Tech Drive Safety Guidelines

Working hands on with computers may pose some risks so it is best to get to know the safety rules.
Please read the safety guidelines carefully and always keep them in mind whenever you are working on the computers!

Working with Hardware
- Always make sure an adult and multiple peers are notified whenever you will be working on a computer.
- Always make sure that the computer is completely shut down before taking it apart, observe for the faint shutdown sound and light indicators.
- Always wait for a couple minutes after unplugging and turning off before working on the device.
- Always make sure that the power cable is unplugged from the wall socket and from the device itself.
- Make sure that all cables are taken out of all ports of the device.
- Try to avoid close contact to the power supply when the computer is newly turned off.
- NEVER wear any piece of jewelry when working, this is extremely risky due to potential conductivity.
- NEVER bring in a drink while also working on the device.
- Always Ground yourself! Touch anything that is metal before touching the device to avoid damaging sensitive circuitry.
- Do not touch the pins or connectors within the mainboard with a conductive edge.
- When you smell something unusual or burning, cut the power, stop what you are doing and observe from a distance where the burning is; it is best to contact a professional if such incident occurs.