Melvin O. Cabanes

#81 San Juan De Mata, Tarlac City
Contact No. 0930-086-7827
E-mail: melvincabanes25@gmail.com

OBJECTIVES:

- My goal is to gain further experience and more knowledge while enhancing the company's productivity.
- To be one of your company's asset in terms of good and high quality of sevice.
- To contribute to success of a growth oriented institution

QUALIFICATIONS:

- Have troubleshooting and interpersonal skills to assist customers with computer issues.
- Ability to use variety of editing software in a short time of learning.
- Possesses a good interpersonal and communication skills and manages multi-tasking effectively
- Stand with confidence in the working place, showcase my talent when needed, ability to cope-up with changes and always ready to accept challenges

EDUCATIONAL ATTAINMENT:

Primary Education

San Juan De Mata Elementary School
San Juan De Mata, Tarlac City
S.Y. 2003 – 2009

Secondary Education

Padapada National Highschool
Padapada Santa Ignacia, Tarlac
S.Y. 2009 – 2013

Tertiary Education

Tarlac State University
Bachelor of Science in Information Technology
Tarlac City, Tarlac
S.Y. 2013 – 2017

JOB EXPERIENCES:

Sutherland Global Services

(On-The-Job Training)
Call Center Agent
Tarlac City, Tarlac
January - February 2017

TransferIt

Graphic Artist
Zamora Street San Roque, Tarlac City
November 2017 – February 2018

Man to Man Boarding School Inc.   **IT Staff**
                                                          Tibag, Tarlac City
                                                          June 2018 - March 2020

San Miguel Purefoods   **Merchandiser**
                                                          SMCO Citywalk, Tarlac
                                                          October 2020 – May 2021

PERSONAL INFORMATION

Birthday	:	August 11, 1997
Citizenship	:	Filipino
Religion	:	Roman Catholic
Civil Status	:	Single
Languages Spoken	:	Tagalog, Ilocano, English

CHARACTER REFERENCES:

Dr. Alvin Belarmino
Manager / Owner
Belgro Farm
0917-514-0156

Mr. Roel Jacob
Barangay Captain
San Juan De Mata, Tarlac City
0939-931-5434

Rev. Judy Pascual
Pastor
Vargas United Methodist Church
Vargas, Santa Ignacia, Tarlac
0918-490-9688

I hereby certify that the above information is true and correct.

                                                          Melvin O. Cabanes
                                                          Applicant