



**JAMHURI YA MUUNGANO WA TANZANIA
WIZARA YA MAMBO YA NDANI YA NCHI
JESHI LA POLISI TANZANIA**



MWONGOZO WA MATUMIZI YA MFUMO WA AJIRA

YALIYOMO

| | |
|--|-------------|
| 1.0 UTANGULIZI..... | 1 |
| 2.0 KUFUNGUA AKAUNTI..... | 1-3 |
| 3.0 KUINGIA KWENYE MFUMO..... | 4-12 |
| 3.1 DASHIBODI..... | 5 |
| (I) SIFA/VIGZO (QUALIFICATION)..... | 6-20 |
| A. Kwa mwombaji mwenye elimu ya shahada (bachelor degree) Ukibonyeza qualification utaweza kuona yafuatayo..... | 6-10 |
| B. Kwa mwombaji mwenye elimu ya stashahada (diploma) Ukibonyeza qualification utaweza kuona yafuatayo..... | 11-14 |
| C. Kwa mwombaji mwenye elimu ya astashahada (certificates) Ukibonyeza qualification utaweza kuona yafuatayo..... | 14-17 |
| D. Kwa mwombaji mwenye elimu ya kidato cha sita (Form six) Ukibonyeza qualification utaweza kuona yafuatayo..... | 17-19 |
| E. Kwa mwombaji mwenye elimu ya kidato cha nne (Form four) Ukibonyeza qualification utaweza kuona yafuatayo..... | 19-20 |
| (II) WASIFU WA MWOMBAJI (CURRICULUM VITAE)..... | 21 |
| (III) UZOEFU WA KAZI (W/EXPERIENCE)..... | 21 |
| (IV) BARUA YA MAOMBI (APPLICATION LETTER)..... | 22 |
| (V) TAFUTA KAZI (FIND JOB)..... | 23 |
| (VI) MAOMBI YALIYOTUMWA (APPLIED JOBS)..... | 23 |

1.0 UTANGULIZI

Mwongozo huu unaonyesha jinsi ya kutumia Mfumo huu. Aidha mwombaji anatakiwa kuomba kazi mara moja tuu na sio vinginevyo. Mwombaji atatakiwa au anatakiwa kuwa na vitu vifuatavyo wakati wa kuomba kazi:

- (i) Namba ya NIDA iliyo sahihi
- (ii) Vyeti vya Elimu vilivyohakikiwa

Mwonekano wa awali wa Mfumo wa Ajira za Polisi utajumuisha sehemu ya usajili kwa watumiaji wapya (**REGISTER**) na sehemu ya kuingia kwa waliokwisha jisajili (**LOGIN**)

The screenshot displays the 'TPF - RECRUITMENT PORTAL' for 'THE UNITED REPUBLIC OF TANZANIA', 'MINISTRY OF HOME AFFAIRS', and 'TANZANIA POLICE FORCE'. The navigation bar includes links for HOME, VACANCIES, SIGN IN, NOTES BOARD, and CONTACTS. The main content area is divided into two sections: 'REQUIREMENTS' and 'REGISTRATION'. The 'REQUIREMENTS' section lists four items: 'National Identification Number (NIN)', 'Certified Academic Certificate', 'Keep your credentials for later use', and 'Deception leads to punishment'. The 'REGISTRATION' section features a dark blue box with two buttons: a green 'REGISTER' button and a blue 'LOGIN' button.

2.0 KUFUNGUA AKAUNTI

Mwombaji anapaswa kubonyeza kitufe chenye maandishi “**REGISTER**” ili kuunda akaunti mpya.

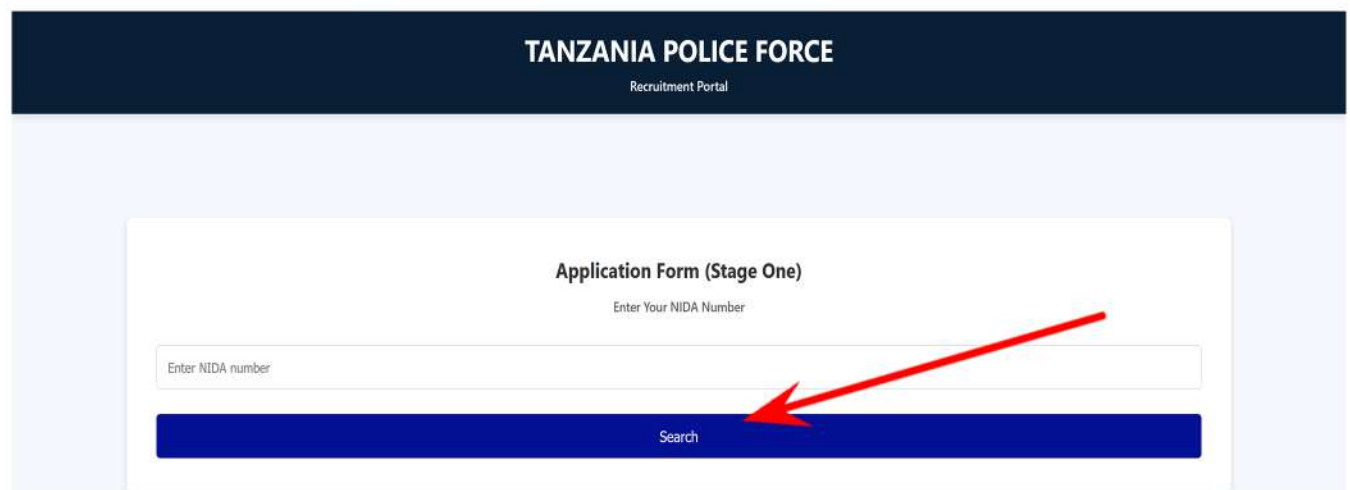
This screenshot is identical to the one above, showing the 'TPF - RECRUITMENT PORTAL'. However, in the 'REGISTRATION' section, the green 'REGISTER' button is highlighted with a red circle. A red arrow points from the bottom left towards the 'REGISTER' button, emphasizing the action required to create a new account.

Utakapobonyeza **"REGISTER,"** utaletewa hatua ya kwanza ya kufungua akaunti ambayo itahusisha kuingiza namba ya Kitambulisho cha Taifa (NIDA)



The screenshot shows the top header of the Tanzania Police Force Recruitment Portal. Below the header, there is a white box titled "Application Form (Stage One)". Inside this box, there is a text input field labeled "Enter NIDA number" and a blue button labeled "Search".

Weka namba ya NIDA kisha bonyeza **"SEARCH"** ili kuendelea



This screenshot is identical to the one above, but it includes a red arrow pointing from the right side towards the blue "Search" button, indicating the next step in the process.

