

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, January 24, 2012
9:00 a.m. – Town Hall

Council Members Present: Ken Rethmeier, Mayor; Ed Coley, John Guglielmi, Jerry West, Andy Hewitt, and Shirley Cagle

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, HOA President-BR West

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda as presented and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the November 22, 2011 Meeting Minutes

Council Member Andy Hewitt made a motion to approve the minutes from the November 22, 2011 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Items for the February 13, 2012 Council Agenda Meeting:

A. DRAFT – Town Sewer Use Ordinance

Town Manager, Lee Rollins expressed that the Town does not currently have a sewer use ordinance in place. A sewer use ordinance will service to provide teeth to three primary objectives: Prevention, Protection, and Enforcement. There is no Public Hearing required to adopt such an ordinance. A draft ordinance was presented to the Council and upon review by the Town Attorney, and necessary adjustments, the Council will be asked to adopt at the February 13, 2012 meeting.

B. Call for Any Proposed Action Items from the Council

Council Member John Guglielmi asked that the DOT be asked to put a dedicated left turn lane at the 801/158 intersection heading W onto Hwy 158 from 801. According to Lee Rollins, Town Manager, the DOT is studying this intersection/request and will present a report at the end of January, 2012.

6. Planning Session

A. Best in Class (Defining “What is Best”)

The Council was asked to comment on what makes a town “the best”. Results were:

- Aesthetics (neat, organized)
- Vibrant – Ownership
- Good governance – does it fit the model?
- Core beliefs/values
- Steadfast vision
- Pride in Community
- Unique

B. Inform

Town Manager, Lee Rollins gave an overview of the SWOT (Strength, Weakness, Opportunity, Threat) Analysis. He reviewed the Town Budget/Expenditures and the Tax Levy History. He also gave an update of priorities that were given to him when he first became Town Manager and where we are now. Council Member Andy Hewitt commended the Town Manager for giving an understanding of where we are now, and expressed how pleased he was with the much better collection of past-due funds. Council Member John Guglielmi also expressed that it is very commendable that he can say that everyone is being treated the same. Mayor Rethmeier thanked the Town Manager for his honesty and integrity and shared with the group that other Town Managers/Mayors in surrounding counties know Lee for these characteristics.

C. Explore

The Council brainstormed around communication/civic activities. As of today, the current forms of communication to residents include the Town website, Facebook, monthly newsletters, Channel 2, and email. The group suggested the following options to explore in the future: Optimization of the news channel, enhance newsletter, telephone messages to all residents, digital sign at the Post Office, having the Bermuda Run website as the homepage for residents, having the BR Country Club promote more Town information, and having Town activities on the “Welcome to Town of Bermuda Run” signs.

Civic Activities were also discussed such as: Concerts in the park, marathons, soccer park utilization, partnership with other businesses (example Raylen Vineyards), sponsor open business meeting to businesses within the Town.

Council Member John Guglielmi asked if the Town has a “Mission Statement”. Town Manager Lee Rollins answered that the mission statement is part of the Comprehensive Plan.

Council Member Jerry West volunteered to work with the Mayor, Town Manager, and Janet Smith (Planning Board Chair) on further brainstorming.

D. Plan

Action Items:

1. Comprehensive Plan (Public Input Meeting 1/24/12)
2. Sewer Issue (Hospital was allocated, but out-parcels were not)
3. Annexation Transition (Kinderton Village 7/1/12)
4. Davie Medical Complex (Site Plan to be received 2/1/12 – plan to open end of 2013)
5. Transportation (Main focus 158 Entrance/Soccer Park)
6. Financial (Lee Rollins to provide Capital Improvement Plan)

7. Council Comments

Council Members Andy Hewitt and Jerry West commended the new Mayor on how well the first meeting of 2012 was organized and thanked him for his leadership.

8. Town Manager Comments

Manager Lee Rollins discussed the need for a policy regarding donations by the Town for non-profit organizations such as The Arts Council, Humane Society, etc.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, February 28, 2012
9:00 a.m. – Town Hall

Council Members Present: Ken Rethmeier, Mayor; Ed Coley, John Guglielmi, Jerry West, and Andy Hewitt

Council Members Absent: Shirley Cagle

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Erin Burris, Community Planner

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda as presented and Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the January 24, 2012 Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the January 24, 2012 Agenda Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Items for the March 13, 2012 Council Agenda Meeting:

A. Consideration of the Town of Bermuda Run Comprehensive Plan #1

Erin Burris thanked all who attended the Public Input Meeting on January 24. She reminded the Council of all areas of public input from beginning to date. The Vision Statement was recited and the Council was reminded that this is a 20-year plan. Goals and strategies can not be completed in one year. Goals are prioritized and priorities may be changed over time due to funding sources. Erin opened the floor to Council Members for comments.

Jerry West asked Erin if any valuable input was received from the January 24 meeting. Erin expressed that most comments were great and that there were a few added comments and a change to plan by adding language regarding a future playground.

Andy Hewitt expressed that the Comprehensive Plan document is well defined and focused. Ed Coley suggested that citizens be asked to get involved in more of the implementation portion of the plan. He encouraged that we plan logically and adapt as needed. He praised the Planning Board for their hard work, saying they did much more than the Council on this project. Mayor Rethmeier and other Council members also expressed their thanks to the Planning Board and their hard work.

John Guglielmi suggested that we need to be aware of Tanglewood Park's new activities and connect to them. Andy Hewitt asked if the visions and goals listed in the Comprehensive Plan are listed in chronological order of priority. He feels there is a lacking identity as a business environment and said that we need to think of the business community. Janet Smith of the Planning Board expressed her thanks to the Council for allowing them to take part in this project.

B. Call for Any Proposed Action Items from the Council - None

6. Information Items

A. Review Alternatives to Voting District Map with Inclusion of Kinderton Village #2

Erin Burris reviewed Option A, B, and C maps for redistricting. Town Attorney, Brian Williams reviewed the Town Charter with the Council, specifically to annexation, adding that there could legally be up to 12 Council Members. Some of the questions posed by the Council were, "Why is district representation important?"; "How many votes are in Kinderton?"; "What if we add a 6th District?"; "What dictates adding another seat?"

Jerry West expressed his personal feeling that Option B was not a valid option because he feels that preservation of district representatives is important. John Guglielmi and Andy Hewitt both felt that it would be good if the "best 5 people" in the Town (either within the gate or outside) be on the Council. No redistricting, just voting at large.

Town Manager Lee Rollins shared with the Council that in the past, there has been confusion among the voters. It was agreed that more options would be made available by Erin and Lee before the April 24, 2012 Agenda Meeting.

B. Multiple Sclerosis Awareness Week Proclamation #3

Proclamation has been signed by Mayor Rethmeier for the dates of March 12-18, 2012.

7. Follow-up from January 24, 2012 Planning Session

A. Explore

Civic Activities – Town Manager Lee Rollins gave an update of the meeting held on February 23, 2012 with Mayor Rethmeier and Janet Smith (Jerry West was unable to attend due to illness).

B. Explore

Town of Bermuda Run Mission Statement – Discussion and formation of committee with Town Manager, Mayor, and John Guglielmi to develop and present a draft mission statement for action at the April Town Council Meeting.

8. Council Comments

Council Member Andy Hewitt suggested that the Council encourage residents of Kinderton Village (non-gated communities) to put a gate up. It was noted by Lee Rollins that when annexed, Kinderton Village residents would be allowed to purchase RFID stickers to Bermuda Run gates.

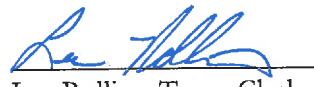
9. Town Manager Comments

Manager Lee Rollins provided an update (attached).

10. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted


Lee Rollins, Town Clerk

Approved:


Kenneth A. Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, March 27, 2012
9:00 a.m. – Town Hall

Council Members Present: Ken Rethmeier, Mayor; Shirley Cagle, John Guglielmi, Jerry West, and Andy Hewitt

Council Members Absent: Ed Coley

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Erin Burris, Community Planner, Bill Holdgrafer, BR West HOA President

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda as presented and Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the February 28, 2012 Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the February 28, 2012 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Items for the April 10, 2012 Council Agenda Meeting:

A. Public Hearing to Consider TA 2012-01 Manufacturing #1

On March 21, 2012 the Planning Board voted unanimously to present Text Amendment TA 2012-01 to the Town Council for consideration and adoption. The intent of the proposed test amendment is to remove manufacturing as a use permitted with a Special Use Permit from the CM Commercial Mixed Use District and allow manufactured uses in existing buildings previously used for similar manufacturing operations. A public hearing is required in this manner. *Council Member John Guglielmi made a motion for a public hearing to be set for Tuesday, April 10, 2012 at 7:00 pm to hear comment regarding the proposed Text Amendment. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

B. Call for Proposed Action Items from the Council - None

6. Information Items

A. Review New Voting District Options #2

Erin Burris reviewed Option A, B, C, and D maps for redistricting. Benchmark recommends either Options A or D. Town Attorney, Brian Williams stressed that the biggest legal issue was proportionality and has concerns with option D as recommended by Benchmark.

Considerations – Continuity of representation, neighborhood identity, connectivity.

With Option A, Shirley Cagle would take District 4; with Option C, Jerry West would take District 4. The next step is a Resolution to Adopt (No Public Hearing is required). Plan is to go forward with consideration of Option C at the April Agenda Meeting for vote at the May Council Meeting.

B. Discuss Framework of Guidelines to Consider Future Grants to Non-Profits #3

Note: Establishing a policy to consider funding grants for non-profit organizations does not place the Council in a position to be required to grant money each year. Lee Rollins expressed the need to have an established policy on grant consideration, giving the Town a framework to use for decision-making. Mayor Rethmeier proposed that the Town Manager present a proposed policy for review at the April agenda meeting.

C. Consideration and Discussion of Verbiage for the Final Vision Statement of the Comprehensive Plan

Mayor Rethmeier reviewed the proposed vision statement. Concern from Janet Smith of the Planning Board is that it is too lengthy and not easy to remember. Council Member Shirley Cagle questioned the meaning of the term “get-away community”. The goal is to adopt the Comprehensive Plan at the April 10 meeting. The Mayor challenged all Council to think about the vision statement and call Lee Rollins, Town Manager by Friday, March 30 with their input.

Mayor Rethmeier also revealed the DRAFT Mission Statement with the Council. Council Member Jerry West questioned the use of the term “Eastern Davie County”, suggesting that the word “Eastern” be removed as it is perceived as isolation to one part of the county. Council Member Andy Hewitt expressed that using the word “Core” public services is very important. What do the residents get for the best use of their taxes? Council Member Shirley Cagle was very pleased with the Mission Statement saying that it is very “succinct” and feels it is much better than just a “draft”. Discussion for action at the next Council Agenda Meeting.

7. Council/Mayor Comments

Mayor Rethmeier informed the Council of an ad that will be in this week's Davie County Enterprise showing the Town's Support for Vietnam Veterans.

8. Town Manager Comments

Town Manager Lee Rollins gave an update on the Roundabout, saying he is still waiting to hear from DOT regarding timeline. The landscaping project at 801 and I-40 has been complete. A proposed budget will be presented at the April Agenda Meeting. Additional updates are attached.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted


Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, April 24, 2012
9:00 a.m. – Town Hall

Council Members Present:

Ken Rethmeier, Mayor; Shirley Cagle, John Guglielmi, Jerry West, Ed Coley, and Andy Hewitt

Council Members Absent:

None

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, BR West HOA President

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda as presented and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the March 27, 2012 Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the March 27, 2012 Agenda Meeting. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – Council Member Andy Hewitt told the Council of the upcoming fundraiser – Jenny's Walk of Hope, which is in memory of his sister.

5. Proposed Action Items for the May 8, 2012 Council Agenda Meeting:

A. Contract to Audit Accounts #1

Eddie Carrick, CPA, PC, has submitted a proposed contract to conduct the audit and prepare the annual financial statement. The total amount is \$6,500.00, which is the same price as the previous year. *Manager recommends approval of the audit contract with a note to Eddie Carrick that the 2013-14 audit will go out for a Request for Proposals.* Council Members Shirley Cagle and Andy Hewitt requested clarification on the process of handling and selecting proposals.

B. Proposal for Brand Implementation Projects #2

As a result of the Community Character and Identity Subcommittee due diligence, CCL Branding has submitted a proposal that would begin to accomplish the action items associated with the Comprehensive Plan. The Winston-Salem firm was asked to submit a proposal due to its knowledge of the Town and surrounding area and was impressed with the final results of the Comprehensive Plan. CCL would work with the Town to incorporate payment in to the next fiscal year if needed. Town Manager Lee Rollins expressed appreciation to the subcommittee for their hard work. Council Member Jerry West highly recommended CCL and Andy Hewitt stressed the importance of the project.

Council member Ed Coley was concerned with the proposal being open-ended and requested that Manager Lee Rollins that a cap of \$12,500 be added to the proposal. *The Town Council would have to vote to accept the proposal to move forward.*

C. Proposed Voting District Map - Option C #3

Those Council Members present during the March 27, 2012 Agenda Meeting asked that attached Option C be considered as the final DRAFT of a new voting districts map. However, after discussion with residents it was apparent that splitting communities was a concern. Council Member Ed Coley who was absent at the March 27 Agenda Meeting recommended that the Town go to At Large voting and forget about the maps. Future incorporation in to the Town will require re-creating maps ever time.

Council Member Andy Hewitt made a motion for the Town to change it's voting to At Large, Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed. Plans are to adopt a Resolution of Intent at the May 8 Council Meeting, Public Hearing to be held at the June Council Meeting, then make official at the July, 2012 Council Meeting.

D. Public Hearing – 2012-13 Proposed Town Budget

The Town Council will call for a public hearing to be held on Tuesday, May 8, 2012 for public comment regarding the proposed 2012-2013 Budget. The Council may take comment into consideration for deliberation of the proposed budget during the May 22, 2012 Agenda Meeting, with a goal of adopting the 2012-2013 budget at the June 12, 2012 Council Meeting. A budget must be adopted by June 30, 2012. *Lee Rollins presented his proposed budget to the Council; it was placed on the Town's website, and is available for viewing at the Town Hall.*

E. Call for Proposed Action Items from the Council - None

6. Information Items

A. Review DRAFT Policy Establishing Guidelines to fund Non-Profits #4

It was recommended by the Town Manager that we have formal guidelines on making decisions when approached about donations. Each request will be looked at individually and the Town Council will have a say as to whether any money is spent. *The Council asked that this be considered as an action item at the May 8, 2012 Council Meeting.*

7. Council/Mayor Comments

Council Member Jerry West has been approached by the Fire Chief with Smith Grove Fire Department regarding concerns with the new hospital coming to Town and having the proper equipment needed to handle large fires (such as a ladder truck). *Clemmons Fire Department has this equipment.* He thanked the Mayor for the breakfast with business owners in Bermuda Run, saying that a meeting with this group should occur 2-3 times yearly.

He also requested a time after the Council Meeting to meet with his subcommittee regarding civic activities.

Mayor Rethmeier thanked the Council for attending the Business Members Breakfast, saying that it was a very positive, productive meeting. He informed the Council that a request for an exclusive ZIP code for Bermuda Run, and the possibly move the Advance Post Office has been denied by the US Postal Service. More education needs to happen regarding the use of "Advance" or "Bermuda Run". The Mayor also thanked Cindy Griffith for the new design of the monthly newsletter and her initiative to make the changes.

8. Town Manager Comments

Town Manager Lee Rollins informed the Council that a survey postcard from YadTel will be placed with the May Town Newsletter. The Town has received requests from residents that Yadkin Valley Telephone's internet, cable, and other services be offered to them. The Company wants to see how many people are interested so they can make a decision.

We are moving forward with the Round About at the Hwy 158/Soccer Park area. The DOT is also covering some sidewalk expense.

Early Primary Voting will be held at the Bermuda Run Town Hall next week; those dates and times were passed along to the Council.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, June 26, 2012
9:00 a.m. – Town Hall

Council Members Present: Ed Coley, Mayor Pro-Tem, Shirley Cagle, John Guglielmi, Jerry West, and Andy Hewitt

Council Members Absent: Mayor Kenneth Rethmeier

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; John Grey and Joy Howard, Grey Engineering; Consultant Lee Spencer

1. Call to Order

Mayor Pro-Tem Ed Coley called the meeting to order.

2. Adoption of the Agenda

Town Manager Lee Rollins asked that the agenda be amended to move the information item (Unapproved Water Lines) toward the beginning of the meeting to allow Grey Engineering to make their presentation then leave the meeting. Mayor Pro-Tem Ed Coley asked that the Action Item regarding non-profit requests be broken down to two parts (D1 and D2). Council Member Andy Hewitt made a motion to adopt the amended agenda and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the May 22, 2012 Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the May 22, 2012 Agenda Meeting. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Items

A. DRAFT: Presentation Proposal to Address the Issue of Unapproved Water Lines

As a follow-up to his June 6, 2012 information summary of the status of the Town's bulk water line along Bing Crosby Boulevard, Town Manager Lee Rollins asked Grey Engineering to provide the Council with a presentation proposal to address the situation. Lee Spencer, a Consultant with over 17 years of experience with water lines was present and gave his input. The proposal included a letter that listed the items that the Town would either instigate or facilitate. *Council Member John Guglielmi made the motion for the Town to move forward with the plans as outlined in the letter from the Town Manager. Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

6. Proposed Action Items for the July 10, 2012 Council Meeting:

A. Date Change – July Council Meeting – New Date July 24 at 7:00 pm

Due to there not being a Quorum for the July meeting, Council Member Shirley Cagle made a motion to cancel the July 10 Council Meeting. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed. Council Member Jerry West made a motion for the July meeting date to be changed to July 24 at 7:00 pm. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Adopt Ordinance to Change Resident District Voting to At Large Voting

The Town Council held a public hearing on June 12, 2012 to receive public comment regarding the Town Council's desire to implement At Large Voting. *The Council directed the Town Manager to draft the ordinance for consideration at the July 24, 2012 Council Meeting.*

C. Interlocal Agreement Between the County of Davie and the Town of Bermuda Run

Proposed agreement for shared services consists of: Tax Collections, Building Inspection/Flood Plain Management, Fire Protection, Sheriff Department, and Sewer Billing. The term of the agreement would go through June 30, 2012. Either party may terminate all or some portion of the agreement by giving 90 days notice.

D. Non-Profit Grant Requests

1. The Humane Society of Davie County has submitted a grant request for \$7,000.00.
2. The Dog Park at Tanglewood Project has submitted a grant request for \$5,000.00

The Council agreed to include these requests as action items for the July meeting, giving groups the opportunity to make their presentations for the Council to consider.

7. Council/Mayor Comments

Council Member Andy Hewitt expressed to the Council that he gets a lot of questions regarding businesses that may be coming to the Town. Town Manager Lee Rollins agreed to include this in his updates to the Council.

8. Town Manager Comments

Town Manager Lee Rollins shared a letter from John Royster of Tifton Street requesting to acquire a small triangular piece of land from the Town in order to build a fence. It was agreed that an encroachment was the best way to fix the problem. *The Council will vote at the July Council Meeting.*

New Water/Sewer rates were shared with the Council.

Tom Browder with the Professional Building (housing Dr. Owens' Optometry office) has had issues regarding storm water runoff. The Town didn't do anything to cause these problems and the streets/hills were already in existence before the area was annexed.

9. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, July 24, 2012
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, Shirley Cagle, John Guglielmi, and Jerry West

Council Members Absent: Andy Hewitt

Also Present: Lee Rollins, Town Manager; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, BR West HOA President

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the June 26, 2012 Meeting Minutes

Council Member John Guglielmi made a motion to approve the minutes from the June 26, 2012 Agenda Meeting. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Proposed Action Items for the July 24, 2012 Council Meeting:

A. Ordinance Amending the Town Charter Implementing At Large Voting #1

The Town Council has followed the statutory process to adopt a Resolution of Intent to amend the Town Charter to implement At Large voting of candidates for Town Council on May 12, 2012. A public notice was published and a public hearing was held on June 12, 2012 to receive public comment for or against the proposed Resolution of Intent. The Council now has the authority, if it so chooses, to approve the proposed ordinance amending the charter of the Town of Bermuda Run implementing At Large voting of candidates for Town Council.

