BENOÎT DESROCHES

email: benmdesroches@gmail.com tel.: (506) 380-4294 265 DOMINION STREET MONCTON, NB E1C 6H4

PROFILE

- Fluent in French and English
- Knowledge of Microsoft Office Suites
- Quick study in most computer software
- ESL certification

EDUCATION

April - October 2023 <u>University of New Brunswick</u>

Online

Full Stack Web Development Certificate (EdX Bootcamp), Pending

2011-2015 <u>Mount Allison University</u> Sackville, NB

B.A. in English Literatures, First Degree Honours with Distinction

2009-2010 <u>McGill University</u> Montreal, QC

I attended McGill Law School for the 2009-2010 school year.

2006-2009 <u>Université de Moncton</u> Moncton, NB

B.A. Honours in Psychology, Dean's Honour List upon graduation

WORK EXPERIENCE

Nov. 2018 - Feb. 2020; Feb. 2022 - Present Moncton Public Library

Moncton, NB

Assistant Librarian - Children's Services

- Assist in the development, preparation, and delivery of programs for children and youth, including literacy and STEAM activities:
- Carry out daily opening and closing procedures for the children's services unit;
- Provide loan and references services, while assisting and orienting patrons in the use of library services;
- Promote library services for children and assist in the preparation of promotional materials;
- Assist in training, supervising and assessing the work performance of students, volunteers and project employees as assigned;
- Keep accurate program and reference statistics for the unit and conduct special projects as assigned;
- Assist in the maintenance of collections, the shelving of materials, and shelf reading.

January 2020 - Ongoing

Riverview Public Library

Riverview, NB

Acting Assistant Librarian

- Carry out daily opening and closing procedures;
- Assist patrons in their returning, borrowing, and questions about items in the library's collection;
- Receive and process payments for library fines, photocopies, and book sale donations;
- Promote library services with patrons and through various social media outlets and promotional posters;
- Assist in the development, preparation, and delivery of programs in the library;

- Keep accurate program and reference statistics for the library;
- Assist in the maintenance of collections, the shelving of materials, and shelf reading.

November 2016 - June 2018

Greater Moncton YMCA

Moncton, NB

Beyond the Bell Program Coordinator

- Develop and implement an after-school program for elementary school children;
- Work in coordination with school teachers to support and assist the children in their school work.
- Provide ample games and activities to promote physical activity,
- Purchase groceries daily to provide a healthy and allergen free cooking workshop and snack, including Halal and Kosher foods.
- Maintain cleanliness and organization of all program areas.
- Assist in recruitment and training of staff and volunteers,
- Provide leadership and guidance to up to 5 program staff and/or volunteers;
- Adhere to the YMCA Child Protection Policies and Procedures.

June – August 2017

Greater Moncton YMCA

Moncton, NB

Mobile Fun Team Member

- Provide activities, both physical and artistic, to children in Moncton public playgrounds
- Ensure cleanliness and safety of park premises and play equipment

October 2017 - February 2018

Custom Clean Atlantic

Riverview, NB

Cleaner

 Weekly cleaning of Atlantic Ballet Canada's premises, including: office and meeting space, dancing studios, childcare area, and washrooms.

June 2015 - November 2015

Nordia

Moncton, NB

Customer Service Representative

- Contact Bell Mobility customers to assure service satisfaction and propose advantageous plan changes
- On medical leave until June 2016

June 2013-December 2014

Mount Allison University

Sackville, NB

Research Assistant

- Find and file bibliographic information
- Prepare bibliography before publication

November 2010 - January 2014

Securitas Canada

Moncton, NB

Security Guard

- Visual or camera aided inspections and patrols of various sites
- Access control of various businesses
- Data entry (Excel and Access) and filing

May - August 2009 <u>Moncton Museum</u> Moncton, NB

Program Leader

- Assist with research and implementation of programming
- Conduct guided tours and presentations
- Prepare children's workshops and ensure that supplies were stocked and available
- Data analysis (SAS)
- Text translation (English/French)

April - August 2009 Sarah Pakzad, Ph.D. and Paul-Emile Bourque, Ph.D.

Moncton, NB

Research Assistant (Factors Affecting the Early Detection of Alzheimer's Disease and Service Access by the Elderly)

- Collect necessary and pertinent scholarly articles to support the project
- Prepare the bibliography and assist in questionnaire preparation

December - April 2009 <u>School of Psychology, Université de Moncton</u>

Moncton, NB

Course preparation (Master's course in Psychology of Aging) for Sarah Pakzad, Ph.D.

Review and summarize a textbook in order to add to the course load already prepared

September 2008 - April 2009 School of Psychology, Université de Moncton Teaching Assistant (PSYC 2500; PSYC 1700) for John Tivendell, Ph.D.

Moncton, NB

- Assist the tutors during tutoring hours
- Collect and analyze data collected by the professor and students
- Correct exams and post the results

Summer/Autumn 2006 -2008 <u>Monument Lefebvre National Historic Site</u>

Memramcook, NB

- Senior Guide Interpreter
- Welcome visitors and offer excellent services to the clientele
- Give guided tours on Acadian and regional history
- Provide New Brunswick tourism information and directions to visitors
- Look after the boutique and ensure that the cash register remains in balance
- Use of Word, Excel and Access (Microsoft Office)

VOLUNTEER EXPERIENCE

June 2017 – June 2018

Greater Moncton YMCA

Moncton, NB

Provide guidance and mentorship an at-risk youth between the ages of 11-17 two hours a week

September 2012- December 2012

Elementary Literacy (ELF)

Moncton, NB

Literacy Tutor

 Meet with Grade 2 student twice a week after school and provide one hour of tutoring in accordance to the ELF teaching model

August 2007-2009

Memramcook Valley Cultural Society

Memramcook, NB

Administrative Council Member

- Take part in decisions concerning cultural activities for the community
- Deliver publicity posters and pamphlets in the Greater Moncton and Shediac area
- On the Causeries du Mardi committee: help choose conference speakers and organize events

REFERENCES

Lindsay Warner, Head of Children's Services, Moncton Public Library

Email: <u>lindsay.warner@gnb.ca</u>
Work phone: 869-6000, ext. 1006

Elizabeth Boutilier, Library Director, Riverview Public Library

Email: elizabeth.boutilier@gnb.ca

Work phone: 387-2109

Chantale Bellemare, Library DIrector for Moncton Public Library

Email: chantale.bellemare@gnb.ca Work phone: 869-6000, ext. 2002

Catherine Vienneau-LeClair, Former Head of Children's Services, Moncton Public Library

Email: catherine.vienneau-leclair@gnb.ca

Work phone: 869-6032

Jaime MacLellan, Director of Community and Global Initiatives, Greater Moncton YMCA

Email: jaime.maclellan@ymcamoncton.ca

Work phone: 857-0606