Getting Started Guide for Facebook Web Application

Contents

Chapter 1. Get Started

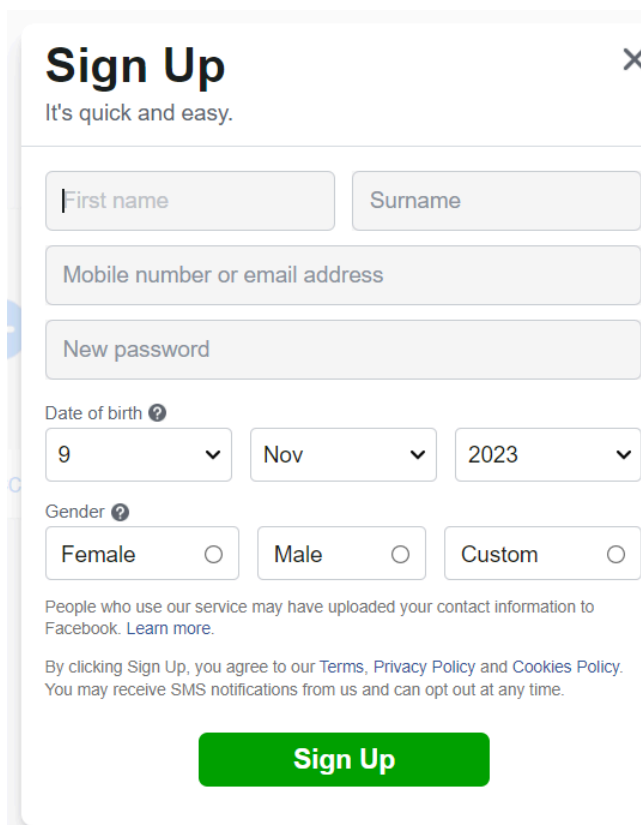Perform the following actions to start using the Facebook web application:

- Create an account.
- Set up your account.

Create a Facebook account

You need an account to use the Facebook web application for the first time.
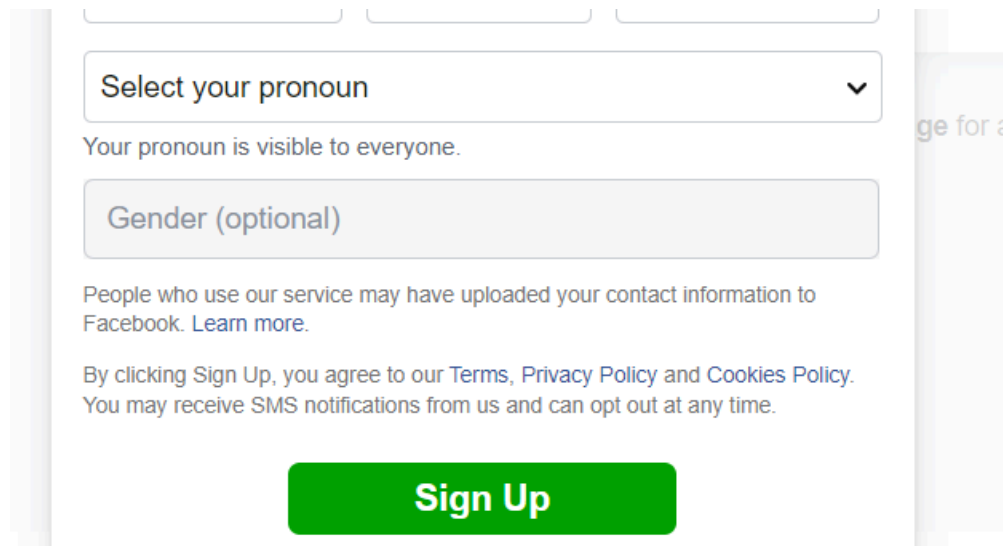
To create an account,

1. In the Facebook login page, select **Create new account** to display the **Sign Up** dialogue box.

2. In the **Sign Up** dialogue box, enter the following details:
   - **First name**: Enter your first name.
   - **Surname**: Enter your surname.
   - **Mobile number or email address**: Enter your mobile number or email address.
   - **New password**: Enter a password.
   - **Date of birth**: Enter your date of birth using the date, month, and year dropdown.

◦ **Gender**: Select an option from **Female**, **Male**, and **Custom**. If you select **Custom**, select an option from the **Select your pronoun** dropdown and enter your gender.
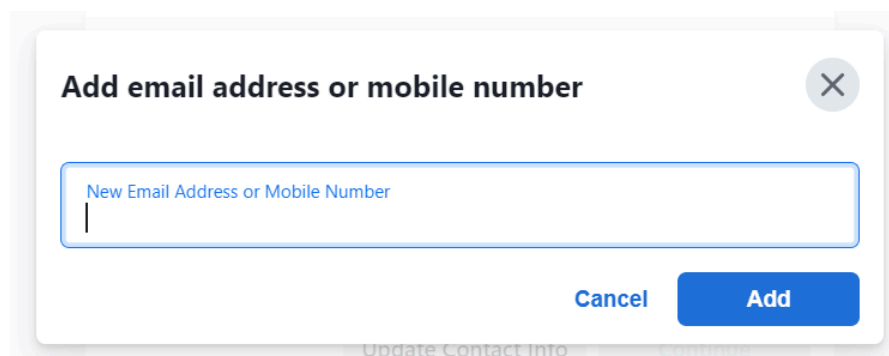

> **Note:**
> Entering your gender in the **Gender** field is optional.

