

ALIEN BECKY  
+ SUSANNE  
WOULD HAVE  
TO DO:

- ASSIGN A S.L. TO A  
SUGGESTION AND NOT SEND
- ONE A SUGGESTION HAS  
BEEN APPROVED, YOU ENTER  
THE CAT KEY AND MAKE  
IT AS ORDERED.
- ONE OR MORE IS  
ORDERED, BUT CAT NOT  
MARK AS ORDERED.

### FORM 1: SUGGESTIONS

- SUGGEST  
A BOOK  
IS EXPLAINED  
TO BE  
SUGGEST  
ANYTHING.
- ANYONE  
CAN  
SUGGEST  
ANYTHING  
FOR  
PURCHASE  
(INTERNAL)

### FORM 2: ORDERS

- F. E. O.  
• F. F. P.  
• BYUGUE
- FACULTY  
CAN  
• ORDER  
ANYTHING  
FOR  
PURCHASE  
(INTERNAL)

### DASHBOARD

- FACULTY ORDERS
  - INFO ABOUT EACH ORDER
    - INFO AS APPROVED/NOT CAT KEY
    - INFO AS DENIED
- PENDING SUGGESTIONS
  - INFO ABOUT EACH ASSIGNED SUGGESTION
    - INFO AS APPROVED
    - INFO AS IN PROCESS
    - INFO AS DENIED
- APPROVED SUGGESTIONS
  - ADD CAT KEY
  - MARK AS ORDERED
- DENIED SUGGESTIONS
  - INFO ABOUT EACH DENIED SUGGESTION
  - REMOVE RELATED REQUESTS

### EMAIL

- S.L.
  - APPROVE OR DENY SUGGESTIONS
    - IF DENIED: EMAIL SENT TO PATRON LETTING THEM KNOW THEIR SUGGESTION WAS DENIED +  
SUGGESTION IS  
MOVED FROM I.P.  
TO DENIED SUGGESTIONS
    - IF APPROVED: SUGGESTION IS MOVED FROM I.P. TO APPROVED SUGGESTIONS
  - FACULTY
    - GET AN EMAIL THAT THEIR ORDER HAS BEEN ORDERED
  - PATRONS (FACULTY + PATRONS)
    - GET AN EMAIL WHEN THEIR SUGGESTION IS DENIED
    - GET AN EMAIL THAT THEIR ORDER IS ON HOLD (IF NEEDED, ELSE  
(SUGGEST) ENVELOPE ON SHELF) DECK + PPP
  - FACULTY/PATRONS
    - GET A CONFIRMATION EMAIL  
(WHEN A COLLECTION / ORDER  
HAS BEEN MADE)
  - SUSANNE + BECKY
    - GET AN EMAIL WHEN A PURCHASE HAS BEEN MADE
    - GET AN EMAIL WHEN A PURCHASE HAS BEEN APPROVED

### BE AUTODIDACTIC

SCANNING TO CHECKOUT  
(BY DEMANDMASTER)  
ENVELOPE ON SHELF  
DECK + PPP

IDEAS FOR THE LIBRARY  
(OR, IF FACULTY,  
BUT FOR DELIVERY)

# S.O.S.

## GOAL:

CREATING A BACKEND  
TRACKING SYSTEM  
FOR TRACKING  
ORDERS + SUGGESTIONS  
(FAULTY) (PERF PATRON)

## USERS:

SUSANNE IAY  
BECKY SCHROEDER

## API's:

- ① MAIN REQUEST ENDPOINT
- ② ASSIGN REQUESTS (TO S.L.)
- ③ MARK AS ORDERED
- ④ ADD CATALOG KEY
- ⑤ SLAP ENDPOINT

## DASHBOARD TASKS:

(REQUESTS = ORDERS + SUGGESTIONS)

- ① ACCEPT NEW REQUESTS
- ② SHOW REQUESTS
- ③ (SUGGS.  
ONLY) ASSIGNING REQUESTS TO S.L.
- ④ ORDERING REQS.

## VIEWS:

- ① DASHBOARD
- ② SUBJECT LIBRARIAN ACTION PAGE  
(S.L.A.P.)
- ③ INTERNAL REQUEST FORM (SHANNON/MYRNA)

## OTHER TASKS:

- ① ACCEPT REQUESTS FROM  
MYRNA + SHANNON
- ② SEPARATE ACTION PAGE FOR S.L.  
(I.E., FUNDS, LOCATION, REASON?)

## QUESTIONS:

- ① DO S.L.'S EVER GIVE A REASON FOR  
DECLINING A SUGGESTION?
- ② HOW MANY ORDERS/SUGGESTIONS  
DO YOU GET/SEMESTER ON AVG.?
- ③ IS THERE ANYONE ELSE BESESIDES  
SHANNON/MYRNA THAT WOULD NEED A  
SEPARATE INSTANCE?
- ④ WOULD BECKY/SUSANNE EVER  
NEED A FORM LIKE SHANNON/MYRNA FORM?