Week #9 Team meeting

Date

28 Sep 2021

Participants

- @ Danielle Rosenfeld-Lovell
- @ Benedict Jefferson
- @ Lam Nguyen Khoa
- @ Hai Nguyen
- @ Meaghan Gaunt

Goals

· This was a quick catch up after the tutorial to talk about our progress and prepare for the demo for the client meeting.

Discussion topics

Item	Notes
Progress to date	 A lot of the core functionality is complete for the project and we've already summarised our goals for the week during standup Client meeting should help us to clarify our primary goals
Practice demo for the client	Practice demo managed by Lam; endpoints as described in client meeting minutes

Action items

Q Lam Nguyen Khoa responsible for presenting demo to client during week #9 client meeting

Week #9 sprint retrospective and sprint planning to be attended at the end of the week