Baada ya taarifa zako kuvutwa kutoka NIDA, jaza jina la mrithi, namba yake ya simu, mkoa, wilaya, kata, eneo ulilosomea (Education Institution Location) Tanzania au nje, na kiwango cha elimu kama ni kidato cha nne (form four), kidato cha sita (form six), astashahada (certificates), stashahada (diploma) au shahada (bachelor Degree) kisha bonyeza **"SUBMIT APPLICATION."**

Next of Kin Name:

Next of Kin Phone No:

CAUTION: THE INFORMATION PROVIDED HERE CANNOT BE MODIFIED AFTER SUBMISSION

Working Region / Mkoa wa kazi: **Chagua mkoa**

Working District / Mkoa wa kazi: **Chagua wilaya**

Working Ward / Kata ya kazi: **Chagua kata**

Education Institution Location: **Chagua ulikosomea**

Education Level: **Chagua kiwango cha elimu**

Submit Application

Baada ya kubonyeza Submit Application utaletewa ujumbe wa umefanikiwa kujisajili pamoja na jina la mtumiaji (username) ambayo itakuwa ni jina lako la kwanza na la mwisho pamoja na nywila (password) ambayo itakuwa ni namba yako ya NIDA

STELLA SHAYO

Next of Kin Phone No: 075945896

CAUTION: THE INFORMATION PROVIDED HERE CANNOT BE MODIFIED AFTER SUBMISSION

Working Region / Mkoa wa kazi: Dodoma

Working District / Mkoa wa kazi: Dodoma

Congratulations! You have successfully registered.

Your account details are as follows:

Username: daria.nkya

Password: 19980026412180001019

Reference Number: 747003A08P

[Go to Login](#)

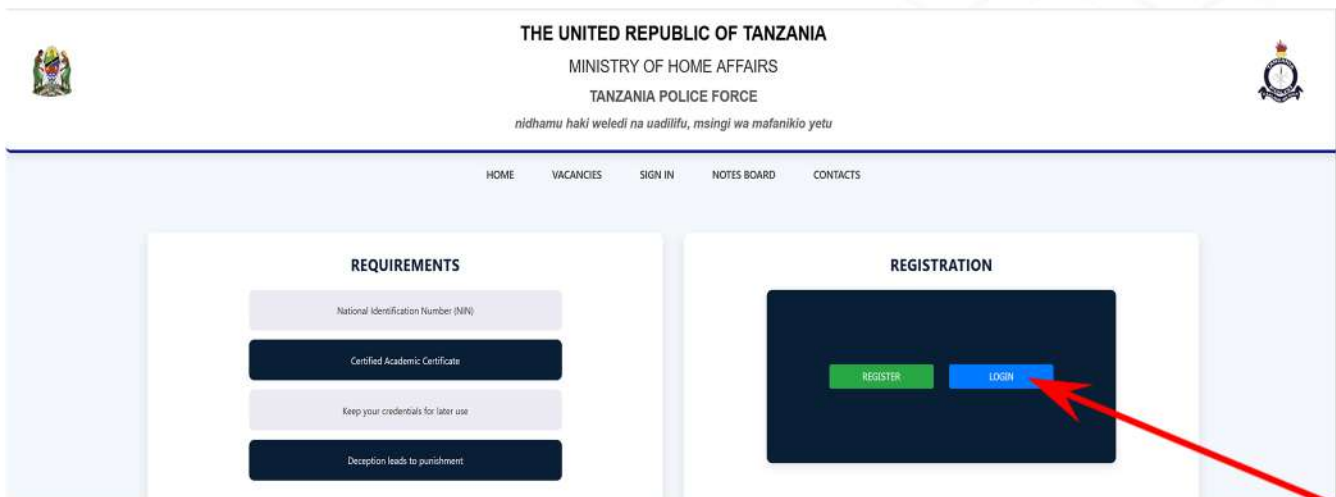
Hakikisha unanakili jina la mtumiaji(username) na nywila (password) kwa matumizi ya badae

3.0 KUINGIA KWENYE MFUMO

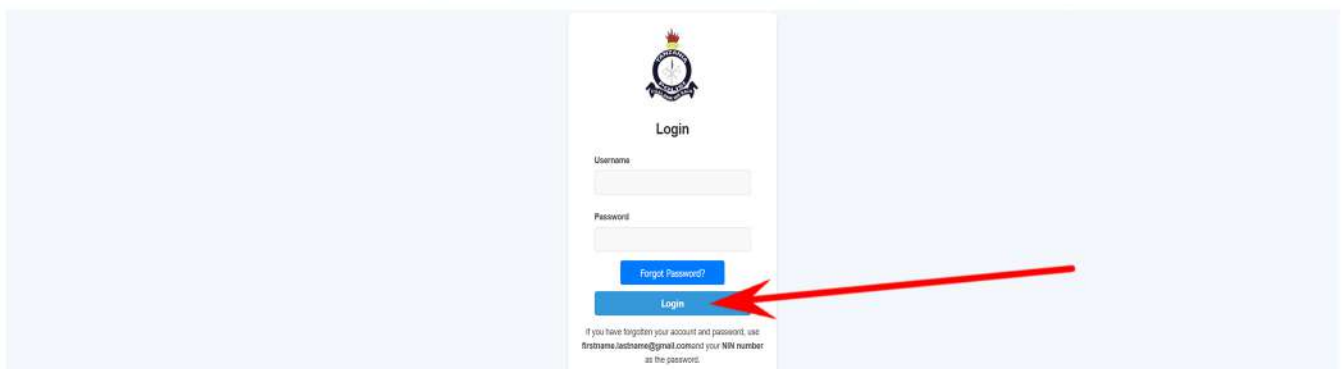
Bonyeza "GO TO LOGIN" ili kuingia kwenye mfumo baada ya kujisajili.



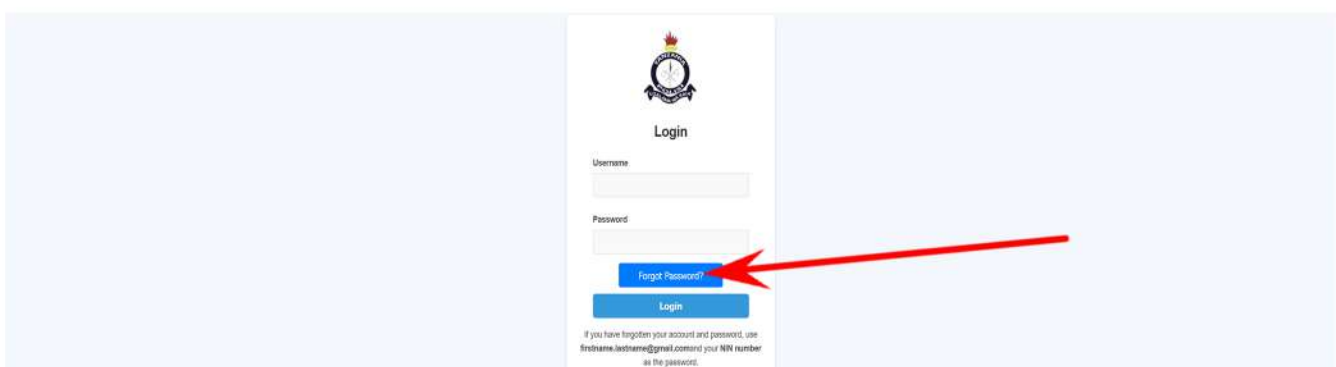
Iwapo umekamilisha usajili, tafadhali bonyeza 'LOGIN' ili kuendelea na mchakato wa maombi.



