Team Working Agreement
Fall 2022
CSE 110, Team 16
Creation 10/12/2022

1) Group Identification
Instructor: Thomas A. Powell
TA: Shubham Kumar
Team #: 16
Team Name: GitHubbies

Group Information
Abishek Siva, asivayog@ucsd.edu
Gunwoo Kim, gukim@ucsd.edu
Chun Hang Chan, chc063@ucsd.edu
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Tianyu Chen, tic004@ucsd.edu
Xiangyi Lin, xil176@ucsd.edu

2) Primary Means of Communication and Expectations
 Team members will communicate through Slack.
 Team members are responsible for staying up to date with Slack.
 All team members will respond within 24 hours if a response is requested.
 All team members are expected to *start early and start often*.
 Treat each other nicely and respectfully.

3) Scheduling Meetings
 All members will be notified at least 24 hours in advance for an upcoming meeting.
 Team members will participate in weekly meetings on every Monday 12:30 PM. If you are not able to attend this weekly meeting, it is your responsibility to keep yourself up to date with what happened during that meeting.
 We will also have small group meetings to update progress.

4) General Responsibilities for All Team Members
 All members are expected to ask for help if you are struggling.

All members are required to keep everyone updated on the progress/changes you have made.

Respect others' time, i.e. if somebody assigns you a deadline, finish it by the deadline. If you are not able to complete the given task, notify early.

Notify the team at least 24 hours in advance if you cannot make it to a meeting.

5) Conflict Resolution

If a conflict arises, notify a team lead or a neutral third party to try and help make a compromise.

Do not use vulgar language. Stay professional.

6) Expectations of Faculty and GTA's

If a team member fails to live up to this agreement, the situation may be reported to the staff, but the team will still be responsible for submitting a completed assignment. Staff will be available to meet with teams to resolve issues.

7) Individual Signatures

Signature:_____*A. Siva*_____ Date:_10/16/2022_