B. Interlocal Agreement Between the County of Davie and the Town of Bermuda Run #2

Proposed agreement for shared services consists of: Tax Collections, Building Inspection/Flood Plain Management, Fire Protection, Sheriff Department and Sewer Billing. The term of the agreement would go through June 30, 2015. Either party may terminate all or some portion of the agreement by giving 90 days notice.

Town Manager, Lee Rollins has been in communication with Davie County District Attorney's office regarding prosecution of violators of golf cart ordinance, speeding, etc. within the Town of Bermuda Run. He also addressed questions regarding the recent letters announcing the new sewer rate, clarifying that all East Davie sewer customers are billed the same.

C. Non-Profit Grant Request: Humane Society of Davie County #3

The Humane Society of Davie County has submitted a grant request for \$7,000.00. In the past, the Town has given \$5,000 yearly. The Town of Mocksville has decreased their donation, but they support Animal Control where the Town of Bermuda Run does not. After much discussion, it was agreed to listen to presentation from the Humane Society representative at the meeting.

D. Non-Profit Grant Request: Dog Park at Tanglewood #4

The Dog Park at Tanglewood has submitted a grant request for \$5,000.00. This would be a one-time donation. It was voiced from some Council Members that this should be up to individuals support the dog park, and not the responsibility of tax payer's money. Shirley Cagle views this as a "service" that would make the Town/properties more attractive to prospective new residents. A lot of Bermuda Run residents benefit from Tanglewood Park. It was agreed that the Council will listen to the presentation at tonight's meeting.

E. Call for Proposed Action Items from the Council - NONE

6. Council/Mayor Comments

Council Member Jerry West asked for the date/time of the HOA President Meeting with Lee Rollins which will be August 7 at 6:30 pm

Council Member Shirley Cagle expressed her appreciation for everyone's honest comments and the opinions that had been shared.

John Guglielmi asked about the status of the left hand turn light from 801 to 158.

Mayor Ken Rethmeier gave an update regarding the Municipal Planning Organization Meeting. The proposed multi-use path along US 158 to the Yadkin River bridge has made the initial list of proposed funded projects for 2013-2014.

7. Town Manager Comments

Town Manager Lee Rollins informed the Council that the Saratoga building is currently under contract, the Goodwill trailer will be removed and that they will be moving into the Bermuda Quay shopping center.

HOA Presidents of affected areas with unapproved water lines were mailed letters on Friday.

The Council was asked to consider the pros/cons of publishing a 2012-13 resident directory.

The Town's ABC Board representative will be at the September meeting.

8. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, August 28, 2012
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, Shirley Cagle, John Guglielmi, Andy Hewitt and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, BR West HOA President; Charles Taylor, Hamilton Court HOA President

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Town Manager Lee Rollins requested that Information Item 6E – Bulk Water Update be added to the Agenda.

Council Member Andy Hewitt made a motion to adopt the amended agenda and Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the July 24, 2012 Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the July 24, 2012 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – Charles Taylor, Hamilton Court HOA President proposed that the Town adopt the water meters that go to the HOA's, not just to the master meters.

5. Proposed Action Items for the September 11, 2012 Council Meeting:

A. Town Landscape Maintenance Contract #1

On August 1, 2012, a Request for Proposal was distributed to landscape maintenance firms that had requested consideration for future contracts. Town Manager, Lee Rollins also posted with the NCDOT for their approved firms and contracted the local Chambers of Commerce to advise. Four bids were submitted. Miller Landscape Architects were brought in to assist in developing the proposed contract to include up-to-date best practices management. Based on their previous service and their best bid, the Town Manager plans to notify Budd Services of their contract in September.

B. Request: Town Council Resolution to Honor Edith Zimmerman #2

Davie County Public Library Director, Jane McAllister, has asked the Town Council to adopt a resolution honoring long-time Advance resident, Edith Zimmerman, for her work documenting local history. Even though Ms. Zimmerman is not a Bermuda Run resident, the Council feels that this speaks for the character of the Town to accompany this request.

Council Member John Guglielmi moved to include this on the September 11, 2012 agenda. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

C. Official Acceptance of Kinderton Village Residential Streets

Brian Williams, Town Attorney, has been working to prepare the official specifications for street acceptance. The goal is to have everything ready for Council action at the September 11, 2012 meeting.

D. Encroachment Agreement: 182 Tifton Street

Attorney Brian Williams has recommended the Town enter into an encroachment agreement with Mr. John D. Royster, 182 Tifton Street, to allow him to maintain and enjoy the benefit of a small triangular easement that the Town acquired when Bermuda Run Drive North was accepted in the Town street system. The Council is in agreement that this is the right thing to do.

E. Call for Proposed Action Items from the Council - NONE

6. Information Items

A. Federal Work Study Opportunity: Brandy Koontz Stockert #3

The Town has an opportunity to utilize the services of a Juris Doctor candidate from the Charlotte School of Law, who already possesses a Masters of Public Administration, at no cost to the Town. The work study would be no more than 20 hours per week from the first week in September to the first week in December. Ms. Koontz would be under the supervision of the Town Manager.

B. Town Newsletter: Discuss the Merits of the Current Distribution Model and Value

Town Manager Lee Rollins presented to the Council the current cost of producing and mailing newsletters to all residents, including Kinderton Village. Other communication options were discussed, such as utilizing the Time Warner Cable TV Channel, and it was agreed to form a subcommittee to pursue other modes of communication that would be of value to the Town.

Council Members John Guglielmi and Ed Coley volunteered to be part of the group that will work with the Town Manager and staff.

C. Town Directory: Discuss the Merits of the Current Distribution Model and Value

Town Manager Lee Rollins presented to the Council the current cost of developing, printing, and distributing the Town Directory. It was suggested by Councilman Ed Coley that we work with Yadkin Valley Telephone about breaking Bermuda Run residents (or at least the 27006 ZIP code) out their current phone book. *Council Members Jerry West and Ed Coley agreed to work together with the Town Hall staff on options.*

D. Town Branding Subcommittee: Update Current Progress of the Town Logo and Seal

The new Town logo and seal were presented to the Town Council by Town Manager Lee Rollins. David Cassells and his group were commended for the work they did in helping the subcommittee come up with a design that would be fitting to the Town. An example of banners that would hang from light poles throughout the Town at major intersections were shown. Quotes are being obtained for new letterhead, envelopes, business cards, etc. David Cassells' group has also offered assistance in the redesign of the Town's website.

E. Bulk Water Agreement Update

Brian Thompson (James Way resident/Attorney) met with Town Manager Lee Rollins and presented him with an updated agreement signed by all but one HOA President (who was out of town). The updated agreement added the verbiage "if determined to be owner of such line". Agreements will be sent to Beth Dirks with Davie County for her signature. The Town is working with (and paying) Grey Engineering on base mapping and site work. The goal is to submit a comprehensive map to Raleigh within the next couple of weeks for the state to approve the unapproved lines. Lee Rollins has notified the HOA's that the water samples have all come back without any issues.

Council Member Ed Coley addressed the resident concern (Charles Taylor) from the first part of the meeting and assured him that what he was proposing is already being done. Mr. Taylor's question/concern was resolved.

7. Council/Mayor Comments

The Council were all in agreement that this was a good, productive meeting. Lee Rollins was commended for his work with the Bulk Water situation and with staying on task.

Councilman Andy Hewitt asked for an update regarding the round about, with Lee Rollins telling him that work should begin in the fall – an agreement will come before the Council before work begins.

Mayor Rethemeir shared with the Council that there is an upcoming workshop with Davie County regarding Sewer Issues.

8. Town Manager Comments

Lee Rollins shared upcoming business activity with the Council including a new State Employee Credit Union, possible new tenant in the Saratoga building, and the new location for Goodwill donations. He shared that he met with Smith Grove Fire Department who are asking the new hospital to help purchase a new ladder truck. The Fire Chief was urged to present their needs at upcoming Council Meetings. Upcoming Chamber of Commerce meetings (both Bermuda Run and Davie) were shared.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Thursday, September 27, 2012
9:00 a.m. – Town Hall

Council Members Present:	Mayor Kenneth Rethmeier, Ed Coley, Shirley Cagle, Andy Hewitt and Jerry West
Council Members Absent:	John Guglielmi
Also Present:	Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Brandy Koontz Stockert, Intern; Bill Holdgrafer, BR West HOA President; George Peterson, Bermuda Run Resident

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Andy Hewitt made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

3. Approval of the August 28, 2012 Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the August 28, 2012 Agenda Meeting. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

(Council Member Shirley Cagle arrived to the meeting.)

4. Citizen's Comments – George Peterson, Bermuda Run Resident spoke to the Council regarding the “respect and image” of Bermuda Run. He expressed that with current economic development of the Town of Bermuda Run, that we had an opportunity as a Town to grab leadership of the county. He also made a recommendation that a plaque in memory of Jack Tutterow and his years of dedicated service to the Town be placed at the 801 Gate.

5. Proposed Action Items for the October 9, 2012 Council Meeting:

A. Official Acceptance of Kinderton Village Residential Streets

Brian Williams, Town Attorney provided an update on the progress of the paperwork. Most streets are “private” and there’s no dedication currently in place.

B. Request: Town Council Resolution to Honor Edith Zimmerman

Davie County Public Library Director, Jane McAllister, has asked the Town Council to adopt a resolution honoring long-time Advance resident, Edith Zimmerman, for her work documenting local history. (*Mrs. Zimmerman was not feeling well enough to attend the September 11, 2012 Council Meeting, therefore this was rescheduled for the October 9, 2012 Council Meeting.*)

C. Call for Proposed Action Items from the Council - NONE

6. Information Items

A. Update: October 23 Morning Mayor's Breakfast with the business community

The Mayor plans to meet with business owners regarding the Comprehensive Plan updates for the Town on Tuesday, October 23.

B. Update: October 23 Evening "Town Hall" at WinMock

Newsletters are being mailed out on September 28, inviting all Town residents to attend a Town Hall meeting at WinMock on Tuesday, October 23 from 5:30 pm – 8:00 pm where they will receive important updates regarding the Town.

C. Update: Meeting with NCDENR in Raleigh to present map of unapproved water lines

Town Manager Lee Rollins gave an update of the current status of the unapproved water lines in certain sections of Bermuda Run, saying that we had accomplished everything that he had hoped for. The plan has been approved as presented, preventing HOA's from additional costly work such as adding backflow preventers.

D. Update: Status of Roundabout approval with NCDOT

The Roundabout project agreement should be available for presentation to the Council on October 9, 2012. Plans are to meet with the Soccer Park, Bermuda Run Country Club, and Tanglewood regarding the process. Council Member Ed Coley suggested an education process for residents who may have difficulty maneuvering through the roundabout.

7. Council/Mayor Comments

Council Member Shirley Cagle asked that the paper shredding event at Junkers Mill on November 15 be added to the Town newsletter. Andy Hewitt suggested that the Town offer at least one more brush pickup for residents. Mayor Rethmeier expressed his gratitude to the Davie County Sheriff's office and Budd Services for their response and decisions regarding the domestic violence tragedy that took place.

8. Town Manager Comments

Town Manager Lee Rollins gave an update regarding the Town's sewer needs.

9. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted


Lee Rollins, Town Clerk

Approved:


Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, October 23, 2012
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, Shirley Cagle, John Guglielmi, Andy Hewitt and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Judy Thrift, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Erin Burris, Community Planner; Brandy Koontz Stockert, Intern; Bill Holdgrafer, BR West HOA President; Dick Heriot and Ken Bateman, Kinderton Village

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Town Manager Lee Rollins asked that the agenda be amended due to a conflict for Fire Department Chief Howard and his sons. Their presentation will be scheduled at another time. Manager Rollins requested that 5A. be replaced with a presentation by Erin Burris outlining a 10/70 Request from the State Employees Credit Union. Council Member John Guglielmi made a motion to adopt the amended agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the September 27, 2012 Agenda Meeting Minutes

Council Member Andy Hewitt made a motion to approve the minutes from the September 27, 2012 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Items

A. Presentation: Erin Burris, Community Planner (#1)

Erin Burris presented to the Town Council the basic information regarding the 10/70 allocation request from the State Employees Credit Union. Council Member John Guglielmi made a motion to set the public hearing for November 13, 2012 Town Council Meeting. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Request: Honor Deceased 801 Gate Attendant Jack Tutterow with a Plaque

Council unanimously agreed to move forward with a plaque.

5. Information Items

C. Street Address Number Identification Plaque (#2)

Council Member Andy Hewitt suggested to the Council the possibility of offering residents the opportunity of purchasing a uniform street address number identification plaque. The Council agreed that this would aid in assisting EMS vehicles as well as others trying to locate a specific address. Council Member Hewitt agreed to proceed with this suggestion and present the options to the Council at another meeting.

D. Winston-Salem Journal Advertising Proposal (#3)

Starting November 14th and each Wednesday thereafter, the Winston-Salem Journal plans a new local news publication, entitled, Journal West. This will be an insert in the existing paper. It will focus on Lewisville, Clemmons and Davie County, with a total distribution of 22,000. Town Manager Lee Rollins informed the Council that the Town's Newsletter does not include commercial residents, but the new publication would and would not be at any additional expense to the Town. All agreed that this should be turned over to the Communications Subcommittee for further review.

E. Review Remaining 2012 Council Meeting Calendar

The November Agenda Meeting is scheduled for Tuesday, November 27. Town Manager Lee Rollins asked the Council to please confirm their attendance for that meeting, as there is not a scheduled December Agenda Meeting. He also asked that they review their 2013 calendars for the second and fourth Tuesday of each month, as he will ask the Council to adopt a 2013 meeting schedule at the December 11 Council Meeting. All Members agreed that they would be available for the November Agenda Meeting.

6. Proposed Action Items for the November 13, 2012 Council Meeting:

A. Proposed: Ordinance to Regulate Maintenance of Right-of-Ways (#4)

Brandy Koontz Stockert presented a drafted ordinance to the Council for consideration. This draft should assist the Council in making a decision on the maintenance of town street edge lines, including right-of-ways abutting public streets within the corporate limits. *Council Member Jerry West made a motion to place this on the Agenda for a future Town Council Meeting. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of five (5) in favor and none opposed.*

B. NCDOT Sidewalk Agreement (#5)

Town Council will be asked to approve the submitted NCDOT Sidewalk Agreement at the November 13, 2012 Council Meeting. The project consists of NCDOT expense to construct a sidewalk on the Bermuda Run side of the US 158 Yadkin River bridge to the future roundabout at Bermuda Run Drive. The agreement calls for the Town to maintain the sidewalk and landscaping after the installation has taken place.

C. PROPOSED: CCL Branding Proposal for Website Development & Programming # 6

Council Member Ed Coley asked that the new website front page be such that it could be used as a desktop page for residents. Lee Rollins asked that the Council consider approving the proposal not to exceed \$8,300 at the November 13, 2012 Council Meeting.

D. PROPOSED: Donor Directed Fund Agreement Between Davie Community Programming # 6

Lee Rollins turned the meeting over to Mayor Rethmeier. The Mayor stated he had a good meeting with Jane Simpson of the Davie Foundation. The Foundation Board of Directors agreed to rename the Hillsdale Tomorrow Fund, the *Bermuda Run Community Vision Fund*. The fund currently holds \$10,616.97.

7. Council/Mayor Comments

- John Guglielmi enjoyed the business breakfast conducted by the Mayor.
- Andy Hewitt – It would have been good if the Council and Mayor had name badges.
- Jerry West enjoyed the meeting and inquired if Kinderton Village had interest in the meeting. Dick Heriot and Ken Bateman said Kinderton Village residents have been very pleased.
- Shirley Cagle asked if the Bing Crosby water situation had been resolved.
- Ed Coley no comment.

8. Town Manager Comments

The brush pick up would be Monday, October 29, 2012 and the leaf pick up would start November 5, 2012 until middle of December 2012 or when the leaves stop falling.

9. Adjourn

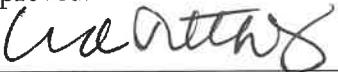
With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, November 27, 2012
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, Shirley Cagle, John Guglielmi, Andy Hewitt and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Brandy Koontz Stockert, Intern; Bill Holdgrafer, BR West HOA President; John Grey, Grey Engineering; Eddie Carrick and Tony Brewer, Eddie Carrick CPA

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Shirley Cagle made a motion to adopt the agenda and Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the October 23, 2012 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the October 23, 2012 Agenda Meeting. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Items

A. Presentation of the 2011-2012 Town Audit – Eddie Carrick, CPA

CPA Eddie Carrick presented the Town Audit for the year ended June 30, 2012. Their firm represents 15 municipalities. He stated that it was a good year for the Town of Bermuda Run with increased fund balances and lower expenses. Eddie is available on an individual basis for questions. The Audit Report is a public document.

B. Eastern Davie Sewer System – Planning for the Future

Mayor Rethmeier, Town Manager Lee Rollins, and Shirley Cagle met with Davie County representatives on Monday, November 26 regarding future plans for Eastern Davie Sewer. They advised the Council of the findings from that meeting. A new treatment plant is proposed that will take the existing capacity of 200,000 gallons a day to 750,000 gallons a day. A potential site has been identified but not released due to communication with the property owner. Estimated cost is \$13 million, but would remove budget challenges with Davie/Forsyth Counties and give a long-term sense of stability. County Manager Beth Dirks is scheduled to begin the permit application process on Monday, December 3 at the Davie County Commissioners Meeting. All Commissioners seem to be in full support of the plan. The new treatment plant would not open until at least 4-5 years.

The current waste water treatment plant would close, and the new one would put the Town in a better position for structured growth. John Grey with Grey Engineering shared growth projections with the Council showing the sense of urgency for Eastern Davie County and how the new facility costs would not be any more than the current increasing rates that we are paying Forsyth County. Council Member Shirley Cagle stressed that this would be an opportunity to promote the Town of Bermuda Run and asked the Council to consider what will happen if we don't do something now, urging them to be open-minded about the cost increase.

Mayor Rethemeir informed the Council that Davie County will provide a document clarifying roles of responsibility that will be presented at the January Council Meeting.

Town Manager Lee Rollins thanked the representatives from Davie County for the meeting and was pleased by the unanimous commitment by the County. Council Member Ed Coley suggested that someone from The Town of Bermuda Run be present at the December 3 Davie County Commissioners Meeting, with Mayor Ken Rethmeier confirming.

6. Proposed Action Items for the December 11, 2012 Council Meeting

A. Proposed Ordinance Regulating the Keeping of Animals within the Town Limits of Bermuda Run

Planning Board member and Bermuda Village resident, Ken Dohleman submitted a memo to the Town Manager asking for Council consideration of two issues: Parking in front yards, and keeping and tending of fowl in residential areas. As a result of this interest and comments from individual Council members, a DRAFT version of an ordinance to regulate the keeping of animals within the Town Limits was presented to the Council. Lee Rollins thanked intern Brandy Koontz Stockert for her research and development of the draft. The purpose of the ordinance is mainly to help areas not covered under HOA guidelines, and to address issues with exotic animals as they come up. More time will be needed to prepare for any proposed ordinance to regulate parking in front yards. Town Attorney Brian Williams will review the draft ordinance before the December Council Meeting.

B. Proposed 2013 Town Council Meeting Calendar

The 2013 Council Meeting schedule was given to all Council Members. Added to the calendar was a January 10 Planning Session.

C. Proposed Ordinance to Regulate Maintenance of Right-of-Ways: Second Review

After the October 23, 2012 Agenda Meeting, Brian Williams, Brandy Koontz-Stockert and Lee Rollins met to revise some of the language in the previous draft. There were no significant changes.