Tafadhali ingiza Jina la Mtumiaji (Username) pamoja na Nywila (Password) kisha bonyeza **Login** ili kuendelea na mchakato wa maombi.

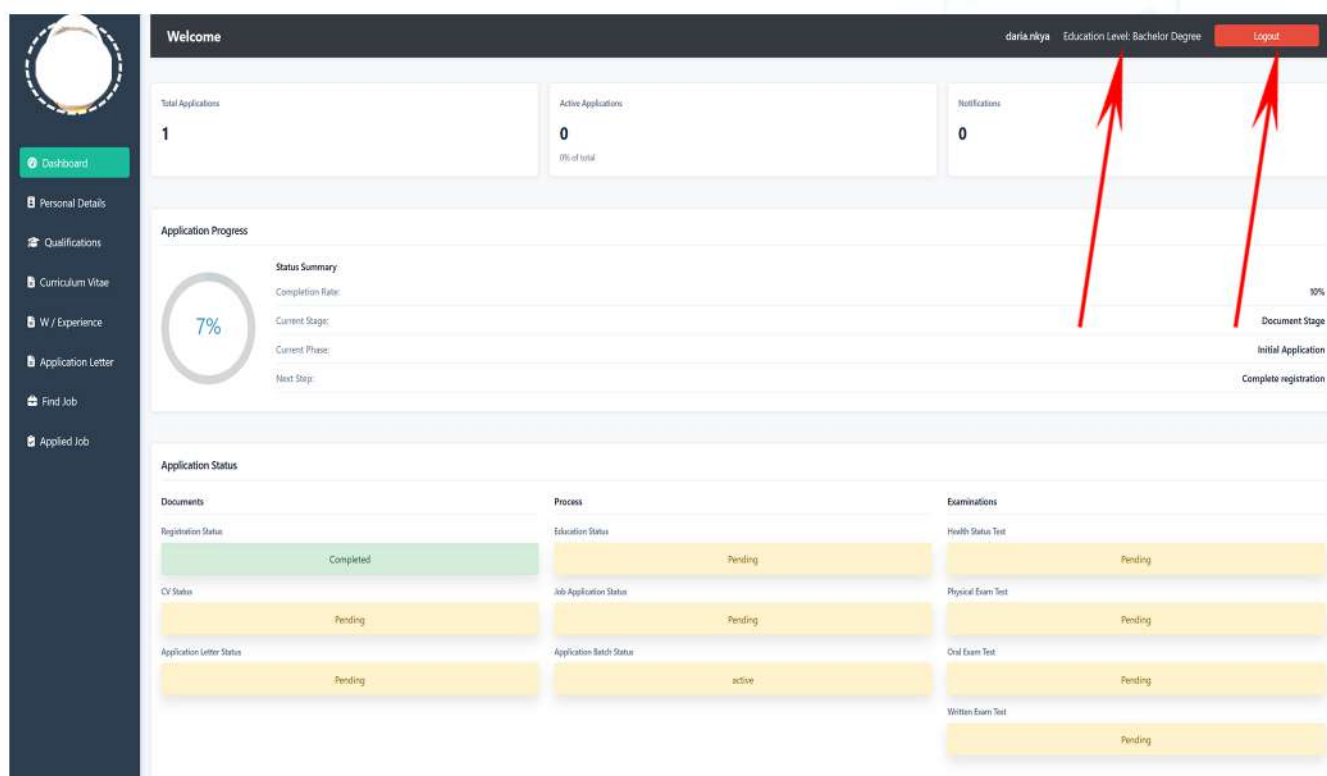


NB: Iwapo umesahau nywila (Password), bonyeza 'Forgot Password?' kisha jibu maswali ya uthibitisho ili upate nywila (password) mpya



3.1 DASHIBODI

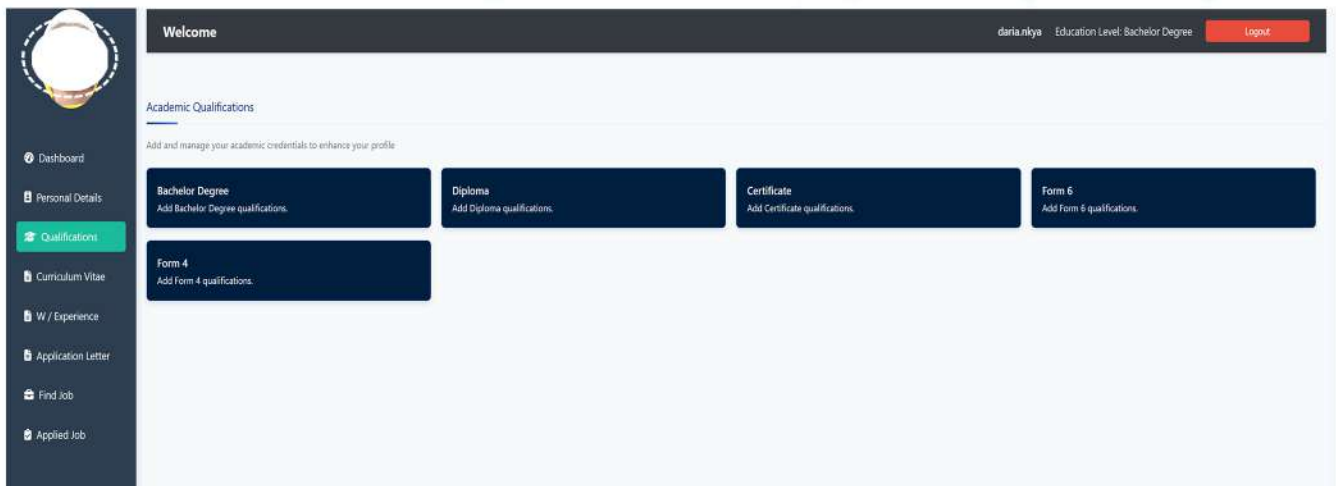
Unapoingia kwenye mfumo, utaelekezwa kwenye ukurasa wa mwanzo (Dashbodi) ukiwa na picha yako kutoka kwenye taarifa za NIDA. Juu kulia, utaona kiwango cha elimu ulichojaza pamoja na kitufe cha 'Kutoka' ili kujiandoa kwenye mfumo



