



Thank you for your interest in becoming a Roadside Assistance provider for AAA – The Auto Club Group (ACG). AAA has been the premier motor club for over 100 years. At ACG, we help our members enjoy life's journey with peace of mind, by providing innovative solutions, advocacy and membership benefits wherever and whenever they need them.

There is a lot more that comes with a contract with AAA than just prestige. You may take advantage of various collateral benefits and opportunities for your business that can be derived from rendering service to AAA Members. You can also take advantage of discounts and savings from national partners like Ford, NAPA, AW Direct, Cintas and Santander Bank, just to name a few.

Our multi-faceted digital dispatch system provides several options for receiving AAA calls. They can be received at your office computer, directly on mobile devices or delivered to the closest truck to the breakdown location with our Auto Vehicle Locator (AVL) technology. This same system provides you with the ability to manage and clear those calls real time. You can also view your weekly pay statement online while enjoying the ease of payment via Electronic Funds Transfer (EFT), which are deposited each week for calls that were run the week prior.

To begin your journey with ACG, please return your completed contractor application. We will contact with you within 10 business days of receiving these items with your next steps.



## ROADSIDE ASSISTANCE CONTRACTOR APPLICATION

Name of company \_\_\_\_\_

Ownership structure      Sole Proprietor ☐      Partnership ☐      Corporation ☐      LLC ☐

Business address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of owner (please include any partners or corporate officers) \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Telephone      Day (\_\_\_\_) \_\_\_\_\_      Night (\_\_\_\_) \_\_\_\_\_      24-Hr (\_\_\_\_) \_\_\_\_\_

1. Do you provide 24-Hour service?      Yes ☐      No ☐

2. Have you ever held a AAA contract before?      Yes ☐      No ☐

3. Do you conduct background checks on your employees?      Yes ☐      No ☐

4. Do you conduct drug testing on your employees?      Yes ☐      No ☐

5. Are you contracted with Police, D.O.T. or County rotations?      Yes ☐      No ☐

6. Are you contracted with other motor clubs?      Yes ☐      No ☐

7. Do you provide salvage or repossession work?      Yes ☐      No ☐

8. How many years in business? \_\_\_\_\_

9. How many employees? \_\_\_\_\_

10. Do you have a repair facility? \_\_\_\_\_

Name of insurance carrier \_\_\_\_\_

Address \_\_\_\_\_

Agent \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Please list coverage amounts:

A. Commercial Garage/General Liability \_\_\_\_\_

B. Commercial Auto Liability \_\_\_\_\_

C. Garage Keeper \_\_\_\_\_

D. On Hook/Cargo (Tow Only Providers) \_\_\_\_\_

E. Workers Compensation (where required) \_\_\_\_\_

1. We will discuss our requirements with you after your application has been reviewed.

2. Prior to any contractual agreement with AAA – The Auto Club Group, a certificate of insurance (COI) listing the club as certificate holder and listed as additional insured on General Liability.

In the event of a member's complaint to AAA, will you cooperate fully in any investigation and decision of AAA?

Yes ☐ No ☐

Services you provide:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| 1. Locksmith   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Light Service Only (tire changes, jump starts, lockouts, etc.)          | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Light Duty Towing (passenger vehicles)                                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. Motorcycle Towing   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 5. Medium Duty Towing (10,001 to 26,000 lbs GVWR and with 6 tires or more) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 6. Heavy Duty Towing (26,001 lbs or more GVWR and with 6 tires or more)    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Description of service vehicles.

Type of Equipment

- |                          |                              |                             |             |            |            |             |
|--------------------------|------------------------------|-----------------------------|-------------|------------|------------|-------------|
| A. Light Service         | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Units _____ | Year _____ | Make _____ | Model _____ |
| B. Flat Bed              | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Units _____ | Year _____ | Make _____ | Model _____ |
| C. Wheel Lift            | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Units _____ | Year _____ | Make _____ | Model _____ |
| D. Medium Duty (B Class) | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Units _____ | Year _____ | Make _____ | Model _____ |
| E. Heavy Duty (C Class)  | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Units _____ | Year _____ | Make _____ | Model _____ |
| F. Motorcycle Towing     | Yes <input type="checkbox"/> | No <input type="checkbox"/> |             |            |            |             |
| G. Dollies               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |             |            |            |             |

*(Use separate sheet for additional equipment)*

Coverage Area: List those cities/towns that you can maintain a 45-minute or less average arrival time.

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Please list industry specific certifications and awards:

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The undersigned hereby makes application for appointment as an official Roadside Assistance service contractor of AAA to render Roadside Assistance service to AAA Members and submits the information herein as being true and correct as a basis for consideration of this application.

If ACG wishes to move forward after reviewing this application, someone from our back office will reach out to you for the required information. In making this application for a Roadside Assistance service contract, it is understood that AAA may investigate, or have an outside agency investigate, the personal and business background of any individuals listed or found to be partners or officers of the firm desiring a contract and obtain information concerning retail credit history from credit reporting agencies and financial institutions. It is understood and agreed that the information discovered is confidential and may not be disclosed to the applicant.

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please ensure that your electronic signature is completed before submitting.**

**Please submit any questions and completed application by attaching document  
via Email to: [ACGContractorRecruitment@acg.aaa.com](mailto:ACGContractorRecruitment@acg.aaa.com)**