

5th floor, Westpark Towers, Mpesi Ln, Westlands

P.O. BOX 14209-00800, Nairobi, Kenya.

Tel: (254) 20 2062457, Cell: (254) 722 305680



[apps.wingubox.com](https://apps.wingubox.com)

# Payroll Features

## Easy to use:

- **Multi-Currency** payroll processing with editable currency exchange rates
- **Password-Protected** PDF Payslips
- **Multiple Employment Types:**
  1. Permanent Employees
  2. Casual Employees
  3. Consultants/Independent Contractors
  4. Interns
- **Piece-Rate Earning support** – Pay per unit (e.g. Pineapples collected, Hours of training, boxes built)
- **Commissions** – Advanced commission formula or simple percentage(%) calculation
- **IMPORT** existing employee data via csv files for quick migration from current system.
- Support for both **basic salary** and **net salary** inputs
- Produce professional pay slips with your company branding.
- Easy to include statutory deductions such NHIF, NSSF
- Pre-set and editable PAYE (Income Tax)
- Automated Loans monitor
- Dedicated Advance Pay section
- **Mass Email pay slips** to each employee
- Attendance management: Overtime, Absenteeism, biometric data importation
- Accepts all types of allowances/benefits, both cash and non-cash
- Incorporate employee earnings (e.g. commission, bonus)
- Preset Relief deductions on HOSP, Insurance, Owner Occupied Interest, Retirement Fund,

## Reports:

- Generates KRA reports P9, P10, P10A, Central Bureau of Statistics
- Generates **KRA online returns iTax export** format for P10\_Returns.xlsm filing
- Mass emailing of yearly P9 tax report to each employee
- Generates **NHIF byproduct** reports in required format
- Generates **NSSF** reports in required format
- Generates Muster Roll report for every month
- Generates Loan repayment reports for **saccos**, banks, student loans (**HELB**) and company loans
- Generate salary payment formats:
  1. Bank Processing CSV file
  2. XML file for **MPESA bulk payment** processing
  3. Cheque Payment List
  4. Signature list for cash payments
- Generates custom reports for any item of your payroll (e.g. basic pay, net pay, gross pay, user-defined deductions) for specified time ranges
- Generates **Payroll General Ledger** for export to accounting system journal entries

## Leave Management Features

- Manage multiple user-defined leave (Annual Leave, Sick Leave, Maternity Leave, Paternity Leave, Academic Leave)
- User-defined approval workflow process
- Email-based leave notifications
- Employee self-service
- Comprehensive leave reports

## **Employee Self-Service Features:**

- Employees can fill in applications for approval with regards to:
  - Leave Days
  - Advance Pay
  - Overtime
- Employees can log in and print/view their own pay slips and P9A and P9B tax deduction cards

## **Security**

- Online log-in sessions via secure TLS connection
- Database storage in industry-standard data encryption
- Multi-user access levels for various types of users (e.g. employee, admin)
- Audit Trail – Logging of all activities from all users on the system

## Pricing

Available on our web page -> <https://apps.wingubox.com/products/online-payroll-software-for-kenya>

Description	Max Employees	Unit		Unit Cost	Discount	Cost(KES)
Wingubox Payroll & Leave Blue Chip(Single User License)	2000	12	Months	40,000.00	10%	432,000.00
Additional Users (Employee Self-Service etc)	0	0	0	-	0%	-
<b>Sub Total</b>						<b>432,000.00</b>
VAT		16%				69,120.00
<b>Total</b>						<b>501,120.00</b>

Note:

- Free **30 day** no-obligations trial period
- Subscription is renewable yearly, half-yearly, quarterly, bi-monthly or monthly.
- Payroll grades can easily be changed by toping up KShs to upgrade or by stepping down do downgrade
- Price inclusive of online/email/phone support year-round, software maintenance and bug fixes
- Optional On-site Training: **KShs 1,500** per hour (Approx. 4hrs may be required)

# Wingubox Accomplishments

## Awards

- Wingubox took the top award for VISION2030 ICT AWARDS – FINANCIAL SERVICES – an initiative of the Kenya ICT Board

## Customers

- Wingubox is actively used by **over 400 companies** online with numbers ranging from 2 – 2,500 employees per company.

## Some Referees

1. **The Man Power Company**  
Product: HR Solution (2000+ employees)  
Contact: Kirimi Mpungu (+254795741800)
2. **Evergreen Tea Factory LTD**  
Product: HR Solution (150+ Employees)  
Contact: Suraj (0724319020)
3. **Xplico Insurance Company Limited**  
Product: HR Solution (150+ employees)  
Contact: Joyce (+254709 833000)
4. **Dalberg Research**  
Product: HR Solution (200+ Employees)  
Contact: Gladys (020 445082/3)
5. **FIRLCOM NETWORKS LIMITED**  
Product: HR Solutions (200+ Employees)  
Contact: Geoffrey Pesa (0721827471)
6. **Home Universal (VillaCare)**  
Product: HR solution (250+ Employees)  
Contact: Sam (020-4447444)
7. **Elewana Collection** (Lodges, Camps & Hotels)  
Product: HR solution (500+ Employees)  
Contact: Quentin (0730 721000)
8. **Africa's Talking**  
Products: HR solution (100+ Employees)  
Contact: Anthony (0728 797 790)

## Government Institutions:

1. **Agricultural Society of Kenya (ASK)**
2. **Kenya Network Information Center**  
(Part of Communications Authority)
3. **Various Senate County and MP Constituency offices**

## Multi-national Organizations:

1. **Georgetown Uni. East Africa LLC**  
**Headquarters: Washington, D.C**  
Product: HR solution (75+ employees)  
Contact: Geoffrey (+254 721 652784)
2. **Digital Divide Data Kenya Limited**  
**Headquarters: New York, NY**  
Product: HR solution (350+ Employees)  
Contact: Joyce (+254 725624438)
3. **GeoPoll**  
**Headquarters: Denver, CO**  
Product: HR solution (50+ Employees)  
Contact: Linet (+254 710310656)
4. **Branch (Kenya)**  
Product: HR solution (75+ employees)
5. **Tala (Inventure Mobile)**  
Product: HR solution (100+ employees)

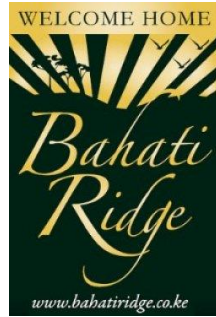
## Brands that trust Wingubox



*We Care. Always*







## **About Wingubox Ltd** (Rebranded from Digital Horizons Ltd)

Digital Horizons started as a web design outfit in early 2005. It was incorporated in Kenya, in January, 2007. In 2015, we rebranded to Wingubox to reflect our focus on cloud technologies.

In response to market demand, we have steadily transformed from simple web design to powerful online applications that aid in business process automation in financial management, human resource management, online marketing and Customer relations management.

Our range of online products:

1. HRM (Payroll, leave, hr) Software
2. Finance (Accounting, Inventory) Software