



Carlos Hilado Memorial State College

Alijis Campus | Binalbagan Campus | Fortune Towne Campus | Talisay Campus

*To be a leading **GREEN** institution of higher learning in the global community by 2030*
(Good governance, Research-oriented, Extension-driven, Education for Sustainable Development & Nation-building)

College of Computer Studies

February 28, 2022

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ENGR. JOE MARIE D. DORMIDO, DIT

Dean

College of Computer Studies

Carlos Hilado Memorial State College – Alijis

Bacolod City, Negros Occidental

Sir:

Greetings!

Part of the requirements to finish the **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY** course is to complete 600 hours of On-The-Job Training (OJT).

In this connection, I would like to ask permission in your good office to have my on-the-job training at Pixel8 Web Solutions and Consultancy Inc., at Legazpi City, Albay as an OJT/Developer with full work from home setup to the said institution.

In line with the said OJT my working time will start at 8:00 AM – 12:00 NN and from 1:00 PM to 5:00 PM from Monday to Saturday.

In addition, please allow me to take screenshots or take pictures to be attached to my weekly tasks as part of the requirements.

I am hoping for your favorable response. Thank you, and God bless!

Very truly yours,

BENJIE A. EDROSO

Student

Noted by:

RON ELY ARAGON

HR/Admin Manager

Pixel8 Web Solutions & Consultancy Inc.

GIOVANI M. TEN, MSCS, Ph.D. EM

CCS, OJT Coordinator

Approved by:

ENGR. JOE MARIE D. DORMIDO, DIT

Dean, CCS