(II) SIFA/VIGEZO (QUALIFICATIONS)

Bonyeza 'Qualifications' ili kuona sifa za kielimu na aina ya vyeti unavyotakiwa kupakia kulingana na kiwango cha elimu ulichojaza awali

(A) Kwa mwombaji mwenye elimu ya shahada (bachelor degree) ukibonyeza qualifications utaweza ona yafuatayo:



The screenshot shows a user profile dashboard with a sidebar on the left and a main content area. The sidebar contains links to Dashboard, Personal Details, Qualifications (highlighted in green), Curriculum Vitae, W / Experience, Application Letter, Find Job, and Applied Job. The main content area has a 'Welcome' header with the user's name 'daria.niya', education level 'Education Level: Bachelor Degree', and a 'Logout' button. Below the header, the 'Academic Qualifications' section is displayed, with a sub-header 'Add and manage your academic credentials to enhance your profile'. This section contains five buttons: 'Bachelor Degree' (Add Bachelor Degree qualifications), 'Diploma' (Add Diploma qualifications), 'Certificate' (Add Certificate qualifications), 'Form 6' (Add Form 6 qualifications), and 'Form 4' (Add Form 4 qualifications).

Pakia vyeti vyako vyote vya taaluma kulingana na kiwango chako cha elimu

SHAHADA (BACHELOR DEGREE)

Bonyeza 'Bachelor Degree' ili kuongeza cheti cha chuo kwa kujaza taarifa za chuo ulichosoma, kisha pakia cheti chako katika mfumo wa PDF pamoja na transcript yako ikiwa pia kwenye PDF. Baada ya kukamilisha, bonyeza 'Submit' kuwasilisha

The screenshot shows the 'Bachelor Degree Education' form. At the top, there's a 'Welcome' header with the user's name 'daria.niya' and 'Education Level: Bachelor Degree', along with a 'Logout' button. A sidebar on the left contains navigation links: Dashboard, Personal Details, Qualifications, Curriculum Vitae, W / Experience, Application Letter, Find Job, and Applied Job. The main form area has the title 'Bachelor Degree Education'. It contains several input fields: Institution, Program Name, Registration Number, Start Date (mm / dd / yyyy), End Date (mm / dd / yyyy), Classification (a dropdown menu), GPA (a dropdown menu), Certificate (PDF only) with a 'Browse...' button, and Transcript (PDF only) with a 'Browse...' button. A large blue 'Submit' button is at the bottom. Red arrows point to the 'Browse...' buttons and the 'Submit' button.

STASHAHADA (DIPLOMA)

Bonyeza 'Diploma' ili kuongeza cheti cha diploma kwa kujaza taarifa za chuo ulichosoma, kisha pakia cheti chako katika mfumo wa PDF pamoja na transcript yako ikiwa pia kwenye PDF. Baada ya kukamilisha, bonyeza 'Submit' kuwasilisha

The screenshot shows the 'Diploma Education' form. At the top, there's a 'WELCOME' header with the user's name 'dancun.meshack' and 'Education Level: Bachelor Degree', along with a 'Logout' button. A sidebar on the left contains navigation links: Dashboard, Qualifications, Curriculum Vitae, W / Experience, Application Letter, Find Job, and Applied Job. The main form area has the title 'Diploma Education'. It features two tabs: 'Search Mode' (highlighted in green) and 'Manual Entry Mode'. Below the tabs are two search sections: 'Search Registration Number' with fields for 'Enter Registration Number' and 'Enter Year', and 'Search by Academic Verification Number' with a field for 'Enter AVN'. Both sections have a 'Search' button. Below the search sections are input fields for Institution, Program Name, Registration Number, Start Date (mm / dd / yyyy), End Date (mm / dd / yyyy), Classification (a dropdown menu), GPA (a dropdown menu), Certificate (Not applicable in search mode), and Transcript (Not applicable in search mode). A large blue 'Submit' button is at the bottom. Red arrows point to the 'Search Mode' tab and the 'Search' buttons.

NB: Taarifa za Diploma unaweza kupata kwa kuingiza namba ya usajili na mwaka wa kuhitimu, kisha bonyeza 'Search' kuvuta taarifa moja kwa moja kutoka NACTVET

ASTASHAHADA (CERTIFICATES)

Bonyeza 'Certificates' ili kuongeza cheti cha certificates kwa kuingiza namba ya mtahiniwa(Registration Number), na mwaka uliomaliza kisha bonyeza 'Tafuta' ili kuvuta taarifa moja kwa moja kutoka NACTVET
Baada ya taarifa kuvutwa bonyeza **submit** ili kuwasilisha taarifa

The screenshot shows the 'Certificate Education' form in the dancun.meshack system. The user is logged in as 'Education Level: Bachelor Degree'. The form has a sidebar with navigation links: Dashboard, Qualifications, Curriculum Vitae, W / Experience, Application Letter, Find Job, and Applied Job. The main form area has a 'WELCOME' header and a 'Logout' button. The form title is 'Certificate Education'. Below the title are two buttons: 'Search Mode' (highlighted with a red arrow) and 'Manual Entry Mode'. Below these is a 'Search Registration Number' section with input fields for 'Enter Registration Number' and 'Enter Year', and a 'Search' button (highlighted with a red arrow). The form contains several input fields: 'Institution', 'Program Name', 'Registration Number', 'Start Date' (mm/dd/yyyy), 'End Date' (mm/dd/yyyy), 'Classification' (dropdown menu), 'GPA' (dropdown menu), 'Certificate' (text field, 'Not applicable in search mode'), and 'Transcript' (text field, 'Not applicable in search mode'). At the bottom is a large blue 'Submit' button (highlighted with a red arrow).

KIDATO CHA SITA (FORM SIX)

Bonyeza 'Form 6' ili kuongeza cheti cha kidato cha sita kwa kuingiza namba ya mtahiniwa(Index Number) kisha bonyeza 'Tafuta' ili kuvuta taarifa moja kwa moja kutoka NECTA. Baada ya taarifa kuvutwa bonyeza weka cheti kikiwa kwenye PDF kisha bonyeza **submit** ili kuwasilisha taarifa

The screenshot shows the 'Form Six Education' form in the dancun.meshack system. The user is logged in as 'Education Level: Bachelor Degree'. The form has a sidebar with navigation links: Dashboard, Qualifications, Curriculum Vitae, W / Experience, Application Letter, Find Job, and Applied Job. The main form area has a 'WELCOME' header and a 'Logout' button. The form title is 'Form Six Education'. Below the title is a section for 'IF YOU ARE NOT A REPEATER PUT YOUR FORM SIX INDEX NUMBER HERE AND SEARCH' with an input field for 'Enter Index Number(XXXXXXXXXX)' and a 'Search' button. Below this is a section for 'THIS PAGE IS ONLY FOR FORM SIX REPEATERS' with a 'Form Six Reseter Page' button. The form contains several input fields: 'School Name', 'Index Number', 'System' (dropdown menu), 'Start Year' (mm/dd/yyyy), 'Passing Year' (mm/dd/yyyy), and 'Certificate (PDF only)' (text field, 'Not applicable in search mode'). At the bottom is a large blue 'Submit' button (highlighted with a red arrow).