D. Proposed Amendment to the Ordinance Regulating Public Nuisances

The proposed amendment shared with the Council provides specificity to maintenance of overgrown lots (vacant, to be developed). *Brian Williams to review before December meeting.*

7. Council/Mayor Comments

- Andy Hewitt – Have there been complaints regarding noise from the WinMock barn? (Lee Rollins shared that there have been no complaints.)
- Ed Coley – No comment
- Shirley Cagle – There's still underage driving of golf carts within the gates that need to be addressed. (Andy Hewitt also has concerns.)
- John Guglielmi – A lot of good feedback about this year's leaf pickup – they've done a really good job.
- Mayor Rethmeier – Everyone's indulgence was appreciated today.

8. Town Manager Comments

- Current update regarding the bulk water system was shared. A meeting with Brian Thompson (Bermuda Run resident/attorney) is set for 11/28/12 to get more clarification on why he feels litigation is needed. Mr. Thompson says the Town owns properties, but no evidence of conveyance has been presented. Council Member Shirley Cagle expressed that there's a disconnect, and that people think that the Town may have "dropped them".

Mayor Rethmeier stressed that throughout this whole process, the Town's position has not changed.

9. Adjourn

With no further business, Council Member Shirley Cagle made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, January 22, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Shirley Cagle, John Guglielmi, Andy Hewitt and Jerry West

Council Members Absent: Ed Coley

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, BR West HOA President; Dick Heriot, Kinderton Village; Beth Dirks and Brian Myers, Davie County

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the November 27, 2012 Agenda Meeting Minutes

Council Member Andy Hewitt made a motion to approve the minutes from the November 27, 2012 Agenda Meeting. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Items

A. Presentation of the 2013 Tax Revaluation Process

Davie County Tax Administrator Brian Myers presented an overview of the tax revaluation process and projected tax value for the Town. Davie County Manager Beth Dirks was also present for the presentation. The revaluation process occurs every 4 years and there are 63 appraisal neighborhoods with similar characteristics for Davie County. The commercial movement has helped in the Bermuda Run tax values while higher valued homes have taken the harder hit. There will be a new tax revaluation email address on the Davie County website today that will be shared on the Town's website.

B. Davie County Sheriff Contract – Expectations of Service

The Town is first year of a three year interlocal agreement that reimburses the Davie County Sheriff Department for one-half of a patrol officer's salary in exchange for added patrols. The Town also provides office space for the Sheriff's Department at the Town Hall.

Current Sheriff Department Issues:

- Golf Carts – underage kids driving them
- Speeding
- Failing to stop at stop signs

The Council would like to have a Sheriff Department representative at a meeting to discuss feedback/concerns, and expectations. Council member Shirley Cagle also stressed that we need to communicate with residents on what is being done about concerns as they relate to the Sheriff's Department. Town Manager Lee Rollins will plan to have a Sheriff's Department representative at the March meeting.

C. Opportunities for Continuation of New Town Branding

There are currently postal kiosks with a logo of a golfer that the HOA's have approved to be replaced with the Town's new logo. Town Manager Lee Rollins is getting pricing and the Council agrees to proceed.

6. Proposed Action Items for the February 2013 Council Meeting

A. Contract Renewal Request: McCoy Tree Services

McCoy Services has a proposal for a three year contract with the Town of Bermuda Run for quarterly street sweeping as an ongoing effort to mitigate storm water pollution. A proposal is also in place for Hwy 158/801 annual Leyland tree maintenance along the fence line. McCoy has provided this service for the last three years and the rates remain the same from the 2009 contract.

B. Bermuda Run Community Vision Fund: Determine Members of the Fund

The Council reviewed a list of recommendations for member advisors to the fund. The following recommendations were made:

Bermuda Run Residents – Charlie Quinn, Shelby Nichols, and Lynn Senger (alternates: Lou Valente and Vi Golding)

Bermuda Run Council – Shirley Cagle

Davie County Residents – Ken White (alternates: Tom Lentz, Suzanne Mann)

7. Council/Mayor Comments

- Mayor Rethmeier will be speaking at the Bermuda Run Chamber luncheon on Wednesday, January 23. He also told the Council about an upcoming luncheon with Robert Wisecarver and Beth Dirks (Davie County) to discuss sewer needs.

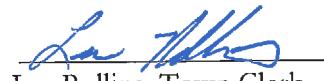
8. Town Manager Comments

Lee Rollins shared the minutes from the January 15, 2013 Planning Session with the Council and thanked Cindy Griffith for preparing the minutes. He informed the Council that the DOT website will have a Request for Qualifications for the upcoming Round-About project, saying that we will be reimbursed for the movement of the 158 Gate. An information item –Valuation Report – was shared with the Council.

9. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted


Lee Rollins, Town Clerk

Approved:


Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, February 26, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, John Guglielmi, Andy Hewitt and Jerry West

Council Members Absent: Shirley Cagle

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Steve Genaway, River Hill HOA President

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Town Manager asked for an amendment to the Agenda – the addition of item 9A – Closed Session.

Council Member Andy Hewitt made a motion to adopt the amended agenda and Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the January 22, 2013 Agenda Meeting Minutes

Council Member John Guglielmi made a motion to approve the minutes from the January 22, 2013 Agenda Meeting. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Proposed Action Items for the February 26, 2013 Agenda Meeting

A. Review of Plaque in Memory of Jack Tutterow

Town Manager Lee Rollins recommended setting a date convenient for the the family of Jack Tutterow and unveil the plaque that will be placed on the 801 Gate House in his memory. Jack served as gate attendant for many years before his passing. Council was in agreement.

B. Selection of Engineering Firm to Perform Final Design of US 158 Roundabout

Letters of interest in for the project were received by two firms: Davenport, and Ramey Kemp. An evaluation process was developed, with a subsequent rating sheet that recommends the selection of Ramey Kemp & Associates as the most qualified firm. Council Member Jerry West made a motion that Ramey Kemp & Associates be selected to provide final design for the US 158 Roundabout with Council Member Andy Hewitt seconding the motion. The motion was approved by a vote of four (4) in favor and none opposed. The Town Manager was given authorization to negotiate a price for the services, along with John Grey Engineering.

C. Review of Town Mission Statement

The proposed mission statement was reviewed and *Council Member Ed Coley made the suggestion to change the word "openness" to "transparency". With this change, Council Member Ed Coley made the motion to approve the amended mission statement. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

6. Proposed Action Items for the March 12, 2013 Town Council Meeting:

A. Multiuse Path Preliminary Study and Conceptual Design

In preparation for the allocation of STP-DA (federal transportation funds) matching grant for 2013-2014, Town Manager Lee Rollins asked Miller Landscape Architecture to provide a proposal to create a preliminary study and conceptual design for a multiuse path with landscaping from the US 158 Roundabout to connect to the pedestrian tunnel under I-40. The proposed fee is \$20,000. A conceptual design is needed to refine accurate costs for an official submittal to the MPO to release STP-DA funds. This is anticipated to be a \$million project, with the Town's match being \$200,000. Concerns discussed by the Council were safety of the tunnel, and whether golf carts would be allowed on the path.

B. Town Signage and Landscaping Study for US 158/NC 801 Intersection

As part of the on-going work to complete strategies set forth in the Comprehensive Plan and achieve Town aesthetic improvements as one of the four top Council 2013 priorities, Miller Landscape and Architecture has provided a proposal for a preliminary study and conceptual design for Town of Bermuda Run signage and landscaping enhancement at the intersection of US 158 and Hwy 801. The proposed fee is \$6,500. The Town is partnering with the business community on this project. DOT has signed off on the new Town of Bermuda Run banners that will be at intersections as well.

7. Information Items

A. Letter to the Honorable Robert Wisecarver, Chair – Davie County Commissioners

Town Manager Lee Rollins shared a letter that was mailed to Robert Wisecarver, Davie County Commissioner Chair, and copied to Beth Dirks, County Manager regarding a recent meeting at the Bermuda Run Town Hall regarding East Davie Sewer.

8. Council/Mayor Comments

- John Guglielmi expressed his frustration with the water/sewer rate increase and with the current Davie County Commissioners saying they were behind times. He expressed his concerns about the High School situation as well.
- Ed Coley stated that the main obstacle/barrier that we have regarding moving forward is the County, saying that he felt that young couples would not want to move to Davie County due to High School issue – possible raising of taxes. He feels that we need candidates from this end of the county to run in next Commissioner election.
- Jerry West asked the Town Manager if the Community Vision Fund members had been lined up, and got a positive response.
- Andy Hewitt spoke about the yard/house plaques that are available from Ace Hardware, expressing his approval of how they turned out and thanking the Town for purchasing a prototype. He also informed the Council of some areas of Town streets that need re-painting. The Davie Construction sign at the new Credit Union site is blocking the view of drivers. Also discussed was the length of time a dumpster container can sit in a resident's driveway.
- Mayor Rethmeier shared how the Town is working with the US Postal Service, Google, and GPS along with Erin Burris/Benchmark Planning, and John Gallimore of Davie County to make Bermuda Run the primary result in the search of the 27006 ZIP code. He also shared that he has signed a proclamation that March 11-17 is Multiple Sclerosis Awareness Week in the Town of Bermuda Run.

9. Town Manager Comments

Town Manager Lee Rollins gave an update regarding him and the Mayor's February 25, 2013 meeting with Sheriff Andy Stokes. Feedback was provided regarding activity by the Davie County Sheriff's department within the Town of Bermuda Run.

Results of the recent request from residents regarding a 2013 Phone Directory were shared with the Council and Cindy Griffith was thanked for her work on this project. *Based on the low percentage of response from residents, it was unanimously decided that it is not worth the cost to publish a 2013 Directory.*

9A. CLOSED SESSION

Pursuant to North Carolina General Statute 143-318.11 (a)(3), Town Attorney Brian Williams advised the Council go into closed session regarding potential litigation.

Council Member John Guglielmi made a motion to go into closed session. Council Member Andy Hewitt seconded the motion, which was approved by a vote of four (4) in favor and none opposed.

Council Member John Guglielmi made a motion to come out of closed session. Council Member Ed Coley seconded the motion, which was approved by a vote of four (4) in favor and none opposed.

10. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, March 26, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, John Guglielmi, Andy Hewitt, Shirley Cagle, and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Dick Heriot, Planning Board; Erin Burris, Benchmark Planning; Bill Holdgrafer, Bermuda Run West HOA President; and Andy Stokes and J.D. Hartman, Davie County Sheriff's Department

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda and Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the February 26, 2013 Agenda Meeting Minutes

Council Member Andy Hewitt made a motion to approve the minutes from the February 26, 2013 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – NONE

5. Davie County Sheriff Andy Stokes and J.D. Hartman

Sheriff Andy Stokes gave an update regarding services provided to the Town with a break-down of types of calls provided by J.D. Hartman. Sheriff Stokes explained to the Council that the department is short-handed, saying that the State recommends 2.7 officers per 1000 residents and they are currently staffed at 1.1 officers per 1000. A request has been made to the County for an additional 4 officers (budgeted at \$80,000 each including a vehicle). Sheriff Stokes addressed questions from the Council regarding golf-cart usage, false alarms, and speeding. Mayor Rethmeier thanked them for their service and invited them to return to more meetings in the near future.

Before leaving, Sheriff Stokes urged the Council to consider forming a Police Department to help with future growth of the Town consistent with the 20-year plan. Population and level of service desired are both factors that drive this.

6. Proposed Action Items for the March 26, 2013 Agenda Meeting

A. Multiuse Path Preliminary Study and Conceptual Design

In preparation for the allocation of STP-DA (federal transportation funds) matching grant for 2013-2014, Town Manager Lee Rollins asked Miller Landscape Architecture to provide a proposal to create a preliminary study and conceptual design for a multiuse path with landscaping from the US 158 Roundabout to connect to the pedestrian tunnel under I-40. The proposed fee is \$20,000. A conceptual design is needed to refine accurate costs for an official submittal to the MPO to release STP-DA funds. *Council Member John Guglielmi made a motion to approve this study and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

B. Town Signage and Landscaping Study for US 158/NC 801 Intersection

As part of the ongoing work to complete strategies set forth in the Comprehensive Plan and achieve Town aesthetic improvements as one of four top Council 2013 priorities, Miller Landscape has provided a proposal for a preliminary study and conceptual design for Town of Bermuda Run signage and landscaping enhancement at the intersection of US 158 and Hwy 801. The prosed fee is \$6,500. *Council Member Andy Hewitt made a motion to approve this study and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

7. Proposed Action Items for the April 9, 2013 Town Council Meeting:

A. Proposed Zoning Ordinance Text Amendments: TA 2012-02 Design Standards and TA 2012-2013 Village Mixed Use District, Town Center District & Table of Uses

Erin Burris, Community Planner reviewed key elements of changes made to the Zoning Ordinance. Proposed text amendments as recommended by the Planning Board and Town Staff are to implement strategy L2 and to partially implement strategy L7 and strategy C5 of the Comprehensive Plan. Janet Smith of the Planning Board stressed that much of the data was already there, it was just better organized. She explained that the next step, as budget allows, is the Master Plan.

Council Member John Guglielmi made the motion that a Public Hearing be advertised and held on Tuesday, April 9 at 7:00 pm at the Town Hall. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. US 158 Roundabout Design Fee Proposal

The proposal from Miller Landscape Architecture provides for a concept master plan for the landscaping of the roundabout, as well as the replacement of the gatehouse. The proposal is broken out into two phases, with two items in each phase. Phase I proposal is estimated at \$18,000. Phase II proposal is estimated at \$27,000. *Council to vote on proposal at the April 9 meeting.*

8. Council/Mayor Comments

- **Shirley Cagle** – No comment
- **Andy Hewitt** – Kudos for banners throughout the Town, lots of compliments from residents. Asked if there would be more added. He asked for an update regarding the sign/landscaping ordinance for businesses. He also spoke about the plaques available at Steelman's Ace Hardware.
- **Jerry West** – Asked about special memorial for Jack Tutterow – If his family can come to the April meeting, plans will be made to present them with a plaque at that time.
- **Ed Coley** – No Comment
- **John Guglielmi** – No Comment

- **Mayor Rethmeier** – Gave Council an update regarding recent meeting about water line issues, saying the progress is moving forward. He also updated regarding County Planning meeting and future of Davie County.

9. Town Manager Comments

- Town Manager Lee Rollins talked about the new Town website, thanking Cindy Griffith for her work on updating the site.
- We are well on our way to resolving the water line issues
- The new budget/priorities report from the Town Manager will be tied into the Comprehensive Plan

10. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, April 23, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ed Coley, Andy Hewitt, Shirley Cagle, and Jerry West

Council Members Absent: John Guglielmi

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Cindy Griffith, Secretary; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, Bermuda Run West HOA President; and Scott Wollaston, Twin City Soccer Association

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Andy Hewitt made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the March 26, 2013 Agenda Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the March 26, 2013 Agenda Meeting. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Item:

A. Twin City Soccer Association Proposal for Sponsorship

Scott Wollaston, Executive Director, Twin City Soccer Association updated the Council on the economic impact being provided by the Soccer Association and a proposal for the Town to participate in a sponsorship to further market the new Town logo branding. There are 2 more large events for 2013 scheduled. Traffic concerns were discussed and the Soccer Association will benefit greatly from the roundabout. It was agreed that this will bring positive exposure to the Town and bring more involvement with the youth and recreation.

Town Manager Lee Rollins proposed that the Town donate \$5,000/year for 3 years with the same donation being given by the Tourism Development Authority. Council Member Shirley Cagle made the motion to add to the May 14, 2013 Town Council agenda, with motion seconded by Council Member Ed Coley. The motion was approved by a vote of four (4) in favor and none opposed.

6. Proposed Action Items for the May 14, 2013 Town Council Meeting

A. Public Hearing: 2013-2014 Manager's Proposed Budget

North Carolina General Statues require a public hearing prior to adoption of a budget. The proposed budget has been placed on the Town's website, and notices have been posted regarding the Public Hearing. There is also a copy available for viewing at the Town Hall. Council will have the opportunity to listen to any public comments and take those into consideration during the May 28 Agenda Meeting. It is proposed the Council adopt a final budget at the June 11 Council Meeting.

B. Propose Public Hearing for May 14, 2013: REZ 2013-01 Kinderton Center VM

The Planning Board has proposed a rezoning of the Kinderton Commercial Center and an additional four adjacent acres to the newly formed VM Village Mixed-Use Zoning. The proposed rezoning is intended to accomplish L1, L2, and L3 of the Comprehensive Plan.

Council Member Ed Coley made a motion to hold a Public Hearing on May 14, 2013 regarding the rezoning request and Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

C. Propose Public Hearing for May 14, 2013: REZ 2012-01 Hillsdale West Park

The Planning Board has proposed a rezoning of Hillsdale West Business Park from CM Commercial Mixed to GB General Business. The proposed rezoning is intended to accomplish 1.3 of the Comprehensive Plan. It also meets one of the top four 2013 Council Planning priorities; "Rezoning for Light Industrial".

Council Member Jerry West made a motion to hold a Public Hearing on May 14, 2013 regarding the rezoning request and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

7. Information Items:

A. Winston-Salem Noise Ordinance

As a follow-up from comments provided during the April 9, 2013 Council Meeting, Lee Rollins shared the Winston-Salem Noise Ordinance to stimulate discussion for any potential action the Council may choose to take. It was agreed that for now, each complaint will be handled individually.

B. Complaint of Pets Voiding on Lawn

An email from a Bermuda Run resident was shared regarding complaint that a neighbor's dog had been voiding on their property. The current Ordinance regarding having dogs on a leash, in the owner's control was shared with the Council. A request has been made to consider an ordinance in the future that will require owners to pick up their pet's droppings.

8. Council/Mayor Comments

- **Shirley Cagle** – No comment
- **Andy Hewitt** – Recognized new economic development with the addition of Handy and Handy (Orthodontics) to the Town. Site plan is expected in May, 2013.
- **Jerry West** – No Comment
- **Ed Coley** – Ed informed the Council that it is time for the yearly evaluation of Town Manager, Lee Rollins. They were asked to complete and return to Ed ASAP.

- **Mayor Rethmeier** – Gave Council an update regarding recent meeting with Wake Forest Baptist Health. He also reminded them of the upcoming Mayor's Breakfast with businesses on 4/30/13.

9. Town Manager Comments

- Based on feedback from the Council, in an effort to be more involved with the Community – Lee Rollins is now the Chair of the Davie County Chamber of Commerce.
- An update regarding Ashley Furniture was provided.
- An update regarding the roundabout was given. There will be a meeting on 4/23 regarding the new 158 Gate House.

10. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, May 28, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Andy Hewitt, Shirley Cagle, and Jerry West

Council Members Absent: Ed Coley

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Beth Dirks, Davie County Manager; Scott Miller, Miller Landscape Architecture

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Andy Hewitt made a motion to adopt the agenda and Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the April 23, 2013 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the April 23, 2013 Agenda Meeting. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Item:

A. Davie County Manager, Beth Dirks – New East Davie Sewer Plant Update

Mayor Rethmeier welcomed Davie County Manager Beth Dirks to the meeting to provide an update regarding the County's intent to construct a wastewater treatment plant to serve Bermuda Run and East Davie customers. Ms. Dirks communicated that Grey Engineering is steadily progressing with the needed due diligence in order to prepare to submit an application to NCDENR for a discharge permit for wastewater.

Council Member John Guglielmi asked if there would be an equalization of sewer rates county wide. Ms. Dirks stated that due to the fact the East Davie Sewer collection system is a separate system from the Cooleemee wastewater treatment plant, there is no conversation to equalize sewer rates county wide.

