt

Hotel Name

(Add slogan)

515 Haines Lane
Boston, MA 02201
Tel: 555-555-5555
Fax: 123-456-XXXX
www.example.com

Date	1/13/20XX	Invoice Number	7869
Room Number	10034	Terms	Net 30

Bill To:

Company: Hobbs Auto Body
Name: Bill Hobb
Address 785 Industrial Road
Line 1:
Address Suite 550
Line 2:
City, State Boston, MA 02201
ZIP
Tel: 1-888-123-4567
Fax: 1-888-111-2222

Description	Quantity	Cost	Amount
Room Rental	1	\$	\$
Dining 03/03/15	1		
Item 3			
Item 4			
Item 5			
Item 6			
Item 7			
		Subtotal	\$
		Late Fees	\$
		Taxes 8%	\$

**Thank You for Your
Business!**