Kama wewe ni **resetter**, bonyeza 'Form 6 Reseter Page' ili uweze kuongeza taarifa zako

The screenshot shows the 'Form Six Education' form in the dancun.meshack system. The user is logged in as 'Education Level: Bachelor Degree'. The form has a sidebar with navigation links: Dashboard, Personal Details, Qualifications, Curriculum Vitae, W / Experience, Application Letter, Find Job, and Applied Job. The main form area has a 'Welcome' header and a 'Logout' button. The form title is 'Form Six Education'. Below the title is a section for 'IF YOU ARE NOT A REPEATER PUT YOUR FORM SIX INDEX NUMBER HERE AND SEARCH' with an input field for 'Enter Index Number(XXXXXXXXXX)' and a 'Search' button. Below this is a section for 'THIS PAGE IS ONLY FOR FORM SIX REPEATERS' with a 'Form Six Reseter Page' button (highlighted with a red arrow). The form contains several input fields: 'School Name', 'Index Number', 'System' (dropdown menu), 'Start Year' (mm/dd/yyyy), 'Passing Year' (mm/dd/yyyy), and 'Certificate (PDF only)' (text field, 'Not applicable in search mode'). At the bottom is a large blue 'Submit' button.

Ingiza namba ya mtahiniwa ya kwanza (Index Number) kisha bonyeza 'Tafuta' ili kuweza kuvuta taarifa moja kwa moja kutoka NECTA

Welcome daria.nkya Education Level: Bachelor Degree Logout

Form Six Reseters

First Candidate Number

Enter First Candidate Index Number Search

Submit

Tafadhali kumbuka, kama umerudia mtihamu zaidi ya mara moja, unaweza kuongeza namba ya mtahiniwa ya pili, tatu, na kadhalika hadi zishe

KIDATO CHA NNE (FORM FOUR)

Bonyeza 'Form 4' ili kuongeza cheti cha kidato cha nne kwa kuingiza namba ya mtahiniwa (Index Number) kisha bonyeza 'Tafuta' ili kuvuta taarifa moja kwa moja kutoka NECTA kisha bonyeza **submit**

WELCOME dancun.mesheck Education Level: Bachelor Degree Logout

Form Four Education

Index Number

Enter Index Number(S2000-XXXX/2000) Search

Reseters

Open Reseter Page

School Name Index Number System Select System

Start Year mm/dd/yyyy Passing Year mm/dd/yyyy

Submit

Kama wewe ni **resetter**, bonyeza 'Form 4 Reseter Page' ili uweze kuongeza taarifa zako

Welcome daria.nkya Education Level: Bachelor Degree Logout

Form Four Education

Index Number

Enter Index Number(S2000-XXXX/2000) Search

Reseters

Open Reseter Page

School Name Index Number System Select System

Start Year mm/dd/yyyy Passing Year mm/dd/yyyy Certificate (PDF only) Browse... No file selected.

Submit

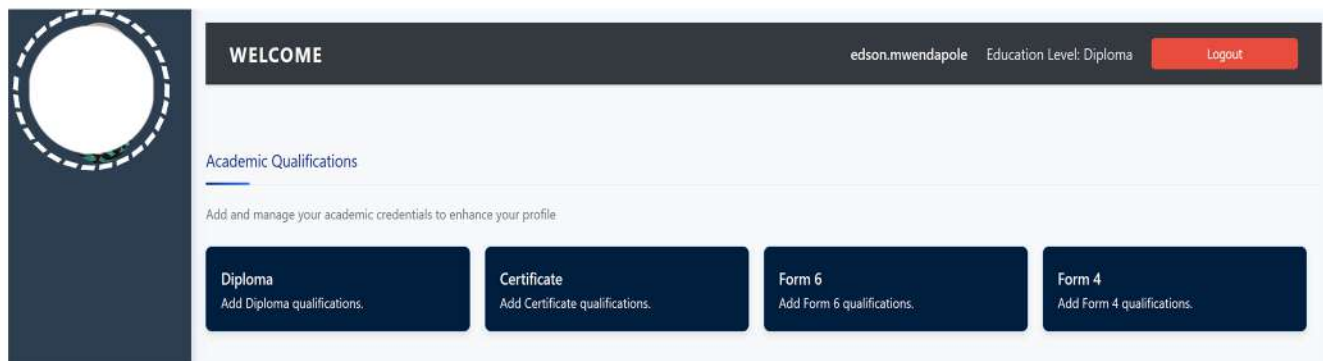
Ingiza namba ya mtahiniwa ya kwanza (Index Number) kisha bonyeza 'Tafuta' ili kuweza kuvuta taarifa moja kwa moja kutoka NECTA

Tafadhali kumbuka, kama umerudia mthani zaidi ya mara moja, unaweza kuongeza namba ya mtahiniwa ya pili, tatu, na kadhalika hadi ziishe

Baada ya kupakia vyeti, mfumo utaonyesha vyeti vyote ulivyopakia kama inavyoonekana kwenye picha hapa chini

