

Team Meeting 9/15

When: Friday, September 15th @ 2:00pm

Where: Discord Call

Attendance: (All Present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: Began filling out the Software Development project. Focus on sections 1 (introduction), 2 (Overview), and 3 (Project Organization), Tentative Roles assigned

Meetings in the future set for Tuesdays after class and Fridays at 2 pm online

Questions for TA:

- Is "Revision History" (pg2) for the current document or future coding?
- Are there specific roles to be assigned?

Team Meeting 9/19

When: Tuesday, September 19th @ 4:00pm

Where: Eaton Hall

Attendance: (All Present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: Complete the second half of the Software Development Plan

Filled out section 4 (Management Process), including a tentative Iteration Objective schedule and an expected Project Schedule

To Do: Get the Software Development Plan mostly filled out for the next meeting. Next meeting will focus mostly on reviewing the document for submission.

Team Meeting 9/22

When: Friday, September 22nd @ 2:00pm

Where: Discord Call

Attendance: (All present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: Review Software Development Plan for submission, complete the Personal Profiles page, and assign the team roles responsibilities

Standardized format for Meeting Notes established. Retroactively applied the format to previous meeting logs.

The group roles as they have been assigned are as follows:

- Ben Kozlowski: Team Manager
- Jacob Leehy: Quality Assurance Engineer
- Nicholas Hausler: Scheduling Engineer
- Steve Gan: Configuration Management Engineer

- MJ McGee: Recording/Secretarial Engineer

(Any team member can perform any role activity)

Attached the completed team member profiles to the Software Development Plan, Section 3.3

Filled out the team Roles and Responsibilities section of the Software Development Plan, Section 3.3

Settled on a change request system for handling bugs, exceptions, or defects. Deliverables for each milestone are expected to be thoroughly reviewed by the Quality Assurance Engineer before being finalized.

Completed Section 4.8 of the Software Development Plan. Documents are to be in .pdf form and uploaded to a GitHub repository. This will include all related project documentation and artifacts. Potential changes to source code or other deliverables will be cleared by the Configuration Management Engineer and the rest of the team before being uploaded to the GitHub

Company Name Ideas:

- C++ Wizards
- TI-87 (The cooler one)
- Kansas Instruments

Selected Kansas Instruments as our team/company name

Reviewed the completed Software Development Plan and made some last minute edits to the document

Assessed the Software Development Plan as satisfactory. Team Manager Ben Kozlowski will upload the completed documents to the GitHub repository in .pdf form sometime during the weekend and submit the repo link to the TAs.

Ended Team Meeting @ 3:20pm

Team Meeting 9/26

When: Tuesday, September 26th @ 3:40pm

Where: In-Person, Eaton Hall

Attendance: (All present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: To look over the Software Requirements Specifications document and review how it is to be completed.

Meeting is to be short due to some scheduling conflicts, the meeting will be a short look over instead of a thorough completion.

The document is created and shared between all team members.

Labels and names are added, and irrelevant sections are denoted with N/A

Work started on sections 1, 2, and 3.

Meeting ended @ 3:59pm

Team Meeting 9/29

When: Friday, September 29th @ 2:00

Where: Discord Call

Attendance: (All present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: Work on the extra credit quiz and complete section 1 of the Software Requirements Specification document.

Completed the Extra Credit quiz

Problems with numbering on document/font issues

Finished in record time, completed section 1 of the Software Requirements Specification document

Meeting ended @ 2:52pm

Team Meeting 10/03

When: Tuesday, October 3rd @ 3:47pm

Where: Eaton Hall

Attendance: (All present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: Assign sections of the Software Requirements document that need to be done by the Friday meeting. Intended to be kept short.

Section Assignments:

- User Characteristics: Steve Gan
- Software Interfaces: MJ McGee
- Constraints: Ben Kozlowski
- Assumptions and Dependencies: Jacob Leehy
- Product Functions: Nicholas Hausler

Meeting ended @ 3:59pm

Team Meeting 10/6

When: Friday, October 6th, 2:00pm

Where: Discord Call

Attendance: Benjamin Kozlowski, Steve Gan, Jacob Leehy, Nicholas Hausler (MJ McGee was attending a wedding and was unable to join the meeting)

Purpose: Begin work on Section 3 of the SRS. Meeting is going to be 1 hour long.

Began work on section 3.

Discussed what to do with regards to the use-case modeling.

Work on the use-case model began.

Table filled with Essential and Desired functionalities.

Work on functionality descriptions began.

Use-Case model completed, use case specification completed.

Team Meeting 10/10

When: Tuesday, October 10th @ 3:45pm

Where: Eaton Hall

Attendance: (All present) Ben Kozlowski, Jacob Leehy, Steve Gan, Nicholas Hausler, MJ McGee

Purpose: Polish sections 3 and 4.

Added Handling Numeric Constants as functionality to the Software Development Plan and the Software Requirements Specifications.

Everyone is expected to review the SRS Document at least once before Friday. Friday is expected to be when it is turned in.

Meeting ended @ 4:00pm

Team Meeting 10/13

When: Friday, October 13th @ 2:00pm

Where: Discord Call

Attendance: Ben Kozlowski, Steve Gan, Jacob Leehy, MJ McGee. (Nicholas Hausler was driving home for Fall Break and was unable to join the meeting)

Purpose: Review SRS Document and polish it before submitting it.

Added functional requirements to the Table of Contents

Added more detail to section 1.2 Scope

Added Modulo as a product function 2.2 Product Functions

Edited Section 3.1.14 Error Handling to be more clear on how errors are to be handled

Added negation functionality to Sections 3.1.11, 3.1.12, 3.1.13 Parenthesis, Brackets, Braces

Reformatted Section 4 Classification of Functional Requirements functionality table by order of appearance in the document

Meeting ended @ 3:00pm