

## **Frequently Asked Questions (FAQ) for COMM4150 Senior Research Project**

### **Q1: When do I need to submit my FYP proposal and online form?**

A1: By 23 June 2025 (for individual project) and by 9 June 2025 (for group project) as indicated in the course outline.

### **Q2: How can I get the online form?**

A2: Here: <https://shorturl.at/yFwae>

### **Q3: Can I change my FYP topic and/or format after I submit the proposal?**

A3: Yes, you may change your FYP topic and/or format within the first month of the semester with supervisor's endorsement.

### **Q4: For multimedia production, what can be the final product?**

A4: It can be a video, a full script/screenplay, an animation, a short film, a photo album, etc.

### **Q5: Can I re-take the course if I cannot finish it within one semester?**

A5: Students should complete their FYP within one semester only. They have to re-take this required course if they fail it. Late dropping is not allowed unless with supervisor's special permission.

### **Q6: Can I invite a Part-time Lecturer or TA to be my FYP supervisor?**

A6: We do not encourage students to do so. We will try to match each student with a full-time teacher first. If not successful, as a last resort, we may consider inviting part-time lecturers to help out. And no TA is allowed to serve as FYP supervisor.

### **Q7: I am not familiar with my supervisor, and he/she may not be familiar with my FYP topic. Can I change my supervisor?**

A7: Changing supervisor is not allowed. Students may consider changing his/her FYP topic and/or format after meeting his/her supervisor.

### **Q8: How often should I contact my supervisor?**

A8: It depends on your agreement with your supervisor.

### **Q9: Do I need to register for the course on CUSIS?**

A9: No, you don't need to. The School will pre-assign students to Class A (Term 1) or Class B (Term 2) accordingly. Students have to indicate in which term they would like to do FYP in the online form.

### **Q10: How many words are needed for an academic essay/in-depth report/PRA report and what is the minimum length for a multimedia project?**

A10: It depends. Please seek advice from your supervisor.

**Q11: Can I hand in more than one FYP proposal?**

A11: No. Students should submit one FYP proposal only. For group proposal, if it is not accepted, students have to hand in their individual proposal by 23 June 2025 accordingly.

**Q12: How can I know the teaching and research interests of our full-time teachers?**

A12: Please visit our School website to get to know the information.

**Q13: Can I talk to some of the teachers and seek their advice before I submit my FYP proposal?**

A13: Yes, you can. However, it does not mean that the teacher will select you as his/her supervisee automatically. The supervisor-supervisee matching exercise will begin in late June when students have submitted their proposals.

**Q14: What can I do if I cannot find my supervisor or my supervisor does not contact me?**

A14: Please contact your supervisor actively and make responses promptly. If you can't find him/her, please let our office know and we will try to help you.

**Q15: I did another project in another course. Can I develop my FYP based on my past project?**

A15: No, you can't. All FYPs have to be fresh and original.

**Q16: Will there be any financial support from the School for my project?**

A16: No financial support will be provided.

**Q17: How many students a supervisor can usually take per year?**

A17: 4 to 6 students