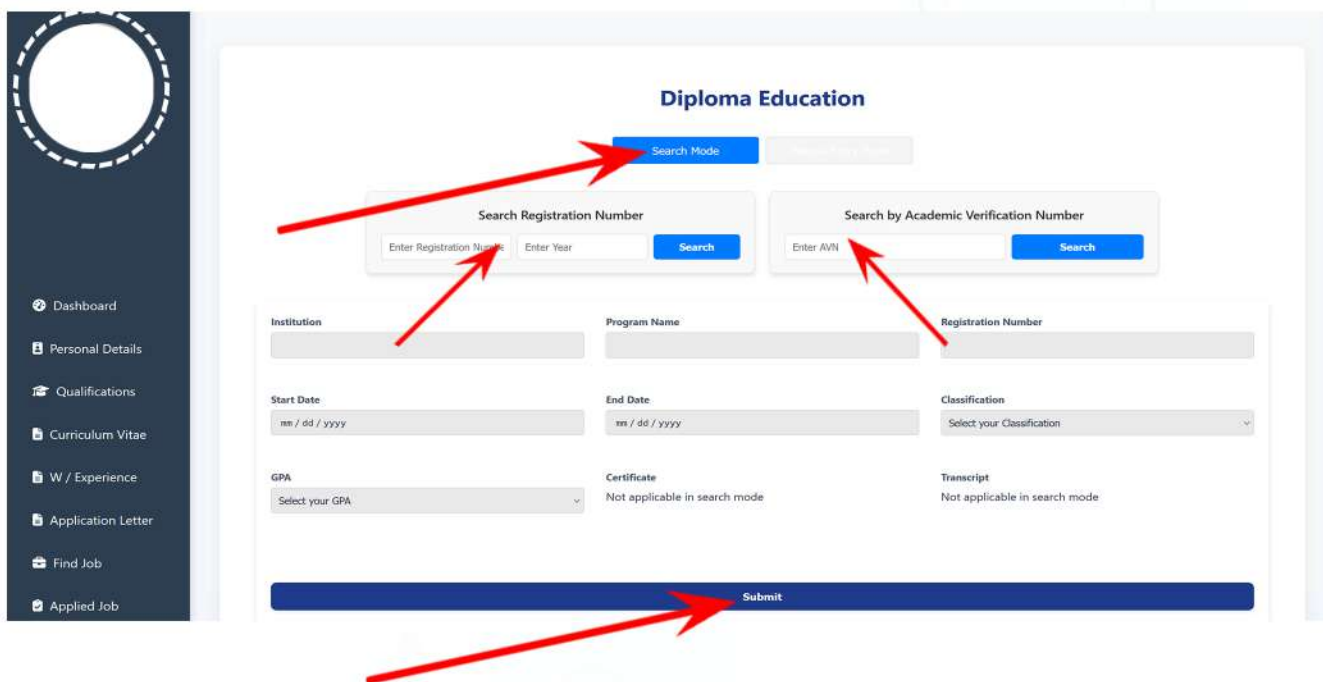
KUMBUKA TAARIFA ZA STASHAHADA,ASTASHAHADA,KIDATO CHA SITA,KIDATO CHA NNE UNaweza kupata kwa kuingiza namba ya USAHILI NA MWAKA WA KU HITIMU,KISHA BONYEZA 'SEARCH' ILI KUVUTA TAARIFA MOJA KWA MOJA KUTOKA NACTVET /NECTA.

(B) Kwa mwombaji mwenye elimu ya stashahada (diploma) ukibonyeza qualifications utaweza kuona yafuatayo:



STASHAHADA (DIPLOMA)

Ukibonyeza 'Diploma' itaonekana kwenye **Search Mode** hapa ndipo utaweza kuingiza namba ya usahili ya chuo (Registration Number) kisha bonyeza **Search** ili uweze kuvuta taarifa moja kwa moja kutoka **NACTVET** au kama una **Academic Verification Number (AVN)** Utaweka **AVN number** kisha bonyeza **search** ili uweze kuvuta taarifa zako moja kwa moja kutoka **NACTVET** kisha bonyeza **Submit**



Ukiwa unataka kujaza vyeti vyako bila kuvuta moja kwa moja kutoka **NACTVET** bonyeza **Manual Entry Mode** ili uweze kujaza taarifa zako Ingiza Taarifa zako zote pamoja na vyeti vikiwa kweny PDF kisha bonyeza **Submit** ili kuweze kuwasilisha taarifa zako

WELCOME dancun.meshack Education Level: Bachelor Degree Logout

Diploma Education

Search Mode **Manual Entry Mode**

Search Registration Number

Enter Registration Number Enter Year Search

Search by Academic Verification Number

Enter AVN Search

Institution Program Name Registration Number

Start Date End Date Classification

ms/dd/yyyy ms/dd/yyyy Select your Classification

GPA Certificate Transcript

Select your GPA Not applicable in search mode Not applicable in search mode

Submit

ASTASHAHADA

Ukibonyeza 'Certificates' itaonekana kwenye **Search Mode** hapa ndipo utaweza kuingiza namba ya ushahidi ya chuo (Registration Number) kisha bonyeza **Search** ili uweze kuvuta taarifa moja kwa moja kutoka NACTEVET Kisha bonyeza **submit**

WELCOME dancun.meshack Education Level: Bachelor Degree Logout

Certificate Education

Search Mode **Manual Entry Mode**

Search Registration Number

Enter Registration Number Enter Year Search

Institution Program Name Registration Number

Start Date End Date Classification

ms/dd/yyyy ms/dd/yyyy Select your Classification

GPA Certificate Transcript

Select your GPA Not applicable in search mode Not applicable in search mode

Submit

Ukiwa unataka kujaza vyeti vyako bila kuvuta moja kwa moja kutoka NACTVET bonyeza **Manual Entry Mode** ili uweze kujaza taarifa zako Ingiza Taarifa zako zote pamoja na vyeti vikiwa kweny PDF kisha bonyeza **Submit** ili kuweze kuwasilisha taarifa zako

KIDATO CHA SITA (FORM SIX)

Bonyeza Form six ili uweze kuongeza cheti chako cha kidato ncha sita kwa kuingiza namba yako ya usahili ya form six (Form six registration number) pamoja na mwaka uliomaliza shule kisha bonyeza **search** kisha **submit**

Na kama umewahi rudia mtihani wa form six bonyeza **form six reseter page** ili uweze uweze kuongeza taarifa zako

NB Kama umewahi rudia mtihani zaidi ya mara moja unaweza pia kuongeza

KIDATO CHA NNE (FORM FOUR)

Bonyeza Form four ili uweze kuongeza cheti chako cha kidato ncha nne kwa kuingiza namba yako ya usahili ya form four (Form six registration number) pamoja na mwaka uliomaliza shule kisha bonyeza **search** kisha

WELCOME dancun.meshack Education Level: Bachelor Degree Logout

Form Four Education

Index Number

Enter Index Number(S0XXX-XXXX/20XX)

Search

Reseters

Open Reseters Page

School Name Index Number System

Start Year Passing Year

Submit

Na kama umewahi rudia mtihamu wa form six bonyeza **form four reseter page** ili uweze uweze kuongeza taarifa zako

WELCOME edson.mwendapole Education Level: Diploma Logout

Form Four Reseters

First Candidate Number

Enter First Candidate Index Number

Search

Submit

(C) Kwa mwombaji mwenye elimu ya Astashahada (Certificates) ukibonyeza qualifications utaweza kuona yafuatayo:

WELCOME jafari.biseko Education Level: Certificate Logout

Academic Qualifications

Add and manage your academic credentials to enhance your profile

Certificate Add Certificate qualifications.

Form 6 Add Form 6 qualifications.

Form 4 Add Form 4 qualifications.

