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4615 Mail Service Center, Raleigh, NC 27699

919-814-6900

DIGITAL MINUTES CERTIFICATION

AGENCY INFORMATION

Town of Bermuda Run

Name of the County, Municipality, or Other Public Body that Produced These Records
(i.e. City of Raleigh, Martin County, Triangle J Council of Governments, etc.)

Town Council

Name of the Board, Council, Department, or Agency
(i.e. City Council, Board of Commissioners, ABC Commission, Board of Delegates, etc.)

Cindy Poe

Name of Staff Contact

336-998-0906

Telephone

cpoe@bermudarun.gov

Email

120 Kinderston Blvd., Ste. 100 Bermuda Run, NC 27006

Billing Address

Items Received:

☐ Minutes

☐ Ordinances

☐ Resolutions

☐ Attachments or Exhibits

☐ Indexes

☐ Other: _____

January 9, 2001 — December 11, 2001

Exact First and Last Dates of the Records

Volume and Page Numbers Included

The last volume is complete ☐ Yes ☐ No

Do you want to purchase a copy of the film, at an additional charge? ☐ Yes ☐ No

Do you want to purchase a CD of the images, at an additional charge? ☐ Yes ☐ No

OVER



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RECORD FORMAT AND DOCUMENTATION

File Type (check all that apply):

Minutes

Word Processing ☒ PDF/A

Digital Image ☐ TIF(F) ☐ JPG ☐ PDF/A

Indexes

Plain Text ☐ TXT ☐ CSV

Spreadsheet ☐ ODS ☐ CSV ☐ TXT ☐ PDF/A ☐ XLS(X)

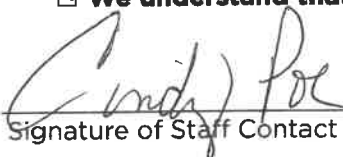
Bag Info (See Bagger GUI User Guide, pages 18-19, for instructions on naming bags.):

Bag Name	Number of Files	Total File Size
Totals for the entire transfer:		

☒ We have examined these records for accuracy and completeness. We have prepared these records according to the rules of the Government Records Section of the Department of Natural and Cultural Resources. We understand that the records will be filmed in the order we have received them

☒ We understand that minutes should only be submitted to the Government Records Section on an annual basis or as a complete volume.

☒ **We understand that there will be a charge for each new reel of film used for our records.**


Signature of Staff Contact

11/17/25
Date