



School District 622

Community Education

622 Education Center
2520 East 12th Avenue
North St. Paul, MN 55109

To Whom It May Concern:

RE: Adam Major

I was pleased to be asked to write this letter of recommendation as Adam Major is a valuable employee that will be successful in any organization. I would like to try to express the level of professionalism, knowledge, expertise, and self starting efficiency that Mr. Major brings to an organization. I have worked alongside Adam Major for 11 years. Adam was the Adult Facilitator for Adult Basic Education for Harmony Education and was hired by me and worked for me until he moved to Hawaii. Adam was the type of employee who is hard to pigeon hole into a role because of the value he adds to an organization. His technology skills are exceeded only by his patience with those without those skills and willingness to assist them with projects that require his knowledge. I often assigned tasks with little direction but a start point and an end goal and with a couple of waypoint check in questions along the way, wonderful record keeping systems would emerge. Teachers would become organized and data would become useful and tabulated. Billing would be completed. Adam worked with new immigrants as they came into our office to start their experience with our organization and brought a genuine warmth to the interactions with them. His caring and empathy are evident on a very human level. He is sincere and dedicated in all interactions with both staff and customers.

I am an ABE Coordinator with ISD 622 and the consortium chair of Metro East Consortium and Adam Major helped make this role function at a higher level because of the value he added to Harmony Adult Education. He was a trusted co-worker who is deeply missed by many of his co-workers who are happy that he has moved on in his professional and personal life and any new organization would be lucky to add him to their organization.

If you have any further questions regarding Adam Major's qualifications or performance, I would be pleased to elaborate about why any organization would be making an excellent hiring with Adam Major.

Sincerely,

Scott Helland

ABE Coordinator ISD 622

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