U.S. Department of Transportation
Federal Transit Administration

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August 15, 2023

Mr. Kenny Blow
BSOOB Transit Chair
Town of Old Orchard Beach
1 Portland Avenue
Old Orchard Beach, ME 04064

Re: Fiscal Year 2023 Federal Transit Administration (FTA) Triennial Review – Final Report

Dear Mr. Blow:

I am pleased to provide you with a copy of this Federal Transit Administration (FTA) report as required by 49 U.S.C. Chapter 53 and other Federal requirements. The enclosed final report documents the FTA's Fiscal Year (FY) 2023 Triennial Review of the Biddeford Saco Old Orchard Beach Transit Committee (BSOOB) in Biddeford, Maine. Although not an audit, the Triennial Review is the FTA's assessment of BSOOB's compliance with Federal requirements, determined by examining a sample of award management and program implementation practices. As such, the Triennial Review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.

Due to the Coronavirus 2019 (COVID-19) Public Health Emergency, a virtual site visit was conducted for this Triennial Review. In addition, the review was expanded to address BSOOB's compliance with the administrative relief and flexibilities FTA granted and the requirements of the COVID-19 Relief funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021, and the American Rescue Plan (ARP) Act of 2021.

The Triennial Review focused on BSOOB's compliance in 23 areas. Deficiencies were found in two areas: Procurement and Disadvantaged Business Enterprise. BSOOB had two repeat deficiencies from the Fiscal Year 2019 Triennial Review in the Procurement area.

This year, FTA is implementing new procedures to close Civil Rights findings. Please see Section VII of the report for more information. The corrective action to your DBE deficiency must follow these procedures.

Thank you for your cooperation and assistance during this Triennial Review. If you need any technical assistance or have any questions, please do not hesitate to contact Alex Hammond, General Engineer, at (617) 494-2304 or by email at alex.hammond@dot.gov.

Sincerely,

PETER SHANNON BUTLER

Digitally signed by PETER SHANNON BUTLER
Date: 2023.08.15 14:44:16 -04'00'

Peter S. Butler
Regional Administrator
FTA Region 1

cc: Matthew Keamy, Director, Program Management and Oversight, FTA
Alex Hammond, General Engineer, FTA
Bert Pechhold, General Engineer, FTA
Chad Heid, Executive Director, BSOOB
Keith Carlson, Lead Reviewer, AdSTM

Enclosure