Council Member John Guglielmi asked how the County proposed to pay for the new sewer plant. Ms. Dirks would propose to the County Commissioners the use of Revenue Bonds, which would keep financing within the Utility Fund. Ms. Dirks stated she believes what the County is paying WS/FC Utilities currently and in the future is higher than what it will cost the County to build a new plant. She proposes reinstating capital fees to new customers to help in paying for growth. She further stated that only users of the system will pay the revenue bonds back. Ms. Dirks communicated that revenues and expenses are already separated from the rest of the Utility Fund in the accounting system, so there is no plan for her to recommend a separate East Davie Sewer system.

Council Member Shirley Cagle inquired as to the reasoning to keep capacity with WS/FC Utilities when a new plant is up and operational. Ms. Dirks stated that keeping the capacity is additional insurance in the event an unforeseen large user of sewer comes to the County. It would provide a two year timeline to allow development while building any needed extra capacity at the new plant.

Council Member Shirley Cagle asked how long it would take to construct a new plant. Ms. Dirks stated it would take approximately five years.

Mayor Rethmeier asked how long the process to seek State approval would take. Ms Dirks stated it takes six to nine months. Mayor Rethmeier asked why the Town would continue to be in the sewer business by maintaining customers and lines maintenance for the 800 customers currently being served by the Town's wastewater treatment plant. Ms. Dirks informed that the County is providing the Town with the option of keeping its current customers and sewer lines. If the Town would like the County to take over the system, the Town would need to go through the process of upgrading sewer lines to County standards before the County would take over. That is why the option for a fifteen percent reduced rate to the Town for sewer treatment was recommended.

Mayor Rethmeier also asked if the County is considering a change in its sewer use policy, which currently prohibits residential projects. Ms. Dirks stated that the policy could be amended to make an exception for commercial development where the ratio for the project would be seventy-five percent commercial and twenty-five percent residential. Council Member Andy Hewitt commented that Kinderton Commercial was an example of that type of ratio.

Mayor Rethmeier and Council Members thanked Ms. Dirks for her willingness to attend the meeting.

B. Presentation of the Multi-Use Greenway Project Master Plan – Scott Miller

Scott Miller, of Miller Landscape Architecture, presented to Council the proposed Blue Heron Trail Masterplan. The proposed plan incorporates a multi-use path, with enhanced landscaping and signage along the north side of US 158, then turning north between Steelman's Ace Hardware and Hillsdale Dental to connect to Kinderton Village residential. Mr. Miller also presented conceptual renderings of landscape and signage improvements at the NC 801 / US 158 intersection.

C. DRAFT Ordinance Amendment – Control of Dog Feces

Lee Rollins presented to Council verbiage for an ordinance that would require owners and/or persons in possession of dogs, to have the means to pick up dog feces when not on their own property.

Council Member Jerry West made a motion to place the proposed ordinance amendment on the June 11, 2013 Council Meeting Agenda for consideration. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

6. Proposed Action Items for the June 11, 2013 Town Council Meeting

A. Adopt 2013-2014 Town Budget

Lee Rollins informed that his proposed budget includes a three percent salary increase for Kaye Eisenbraun and Cindy Griffith. A budget will need to be adopted before July 1, 2013.

B. Grant Request from the Humane Society of Davie County

Council Member Andy Hewitt made a motion to place the grant request from the Humane Society of Davie County on the June 11, 2013 Council Meeting Agenda. There was no second. Therefore the motion died.

C. Resolution Commemorating the 50th Anniversary of DCCC

The Mayor and Town Council will recognize the achievements of Davidson County Community College during the June 11, 2013 Council Meeting.

7. Council/Mayor Comments

Council Member John Guglielmi made a motion to go into Closed Session to discuss a personnel issue. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

Council Member Jerry West made a motion to come out of Closed Session. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed. Council Member Andy Hewitt had excused himself from the closed session due to a scheduling conflict of a prior appointment.

In open session, Council Member John Guglielmi made a motion to raise the Town Manager's annual salary to \$81,000, effective July 1, 2013, and to provide a one-time bonus of \$3,000, effective July 1, 2013. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

- Council Member Cagle: No further comments
- Council Member West: No further comments
- Council Member Guglielmi: No further comments
- Mayor Rethmeier: The Mayor publicly complemented Scott Miller for the impressive work to provide a conceptual vision for the multi-use path and intersection landscape improvements. What he saw begins to create the look and feel the Comprehensive Plan call for.

9. Town Manager Comments

- Brian Williams reviewed the proposed agreement between the Town and James Way, Highlands and Riverhill communities to resolve disputed water lines issues.

10. Adjourn

With no further business, Council Member Shirley Cagle made a motion to adjourn. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of three (3) in favor and none opposed.

Respectfully submitted


Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

**Tuesday, June 25, 2013
9:00 a.m. – Town Hall**

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Andy Hewitt, Ed Coley, and Jerry West

Council Members Absent: Shirley Cagle

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; and John Grey, Grey Engineering

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Ed Coley asked to have the addition of the Davie County Humane Society request to the agenda.

Council Member John Guglielmi made a motion to adopt the agenda as amended and Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the May 28, 2013 Agenda Meeting Minutes

Council Member Andy Hewitt made a motion to approve the minutes from the May 28, 2013 Agenda Meeting. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Item:

A. Utilities Update – John Grey and Lee Rollins

John Grey and Lee Rollins provided an update to Council of the status of the repairs being made to the sewer plant. Last week, there was a leak in the clarifier and repairs are in progress. It is being cleaned out, welded, and inspected. John Grey met with Kemp yesterday and work should be complete by Friday, July 5. According to John Grey, the plant is functioning well and everything is being done to keep costs to a minimum and have the plant running until at least 2019.

Davie County and Bermuda Run are partnering and the outlook is more positive today than in the past. A request is being made for an additional 2 million gallons/day. A question arose about sewer rates being the same for the whole county, and it is based off of different governing powers (ex. Cooleemee vs. East Davie – different providers. Mayor Rethmeier addressed the “dynamic tension” between Davie County and Bermuda Run and the Council agreed to have Lee Rollins put together a letter from Bermuda Run to the County regarding plans, expectations, etc. to discuss at the July Council Meeting.

6. Proposed Action Items for the July 9, 2013 Town Council Meeting

A. Grant Request – Davie County Humane Society

A motion was made by Council Member Ed Coley to put the request for donation to the Humane Society of Davie County on the July agenda, but not to entertain the entire amount of donation requested. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

B. Appointment of Planning Board Member Positions

Four members of the Planning Board are up for reappointment – Janet Smith (chair), Ken Bateman, and George Clark (alternate) and Bleeker Strand (ETJ). The Town Manager recommended that an attorney be considered for one of the positions, as a resource for possible Board of Adjustment activity.

7. Council/Mayor Comments

- Council Member Guglielmi – Suggests that a minimum charge for sewer and a sir-charge for restaurants be considered.
- Council Member Coley – No comment
- Council Member West – There is still an issue with underage kids driving golf carts – safety concerns.
- Council Member Hewitt – No comment
- Mayor Rethmeier – Gave appreciation for everyone's participation/candor.

9. Town Manager Comments

- Lee Rollins provided an update regarding the new Town banners that Duke Energy had removed from their light poles. Duke Energy's proposal was extremely costly, and Ornamental Post and Panel has provided the Town a much better alternative to having the new banners added back with the help of Stacy Cornatzer (installation.) There are 20 banners to be replaced.

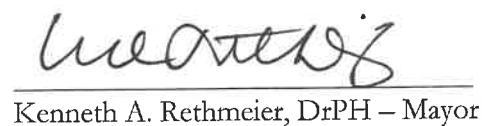
10. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted


Lee Rollins, Town Clerk

Approved:


Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, July 23, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Shirley Cagle, Ed Coley, and Jerry West

Council Members Absent: Andy Hewitt

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; and Bill Holdgrafer, Bermuda Run West HOA

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Shirley Cagle made a motion to adopt the agenda and Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the June 25, 2013 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the June 25, 2013 Agenda Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – NONE

5. Discussion Items:

A. Discuss and agree on Criteria for a Resolution supporting the County of Davie action to receive state approval to construct and operate a Wastewater Treatment Plant to serve Eastern Davie County

Town Manager Lee Rollins clarified that the purpose for the topic of discussion was not to push for the adoption of a resolution at the August meeting, just simply to weigh the topics. Mayor Rethmeier stressed the need to have more clarity of information from Davie County. The Mayor's criteria for consideration were: a) Explain the \$11 million, b) Active Planning role for Town of Bermuda Run with Davie County, and c) Commitment to a long-term solution. It was agreed on by the Council that Town Manager Lee Rollins draft a letter (to be signed by the Mayor) requesting a Joint Session with Davie County.

B. Review Proposed Concept for the Obelisk for the US 158 Roundabout Project

Per Mayor Rethmeier, the main emphasis should be on the Town and Branding of the Town. After reviewing several options, the Council agreed that option C was their favorite.

6. Proposed Action Items for the August 13, 2013 Town Council Meeting

A. Appointment of Planning Board Member and Board of Adjustment Positions

The following board members are scheduled for re-appointment in August – Janet Smith (Chair), Bleeker Strand, and Ken Bateman. The Council plans to appoint Rod Guthrie to an alternate position. Mr. Guthrie is an attorney who could provide legal counsel for the Board of Adjustment.

7. Information Items:

- **New NCDOT Strategic Mobility Formula Fact Sheet**
- **DCCC/Wake Forest Baptist Health Dinner Symposium – 10/1/13 at WinMock**
Most of the Council and their spouses plan to attend. Lee Rollins will reserve two tables for the event.
- **Executed Water Lines Agreement**
Signed document from three HOA's will be distributed to the HOA Presidents and to Davie County. Ben Crotts has begun installing water meters at the homes affected.
- **Town Comprehensive Plan – Status Update**
Many items on the list have been completed; however the 27006 Campaign and urging businesses and residents to use "Bermuda Run" instead of "Advance" still continues to be a focus.

8. Council/Mayor Comments

- Council Member Cagle – No Comment
- Council Member West – There is still an issue with underage kids driving golf carts – safety concerns (pink motorcycle).
- Council Member Coley – Agrees that underage drivers on golf carts have gotten out of hand.
- Council Member Guglielmi – Asked about status of Medical/Commerce Drive - Streets
- Mayor Rethmeier – Updated that there are 4 candidates for the November election for Town Council. Also updated on possible new residents coming to Bermuda Run.

9. Town Manager Comments

Lee Rollins gave updates regarding the following topics:

- Waste Water Treatment Plant is back up and running and had no violations. He thanked Nick Slogick for his hard work during the process.
- Roundabout Plans at 158 Gate are still in progress and work may be going on during Fall soccer season. The 158 Entrance may need to be closed for 30 days during the work.
- Issues with James Way/Lybrook Fence Line. Why do we maintain something we don't own?
- NC private police company still calling and stopping by the Town Hall. Lee Rollins will convey that we have no interest in their services.

10. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, August 27, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Shirley Cagle, Ed Coley, Andy Hewitt, and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, Bermuda Run West HOA, George Peterson, Bermuda Run resident; Ken Bateman, Kinderton Village, and Wendy Horne, Sum5 Communications

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Town Attorney Brian Williams made a motion that item 5D be added to the agenda, requesting Executive Session to discuss possible litigation and acquisition of land.

Council Member John Guglielmi made a motion to adopt the amended agenda and Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the July 23, 2013 Agenda Meeting Minutes

Council Member Ed Coley made a motion to approve the minutes from the July 23, 2013 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – Resident George Peterson discussed the following topics/concerns:

- The Mayor's letter to residents in the August newsletter was "excellent and right on point".
- The Town needs to establish a liaison with community and the 801 corridor all the way to Cooleemee for political influence.
- Critical sewer problem – Cooleemee possible solution?
- High School
- Tax Rate – (Feels Council should make an effort to reduce.)
- Roundabout on Hwy 158 – feels it is the wrong way to go.
- Library in the future for Bermuda Run - concerns

5. Proposed Action Items for the September 10, 2013 Town Council Meeting

A. Proposal from Wendy Horne, Sum5 Communications to Provide Marketing Services for the Town

To implement Comprehensive Plan Strategy C3 – **Promote Community Unity and Bermuda Run Identity**, a proposal for Sum5 Communications to be a contract Public Information Officer for the Town is was shared by Wendy Horne. The proposal is based on an hourly rate. This service would not replace communications already being done via Facebook, the Town website, newsletters, etc. The “Bermuda Run 27006” campaign would be one of the focuses. The office is now out of Mrs. Horne’s home, but will be moving to the business park across from the new hospital effective September 2. Town Manager Lee Rollins shared that we do have contingency for this service in the budget and that the hours can be adjusted as needed. Mayor Rethmeier stressed that this will create a strategic prospective and the value would be assessed over time. Council agreed to move forward at the September Council Meeting.

B. Proposal from Stimmel Associates, PA to Provide Two Conceptual Master Plans to Help Guide Future Development in the Town of Bermuda Run

To further implementation of the Comprehensive Plan Strategy L3 – **Encourage development first along existing water and sewer lines and existing streets to promote sustainable infrastructure** and 2013 Council Planning Session Priority #2 Rezoning for Commercial/Light Industrial, a proposal was provided to the Council to prepare a conceptual master plan for the Transitional Growth Area as defined in the Future Land Use Plan and for the undeveloped portion of Kinderton Commercial. Proposed lump sum cost is \$12,000. Davie County Economic Development Commission has agreed to participate with a payment of \$5,000 toward the total. According to Town Manager Lee Rollins, this would build the tax base and help market influence strategic development. The Town has \$50,000 delegated for special projects in the budget. The Council debated over whether this function was the role of the Town or of local real estate personnel. The main purpose of Stimmel is to provide a VISUAL and to be proactive.

It was agreed that Lee Rollins will get back with Stimmel and prepare something less open-ended for the September Agenda Meeting.

C. Proposal from Miller Landscape Architecture to Provide Renovation Plan for Bing Crosby Boulevard Medians

To further on-going planning for implementation of the Comprehensive Plan Strategy T-2 Budget Funds Annually to Complete Priority Sidewalk Segments that will Connect Residential and Commercial Areas of the Town, a proposal was provided to the Council to create a conceptual design and construction document services to median renovation, planning plan, and possible sidewalk along Bing Crosby Boulevard. The preliminary study is proposed at \$15,000. The Boulevard Landscape Plan is proposed as \$7,500 and the Construction Documents for Sidewalk and Hardscape Components is proposed at \$7,500. Town Manager Lee Rollins expressed that we are trying to be proactive. *Council agreed that they feel Bing Crosby Boulevard looks okay now, ant this needs to be pushed back to a later date.*

D. EXECUTIVE SESSION

6. Council / Mayor Comments

- Council Member Hewitt – The banners look great!
- Council Member Cagle – Now a member of the board for the Davie County Library and says things aren't as negative as Mr. Peterson implied.
- Council Member West – Concern with blind spots in areas – HOA's should take inventory
- Council Member Coley – No Comment
- Council Member Guglielmi – No Comment
- Mayor Rethmeier – Shared letter that was sent to Commissioner Robert Wisecarver. Also, discussed recent issues with Google maps.

7. Town Manager Comments

Lee Rollins thanked the Council for their feedback. Ramey Kemp conference call from 8/26/13 – Delay on Roundabout at 158 Gate – it will be at least March of 2014 before work begins.

Brian Williams, Town Attorney gave update on the Town taking over the streets at Kinderton Village (near completion), and Commerce Drive and Medical Plaza.

8. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, September 24, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Shirley Cagle, Ed Coley, Andy Hewitt, and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Town Manager Lee Rollins made a motion that item 5AA be added to the agenda, requesting to add text amendment “Village Mixed”

Council Member John Guglielmi made a motion to adopt the amended agenda and Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the August 27, 2013 Agenda Meeting Minutes

Council Member Andy Hewitt made a motion to approve the minutes from the August 27, 2013 Agenda Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen’s Comments – NONE

5. Proposed Action Items for the September 10, 2013 Town Council Meeting

A. Text Amendment Changes – “Village Mixed Use District”

Town Manager Lee Rollins requested that administrative change be made to the Town’s Zoning Ordinance. Council Member Jerry West made a motion to conduct a Public Hearing at the October 8, 2013 Council Meeting. The motion was seconded by Council Member Shirley Cagle, and was approved by a vote of five (5) in favor and none opposed.

A. Appointment of Triad ABC Commission Board Member to Replace Stephanie Wark

Current Town appointee, Stephanie Wark, tendered her resignation, effective for the October, 2013 Triad ABC Board meeting. Ms. Wark works for BB&T and is transferring to South Carolina. The Council was asked to appoint a new board member to fill the remaining unexpired term, which ends June 30, 2014. In June, 2014, the Council will be asked to appoint a board member for a full three-year term.

After much discussion, the Council agreed to have Town Manager Lee Rollins ask former Planning Board alternate member George Clark.

B. Proposal from Sum5 Communications to Provide Public Information Officer Services for the Town

As a follow-up from the August Agenda Meeting, a sheet outlining proposed recurring and non-recurring costs was presented to the Council. The purpose is the further implement the Comprehensive Plan Strategy C3 – “Promote Community Unity and Bermuda Run Identity”. The proposed one-time cost is \$1,150.

Potential annualized recurring cost is \$3,600. Mayor Rethmeier expressed to the Council that he feels this is a small fraction of the budget and would be well worth the cost. He spoke of Wendy Horne, saying that she is a Davie County resident, with Davie Life magazine, and on the Davie County School Board.

Council Member Jerry West conveyed that there still is a “resentment” of Bermuda Run, and that there is still a lot of confusion about Bermuda Run/Advance/Hillsdale. Council Member Shirley Cagle expressed that the perception of Bermuda Run should be addressed not only to Davie County but to other areas – we should expand. Council Member Andy Hewitt thanked Cindy Griffith for work done on Facebook, the Bermuda Run website, and other communications, but feels expanding to more communications would help from a business owner’s prospective – helping people locate and be aware of businesses in the area. He feels this will help build a “romantic environment” - to embrace what we have here.

Council Member Jerry West made a motion to put on the October 8, 2013 Agenda as an Action Item. Council Member Andy Hewitt seconded the motion, and was approved by a vote of five (5) in favor and none opposed.

6. Information Item

A. Proposed Conceptual Master Plans from Stimmell & Associates

To further implementation of the Comprehensive Plan Strategy L3 – **Encourage development first along existing water and sewer lines and existing streets to promote sustainable infrastructure** and 2013 Council Planning Session Priority #2 Rezoning for Commercial/Light Industrial, a proposal was provided at the August Agenda Meeting to the Council to prepare a conceptual master plan for the Transitional Growth Area as defined in the Future Land Use Plan and for the undeveloped portion of Kinderton Commercial. Proposed lump sum cost is \$12,000. Davie County Economic Development Commission has agreed to participate with a payment of \$5,000 toward the total. Council requested that Stimmell provide a less open-ended proposal for costs, and Town Manager Lee Rollins shared this with the Council.

Lee Rollins went over the proposal showing potential growth factors, sewer line location, and other topics such as light industrial – what does the Town want to see? Mayor Rethmeier stressed that the plan would spell out everything needed for new businesses and that this would be money well spent.

Planning Board Chair Janet Smith stated that this is “exactly what we wanted for a Town Center” and that if would be important for the next step of the Comprehensive Plan. Town Manager Lee Rollins shared that the goal/responsibility is to best leverage areas we have that we see are growth areas.

Attorney Brian Williams explained to the Council that even though an area may be in the ETJ, and not in the Town limits that they would probably request to be annexed into the Town. (Example – if in Town, they could sell alcohol because Davie County is dry.)

Council Member John Guglielmi made a motion for a new proposal from Stimmell be brought before the Council for a vote at the October 8 Council Meeting. Council Member Shirley Cagle seconded the motion and it was approved by a vote of five (5) in favor and none opposed.

7. Council / Mayor Comments

- Council Member Cagle – None
- Council Member West – None
- Council Member Coley – None
- Council Member Guglielmi – Thanked Council for open discussion.
- Mayor Rethmeier – None

7. Town Manager Comments

Lee Rollins thanked the Council for their feedback.