3. Select **Sign up**.
4. Enter the code sent in the confirmation dialogue box to confirm your email address or mobile number.
5. (Optional) Select the **Send Email Again** option if you did not receive the code the first time.
6. (Optional) Select **Send Message Again** if you entered your mobile number.
7. Select **Continue**.
8. Instead, if you want to update the contact information, perform the following steps:
   a. Click **Update Contact Info**.
   b. In the **Add email address or mobile number** dialogue box, enter your email address or phone number.

     c. Click **Add**.

       Now, you can verify using the email address or phone number that you recently added.

9. In the **Account confirmed** dialogue box, click **Ok**.

Set up your account

You need to perform some actions to keep your account updated and let others find you on Facebook.

To set up your account,

1. On the left pane of the Facebook homepage, select your name.

2. In your profile screen, select **Edit profile** to display the **Edit profile** screen.
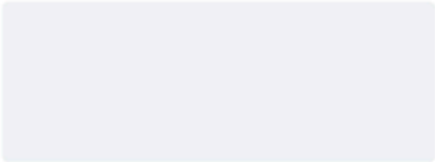
Edit profile ✕

Profile picture   Add

Cover photo   Add

Avatar   Create
Only you can view this section

Express yourself using an avatar

🙂 Create Avatar

Bio   Add
Describe yourself...

Customize your intro   Add
🏠 Current city
💼 Workplace
🎓 School
📍 Hometown
💬 Relationship Status
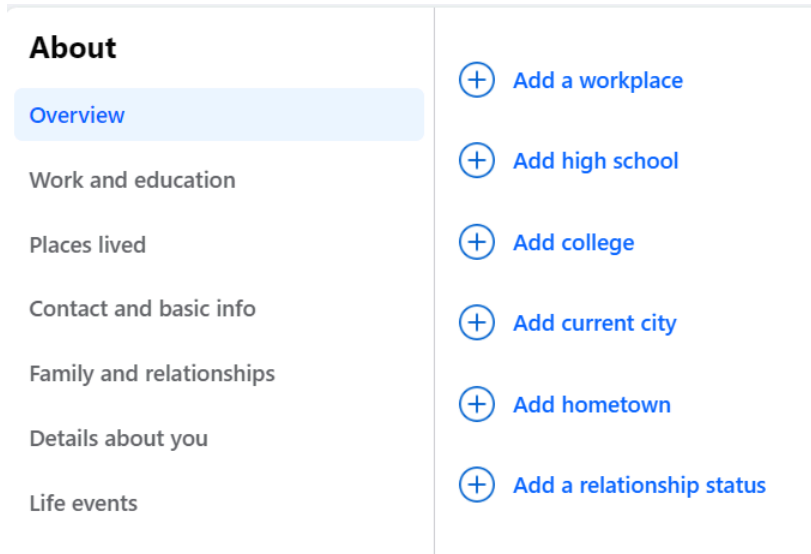
Hobbies   Add

Featured   Add

Feature your favorite photos and stories here for all your friends to see.

Edit your About info

3. In the **Edit profile** screen, you can perform the following tasks:
   ◦ Add your profile picture.
   ◦ Add your cover photo.
   ◦ Create your avatar.

      ◦ Add your biography.

      ◦ Add your introduction.

      ◦ Add your hobbies.

      ◦ Feature your favourite photos and stories.

4. Click **Edit your About info** to add information about you such as workplace, school, college, hometown, and relationship status.

Add details about you in each section as mentioned in the table below.

Table 1. Edit About Info

S. No	Sections	Details
1.	Overview	◦ Add a workplace ◦ Add high school ◦ Add college ◦ Add current city ◦ Add hometown ◦ Add a relationship status
2.	Work and education	◦ Add a workplace ◦ Add college ◦ Add high school
3.	Places lived	◦ Add current city ◦ Add hometown ◦ Add city

4.	Contact and basic info	◦ Add a mobile number ◦ Add an email address ◦ Add a website ◦ Add a social link ◦ Add a language ◦ Add gender ◦ Add birth date and year
5.	Family and relationships	◦ Add a relationship status ◦ Add family member
6.	Details about you	◦ Write some details about you ◦ Add a name pronunciation ◦ Add other names ◦ Add favorite quotes ◦ Add blood donation details
7.	Life events	◦ Add a life event

Your account is set up and you can use the Facebook web application.