

BENOÎT DESROCHES

email: benmdesroches@gmail.com tel.: (506) 380-4294
265 DOMINION STREET
MONCTON, NB
E1C 6H4

PROFILE

- Fluent in French and English, English preferred
- Knowledge of Microsoft Office Suites
- Quick study in most computer software
- ESL certification

EDUCATION

2011-2015	Mount Allison University	Sackville, NB
	▪ B.A. in English Literatures, First Degree Honours with Distinction	
2009-2010	McGill University	Montreal, QC
	▪ I attended McGill Law School for the 2009-2010 school year.	
2006-2009	Université de Moncton	Moncton, NB
	▪ B.A. Honours in Psychology, Dean's Honour List upon graduation	

WORK EXPERIENCE

January 2020 - Ongoing	Riverview Public Library	Riverview, NB
<i>Acting Assistant Librarian</i>		
	▪ Carry out daily opening and closing procedures;	
	▪ Assist patrons in their returning, borrowing, and questions about items in the library's collection;	
	▪ Receive and process payments for library fines, photocopies, and book sale donations;	
	▪ Promote library services with patrons and through various social media outlets and promotional posters;	
	▪ Assist in the development, preparation, and delivery of programs in the library;	
	▪ Keep accurate program and reference statistics for the library;	
	▪ Assist in the maintenance of collections, the shelving of materials, and shelf reading.	
November 2018 - February 2020	Moncton Public Library	Moncton, NB
<i>Acting Assistant Librarian - Children's Services</i>		
	▪ Assist in the development, preparation, and delivery of programs for children and youth, including literacy and STEAM activities;	
	▪ Carry out daily opening and closing procedures for the children's services unit;	
	▪ Provide loan and references services, while assisting and orienting patrons in the use of library services;	

- Promote library services for children and assist in the preparation of promotional materials;
- Assist in training, supervising and assessing the work performance of students, volunteers and project employees as assigned;
- Keep accurate program and reference statistics for the unit and conduct special projects as assigned;
- Assist in the maintenance of collections, the shelving of materials, and shelf reading.

November 2016 - June 2018

Greater Moncton YMCA

Moncton, NB

Beyond the Bell Program Coordinator

- Develop and implement an after-school program for elementary school children;
- Work in coordination with school teachers to support and assist the children in their school work.
- Provide ample games and activities to promote physical activity,
- Purchase groceries daily to provide a healthy and allergen free cooking workshop and snack, including Halal and Kosher foods.
- Maintain cleanliness and organization of all program areas.
- Assist in recruitment and training of staff and volunteers,
- Provide leadership and guidance to up to 5 program staff and/or volunteers;
- Adhere to the YMCA Child Protection Policies and Procedures.

June – August 2017

Greater Moncton YMCA

Moncton, NB

Mobile Fun Team Member

- Provide activities, both physical and artistic, to children in Moncton public playgrounds
- Ensure cleanliness and safety of park premises and play equipment

October 2017 - February 2018

Custom Clean Atlantic

Riverview, NB

Cleaner

- Weekly cleaning of Atlantic Ballet Canada's premises, including: office and meeting space, dancing studios, childcare area, and washrooms.

June 2015 - November 2015

Nordia

Moncton, NB

Customer Service Representative

- Contact Bell Mobility customers to assure service satisfaction and propose advantageous plan changes
- On medical leave until June 2016

June 2013-December 2014

[Mount Allison University](#)

Sackville, NB

Research Assistant

- Find and file bibliographic information
- Prepare bibliography before publication

November 2010 - January 2014

[Securitas Canada](#)

Moncton, NB

Security Guard

- Visual or camera aided inspections and patrols of various sites
- Access control of various businesses
- Data entry (Excel and Access) and filing

May - August 2009

[Moncton Museum](#)

Moncton, NB

Program Leader

- Assist with research and implementation of programming
- Conduct guided tours and presentations
- Prepare children's workshops and ensure that supplies were stocked and available
- Data analysis (SAS)
- Text translation (English/French)

April - August 2009

Sarah Pakzad, Ph.D. and Paul-Emile Bourque, Ph.D.

Moncton, NB

Research Assistant (Factors Affecting the Early Detection of Alzheimer's Disease and Service Access by the Elderly)

- Collect necessary and pertinent scholarly articles to support the project
- Prepare the bibliography and assist in questionnaire preparation

December - April 2009

[School of Psychology, Université de Moncton](#)

Moncton, NB

Course preparation (Master's course in Psychology of Aging) for Sarah Pakzad, Ph.D.

- Review and summarize a textbook in order to add to the course load already prepared

September 2008 - April 2009

[School of Psychology, Université de Moncton](#)

Moncton, NB

Teaching Assistant (PSYC 2500; PSYC 1700) for John Tivendell, Ph.D.

- Assist the tutors during tutoring hours
- Collect and analyze data collected by the professor and students
- Correct exams and post the results

Summer/Autumn 2006 -2008

Monument Lefebvre National Historic Site

Memramcook, NB

Senior Guide Interpreter

- Welcome visitors and offer excellent services to the clientele
- Give guided tours on Acadian and regional history
- Provide New Brunswick tourism information and directions to visitors
- Look after the boutique and ensure that the cash register remains in balance
- Use of Word, Excel and Access (Microsoft Office)

VOLUNTEER EXPERIENCE

June 2017 – June 2018

Greater Moncton YMCA

Moncton, NB

Plus One Mentor

- Provide guidance and mentorship an at-risk youth between the ages of 11-17 two hours a week

September 2012- December 2012

Elementary Literacy (ELF)

Moncton, NB

Literacy Tutor

- Meet with Grade 2 student twice a week after school and provide one hour of tutoring in accordance to the ELF teaching model

August 2007-2009

Memramcook Valley Cultural Society

Memramcook, NB

Administrative Council Member

- Take part in decisions concerning cultural activities for the community
- Deliver publicity posters and pamphlets in the Greater Moncton and Shediac area
- On the Causeries du Mardi committee: help choose conference speakers and organize events

REFERENCES

Elizabeth Boutilier, Library Director, Riverview Public Library

Email: elizabeth.boutilier@gnb.ca

Work phone: 387-2109

Lindsay Warner, Head of Children's Services, Moncton Public Library

Email: lindsay.warner@gnb.ca

Work phone: 869-6000, ext. 1006

Chantale Bellemare, Library Director for Moncton Public Library

Email: chantale.bellemare@gnb.ca

Work phone: 869-6000, ext. 2002

Catherine Vienneau-LeClair, Former Head of Children's Services, Moncton Public Library

Email: catherine.vienneau-leclair@gnb.ca

Work phone: 869-6032

Jaime MacLellan, Director of Community and Global Initiatives, Greater Moncton YMCA

Email: jaime.maclellan@ymcamoncton.ca

Work phone: 857-0606