8. Adjourn

With no further business, Council Member Shirley Cagle made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, October 22, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Shirley Cagle, Ed Coley, Andy Hewitt, and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary, Ken Bateman, Kinderton Village; Erin Burris, Benchmark Planning; Eddie Carrick, CPA; Bill Holdgrafer, BR West HOA

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Ed Coley made a motion to have item 6E added to the agenda, requesting to discuss the use of the Town Hall by outside agencies.

Council Member Jerry West made a motion to adopt the amended agenda and Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the September 24, 2013 Agenda Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the September 24, 2013 Agenda Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – NONE

5. Information Items

A. Presentation of 2012-2013 Town Audit

Eddie Carrick, CPA, PC presented the results of the Town audit to Council. The audit is a public document and is available for review at the Town Hall and will be placed on the Town's website. Mr. Carrick expressed that the Town had a good year and stressed that staying conservative is a smart decision going forward.

6. Proposed Action Items for the November 12, 2013 Town Council Meeting

A. SITE 2012-01 Bermuda Commons 10/70 Request

Liberty Healthcare has petitioned the Town of Bermuda Run for the approval of a 10/70 provision for 4.876 acres of property located at 316 Highway 801 South. They currently have 127 beds, but will be dividing current 2-bed rooms and making them 1-bed rooms. It has a \$4.7 million tax base before the improvements.

Council Member Jerry West made a motion to set a public hearing for Tuesday, November 12, 2013. Council Member John Guglielmi seconded the motion and it was approved by a vote of five (5) in favor and none opposed.

B. Petition Requesting a Contiguous Annexation

Liberty Healthcare Properties of Davie County, LLC has requested voluntary annexation into the Town. *Council Member Shirley Cagle made a motion for the Town Council to adopt a Resolution directing Town Clerk Lee Rollins to investigate the petition under Article 4A of G.S. 160A. Council Member Jerry West seconded the motion and it was approved by a vote of five (5) in favor and none opposed.*

C. Set Public Hearing for Voluntary Annexation Request

Council Member John Guglielmi made a motion that the Council set a public hearing for Tuesday, November 12, 2013 to receive public comment on a voluntary annexation request by Liberty Healthcare Properties of Davie County, LLC. Council Member Andy Hewitt seconded the motion and it was approved by a vote of five (5) in favor and none opposed.

D. Request for Resolution Authorizing Execution of a Revised MOU for the W-S MPO

A letter addressed to Mayor Rethmeier, with a proposed Resolution and summary of all changes was presented to the Council regarding the Memorandum of Understanding adopted 9/19/13 by the TAC. *Council Member John Guglielmi made a motion to authorize execution and the motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.*

E. Use of Town Hall by Outside Agencies

Council Member Ed Coley requested that the policy regarding the use of the Town Hall's facilities by outside agencies be revisited. No written policy was found by the Town Manager from past years, only an email and reference to such policy. Concerns were discussed surrounding people being in the building after hours, and that there should not be food or alcohol allowed. Town Manager Lee Rollins shared the current policy of the Village of Clemmons that could allow for use by HOA's within Town Limits and other community partners such as the Davie Community Foundation. Lee Rollins recommends adopting a similar policy. *The Council asked that the Town Manager and Town Attorney discuss and make appropriate changes to the example policy, then share at the November Agenda Meeting.*

7. Council / Mayor Comments

- Council Member Guglielmi – Surprised and pleased with the turnout of today's Mayor's Breakfast with local business owners
- Council Member West – No Comment
- Council Member Coley – Concern about rumors of "big box" store coming to area – says that it does not fit the "look and feel" of the Town.
- Council Member Cagle – No Comment
- Council Member Hewitt – Questioned the use of the Twin City Soccer meeting room – possible community center?
- Mayor Rethmeier – Encouraged everyone to take advantage of touring the new Davie Medical Center at their convenience. He shared, too that he was pleased with the turnout of the breakfast with businesses.

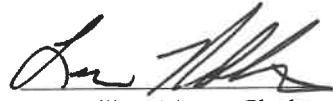
8. Town Manager Comments

Lee Rollins gave an update on the County's effort regarding sewer – there is still 100,000 gallons/day available and unallocated. He also gave an update regarding street maintenance.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, November 26, 2013
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Shirley Cagle, Ed Coley, and Andy Hewitt

Council Members Absent: Jerry West

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order. The Mayor asked that the agenda be amended to add item 5. D. Closed Session to Discuss a Personnel Matter.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the amended agenda and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the October 22, 2013 Agenda Meeting Minutes

Council Member Ed Coley made a motion to approve the minutes from the October 22, 2013 Agenda Meeting. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – Bill Holdgrafer, 337 Orchard Park Drive, understood there would be discussion of the use of the Town Hall for HOA meetings. The Bermuda Run West HOA is too big for the Town Hall to hold its meeting. As Town Hall is not staffed after hours, he would not recommend the use of Town Hall for HOA meetings.

5. Proposed Action Items:

A. Resolution Regarding Use of Town Property and Facilities

As a follow up from the October 22 Agenda Meeting, Lee Rollins presented a draft resolution outlining the Council's policy regarding the use of Town Hall.

Council Member John Guglielmi made motion to place the resolution as presented on the December 10, 2013 Council Meeting Agenda for consideration. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

B. Statewide Emergency Management Mutual Aid Agreement

The proposed mutual aid agreement is an update to the agreement already on record. The agreement will expedite needed aid from the Federal Emergency Management Agency (FEMA) and the State of North Carolina, relating to emergency and disaster mitigation, preparedness, response and recovery.

Council Member John Guglielmi made a motion to approve the Statewide Emergency Management Mutual Aid Agreement as presented. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

C. Appointment of Alternate Planning Board Member to Replace Ken Bateman

The Planning Board submitted the name of Lynn Marcellino, 136 Fescue Drive, as an alternate member to the Planning Board, to fill the unexpired term of Council Member-Elect, Ken Bateman. The term expires June 30, 2016.

Council Member Shirley Cagle made a motion to place the name of Lynn Marcellino as an alternate member of the Planning Board to fill Ken Bateman's unexpired term on the December 10, 2013 Council Meeting Agenda for consideration. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

D. Request to Go Into Closed Session to Discuss a Personnel Matter

Council Member John Guglielmi made a motion to go into closed session to discuss a personnel issue. Council Member Andy Hewitt seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

Council Member Andy Hewitt made a motion to come out of closed session. Council Member Ed Coley seconded the motion. The motion was approved by a vote of four in favor and none opposed.

Mayor Rethmeier invited citizens that were previously in attendance to rejoin the Council Agenda Meeting.

Council Member Shirley Cagle made a motion to adjust the salary of Town Manager Lee Rollins, to reflect an annual salary of \$100,500, to be effective January 1, 2014 and moving forward; and to provide Lee Rollins with a \$375 a month stipend, also to be effective January 1, 2014. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

7. Council / Mayor Comments

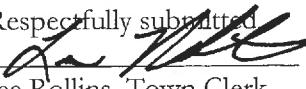
- Council Member Andy Hewitt – Thanks to the Council for their partnership in making the Town of Bermuda Run a better place. Commended the new banners that have gone up around town.
- Council Member Shirley Cagle – Will miss Andy Hewitt on the Council, but welcomes Ken Bateman. Thanked the Mayor and Council for actions taken for the Town Manager.
- Council Member Ed Coley – Congratulated Shirley Cagle and Ken Bateman on their election to the Council. Commented that good investments in good people are important.
- Council Member John Guglielmi – Appreciates Lee Rollins being on the team.
- Council Member Hewitt – Questioned the use of the Twin City Soccer meeting room – possible community center?
- Mayor Rethmeier – Discussed specifics of the problems with the EMS station on Yadkin Valley Road that has been closed, with staff relocated to the Advance Fire Department. He wants to propose a resolution he and Lee will draft for consideration at the December 10, 2013 Council Meeting. The resolution will ask the County of Davie to budget for replacement of the existing facility in 2014-2015. The Mayor also proposes consideration of a resolution in support of the Davie High School referendum at the December 10, 2013 Council Meeting.

8. Town Manager Comments

Lee Rollins expressed his gratitude at the increase in salary and values the time spent with the Mayor and Town Council making the Town of Bermuda Run a vibrant community of vision.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Andy Hewitt. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted

Lee Rollins, Town Clerk

Approved:


Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, January 28, 2014
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Jerry West, Shirley Cagle, Ed Coley, and Ken Bateman

Council Members Absent: John Guglielmi

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; John Grey, Grey Engineering; Johnny Lambert, Davie County; Bill Holdgrafer, Bermuda Run West HOA; Erin Burris, Benchmark Planning

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Ed Coley made a motion to adopt the amended agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the November 26, 2013 Agenda Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the November 26, 2013 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Items:

A. Eastern Davie Sewer Area Wastewater Options Update

John Grey gave the Council a presentation on the analysis required by the State of NC for Davie County Public Utilities to construct a wastewater treatment plant to serve the Town of Bermuda Run and Eastern Davie County.

Council Member Jerry West made motion to review a Resolution of Support to move forward with the agreement with Davie County at the February 11, 2014 Council Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

6. Council Planning Session:

The Council reviewed the vision, mission, and objectives for the Town of Bermuda Run. They looked back at 2013 to discuss what went well, and what needs improvement. Other topics of discussion were Town Identity, Infrastructure, and Economic Development. A summary of the session will be compiled and presented to the Council at the February, 2014 Council Meeting.

7. Proposed Action Items for the February 11, 2014 Council Meeting

A. Plaque Unveiling in Memory of 801 Gate Attendant Jack Tutterow

Family of deceased former long-term gate attendant Jack Tutterow and the media will be invited for a special presentation of a plaque that will be placed at the 801 Gate house in Jack's memory.

B. Resolution in Support of Waste Water Treatment Plant Agreement with Davie County

8. Council / Mayor Comments

- * Shirley Cagle – No Comment
- * Ken Bateman – Appreciates a good first meeting.
- * Ed Coley – No Comment
- * Jerry West – No Comment
- * Mayor Rethmeier – Thanked everyone for their participation.

9. Town Manager Comments

Lee Rollins shared that Stacy Cornatzer was prepared for treatment of roads in the event of upcoming inclement weather.

10. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Shirley Cagle. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, February 25, 2014
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Jerry West, Shirley Cagle, Ed Coley, John Guglielmi, and Ken Bateman

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, Bermuda Run West HOA

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order. .

2. Adoption of the Agenda

Town Manager Lee Rollins corrected item 5 to read “Proposed Action Items for the MARCH, 2014 Council Meeting”.

Council Member Ed Coley made a motion to adopt the amended agenda and Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the January 28, 2014 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the January 28, 2014 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen’s Comments – None

5. Proposed Action Items for March 11, 2014 Council Meeting:

A. Town Council Agreement for Town Attorney

The agreement is proposed to confirm the continued appointment of Brian F. Williams as Town Attorney for the Town of Bermuda Run.

Council Member John Guglielmi made a motion to add as an action item at the March Council Meeting with Council Member Ken Bateman seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Adoption of Priorities Coming from the 2014 Town Council Planning Session.

Council was in full agreement to present at the March Council Meeting.

02 February 25, 2014 Council Agenda Meeting

6. Council/Mayor Comments

Shirley Cagle – Happy with the snow removal, and with the brush/limb pickup.

Jerry West – Expansion of the soccer park?

Ed Coley – Concerned about road at the soccer park – is the Town required to take it?

John Guglielmi - Concern about annexation of non-profits.

Ken Bateman – Pleased with recent snow removal. States that a lot of Kinderton Village residents still are not sure what the benefits are to living in Town of Bermuda Run.

Mayor Rethmeier –

- Roundabout Update – TAC has approved funds
- Shared copy of letter sent to Commissioner Robert Wisecarver regarding EMS Station.
- Snow removal report
- Soccer Park has big event in April

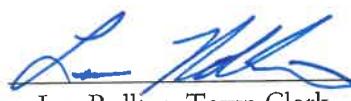
7. Town Manager Comments

- Twin City Soccer update – talked about how much revenue the events bring to Forsyth and Davie County each year. (Hotel rooms, restaurants, gas, etc.) Voluntary annexation is in the works.
- Roundabout Update – TAC funding provided. Waiting on authorization to get bids for construction.
- Brush/Limb Pickup will be on the last Monday in March.
- Waste Water Treatment Plant Update – John Grey working on the paperwork. Davie County Commissioners pleased with progress.
- Feasibility Study - 158/801 Intersection from Baltimore Road / Traffic Impact analysis with the addition of traffic from the Ashley Furniture facility.
- Stimmel Economic Development – Lee shared maps showing development possibilities with current Zoning.

8. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,


Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, March 25, 2014
9:00 a.m. – Town Hall

Council Members Present:

Mayor Kenneth Rethmeier, Jerry West, Shirley Cagle, Ed Coley, John Guglielmi, and Ken Bateman

Council Members Absent:

None

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, Bermuda Run West HOA; Erin Burris, Benchmark Planning

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the February 25, 2014 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the February 25, 2014 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Items for April 8, 2014 Council Meeting:

A. Request for a Public Hearing on April 8, 2014 to Consider a 10/70 Request from Goodwill Industries

Goodwill Industries is petitioning the Town of Bermuda Run for the approval of a 10/70 provision for 0.789 acres of property adjacent to 5380 US Highway 158. The subject property is currently vacant. The applicant proposes constructing a donation center building for a non-profit organization that operates retail stores selling donated items. Erin Burris with Benchmark Planning presented the Council with the current proposed plans. Concerns by the Council are traffic, having a trailer that will be visible, and the “fit” of this facility with the feel of the Town.

Council Member John Guglielmi made a motion to defer this request contingent on clarification of design requirements. Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Presentation to Council of Town Manager's Proposed 2014-2015 Budget and Request for a Public Hearing to Consider the Proposed Budget on May 13, 2014

Town Manager Lee Rollins will present the proposed 2014-2015 budget to the Town Council at the April 8 Council Meeting and request the Town Council set a date for a public hearing on the proposed budget at the May 13, 2014 Council Meeting. The proposed budget will be available for viewing at the Town Hall and online.

6. Council/Mayor Comments

Ken Bateman – No Comment

Shirley Cagle – No Comment

Jerry West – Tenant for the old Food Lion building at Bermuda Quay? Rumors are floating about Walmart Express. No tenant has been found as of 3/25/14 per Lee Rollins.

Ed Coley – No Comment

John Guglielmi – Very pleased with work that has been done by Stacy Cornatzer and crew after recent ice storm – brush/limb cleanup and street clearing.

Mayor Rethmeier –

- Update on Bermuda Run 27006 initiative – Venetia's and Carolina Center for Eye Care plan to change their address to "Bermuda Run"
- Zaxby's ribbon cutting will be 3/31/14 at 9:45 am.

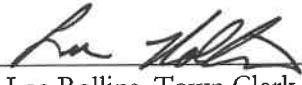
7. Town Manager Comments

- Update on brush/limb pickup – There is a chance that the Town will be reimbursed for around \$20,000 via Emergency Management. (If not approved, we will still be okay on budget.)
- Meeting with Bert Bahnsen on 3/24/14 who plans to remove the old metal building that was prior EMS Station.

8. Adjourn

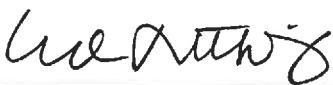
With no further business, Council Member Shirley Cagle made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, April 22, 2014
9:00 a.m. – Town Hall

Council Members Present:

Mayor Kenneth Rethmeier, Jerry West, Shirley Cagle, Ed Coley, John Guglielmi, and Ken Bateman

Council Members Absent:

None

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, Bermuda Run West HOA; Erin Burris, Benchmark Planning

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order. .

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the March 25, 2014 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the March 25, 2014 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Items for May 13, 2014 Council Meeting:

A. Request for Public Hearing: REZ 2014-01 Hillsdale West Business Park

The applicant (and majority property owner) is requesting that the Hillsdale West Business Park property be zoned back to CM (Commercial Mixed) from its current zoning designation of GB (General Business). The applicant cites that economic conditions have changed with the introduction of Ashley Furniture, Gildan, and WFBH – Davie Medical Center to the area. The applicant further states that the allowance of multi-family residential in the CM district is the reason for requesting the zoning. There are currently two businesses in the business park and neither would be affected by the change; however there was no market analysis or plan provided by the applicant. The Planning Board recommends denial of the request.

Council Member John Guglielmi made a motion to conduct a public hearing on May 13 with. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and one (1) opposed.

B. Request for Public Hearing: TA 2014-03 CM Residential Density

The applicant (Hillsdale West Business Park Associates, LLC) proposes increasing the residential density for the CM Commercial Mixed district from eight (8) dwelling units per acre to fifteen (15) dwelling units per acre. The Town Council is required to consider how this proposed text amendment will affect all properties that are zoned CM Commercial Mixed. This would be a 22% increase with proposed change.

Brian Williams, Town Attorney advised the Council to keep the two requests (A & B) from the applicant separate.

Council Member Ed Coley made a motion to conduct a public hearing on May 13 with. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (4) in favor and one (1) opposed.

C. Request for Public Hearing: TA 2014-01 Multi-Family Residential Design Standards

Erin Burris and the Planning Board have requested consideration to a text amendment to the Town Zoning Ordinance to fulfill Strategy C5 of the Comprehensive Plan, which states: "Update building design requirements in the Zoning Ordinance to set architectural standard for construction in the Town." The proposed text amendment is intended to add standards for exterior wall materials on multi-family residential buildings and additional descriptive pictures for existing requirements showing wall and roof articulation. *Council Member Jerry West made a motion to approve a Public Hearing to be held on Tuesday, May 13, 2014 at 7:00 pm. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

D. Request for Public Hearing: TA 2013-2 Subdivision Ordinance Updates

The Planning Board brings for Council consideration administrative text amendments to help fulfill the following implementation strategies of the Comprehensive Plan:

L6: Incorporate more detailed Low Impact Development guidelines...as an option for storm water management

P3: Encourage open space and/or recreational facilities to be set aside in new residential developments.

Council Member John Guglielmi made a motion to add the Public Hearing to the May 13 Council Meeting. Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

E. Public Hearing: Town Manager's Proposed 2014-15 Budget

The public hearing was adopted during the April Council Meeting. The May 13, 2014 public hearing provides an opportunity for residents to provide comment on the proposed budget. The budget has been available for viewing on the Town's website, and at the Town Hall. Town Manager Lee Rollins answered questions about the budget such as increase in funds for Economic Development and Town salaries. The Council will consider adoption of the 2014-2015 budget at the June 10, 2014 Council Meeting.

6. Proposed Action Items for April 22, 2014 Council Agenda Meeting

A. Resolution: Designation of Applicant's Agent – FEMA Severe Winter Storm

Before any reimbursement for disaster aid is provided, FEMA and the NC Division of Emergency Management require the applicant agency board to adopt a designation of applicant's agent. *Council Member John Guglielmi recommended adoption of resolution with Town Manager, Lee Rollins as the Primary Agent and Mayor Kenneth Reithmeier, DRPH as the Secondary Agent. The motion was seconded by Council Member Shirley Cagle. The motion was approved by a vote of five (5) in favor and none opposed.*

B. Resolution Supporting an Enhanced Pedestrian Bridge Over I-40

NC DOT is completing its Finding of No Significant Impact report regarding the proposed I-40 Widening project. They would like to include the proposed resolution showing that it is the Town's desire to enhance the bridge. *Council Member Jerry West made a motion to approve the resolution with Council Member Ken Bateman seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

7. Information Items for May 27, 2014 Council Agenda Meeting

- June Council Meeting Appointment of two (2) Planning Board Members
 - Current member, Ken Dohleman, has agreed to serve another term.
 - Current member, Dick Heriot, has declined to serve another term.
- June Council Meeting Appointment of ABC Commission Delegate
 - George Clark is completing the remainder of prior delegate, Stephanie Wark's term. A new three-year appointment will need to be made prior to July 1, 2014.

