Week #3 Client meeting

⏱ Meeting agenda

Core discussion points

Meeting date	Agenda	Meeting notes
10/8/2021 15:00 AEST	- First meeting between client and the team. - Establish at a high level what the client requirements are for their product. - Establish any special requirements for the product, such as device type the product will primarily be used on and any particular accessibility requirements.	Full description of stated requirements to be recorded within master documentation titled "requirements". All team and client present at introductory meeting. Introductions have been made. ☐ Team aiming to present a mock-up at next meeting which is scheduled for 19 /8. ☐ Team will need to decide which frameworks and tools will be used, ideally by the end of week 3 (12/8/21).