

55 OG/OGV

20 FEB 15

Supplementary Evaluations Process

- 1. Program Definition**
 - 2. OGV Responsibilities**
 - 3. Squadron DOV Responsibilities**
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1. Program Definition: Supplementary evaluations are unstructured tools to be used by the commander to ensure standardization of flying and other operations. Supplementary evaluations are directed by the OG/CC and/or the SQ/CC when they recognize a negative trend or want to evaluate a specific piece of training or new equipment upgrade.

2. OGV Responsibilities:

- 2.1. Conduct at least one supplementary evaluation per calendar year.
- 2.2. Make recommendations to the OG/CC for supplementary evaluation areas.
- 2.3. Notify affected units of the supplementary evaluation no less than two weeks prior.
- 2.4. Develop recommended corrective action based upon evaluation results.
- 2.5. Report outcomes of the supplementary evaluations immediately to the OG/CC and include in the next SEB.

3. Squadron CCV Responsibilities:

- 3.1. Recommend supplementary evaluation areas to the SQ/CC.
- 3.2. Conduct at least one supplementary evaluation per calendar year or as directed by the SQ/CC; however, the goal should be two per year.
- 3.3. Report findings and recommend corrective actions to the SQ/CC. Fill out OGV Squadron [Supplementary Evaluation Report](#) and send to 55 OG/OGV within 14 calendar days of evaluation completion.