8. Council/Mayor Comments

- Ken Bateman – Question about location for May Cleanup Day – Kinderton Village
- Shirley Cagle – Appreciates the Planning Board and Erin Burris for their hard work.
- Jerry West – Stressed importance of the upcoming vote regarding new Davie High School.
- Ed Coley – Stressed that there is already a lot of interest in community events – suggested a committee of citizens
- John Guglielmi – Questions about tax at motels and how that affects the Town. (Lee Rollins discussed Tourism Development Authority.) Also asked for update regarding Goodwill.
- Mayor Rethmeier – Shared that there was a good turnout for the business breakfast. Discussed economic development and shared the ongoing upgrade for Lowes Foods and the Bermuda Quay shopping center.

9. Town Manager Comments

Town Manager Lee Rollins gave an update regarding the roundabout, and the reimbursement from FEMA regarding the recent damages from weather.

10. Adjourn

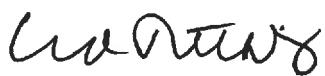
With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Ken Bateman. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, May 27, 2014
9:00 a.m. – Town Hall

Council Members Present:

Mayor Kenneth Rethmeier, Jerry West, Shirley Cagle, Ed Coley, John Guglielmi, and Ken Bateman

Council Members Absent:

None

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, Bermuda Run West HOA; Terry Bralley, Davie County Economic Development; Carl and Teddy Carney, Bermuda Run Residents

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order. .

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the April 22, 2014 Agenda Meeting Minutes

Council Member Ken Bateman made a motion to approve the minutes from the April 22, 2014 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – None

5. Information Items for the May 27, 2014 Council Agenda Meeting

A. Davie County High School Athletic Booster Club Sponsorship

Carl and Teddy Carney, Bermuda Run residents, requested consideration of a Davie County Athletic Booster Club Sponsorship. They stressed that this would be a way for the Town of Bermuda Run to show support for the one new High School. Support is given to all sports (not just football) and the coaches of each support provide a wish list for items not covered in the budget (such as a high jump bar for Track). The goal is to spend 100% of the money raised, and there are no admin fees. One of the main goals for next year is to get a turf field at DCHS. Mocksville hosts by allowing the baseball team to use Mando Field (as the high school does not have a baseball field).

B. Interlocal Service Agreement – Davie County Economic Development Commission

Terry Bralley, with the Davie County Economic Development Commission invited the Town of Bermuda Run to enter into an interlocal agreement to provide services, as it provides to the County of Davie and the Town of Mocksville. Mr. Bralley provided a history of how the commission got to where it is today and stressed the importance of a growing tax base. Twelve people currently make up the Economic Development Commission, representing many areas of the county. The topic of more jobs being created and the need for housing for new residents was discussed. (Example – 40% of Ashley Furniture's current associates come from Forsyth County.)

Council Member Jerry West made a motion to add as an action item at the June Council Meeting with Council Member Shirley Cagle seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.

C. Draft Ordinance: Prohibit Soliciting, Begging, and Panhandling

Town Manager Lee Rollins presented a draft ordinance to the Council. Recent instances of soliciting at the US 801/158 intersection have caused a lot of safety concerns. The Council agreed to have the Town Manager, along with the Town's legal team present a proposed ordinance for adoption at the June Council Meeting.

6. Proposed Action Items for June 10, 2014 Council Meeting

A. NCDOT Supplemental Agreement: Bermuda Run Roundabout Project

The supplemental agreement allocates an additional \$393,600 of STP-DA funds, as approved by the Winston-Salem TAC, for the Roundabout Project.

B. Appointment of Planning Board and Triad ABC Board Members

Council will need to appoint two Planning Board Member positions and one Triad ABC Board Member position prior to July 1, 2014. Recommendations are to appoint current Planning Board alternate member Rod Guthrie to a 3-year term to replace Dick Heriot's position. Dick has no interest in serving another term. Reappoint Ken Dohleman to a second term on the Planning Board, and appoint Kinderton Village resident Helen Kelly to the alternate member position currently held by Rod Guthrie. Recommendation for ABC Board is to appoint current representative George Clark to a three-year term.

C. Adopt 2014-2015 Town Budget

North Carolina General Statutes require adoption of a budget by July 1.

7. Council/Mayor Comments

- Shirley Cagle – No comment.
- Ken Bateman – No comment
- Ed Coley – Town Celebration on Saturday – any talk/interest?? (Post cards have been mailed, and it is also on FB/Town Website).
- John Guglielmi – No comment
- Mayor Rethmeier –Shared a request from the Garden Club for a representative from the Town to attend 30-year anniversary celebration in September (as he was going to be out of the Country). Ed Coley accepted.
Events in the Fall in combination with Wake Forest Baptist Health – Community Needs Assessment, “Medicine Drop” Day.

8. Town Manager Comments

Town Manager Lee Rollins gave an update regarding the “Fracking Bill” saying that the State Senate has removed it, but has requested a study.

“Way-Finding” signage being worked on along with WinMock that will allow people to better locate meeting locations/Town Hall/Community College.

Real Estate groups still looking into multi-family options.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

05 May 27, 2014 Council Agenda Meeting

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, June 24, 2014
9:00 a.m. – Town Hall

Council Members Present:

Mayor Kenneth Rethmeier, Shirley Cagle, Ed Coley, John Guglielmi, and Ken Bateman

Council Members Absent:

Jerry West

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, Bermuda Run West HOA; Chad Brown and Johnnie Rohrer, Wake Forest Baptist Health/Davie Medical Center

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order. .

2. Adoption of the Agenda

Mayor Rethmeier asked to add Information Item 5 AA – Town Council Meeting Schedule for July and August, 2014. Town Manager Lee Rollins requested the addition of item 5D. Amended Budget Item. *Council Member John Guglielmi made a motion to adopt the agenda as amended and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

3. Approval of the May 27, 2014 Agenda Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the May 27, 2014 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – Chad Brown, the new President of the WFBH Davie Medical Center introduced himself to the Council and shared his excitement about Phase 2 – moving beds from the Mocksville facility.

5. Information Items for the June 24, 2014 Council Agenda Meeting

AA. Town Council Meeting Schedule Adjustment

Due to family commitments, the Mayor and Town Manager have scheduling conflicts for the July and August Town Council Meetings - July 8 and August 12. *Council Member Ed Coley made a motion to cancel the evening meetings for July 8 and August 12 and to hold the Agenda Meetings only for those two months. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

A. Davie County High School Athletic Booster Club Sponsorship

Carl and Teddy Carney, Bermuda Run residents, requested consideration of a Davie County Athletic Booster Club Sponsorship at the May Council Agenda Meeting. As follow-up to this meeting the Council was requested to participate in the effort to show the Town's support.

There was a lot of discussion about support of non-profits and where does the Town draw the line on support. Town Manager Lee Rollins explained that this is a unique situation and asked the Council if \$7500 over the course of 3 years was worth the effort to build the Town's brand in the community. Town Attorney Brian Williams also gave clarification on parameters of what Towns can spend their money on. *Council Member John Guglielmi made a motion for the Town to sponsor a "War Eagle Partnership" which is a \$2500/year contribution for 3 years. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of three (3) in favor and one (1) opposed.*

B. New Bermuda Run Living Magazine – Monthly Newsletter

Town Manager Lee Rollins presented a proposal from n2publications for the Town to utilize space in its new monthly magazine for the Town Newsletter. This method would be more cost effective and would possibly reach a larger audience. HOA's would be able to include articles for free, and businesses would have the opportunity to pay for advertising.

Council Member Ken Bateman made a motion to move forward with a 3-year contract, with Council Member Shirley Cagle seconding the motion. The motion was approved by a vote of four (4) in favor and none opposed.

C. Annual Agreement with Benchmark CMR for Planning Services

Council Member John Guglielmi made a motion that planning services for the Town remain with Benchmark Planning CMR at the unchanged rate of \$65.00/hour of services rendered. Council Member Ed Coley seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

D. Annual Budget Amendment

Town Manager Lee Rollins explained the decrease in overhead account \$50,000. This account is reflected in revenue in the General Fund, to allocated administrative expense for the Town Manager's work on Utility Fund activities. In light of the major repairs to the wastewater treatment plant and completion of the water lines project, this amendment is necessary to balance the budget. *Council Member Ed Coley made a motion to approve the amended budget with Council Member Ken Bateman seconding the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

6. Council/Mayor Comments

- Shirley Cagle – No comment.
- Ken Bateman – No comment
- Ed Coley – Shared that George Clark is now the ABC Board Chair. Also expressed traffic concerns at the 801/158 intersection.
- John Guglielmi – No comment
- Mayor Rethmeier –EMS Station and WFBH updates. Planning to have a Fall Civic Event in partnership with the hospital with health assessments, "Medicine Drop" Day.

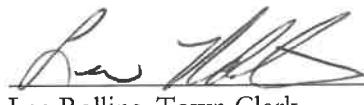
7. Town Manager Comments

Town Manager Lee Rollins gave an update regarding the Roundabout saying that activity on Phase 1 should start after Labor Day. The 158 Gate entrance to Bermuda Run will be closed for approximately 90 days with everyone being asked to use the 801 Entrance and Ivy Circle to BRCC. July 1 will be a pre-bid meeting with bid opening on July 14. The Town is also partnering with Davie County on a feasibility study looking at a possible Redland Road interchange due to the impact of Ashley Furniture.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth A. Rethmeier, DrPH – Mayor

06 June 24, 2014 Council Agenda Meeting

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, July 22, 2014
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Shirley Cagle, Ed Coley, John Guglielmi, Jerry West, and Ken Bateman

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; John Grey, Grey Engineering

1. Call to Order

Mayor Kenneth Rethmeier called the meeting to order. .

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda as amended and Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the June 24, 2014 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the June 24, 2014 Agenda Meeting (with a correction to the spelling of Shirley Cagle's name in paragraph 1). Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – Town Manager Lee Rollins shared a concern by a resident regarding fishing within the gates of Bermuda Run. He advised the resident that these were private ponds owned by the Country Club and that he has discussed the concerns with the club about checking for passes, etc.

5. Proposed Action Item

A. Resolution Approving Roundabout Bid (#1)

Town Manager Lee Rollins and John Grey of Grey Engineering shared the Resolution Supporting the Bermuda Run Roundabout Project and a Request for Additional STP-DA Funds. After analysis by DOT, a traffic light is not warranted at the intersection of Twins Way and Bermuda Run Drive. The Roundabout would be a “traffic-calming mechanism”. The roundabout project has been a four-year process and the goal is to move forward with a commitment to Larco who provided the lowest bid. The soccer complex continues to grow, and they currently bring in estimated \$16 million to the area yearly. Council Members shared their displeasure with DOT and the increase in cost. Only options: Do Nothing, or Proceed.

Council Member Jerry West made a motion to recommend approval of the Resolution with Council Member Shirley Cagle seconding the motion. The motion was approved by a vote of four (4) in favor and one (1) opposed.

6. Council/Mayor Comments

- John Guglielmi – None
- Ed Coley – None
- Jerry West – Expressed ongoing concerns with underage drivers of golf carts and with dogs running loose *Quote from Shirley Cagle: “You can’t legislate common sense.”
- Ken Bateman – None
- Shirley Cagle – Recognition of Bermuda Run Garden Club? - Council Member Ed Coley will present a signed proclamation at the next Garden Club Meeting on behalf of Mayor Ken Rethmeier
- Mayor Rethmeier – Recognized concerns expressed by the Council regarding the roundabout. Encouraged all to attend the Horseless Carriage Event at the Hampton Inn.

7. Town Manager Comments

- The Council was provided a questionnaire to be completed for the Auditors.
- Update on the Yadtel project.
- Working with Davis Sign on monument signs at Medical Drive and Commerce Drive.
- Tree Lighting for the Holidays – first part of December.
- Water Line Project Update.
- Bike and Pedestrian Program
- Paving Projects to begin late August

9. Adjourn

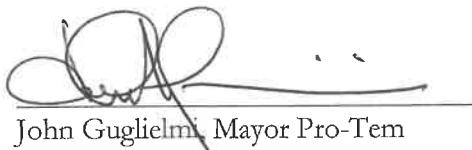
With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



John Guglielmi, Mayor Pro-Tem

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, August 26, 2014
9:00 a.m. – Town Hall

Council Members Present: Shirley Cagle, Ed Coley, John Guglielmi, Jerry West, and Ken Bateman

Council Members Absent: Mayor Kenneth Rethmeier

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Erin Burris, Benchmark Planning; Bill Holdgrafer, BR West HOA

1. Call to Order

Mayor Pro-tem John Guglielmi called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda as amended and Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the July 22, 2014 Agenda Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the July 22, 2014 Agenda. Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Item

A. SITE 2014-02 Sheetz 10/70 Request: Setting a September 9, 2014 Public Hearing

According to Section 10.1(C) (7) of the Zoning Ordinance, all requests for the 10/70 provision shall be decided by the Town Council after a duly advertised public hearing. Prior to such public hearing, the Town Council, at its discretion, may request that the Planning Board review the petition and make recommendation for further action. The new Sheetz is proposed at the corner of Hwy 801 and Yadkin Valley Road and would bring approximately 30 new jobs to the area. The hearing for the 10/70 request and the issues regarding Zoning are completely separate. There are concerns over structural details, primarily the red awning (Sheetz brand).

Council Member Ed Coley made a motion to set a public hearing for the 10/70 request on September 9, 2014.

Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

6. Council/Mayor Comments

- Shirley Cagle – Memorials to Davie Community fund – update.
- Ed Coley – Discussed that there is still animosity regarding Bermuda Run – We need to bridge the gap between Bermuda Run and the rest of Davie County (example – recent Public Hearing in Davie regarding sewer plant.)
- Jerry West – None
- Ken Bateman – None
- John Guglielmi – Discussed how residents have accused him of the Town “wasting money” on things such as sponsoring the soccer park.

7. Town Manager Comments

- Branding of the Town goes back to the Comprehensive Plan that was adopted in 2012.
- Perception / Change happens over time.
- New banners w/ Town Logo and “Go War Eagles”
- Twin City Soccer Complex plans to annex by end of 2014.
- Exit 180 is all Bermuda Run now.
- Sewer Line update – Meeting with interim County Manager Mike Ruffin as a follow-up to the County Public Hearing regarding available options.
- New monument signs to be more “business friendly”.

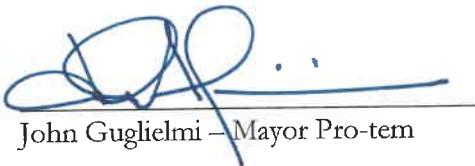
9. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Shirley Cagle. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,


Lee Rollins, Town Clerk

Approved:


John Guglielmi – Mayor Pro-tem

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, September 23, 2014
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Shirley Cagle, John Guglielmi, and Jerry West

Council Members Absent: Ed Coley, Ken Bateman

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, BR West HOA

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

3. Approval of the August 26, 2014 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the August 26, 2014 Agenda. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

4. Citizen's Comments – None

5. Proposed Action Item

A. Resolution Directing the Clerk to Investigate a Petition Received for Annexation

BB&T Soccer Park (Twin City Soccer) has submitted a petition requesting voluntary annexation. NC General Statutes Chapter 160A, Article 4A provides that the sufficiency of the petition be investigated by the Town Clerk before further annexation proceedings may take place. The Town would not incur any additional expenses at this time as a result of the annexation (additional street lights, maintenance, security). Twin City Soccer is currently considered a Non-Profit.

Council Member Jerry West requested an adoption of Resolution Directing the Town Clerk (Lee Rollins) to Investigate a Petition Received for Annexation. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

B. A Capital Project Ordinance for the Bermuda Run Roundabout Project

A Capital Project Ordinance is required for statutorily required budgeting purposes to expend funds for the roundabout project. The Town's required local match of \$341,260 will come from undesignated fund balance. *Council Member John Guglielmi made a motion to approve the ordinance with Council Member Jerry West seconding the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

C. Resolution Authorizing the Town Manager to Execute on Behalf of the Town a Contract with Larco Construction

The proposed resolution authorizes the Town Manager to execute a contract with Larco Construction based on the low bid of \$1,417,511.21 for the roundabout. *Council Member John Guglielmi made a motion to approve the resolution with Council Member Jerry West seconding the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

6. Proposed Action Items for October 14, 2014 Council Meeting

A. Appoint Additional Members to Bermuda Run Tourism Development Authority

Proposed Action: Appoint the following to the TDA: Mark Meloy, General Manager of Bermuda Run Hampton Inn; Scott Wollaston, Executive Director of Twin City Soccer; Angela Carlton, Director of Corporate Sales at WinMock. Reappoint Carolyn McManamy of the Davie County Chamber of Commerce as ex-officio member. *Council Member Shirley Cagle made a motion to add to the action items of the October Council Meeting with Council Member Jerry West seconding the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

7. Council/Mayor Comments

- John Guglielmi – None
- Jerry West – None
- Shirley Cagle – Resident have expressed their thanks to the recent Davie County Sheriff's Department presence in the Town.
- Mayor Rethmeier – Thanked John Guglielmi for filling in for him last month at the Agenda Meeting. TAC Update. Discussed recent article in the Davie Enterprise regarding petition from Underpass Road residents protesting the WWTP – misinformation, and lack of proper information. Bermuda Run Living Magazine to begin in December, replacing current newsletter. Town's character and identity being boosted with Twin City Soccer annexation and the new "Go War Eagles" banners. Terry Bralley (EDC) health update.

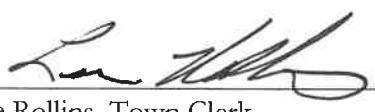
8. Town Manager Comments

- Wayne Thomas/Sterling Events moving office from Clemmons to Kinderton Commercial
- Paving projects to begin next week.
- Monument sign – Medical/Commerce Dr. (businesses to share the cost)
- Calls from residents regarding recent water/sewer bill

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Shirley Cagle. The motion was approved by a vote of three (3) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, October 28, 2014
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Shirley Cagle, John Guglielmi, Ed Coley, Ken Bateman, and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Cindy Griffith, Secretary; Bill Holdgrafer, BR West HOA; Erin Burris, Benchmark Planning

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the September 23, 2014 Agenda Meeting Minutes

Council Member Shirley Cagle made a motion to approve the minutes from the September 23, 2014 Agenda Meeting. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – None

5. Information Items for October 28, 2014 Agenda Meeting

A. Request for Landscape Maintenance Services – Highlands HOA Islands

Highlands HOA President, Randy Krull, is asking the Town of Bermuda Run to take over landscaping of the islands within its subdivision effective January 1, 2015.

Council agreed upon finding that all residents were not aware of this request, that Randy Krull present at the November Agenda Meeting documented information that the majority of Highlands residents wanted this change.

B. Mutual Aid Assistance Agreement

The North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement as presented has not changed from the previous agreement. It is merely an updated time frame. The agreement on file allows the Town quicker access to resources in the event of an emergency.

Council Member John Guglielmi made a motion to approve the agreement with Council Member Ed Coley seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.

C. Triad Municipal ABC Board Audit Highlights

The complete hard copy of the most recent audit is on file at the Town Hall.

6. Proposed Action Items for November 11, 2014 Council Meeting

A. Public Hearing – Voluntary Annexation of Twin City Soccer Association Property

Council Member Jerry West made a motion to add to the action items of the November Council Meeting with Council Member Ken Bateman seconding the motion. The motion was approved by a vote of five (5) in favor and none opposed.

