

15000 Chenal Parkway Apt. F - 106
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Isabella Hopkins

SKILLS

Creative

Diligent

Knowledgeable in Microsoft Office

Experienced with Adobe Photoshop, Illustrator, InDesign, Dreamweaver, Premiere, and Bridge

Dependable and hard worker

Resilient

EXPERIENCE

Cache Restaurant, Little Rock – Food Runner and Hostess

July 2017 – PRESENT

- Greets and seats guests, answers phone calls regarding reservations and inquiries
- Manages ticket timing, keeps kitchen on track, delivers food to tables, and maintains communication between the servers and the kitchen

Higginbotham Family Dental, Jonesboro – Intern

June 2018 – August 2018

- Developed a website for non-profit organization
- Worked with Marketing team, created and designed advertisements and infographics
- Recorded and processed patient information and data
- Mailed letters, sorted information, marketed business
- Attended health fairs and events, expanding the business

Other

- High school yearbook staff for 2 years
- Freelance in Graphic Design
- Developed a website for a non-profit organization

EDUCATION

Sheridan High School, Sheridan – High school Diploma

August 2013 – May 2017, 800 W Vine St, Sheridan, AR 72150

Graduated May of 2017

University of Arkansas at Little Rock, Little Rock – *Bachelor's Degree*

August 2017 – Present, 2801 S University Ave, Little Rock, AR 72204

Major in Web Design and Development

Minor in Vector Graphics

AWARDS

Superior in Yearbook Student Life Layout awarded by the Arkansas Scholastic Press Association on April 20th, 2017

Superior in Yearbook Sports Copy awarded by the Arkansas Scholastic press Association on April 20th, 2017

Was apart of the YellowJacket Yearbook Staff that placed 10th in the National High School Journalism Convention awarded by the Journalism Education Association

2nd Chair All-Region Choir November 2013-2014 (All-State Eligible)

4th Chair All-Region Choir November 2014-2015 (All-State Eligible)

4th Chair All-Region Choir November 2015-2016 (All-State Eligible)

4th Chair All-Region Choir November 2016-2017 (All-State Eligible)

UA Little Rock Dean's List 2018 Spring Semester

UA Little Rock Dean's List 2018 Fall Semester