



TRAN QUOC NAM

Phone: +84387976009
Email: namtranquoc95lqd@gmail.com
LinkedIn: linkedin.com/in/tranquocnam
Address: District 7, Ho Chi Minh City, Vietnam

WORK EXPERIENCE

Freelance Graphic Designer **Sep 2023 - Dec 2023**
Luna Investment Company Limited

- Designed various communication materials for the company including menus, posters, banners, and illustrations resulting in a 20% increase in customer engagement.
- Developed concepts for over 10 communication materials for the company resulting in increased engagement by 20%.
- Collaborating with the marketing team to ensure that designs align with the overall brand strategy and marketing goals.

IT Support **Jun 2023 - Jan 2024**
Rio Trading Company Limited

- Monitored and controlled the IT system daily to ensure a stable operation with a 70% uptime rate.
- Provided expert advice on software system maintenance resulting in a 20% increase in system efficiency for clients
- Resolved 80% of reported computer, PC, Wi-Fi, and Internet connectivity issues within 24 hours through repair and replacement of components.

Front-end Developer Intern **Jun 2024 - Present**
PRESTIGE CONSTRUCTION INTERIORS COMPANY LIMITED

EDUCATION

Information Technology **Mar 2020 - Present**
Saigon University

- Major in Software Engineering

SKILLS

Hard Skills

- Technical Skills: HTML, CSS, JavaScript, Software Installation
- Microsoft Office (Word, Excel, PowerPoint)
- Design: Adobe Photoshop

Soft Skills

- Time management
- Communication Skill
- Explanation skills
- Solve problems

LANGUAGES SKILLS

- **English:** Fluent
- **Japanese:** Basic
- **Vietnamese:** Native