7. Council/Mayor Comments

- Shirley Cagle – Expressed that she has received comments on how delighted Mocksville residents are with the signage at Davie High football games.
- Ken Bateman – Asked for an update from Attorney Brian Williams regarding the dedication of Kinderton Village streets. Also loves the new street sweeper.
- Ed Coley – Concern with traffic of Ashley Furniture trucks at 801/158 intersection. Also shared the need for a “turtle crossing” sign at Bridge Street.
- John Guglielmi – Also shared that there is a need for turtle crossing signs.
- Jerry West - No comment.
- Mayor Rethmeier – Pleased with turnout for this morning’s Mayor’s Breakfast; Update on Davie Medical Center; Meeting at the Advance Fire Department tonight; Real Estate meeting last week with EB5 (Immigrant Investor Program) about opportunities (ie. Hotel near WinMock).

8. Town Manager Comments

- Brian Myers from the Tax Office to attend next month’s meeting to talk about revaluations of property tax.
- Early Voting update.
- Town Audit – Eddie Carrick presentation in November.
- Housing tax credits – January

9. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Shirley Cagle. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, November 25, 2014
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Ed Coley, Ken Bateman, and Jerry West

Council Members Absent: Shirley Cagle

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, BR West HOA; Erin Burris, Benchmark Planning

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the October 28, 2014 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the October 28, 2014 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – None

5. Information Items for November 25, 2014 Agenda Meeting

A. Update – Residential Property Valuation Trends

Mike Beck, with the Davie County Tax Assessor's Office, briefed the Council on Bermuda Village Retirement Community real estate transactions.

B. Presentation of 2013-2014 Town Audit

Eddie Carrick, CPA, presented the 2013-2014 audit to the Town Council. Mr. Carrick complimented the Council on their conservative fiscal policy and noted the Town has a healthy fund balance compared to its peer group. While the net tax levy from the previous year was down \$44,000 and overall net revenues were down \$16,000, the Town still contributed an additional \$300,000 to the General Fund Balance at fiscal year-end. Mr. Carrick invited all Council Members to contact him personally, if they had any questions or concerns regarding the Town Audit.

C. Gate Operations Fund – Visitor Management System Driver's License Reader

Lee Rollins presented a quote for the purchase of a driver's license scanner and recommended that the Bermuda Run West Gatehouse be the first to be installed as a test case for the ease and reliability of capturing visitor data. The scanner cost is \$795. The set up and configuration fee is \$120. The monthly software data storage fee is \$15.

Council Member Jerry West made a motion to approve the purchase and installation of one driver's license scanner for the Bermuda Run West Gate to come from the Gate Operations Fund. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of three (3) in favor and one (1) one opposed. Council Member Ed Coley was opposed.

6. Proposed Action Items for December 9, 2014 Council Meeting

A. Annexation Ordinance – BB&T Soccer Park

Having duly held a public hearing on November 11, 2014, the Town Council may consider taking official action to annex BB&T Soccer Park.

7. Council/Mayor Comments

- Ken Bateman – Asked for an update from Attorney Brian Williams regarding the dedication of Kinderton Village streets. Asked Lee Rollins to check with the contractor picking up leaves to complete both sides of a street route, as opposed to just one side. One side of his street was picked up but the other side was not picked up for two weeks.
- Ed Coley – No comments.
- John Guglielmi – No comments.
- Jerry West - No comments.
- Mayor Rethmeier – Reminded Council to be prepared for an elongated January Agenda meeting, to include the annual Council Planning Session.

8. Town Manager Comments

- Advised Council that the principals of the Hillsdale Group request donating the Kinderton Commercial Green and Gazebo to the Town.
- Advised that Randy Krull, Highlands HOA President, has pulled the request for the Town to take over landscape maintenance of the medians in the subdivision.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, January 27, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Ed Coley, Ken Bateman, and Shirley Cagle

Council Members Absent: Jerry West

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Chair-Bermuda Run Planning Board; Bill Holdgrafer, BR West HOA; Erin Burris, Benchmark Planning; George Peterson, Resident – River Hill

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Ed Coley seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the November 25, 2014 Agenda Meeting Minutes

Council Member Ken Bateman made a motion to approve the minutes from the November 25, 2014 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – George Peterson of River Hill expresses his ideas for a Waste Water Treatment Plant in Bermuda Run. He also shared that there was a lot of opposition from residents about the roundabout.

5. Proposed Action Items for February 10, 2015 Council Meeting

A. Public Hearing – TA 2014-04 Design Requirements

Erin Burris of Benchmark Planning walked the Council through administrative text amendments for non-residential building design requirements, additional conditions for certain uses, solar panels, definitions of primary and secondary fronting streets, and procedures for appeals from Design Waiver decisions. The affected sections of the Zoning Ordinance were Chapter 4, Chapter 9, Section 11.11., and Section 12.3. Public Hearing set for the February 10 Council Meeting.

B. Proposal for 2015-2016 Town Audit

Eddie Carrick, CPA has submitted a contract proposal to conduct the Town audit for \$5,500 and prepare the annual financial statements for \$1,000. This price is unchanged from the previous year.

C. Proposal for 2015-2016 Tourism Development Authority Audit

Eddie Carrick, CPA has submitted a contract a proposal to conduct the Bermuda Run Tourism Development Authority audit for \$1,250 and prepare the annual financial statements for \$250. This price is unchanged from the previous year.

Council Member John Guglielmi made a motion to approve the proposal for both the Town and the Tourism Development Authority Audits, and Council Member Ken Bateman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

D. Appointment of Representative to the Triad ABC Board

Council will need to appoint a representative to serve the remaining term of George Clark, which was scheduled to expire on June 30, 2017.

6. 2015 Council Planning Session

A. General Fund Revenue and Expenditure Trends

Town Manager Lee Rollins reviewed the report with Council. The Town Hall loan will be paid in 2017/2018. We are in a good position on the General Fund side for projects.

B. Planning Board Recommendation for 2015-2016 Funds Allocation

The Planning Board would like to work with an Engineering Firm to establish Town Center.

C. Comprehensive Plan Status

Thanks to Erin Burris and the Planning Board, a lot has been accomplished in the past three years.

7. Town Manager Comments

- With the 158 Gatehouse being closed and the increased traffic on Hwy 801, it has been suggested that the Town hire someone to direct traffic. Lee has spoken to the DOT, and the Davie County Sheriff's Department who are in agreement that this could cause more problems.
- A driver's license scanner will be installed at the Bermuda Run West entrance as a trial. There will be a sign directing guests to have their licenses ready. (Ed Coley expressed that he is still very against the readers.)

8. Council/Mayor Comments

- Mayor Rethmeier thanked Lee Rollins for the recent letter and attachment of frequently asked questions/answers regarding the roundabout project. He also advised the Council of a recent meeting with Dan Barrett and others at the Davie County Medical Center regarding location of the EMS Station #2.
- No Comment from the Council.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ken Bateman. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Wednesday, February 25, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Jerry West, and Ken Bateman

Council Members Absent: Shirley Cagle and Ed Coley

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Bill Holdgrafer, BR West HOA; Cindy Griffith, Secretary

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda and Council Member John Guglielmi seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

3. Approval of the January 27, 2015 Agenda Meeting Minutes

Council Member John Guglielmi made a motion to approve the minutes from the January 27, 2015 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

4. Citizen's Comments – NONE

5. Proposed Action Items for March 10, 2015 Council Meeting

A. Public Hearing – TA 2015-01 Vested Rights & Board of Adjustment Statutory Amendments

Proposed administrative text amendments are intended to update the vested rights and Board of Adjustment sections to comply with the most updated North Carolina General Statutes. Applicable sections are Chapter 2 and Chapter 11 of the Town Zoning Ordinance.

Council Member Ken Bateman made a motion that the Council set a Public Hearing for Tuesday, March 10 for public comment on the proposed text amendments. Council Member Jerry West seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

B. Appointment of Town of Bermuda Run Representative to the Triad ABC Board

As a result of tabling the proposed February 10, 2015 action item, the Town Council must still make appointment of a representative to complete the unexpired term of George Clark (deceased). Mr. Clark's unexpired term runs to June 30, 2017. Council Members Shirley Cagle and John Guglielmi have proposed three candidates – Stan Jones, John Schuppert, and Tal Brown. Town Manager Lee Rollins provided Council with resumes of all three candidates and they agreed to come to a consensus before making an appointment at the March 10, 2015 Council Meeting.

7. Council/Mayor Comments

- Ken Bateman thanked Lee Rollins for assessing weather situation of 2/24/15 and making the call to move the meeting to today.
- Jerry West – No Comment
- John Guglielmi – Concern over color pallet and protection of the WinMock barn's red roof. It is on the National Registry which would protect the original theme.
- Mayor Rethmeier praised the look of the new way finding signs and told that there were possible new signage options such as “bicycle friendly” lanes on streets. He praised Stacy Cornatzer and crew for street cleanup – ice/snow. Updates were given regarding economic development, Greenway project, and possible fireworks display at Twin City Soccer / Civic Events.

8. Town Manager Comments

- Town Manager Lee Rollins shared that a consultant has been approved for a transportation feasibility study. Also, Bermuda Quay is looking at possible new tenants. The Council was reminded that snow cleanup on sidewalks and personal driveways is not the responsibility of the Town, but of each resident.

9. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of three (3) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, March 24, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Ed Coley, Shirley Cagle, Jerry West, and Ken Bateman

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Bill Holdgrafer, BR West HOA; Janet Smith, Planning Board Chair; Cindy Griffith, Secretary

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda and Council Member Ed Coley seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed. (Council Member John Guglielmi was not present for vote as he was late for meeting).

3. Approval of the February 25, 2015 Agenda Meeting Minutes

Council Member Ed Coley made a motion to approve the minutes from the February 25, 2015 Agenda Meeting. Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed. (Council Member John Guglielmi was not present for vote as he was late for meeting).

4. Citizen's Comments – NONE

5. Items for Consideration

A. Proposed Town Green Events for Town of Bermuda Run

As a follow-up from the January Town Council Planning Session, staff proposes contracting with the Davie County Arts Council to conduct a series of concert events on the Town Green (gazebo area) in Kinderton Commercial. This arrangement will allow exposure to the Davie County Arts Council as well as co-brand with the Town of Bermuda Run. Events would include local bands and art walks. The Arts Council would be responsible for cleanup after events and providing porta-johns, etc., and they would assume liability regarding alcohol consumption at events. Council Member Shirley Cagle expressed that she thinks too many events are planned.

Council Member Jerry West made a motion to approve the proposed contract with the Davie County Arts Council. Council Member Ken Bateman seconded the motion. The motion was approved with a vote of four (4) in favor and one (1) opposed.

B. Discussion to Consider Creating a Policy Regarding Opening Invocations

Council Member Ken Bateman and Council Member Jerry West invite discussion to consider adopting a policy regarding opening invocations before meetings of the Bermuda Run Town Council. A sample policy from Forsyth County was provided for reference. There was a lot of discussion among Council Members considering the pros and cons about adopting this policy.

Council Member Jerry West made a motion to table the discussion to the April Town Council Agenda meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of three (3) in favor and two (2) opposed.

C. Consideration to Authorize the Town Manager to sign Plats on Behalf of the Town to Convey Water Lines to Davie County Public Utilities

Town Attorney, Brian Williams, briefed the Council on the status to date of conveyance of Town water lines in Bing Crosby Boulevard and the water lines systems in Highlands, James Way, and River Hill. *Council Member John Guglielmi made a motion to authorize Town Manager Lee Rollins to sign plats on behalf of the Town of Bermuda Run. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

6. Council/Mayor Comments

John Guglielmi – Mentioned progress of the 158 Gate House.

Ed Coley – Thanked Lee Rollins for handling recent situation regarding a new garbage truck that was making a mess in the roads in BR West.

Jerry West – No comment

Ken Bateman – No comment

Shirley Cagle – No comment

Mayor Rethmeier – MPO Meeting update, Bike paths- meeting next week, Still working on the EMS support for the area with Davie Medical Center.

7. Town Manager Comments

A proposed budget will be presented at the April meeting, then a Public Hearing at the May meeting for adoption in June, 2015.

Once the roundabout is complete, we will ask for a speed study on Hwy. 158.

Town Hall employee, Kaye Eisenbraun Smith, was presented a clock for her upcoming 3/31/15 Retirement from the Town.

8. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, April 28, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Ed Coley, Shirley Cagle, Jerry West, and Ken Bateman

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Bill Holdgrafer, BR West HOA; Janet Smith, Planning Board Chair; Cindy Griffith, Secretary; Ken Dohleman, Planning Board

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed. (Council Member Shirley Cagle was not present for vote).

3. Approval of the March 24, 2015 Agenda Meeting Minutes

Council Member Ken Bateman made a motion to approve the minutes from the March 25, 2015 Agenda Meeting. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed. (Council Member Shirley Cagle was not present for vote).

4. Citizen's Comments – Janet Smith, Planning Board Chair reminded the Council of a memo from 1/21/15 encouraging the Council to make it a priority to include in the budget an Engineer doing a detailed study of the location of Town Center Blvd.

5. Items for Consideration

A. Resolution to Adopt the Northern Piedmont Regional Hazard Mitigation Plan

Davie County Emergency Management Coordinator/Fire Marshall, Jerry Myers, has provided a resolution for Council consideration to adopt a recently completed and FEMA-approved regional hazard mitigation plan. Town Manager Lee Rollins provided Council with mitigation action plans for Davie County and the Town of Bermuda Run. Jerry Myers is scheduled to be at the May, 2015 Council Meeting. This plan will provide better coordination between entities with Davie County taking the lead.

Council Member Jerry West made a motion to approve the proposed resolution. Council Member Ed Coley seconded the motion. The motion was approved with a vote of four (4) in favor and none opposed.

B. Discuss Current Status of Davie County Sewer Allocation Policy

Town Council was provided an April 16, 2001 Sewer Allocation Policy of the Davie County Board of Commissioners for the Northeast Davie County Sewer District. After the policy was brought to the attention of the Bermuda Run Town Hall in March, 2015 a meeting was held between Davie County Commissioners Terry Renegar and John Ferguson, County Manager Mike Ruffin, and Town representatives Lee Rollins, Ken Rethmeier, and Jerry West, who tried to come to an agreement about a different policy. The 2001 policy had not been enforced until the talk of the possible apartment complex near Bermuda Commons. No resolution has been reached. Main question – “What are the guidelines for approval process?”

C. Highlands Subdivision Request for Joint Landscape Maintenance of Islands

Highlands at Bermuda Run HOA President, Randy Krull, has proposed the Town of Bermuda Run consider an arrangement whereby the HOA's current landscaper (Denny's) maintain the traffic islands at the price quoted by Budd Services. The proposal would have the Town pay Denny's \$350.00 per month (\$4200 annually) to split the landscape services previously paid by the Highlands HOA. The HOA agrees to continue to pay for enhanced services, such as the flowers for the subdivision entrance. Randy Krull will be asked for signatures from each resident of the Highlands confirming that they have received this information.

D. Discuss Observations of Withdrawal Request for 80-unit Apartment Complex

The Council shared their frustration with residents jumping to conclusion without having facts about the process and the true definition of Affordable Housing vs. Section 8. The Board of Adjustment was praised for their conduct during the meetings. It was agreed that the Council and the Planning Board should have a joint meeting to discuss processes/procedures.

E. Discuss Town Manager's Proposed 2015-16 Town Budget

Town Manager Lee Rollins shared his proposed budget noting that there are no drastic changes.

**F. Discussion to Consider Policy Regarding Opening Invocations at Council Meetings
(attachment)**

This is a continuance from the March Agenda Meeting. Council Member Ken Bateman shared the attached document with the Council, adding that he feels that prayer before meetings would give a calming effect and demonstrate the seriousness of the meetings.

Council Comments:

John Guglielmi – Likes the tradition of saying the Pledge of Allegiance before the meeting and would be in agreement with adding a “moment of silence” instead of a public prayer.

Jerry West – Feels that we have a “decay of culture” after getting away from having prayer before meetings and thinks it would be a positive thing.

Shirley Cagle – Feels that faith is a personal choice and firmly believes in separation of church and state.

Ed Coley – Concerned about inviting any and all denominations – feels there would be issues, but is in favor of having a “moment of silence.”

Mayor Ken Rethmeier tabled the discussion to a later time.

6. Council/Mayor Comments

John Guglielmi – No Comment
Ed Coley – No Comment
Jerry West – No comment
Ken Bateman – No comment
Shirley Cagle – No comment
Mayor Rethmeier – Thanked everyone for their participation.

7. Town Manager Comments

The new Bermuda Run Drive entrance should be open on May 9, 2015.

8. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, May 26, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, John Guglielmi, Ed Coley, Shirley Cagle, Jerry West, and Ken Bateman

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Planning Board Chair

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda and Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the April 28, 2015 Agenda Meeting Minutes

Council Member Ed Coley made a motion to approve the minutes from the April 28, 2015 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – There were no citizens present wishing to speak.

5. Items for Consideration

A. Agreement with Benchmark CMR

Town Manager Lee Rollins presented the Council with a proposed three year community planning and zoning services agreement with Benchmark CMR. The proposed agreement provides services on an hourly basis. The proposal calls for a base rate of \$68.00 per hour, which is a 4.6% increase from the current rate. The current rate has been in place for three years. Council member Ed Coley noted that if the Town attempted to hire a full-time staff person for the services provided, it could cost the Town four times what is currently being considered. Council Member Ken Bateman commented that Benchmark does a good job.

Council Member John Guglielmi made a motion move the proposed agreement with Benchmark CMR to the June 9, 2015 Council Meeting for consideration. Council Member Jerry West seconded the motion. The motion was approved with a vote of five (5) in favor and none opposed.

B. Interlocal Agreement with Davie County

Town Manager Lee Rollins presented a proposed three year interlocal agreement with Davie County for Tax Collections, Sewer Billing and Collections, Building Inspections and Sheriff Department Services. County Manager, Mike Ruffin, and County Attorney, Ed Vogler drafted the agreement which requires the Town to pay the County 1.95% of collections of all non-motor vehicle personal and property taxes for that fiscal year. For motor vehicle tax bills, the Town shall pay to the County 1.5% of all collections for that fiscal year. For sewer billing and collections for the Town, the Town shall pay the County the sum of \$4,360.00 for the 2015-2016 fiscal year. The sum shall be adjusted annually under the agreement at the rate of 3% per year. The County shall enforce the State building codes for the Town. The County shall receive all fees collected in said enforcement as payment for same. The County, acting through the Davie County Sheriff's Department, agrees to employ and assign one law enforcement officer within the corporate boundaries of the Town on a regular and consistent basis in order to keep the peace, enforce criminal laws of the State of North Carolina, and to maintain order in the Town. The Town agrees to reimburse the County \$22,136 for fiscal year 2015-2016, which is less than 50% of the costs of one law enforcement officer assigned to the Town. This amount will increase by 3% each fiscal year. The Town further agrees to provide office space for law enforcement officer(s), which will serve as their base.

Council Member Ken Bateman expressed his concern for speeding which is taking place on the streets in Kinderton Village, and what the Town can proactively do to stop it. Speeding concerns were also echoed by Council Members Cagle and West, as well as keeping children off the streets with golf carts. Council Member John Guglielmi stated it would take more than the current contract to have an officer stop and wait for speeding and golf carts. Lee Rollins suggested hiring off duty officers to conduct "hustles" at strategic times to attempt to address the issues cited.

Council Member John Guglielmi made a motion to place the Interlocal Agreement with Davie County on the agenda for the June 9, 2015 Council Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

C. Agreement with Davie County Economic Development Commission

Town Manager Lee Rollins presented a proposed agreement that is a continuation of service from the current agreement. Council member Ed Coley made comment that this opportunity to be part of the EDC has been made available for a long time. This is like buying a seat on the board. He is opposed to renewing the agreement and believes the money could be better utilized in other areas. Council Member Ken Bateman asked if the EDC could have been more supportive of the position the Town took opposing the recent unearthed Eastern Davie Sewer Policy of the County Board of Commissioners. Council Member Jerry West commented that the EDC has little impact to the Town until the sewer allocation and control issue is resolved. Council Member Shirley Cagle agreed that the recommended amount of money allocated to the EDC could be spent on further planning for Town Center zoned area. Council Member Ed Coley believes if someone wants to come to East Davie, they will come. Mayor Rethmeier thanked the Council Members for their comments and has expressed his concerns that the EDC may currently continue to be too focused on industrial development.