KIDATO CHA NNE (FORM FOUR)

Bonyeza Form four ili uweze kuongeza cheti chako cha kidato ncha nne kwa kuingiza namba yako ya usahili ya form four (Form six registration number) pamoja na mwaka uliomaliza shule kisha bonyeza **search** kisha

WELCOME dancun.meshack Education Level: Bachelor Degree Logout

Form Four Education

Index Number

Enter Index Number(S0XXX-XXXX/20XX) Search

Open Reseters Page

School Name Index Number System Select System

Start Year Passing Year

Submit

Na kama umewahi rudia mtihamu wa form six bonyeza **form four reseter page** ili uweze uweze kuongeza taarifa zako

WELCOME edson.mwendapole Education Level: Diploma Logout

Form Four Reseters

First Candidate Number

Enter First Candidate Index Number Search

Submit

(C) Kwa mwombaji mwenye elimu ya Astashahada (Certificates) ukibonyeza qualifications utaweza kuona yafuatayo:

WELCOME jafari.biseko Education Level: Certificate Logout

Academic Qualifications

Add and manage your academic credentials to enhance your profile

Certificate Add Certificate qualifications.

Form 6 Add Form 6 qualifications.

Form 4 Add Form 4 qualifications.

CERTIFICATES

Ukibonyeza 'Certificates' itaonekana kwenye **Search Mode** hapa ndipo utaweza kuingiza namba ya ushahidi ya chuo (Registration Number) kisha bonyeza **Search** ili uweze kuvuta taarifa moja kwa moja kutoka **NACTVET** Kisha bonyeza **submit**

The screenshot shows the 'Certificate Education' form in 'Search Mode'. A red arrow points to the 'Manual Entry Mode' button. The form includes a 'Search Registration Number' section with fields for 'Enter Registration Number' and 'Enter Year', and a 'Search' button. Below this are fields for 'Institution', 'Program Name', 'Registration Number', 'Start Date', 'End Date', 'Classification', 'GPA', 'Certificate', and 'Transcript'. A red oval highlights the 'Submit' button at the bottom.

Ukiwa unataka kujaza vyeti vyako bila kuvuta moja kwa moja kutoka **NACTVET** bonyeza **Manual Entry Mode** ili uweze kujaza taarifa zako Ingiza Taarifa zako zote pamoja na vyeti vikiwa kweny PDF kisha bonyeza **Submit** ili kuweze kuwasilisha taarifa zako

This screenshot is identical to the one above, showing the 'Certificate Education' form. A red arrow points to the 'Manual Entry Mode' button, and a red oval highlights the 'Submit' button at the bottom.

KIDATO CHA SITA (FORM SIX)

Kwa muombaji wa elimu ya astashahada (Certificates) mwenye cheti cha kidato cha sita (form six) anaweza pia kuongeza cheti chake kwa kubonyeza **form six** ili aweze kuongeza cheti kwa kuingiza namba ya ushahidi ili kuvuta moja kwa moja kutoka **NECTA**

Na kama umewahi rudia mtihani wa form six bonyeza form six reseter page ili uweze uweze kuongeza taarifa zako

NB Kwa muombaji wa elimu ya astashahada (certificates) kama hajapitia kidato cha sita hii sehemu sio lazima

KIDATO CHA NNE

Bonyeza Form four ili uweze kuongeza cheti chako cha kidato cha nne kwa kuingiza namba ya usahihi wa form four (registration number) ili taarifa zivutwe moja kwa moja kutoka NECTA

Na kama umewahi rudia mthani wa form four bonyeza **form four reseter page** ili uweze uweze kuongeza taarifa zako

WELCOME jafari.biseko Education Level: Certificate Logout

Form Four Reseters

First Candidate Number

Enter First Candidate Index Number Search

Submit

(D) Kwa mwombaji mwenye elimu ya Kidato cha sita (Form six) ukibonyeza qualifications utaweza kuona yafuatayo:

WELCOME anna.masota Education Level: Form 6 Logout

Academic Qualifications

Add and manage your academic credentials to enhance your profile

Form 6 Add Form 6 qualifications.

Form 4 Add Form 4 qualifications.

Your Academic Portfolio All Qualifications Form 6 Form 4

KIDATO CHA SITA (FORM SIX)

Bonyeza form six ili uweze kuingiza namba ya usahili wa form six (index number) ili uweze kuvuta taarifa moja kwa moja kutoka NECTA kisha bonyeza Submit

WELCOME dancun.meshack Education Level: Bachelor Degree Logout

Form Six Education

IF YOU ARE NOT A REPEATER PUT YOUR FORM SIX INDEX NUMBER HERE AND SEARCH

Enter Index Number(5XXXX-XXXX28XX) Search

THIS PAGE IS ONLY FOR FORM SIX RESEATERS


Form Six Reseters Page

School Name Index Number System

Start Year Passing Year

Submit

Na kama umewahi rudia mtihani wa form six bonyeza **form six reseter** page ili uweze uweze kuongeza taarifa zako



WELCOME

anna.masota Education Level: Form 6 Logout

Form Six Reseters

First Candidate Number

Enter First Candidate Index Number

Search

Submit

Dashboard

KIDATO CHA NNE (FORM FOUR)

Bonyeza Form four ili uweze kuongeza cheti chako cha kidato cha nne kwa kuingiza namba ya usahili wa form four (index number) ili taarifa zivutwe moja kwa moja kutoka NECTA

WELCOME dancun.meshack Education Level: Bachelor Degree Logout

Form Four Education

Index Number

Enter Index Number(S0XXX-XXXX/20XX) Search

Reseters

Open Reseters Page

School Name Index Number System

Select System

Start Year Passing Year

mm/dd/yyyy mm/dd/yyyy

Submit

Kama umewahi rudia mthani wa kidato cha nne (Form four) bonyeza **form four reseter page** ili uweze uweze kuongeza taarifa zako

WELCOME erick.mmary Education Level: Form 4 Logout

Form Four Reseters

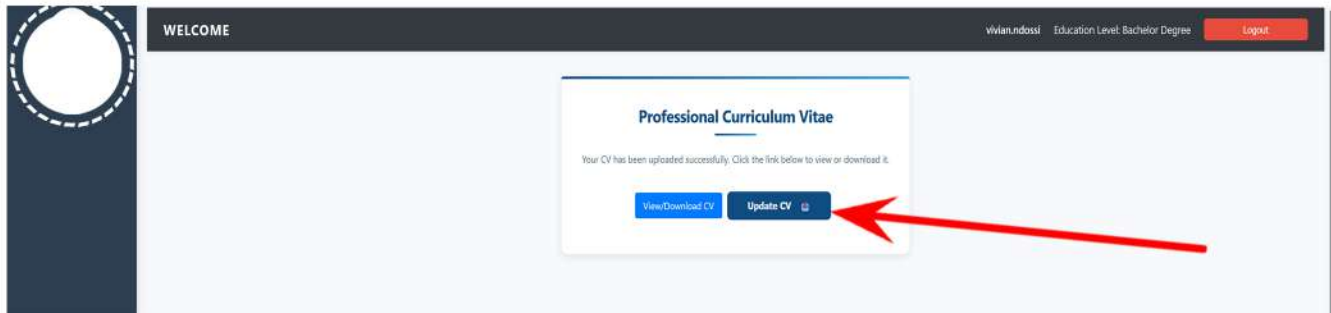
First Candidate Number

Enter First Candidate Index Number Search

Submit

(III) WASIFU WA MWOMBAJI (CURRICULUM VITAE)

