

Sprint #1 retrospective; week #7

This meeting has been called to discuss the progress the team have made during sprint #1 and how we'd like to improve on that as we progress to the planning for sprint #2.

Meeting facilitator	@ Danielle Rosenfeld-Lovell
Attendees	@ Hai Nguyen @ Benedict Jefferson @ Lam Nguyen Khoa @ Meaghan Gaunt
Next team meeting	Tuesday, 14/9 for standup
Meeting link	Hosted on Discord

Retrospective reflections

What went well	What could be improved	Action items
<ul style="list-style-type: none">• @ Benedict Jefferson : The database got completed really quite quickly; helped to get the rest of the backend up and running quickly• @ Hai Nguyen : @ Benedict Jefferson got the authentication done quickly and so that aspect is fairly complete• @ Meaghan Gaunt : React functions working quite quickly• @ Lam Nguyen Khoa : we got the documentation and the CI pipeline up and running really early so now we can focus mostly on production• @ Danielle Rosenfeld-Lovell : everyone has attended meetings and actively participated in the project in some way, shape or form which doesn't always happen with university group assignments and the team have been proactive in picking up tasks.	<ul style="list-style-type: none">• @ Benedict Jefferson : missing attributes within the database schemas; our database design needs to be ironed out a bit and forming relationships between events and contacts needs to be made explicit• @ Hai Nguyen : nil comments noted• @ Lam Nguyen Khoa : possibly need more granularity/specificity in terms of what each Trello task entails• @ Meaghan Gaunt : notes that there have been some personal blockers to progress, but that generally everything has gone fairly well.• @ Danielle Rosenfeld-Lovell : notes that it is really important as we're getting further into the semester that we hopefully should be mindful about communicating when we have limited capacity and can't get onto things that we are aiming to do, because the workload is getting really busy right now, but getting the heads up helps us plan around managing the workload.	<ul style="list-style-type: none">✓ Make a review of the DB structure an explicit task as part of the 2nd sprint on the Trello board✓ Aim for very specific, limited and achievable tasks written to the group Trello board when planning out this sprint so that we're really clear on what needs to be done and when

Resources

<https://www.atlassian.com/team-playbook/plays/retrospective>