Council Member Jerry West made a motion not to consider renewing an agreement with the Davie County Economic Development Commission for the 2015-2016 fiscal year. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

D. Continuation of Discussion of Invocation Policy

Council Member Ken Bateman commented, "This is the third successive Town Council Agenda Meeting in which we will have candid heart-to-heart discussion on initiating a policy regarding opening invocations before monthly regular Council Meetings. I do respect and appreciate each one's expressed concerns and commentary. Since after the night of the May 12 Town Council Meeting I have not had any further discussion with any Town of Bermuda Run official on the subject, except Lee Rollins, with whom I requested the item be placed on the agenda for this meeting. Yesterday, Memorial Day, was a national day of great reflection and remembrance of all those before us who gave the ultimate sacrifice to preserve our precious freedoms that are under siege by those who want to undermine those freedoms. Before you close your mind, I urge you to

give heart consideration to at least taking a reflective look at what Bermuda run Resolution/Policy on opening invocations would look like. Therefore, I make the following motion to be voted on at this meeting: **“Town Council directs the Town Attorney to review May 2014 U.S. Supreme Court’s decision and March 2015 Forsyth County, NC Policy. Town Attorney to draft a policy instituting open invocations before regular monthly Town of Bermuda Run Town Council Meetings. The policy to be modeled after the Forsyth County Policy. The Town Attorney to present the proposed resolution/policy at the June 23, 2015, Town Council Agenda Meeting for Council’s further consideration.”** Mayor Rethmeier noted the motion on the floor and asked the Council if there were any questions or comments. Council Member Jerry West asked Town Attorney Brian Williams if the Forsyth County Policy and a proposed Town of Bermuda Run policy would have to be different, since Bermuda Run was smaller. Brian noted that the key to any policy will be to clearly articulate a position of “inclusivity”. The word “community” will also need to be defined. Council Member Ed Coley stated that he has done a lot of soul searching on the issue. He will vote in favor of the motion presented. Council Member John Guglielmi asked what kind of prayers we are talking about. All prayers have to be accepted. He is opposed to public prayers at governmental meetings and feels prayer is a point of individual faith. He would vote against the motion presented. Council Member Shirley Cagle agrees with Council Member Guglielmi that prayer is a personal act. She would agree to a moment of silence being observed. Mayor Rethmeier commented that he has seen the good, the bad, and the ugly in public prayers. He reminded Council that this proposed policy would require all faiths in the Town be represented. His preference would be a motion of silence. Council Member Bateman stated that the opposing comments are clearly addressed in the Forsyth County policy. What will we as a Town do to show the value of religious organizations in the community?

Council Member Jerry West seconded the motion as presented by Council Member Ken Bateman. Council Members Ken Bateman, Ed Coley and Jerry West voted in favor of the motion. Council Members John Guglielmi and Shirley Cagle voted against the motion. The motion passed by a vote of three (3) in favor and two (2) opposed.

6. Council/Mayor Comments

John Guglielmi – No Comment

Ed Coley – The Bermuda Run Drive gatehouse project looks good. Is looking forward to the concerts at the Kinderton Commercial gazebo.

Jerry West – No comment

Ken Bateman – Commended the Mayor on an excellent article in the Bermuda Run Living Magazine, but thought the visual presentation from the publisher was terrible.

Shirley Cagle – Feels uncomfortable with the word “divisive” being used. Does not feel the Council is divisive, simply discussing the issues.

Mayor Rethmeier – Still has not reconciled what happened to the event with the apartment project and is trying to think of a different approach to the *Bermuda Run Living Magazine* column. He appreciates the frank discussion on the issues of speeding. He reminded Council Members of the upcoming election schedule for the mayoral seat and two council member seats.

7. Town Manager Comments

No comment.

8. Adjourn

With no further business, Council Member John Guglielmi made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, June 23, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ken Bateman; Shirley Cagle; Ed Coley and Jerry West

Council Members Absent: John Guglielmi

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Planning Board Chair

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda and Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the May 26, 2015 Agenda Meeting Minutes

Council Member Ed Coley made a motion to approve the minutes from the May 26, 2015 Agenda Meeting. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Citizen's Comments – There were no citizens present wishing to speak.

5. Items for Consideration

A. Interlocal Agreement with County of Davie – Sheriff Department Services

The Town Council was presented by the Davie County Board of Commissioners with a one year interlocal agreement approved on June 18, 2015. Davie County is asking the Town Council to approve the agreement in which language reads under **D. Sheriff Department Services – The County and the Town hereby acknowledge they are in the process of determining what amount of additional services the Town will receive from the County Sheriff Department above and beyond standard services all county residents receive and will enter into a separate Agreement as to the amount the Town will pay to the County for such services on or before September 1, 2015.**

Council Members Coley and West want a clear understanding of what “additional services above and beyond standard services” means. Council Members Cagle and West expressed concerns that the perception from residents are the visibility of the Sheriff’s Department is not prevalent. Council Members concurred that any agreement include the signature of the Sheriff. It was agreed Council Members Coley and West would meet with representatives of Davie County to further the dialogue.

Mayor Rethmeier confirmed the Council would like to see the following general principals included in discussions with Davie County – (1) Agreement including the signature of the Sheriff (2) A reporting mechanism for services rendered.

Council Member Jerry West made a motion to approve the Interlocal Agreement with Davie County as presented. Council Member Ken Bateman seconded the motion. The motion was approved with a vote of four (4) in favor and none opposed.

B. Proposed Deeding of Kinderton Gazebo and Green

The Hillsdale Group, LLC wishes to convey the Kinderton Commercial Gazebo and Green to the Town of Bermuda Run for public use. A draft deed and draft resolution was presented to the Town Council for review. Lee Rollins estimates annual maintenance and landscaping costs at \$11,000 per year.

Council Member Jerry West made a motion the proposed deeding of the Kinderton Commercial Gazebo and Green be placed for consideration on the agenda for the July 14, 2015 Council Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

C. Review of Draft Invocation Policy

Town Attorney Brian Williams discussed his conversations with Alliance Defending Freedom for Faith and Justice Attorneys. The group was recommended by the Forsyth County attorney. Brian conveyed to Council his position after reviewing court cases and conferring with attorneys:

- Prayer can take
- Prayers do not have to be secular in nature
- Principle audience is the legislative body, not the audience in attendance
- Any policy should be open to all religions where prayers do not proselytize. Prayer should be led by religious leaders of the community, not Council Members. The intent of prayer is to bring solemnity to the meeting.

Brian provided School of Government blogs and sample policies for Council review. If the Council decides to move forward, the Alliance Defending Freedom for Faith and Justice is willing to provide a draft policy and would defend the Town Council pro-bono, if brought to court. The Mayor and Council thanked Brian for his due diligence and will defer potential further action to the August Agenda Meeting.

D. Appointment of Planning Board Member

Planning Board Member, Christy Schafer, is completing a three year term which is set to expire on June 30, 2015. The Planning Board Chair and Town Manager recommend to Council another three year appointment for Christy Schafer, who resides at 132 Tifton Street. There were no other nominations presented by the Town Council.

Council Member Ken Bateman made a motion to appoint Christy Schafer to a second three year appointment on the Town of Bermuda Run Planning Board, beginning July 1, 2015. Council Member Shirley Cagle seconded the motion. The motion passed by a vote of four (4) in favor and none opposed.

6. Council/Mayor Comments

Ed Coley – No comments

Jerry West –Expressed his concerns with the process of communication between the County and the Town. He hopes it begins to improve.

Ken Bateman – Expressed appreciation to Brian Williams for his hard work and research regarding a potential invocation policy.

Shirley Cagle – Impressed with steps moving forward to gain further information on the request for the Town to contribute more toward law enforcement with Davie County.

Mayor Rethmeier – Expressed his thanks for Brian's due diligence. He also echoed Council Member West's desire to improve the communication and interaction between the County and the Town.

7. Town Manager Comments

Reported that the actual formation of the roundabout pattern on US 158 is not anticipated to begin until mid-August. A traffic calming study will be initiated for sections of Kinderton Village where concerns have been expressed for speeding.

8. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Ed Coley. The motion was approved by a vote of four (4) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, August 25, 2015
9:00 a.m. – Town Hall

Council Members Present:

Mayor Kenneth Rethmeier, Ken Bateman; Shirley Cagle; Ed Coley
John Guglielmi and Jerry West

Council Members Absent:

None

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney;
Christy Schafer, Planning Board Vice Chair; Erin Burris, Zoning
Administrator

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member John Guglielmi made a motion to adopt the agenda as amended. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the July 28, 2015 Agenda Meeting Minutes

Council Member Jerry West made a motion to approve the minutes from the July 28, 2015 Agenda Meeting. Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – There were no citizens present wishing to speak.

5. Items for Consideration

A. Multi-Family Residential Recommendation

This item was brought before the Town Council at the July 28, 2015 Agenda Meeting. Council Members asked that any decision be tabled until the August 25, 2015 Agenda Meeting. The Planning Board requests approval from the Town Council to move forward with proposed text amendments to the Zoning Ordinance to: (1.) Within the TC Town Center zoning district, only permit multi-family residential on the upper floors of mixed-use buildings. (2.) Allow multi-family (up to 15 units per acre) residential within the “Transitional Growth Area” land designation and the Future Land Use Map in the Comprehensive Plan. This would require a text amendment to allow multi-family residential within the GB General Business District. (3.) Limit the maximum percentage to multi-family residential uses in each zoning district or development in which it is permitted. After considerable discussion, Mayor Rethmeier called the question.

Council Member John Guglielmi made a motion to allow the Planning Board to move forward with proposed text amendments associated with their July 28, 2015 recommendations to the Town Council. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of three (3) in favor (Ken Bateman, John Guglielmi and Jerry West) and two (2) opposed (Ed Coley and Shirley Cagle).

B. Appointment of Planning Board Members

The Town Council is asked to appoint two members to the Planning Board to fill the positions vacated by Ken Dohleman and Helen Kelly. Nominations submitted were: Kenneth E. Peacock, DrPH; Lynn Senger, and Richard Cross. The Council agreed to place Appointment of Planning Board Members on the September 8, 2015 Council Meeting Agenda and move Kenneth E. Peacock and Lynn Senger forward for consideration.

C. Consideration of an Invocation Policy

Per the June 23, 2015 Council Agenda Meeting Minutes, the Council deferred further discussion and possible action until the August 25, 2015 Agenda Meeting. Town Attorney, Brian Williams, re-communicated that an Invocation Policy is allowed under current interpretations of case law. The *Alliance for Defending Freedom* has agreed to draft a policy for the Town and defend pro-bono, any suit against the Town. Council Member Ken Bateman recited prepared comments expressing the belief that it is lawful and wise to respect religious heritage.

Council Member John Guglielmi made a motion that the Town Council adopt a line item on the Town Meeting Agendas to include a moment of silence. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of three (3) in favor (Shirley Cagle, Ed Coley and John Guglielmi) and two (2) opposed (Ken Bateman and Jerry West).

D. Kinderton Village Traffic Calming Study

Lee Rollins provided the Town Council with a copy of the Kinderton Village Traffic Calming Study. He is working with the Kinderton Village HOAs management group to set up a meeting in mid-September to review the study with the respective HOA board members.

6. Council/Mayor Comments

John Guglielmi – No comments.

Ed Coley – Commented on the discussions with the Davie County Commissioners subcommittee regarding a revised interlocal agreement.

Jerry West –Commented that he continues to be in favor of an invocation at Town meetings.

Ken Bateman – No comments.

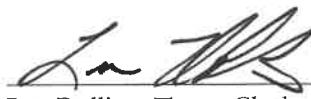
Shirley Cagle – No comments.

Mayor Rethmeier – Expressed his appreciation to the Town Council for their continued due diligence in making decisions on behalf of the Town.

8. Adjourn

With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, September 22, 2015
9:00 a.m. – Town Hall

Council Members Present: Mayor Kenneth Rethmeier, Ken Bateman; Shirley Cagle; Ed Coley John Guglielmi and Jerry West

Council Members Absent: None

Also Present: Lee Rollins, Town Manager; Brian Williams, Town Attorney; Janet Smith, Planning Board Chair; Erin Burris, Zoning Administrator

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Jerry West made a motion to adopt the agenda as presented. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the August 25, 2015 Agenda Meeting Minutes

Council Member John Guglielmi made a motion to approve the minutes from the August 25, 2015 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – There were no citizens present wishing to speak.

5. Items for Consideration

A. Multi-Family Residential Recommendation

This item was brought before the Town Council at the July 28, 2015 Agenda Meeting. At the August 25, 2015 Agenda Meeting, the Council approved a vote to allow the Planning Board to move forward with drafting proposed text amendments for consideration. The Planning Board presented text amendments proposed to:

1. Within the TC – Town Center zoning district, permit multi-family residential on the upper floors of mixed-use buildings, but not as stand-alone buildings or first floor, street-level units.
2. Allow multi-family residential within the GB General Business District at a density of 15 dwellings units per acre.
3. Limit the maximum percentage of multi-family residential units in each zoning based on the total residential units permitted in the district. The percentages shown in the table in section 9.48 are derived from the regulations of ordinances for communities in North Carolina that place limitations on the maximum percentage of multi-family residential units in planned unit developments.

After considerable discussion Council Member Ken Bateman made a motion to hold a public hearing on Tuesday, October 13, 2015 at 7:00pm to receive public comments on the proposed text amendments as presented by the Planning Board. Council Member John Guglielmi seconded the motion. The motion was approved by a vote of three (3) in favor (Ken Bateman, Shirley Cagle and John Guglielmi) and two (2) opposed (Ed Coley and Jerry West).

B. Town Center Parkway Design Concept

The Town Council agreed to hold taking action on the proposed services from Stimmel Associates until the October 27, 2015 Agenda Meeting.

C. Discussion of Proposed Law Enforcement Agreement with Davie County

The Davie County Commissioners have asked for Council confirmation regarding the request to enter into a one year interlocal agreement that pays Davie County the cost of 50% of one law enforcement officer within the corporate limits 24 hours a day, 7 days a week. The proposed cost was \$115,791. The Town Council agreed not to enter into a law enforcement agreement with Davie County at this time.

D. Update of Davie County Eastern Davie Sewer Project Option 3.3

Lee Rollins informed the Council that Davie County Commissioners had approved moving forward with engineering on Option 3.3. The County proposes charging the Town a capacity fee of \$13 per gallon of sewer, based on the Town's current daily sewer flow average of 106,000 gallons per day (gpd). The cost for capacity going to the Davie County pump station would be \$1,378,000. Davie County has agreed to amortize the capacity fee over a 20 year period, beginning July 1, 2018. The County also agreed to include the capacity fee into the overall bulk sewer rate it proposes to the Town.

6. Council/Mayor Comments

John Guglielmi – Remind dog walkers to wear light clothing for safety purposes.

Ed Coley – No comments.

Jerry West –No comments.

Ken Bateman – No comments.

Shirley Cagle – No comments.

Mayor Rethmeier – Reminded Council Members of the December 2, 2015 groundbreaking by Wake Forest Baptist – Davie Medical Center for their 50 bed patient tower

8. Adjourn

With no further business, Council Member Ed Coley made a motion to adjourn. The motion was seconded by Council Member Jerry West. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor

Bermuda Run Town Council

AGENDA MEETING MINUTES

Tuesday, October 27, 2015
9:00 a.m. – Town Hall

Council Members Present:

Mayor Kenneth Rethmeier, Ken Bateman; Shirley Cagle; Ed Coley
John Guglielmi and Jerry West

Council Members Absent:

None

Also Present:

Lee Rollins, Town Manager; Brian Williams, Town Attorney;
Janet Smith, Planning Board Chair; Erin Burris, Zoning Adminstrator

1. Call to Order

Mayor Ken Rethmeier called the meeting to order.

2. Adoption of the Agenda

Council Member Shirley Cagle made a motion to amend the agenda to add item 5. F, Discussion of Proposed Planning Board Text Amendments. Council Member Ken Bateman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

3. Approval of the September 22, 2015 Agenda Meeting Minutes

Council Member John Guglielmi made a motion to approve the minutes from the September 22, 2015 Agenda Meeting. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

4. Citizen's Comments – Ms. Debbie Boyce asked to speak. She recently moved to Kinderton Village after having lived in Winston-Salem for thirty two years. She reviewed the Town Comprehensive Plan and the attraction of the vision that has been set forth. She believes the plan stands out above other towns.

5. Items for Consideration

A. Tax Valuation Update

Davie County Tax Administrator, Brian Myers, and Tax Valuation Coordinator, Mike Beck, provided and update to the Town Council on the current valuations in the Town. He communicated that the median sales ratio is currently ninety-nine percent and that the tax base appears to be flat. Mike Beck then spoke and informed that there is a forty-seven percent variance in Bermuda Village on values.

B. Town Center Parkway Design Concept

The Town Council agreed to hold taking action on the proposed services from Stimmel Associates until the October 27, 2015 Agenda Meeting.

In light of the amended agenda item to discuss the proposed text amendments from the Planning Board affecting Town Center, Council Member Ken Bateman made a motion to defer any action on the Town Center Parkway Design Concept. Council Member Ed Coley seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

C. Proposed Three Year Landscape Contract Bids

On September 30, 2015, Request for Proposals for a three year Landscape Maintenance Contract was advertised and distributed to interested area landscape firms. The deadline to receive bids was October 15, 2015 at 2:00pm. Bids received came from: Blakley Landscaping, LandTek and The Budd Group.

Council Member John Guglielmi made a motion to place the proposed three year landscape bids on the November 10, 2015 Council Meeting agenda for consideration. Council Member Jerry West seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

D. 158/801 Intersection Landscape Proposal

In keeping with the Bermuda Run Comprehensive Plan 2.2 Community Character and Identity, Strategies C4, Continue to work with NCDOT on I-40 interchange and NC 801 median aesthetic, and C6, Keep Landscaping requirements strong for new developments and work with existing developments to retrofit outdated sites, Lee Rollins presented an NC 801 / US 158 proposed landscape plan by Miller Landscape Architecture.

Council Member John Guglielmi made a motion for the Town Manager to move forward with further due diligence to bring back to the Town Council prior to any contract agreement. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

E. Proposed new Style of Town Intersection Banners

Lee Rollins presented proposed renderings for new town banners. There was no action taken by the Town Council at this time.

F. TA-2015-02 Multi-family Residential

The Town Council discussed the advantages and disadvantages of the proposed text amendments, result of the public hearing on the issue that was held on October 13, 2015.

Council Member Ken Bateman made a motion to place the proposed text amendments as presented on the November 10, 2015 Council Meeting agenda for consideration. Council Member Shirley Cagle seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

6. Council/Mayor Comments

John Guglielmi – No comments.

Ed Coley – No comments.

Jerry West –No comments.

Ken Bateman – No comments.

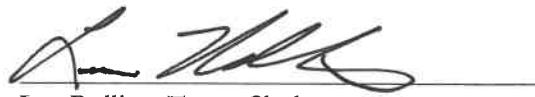
Shirley Cagle – No comments.

Mayor Rethmeier – Publicly thanked Davie County Utilities Director Johnny Lambert for his attentiveness to a resident water billing issues. Thanked Stacy Cornatzer for his outstanding work on sidewalk repairs for the fall season.

8. Adjourn

With no further business, Council Member Shirley Cagle made a motion to adjourn. The motion was seconded by Council Member John Guglielmi. The motion was approved by a vote of five (5) in favor and none opposed.

Respectfully submitted,



Lee Rollins, Town Clerk

Approved:



Kenneth Rethmeier, DrPH - Mayor