Ukibonyeza sehemu ya Curriculum Vitae, utaletewa sehemu inayokuwezesha kupakia wasifu wako
Bonyeza pakia wasifu (Upload CV) ili uweze kupakia wasifu wako



(IV) UZOEFU WA KAZI (W/EXPERIENCE)

Bonyeza **Working Experience** ili uweze kuongeza wasifu wako wa kazi mwombaji Ukishajaza uzoefu wako wa kazi bonyeza **Save Experience**

A screenshot of the 'Professional Experience' form in a web application. The header shows 'WELCOME' and user details 'vivian.ndossi' with 'Education Level: Bachelor Degree' and a 'Logout' button. The main content area has a title 'Professional Experience' and a subtitle 'Add your work history to showcase your professional journey'. The form is divided into two sections: 'Organization Details' and 'Experience Details'. The 'Organization Details' section includes fields for 'Organization Type' (a dropdown menu), 'Organization Name' (with a hint 'e.g. Acme Corporation'), 'Working Position' (with a hint 'e.g. Senior Developer'), 'Number of Months/Years' (with a hint 'e.g. 2 Years'), and 'Training Status' (a dropdown menu). The 'Experience Details' section includes a 'Job Description' field (with a hint 'Describe your responsibilities and day-to-day activities'), a 'Reason for Departure' field (with a hint 'Why did you leave the job?'), and a 'Key Achievements' field (with a hint 'List your major accomplishments and contributions'). At the bottom of the form are two buttons: 'Cancel' and 'Save Experience'. A red arrow points to the 'Save Experience' button. On the left, there is a dark blue sidebar with a circular profile picture placeholder and a list of menu items: 'Dashboard', 'Personal Details', 'Qualifications', 'Curriculum Vitae', and 'W / Experience'.

Tafadhali kumbuka, kama huna uzoefu wa kazi, unaweza kuacha sehemu hiyo bila kujaza

(V) BARUA YA MAOMBI (APPLICATION LETTER)

Kwa waombaji wa shahada (bachelor degree),stahada (diploma) na astashahada (certificates) wataweza kuchagua Makao Makuu ya Jeshi la Polisi Tanzania bara (Dodoma PHQ) au Makao Makuu ya Jeshi la Polisi Zanzibar (Zanzibar HQ)

Pia ataweza kuchagua eneo la utaalumu (area of specialization) kama ni afya tehama (ICT&Technologies) bandari (Port authority)

Bonyeza **upload application letter** ili uweze kupakia barua yako ya maombi

The screenshot shows the 'Application Letter Details' form for a user named daria.nkya with a Bachelor Degree. The form includes a sidebar with navigation links: Dashboard, Personal Details, Qualifications, Curriculum Vitae, W / Experience, Application Letter (highlighted), Find Job, and Applied Job. The main form area has a 'Document Requirements' section with bullet points: 'Accepted formats: PDF, DOC, or DOCX', 'Maximum file size: 5MB', and 'Ensure document is signed and dated'. Below this is the 'Location Details' section, which is circled in red. It contains two dropdown menus: 'Select Headquarters' (with a red arrow pointing to it) and 'Choose Command' (with a red arrow pointing to it). Below these is a file upload area with a red arrow pointing to the 'Upload Application Letter' button. The button is labeled 'Upload Application Letter' and has a red arrow pointing to it. The 'Cancel' button is also visible.

Kwa waombaji wa Makao makuu ya Zanzibar (Zanzibar HQ) baada ya kuchagua Makao Makuu wataweza kuchagua mikoa watakayofanyia usahili kama ni Unguja au Pemba kisha bonyeza upload Application Letter ili uweze kupakia barua yako ya maombi.

The screenshot shows the 'Application Letter Details' form for a user named dancun.meshack with a Bachelor Degree. The form includes a sidebar with navigation links: Dashboard, Qualifications, Curriculum Vitae, W / Experience, Application Letter (highlighted), Find Job, and Applied Job. The main form area has a 'Document Requirements' section with bullet points: 'Accepted format: PDF only', 'Maximum file size: 5MB', and 'Ensure document is signed and dated'. Below this is the 'Location Details' section, which is circled in red. It contains three dropdown menus: 'Select Headquarters' (with a red arrow pointing to it), 'Select Zanzibar Region' (with a red arrow pointing to it), and 'Choose your area of specialization' (with a red arrow pointing to it). Below these is a file upload area with a red arrow pointing to the 'Upload Application Letter' button. The button is labeled 'Upload Application Letter' and has a red arrow pointing to it. The 'Cancel' button is also visible.

Waombaji wa kidato cha sita (FORM SIX) na kidato cha nne (FORM FOUR) wataweza kuchagua mkoa atakao fanyia usaili, kisha kupakia barua ya maombi na kubonyeza kitufe cha "Pakia Barua ya Maombi"(Upload Application Letter)

Welcome robert.matayo Education Level: Form 4 Logout

Application Letter Details

Document Requirements

- Accepted formats: PDF, DOC, or DOCX
- Maximum file size: 5MB
- Ensure document is signed and dated

A. Failed to load regions. Please try again later.

Location Details

Select Region
-- Select Region --

Click to select or drag your file here
PDF, DOC, or DOCX up to 5MB

Cancel Upload Application Letter

(VI) TAFUTA KAZI (FIND JOB)

Bonyeza sehemu ya **Find Job** ili uweze kuomba kazi kwa kubonyeza **Apply Now**

Welcome daria.nkya Education Level: Bachelor Degree Logout

SOFTWARE DEVELOPER
Education Level: Bachelor Degree
Requirements: Bachelor Degree in IT/Engineering
Development of Police Systems

Apply Now

VII) MAOMBI YALIYOTUMWA (APPLIED JOB)

Bonyeza **Applied Job** ili kuona kazi uliyoomba

Welcome daria.nkya Education Level: Bachelor Degree Logout

SOFTWARE DEVELOPER
Education Level: Bachelor Degree
Date Applied: 2025-03-10
Status: Applied
Description: Development of Police Systems
Requirements: Bachelor Degree in IT/Engineering