

## **KB for training**

### 1. Undergraduate Costs & Financial Aid

A great education is the best investment you can make. Among other dividends, you'll reap expanded opportunities and dramatically higher earnings.

At the University of Houston, a great education is within reach. [Tuition and fees](#) are comparatively low, and we award millions of dollars in [loans](#), [scholarships](#), and [work-study opportunities](#) every year.

The university provides a number of resources to assist you as you [apply for financial aid](#). Questions? [Contact the financial aid office](#) or get in touch with [your financial aid advisor](#) directly. Financial Aid Advisors are available [via email](#), by phone (713-743-1010, option #5), and by virtual advising appointments (schedule via [the Navigate app](#)) to help you with questions about your financial aid process. If you do not have a Cougarnet account, you can call us to make an appointment.

**Need help managing your personal finances?** Visit the [Financial Literacy website](#) to learn about spending plans, banking basics, repaying student loans, and more!

### 2. How to Apply for Financial Aid

At the University of Houston, we realize the important role financial aid plays in funding your education. In order to have access to this valuable resource in a timely fashion, it is important for you to complete a [Free Application for Federal Student Aid \(FAFSA\)](#) as soon as possible after Oct. 1 (prior to the academic year) to ensure you receive your awards in time to pay tuition and fees. You must complete and submit the FAFSA, along with any requested documentation, by the priority deadline of **Jan. 15** (prior to the academic year) to receive the maximum consideration for limited financial aid resources. **The University of Houston's Federal School Code is 003652.**

Since we know the financial aid process can be confusing, staff in the Office of Scholarships and Financial Aid are here to help. Financial Aid Advisors are available [via email](#), by phone (713-743-1010, option #5), and by drop-in virtual

advising (via the [Navigate](#) app) to help you with questions about your financial aid process. If you do not have a CougarNet account, you can visit us in-person at the [Welcome Center](#).

If you do not find the answers to all of your questions on this page, please visit the [Scholarships and Financial Aid FAQs page](#) or [click here](#) to browse our helpful FATV videos.

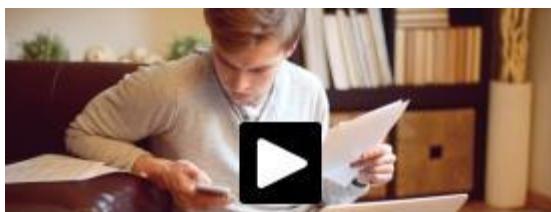
### 3. How to Avoid Delays

- **APPLY EARLY** - The [FAFSA](#) is released Oct. 1, prior to the start of each academic year.



[A Minute to Learn It - Applying for Financial Aid](#)

- **UTILIZE IRS DATA RETRIEVAL (DRT)** – The IRS Data Retrieval Tool (IRS DRT) electronically imports your federal tax return information into your FAFSA application. Using the IRS DRT will ensure we have the most complete and accurate tax information. Make sure to have you and/or your parent's tax return for the “prior-prior” year with you when you are filling out the FAFSA. For example, on the 2023-2024 FAFSA, you (and your parents, as appropriate) must report your 2021 income information, rather than your 2022 income information. If you are completing the 2022-2023 FAFSA, you will need to have your 2020 tax return information handy.



What is the IRS Data Retrieval Tool?



[What is the IRS Data Retrieval Tool?](#)

- **PROVIDE CONSISTENT INFORMATION** - A computer process scans your FAFSA and income information to ensure all information in all fields matches. Please take great consideration in providing consistent information to avoid being flagged for [verification](#).
- **PROMPTLY SUBMIT ANY REQUESTED DOCUMENTS** - The University of Houston's Office of Scholarships and Financial Aid will inform you via email if any additional documentation is required to complete your file. Make sure you are submitting the required documentation by Jan. 15 or you may miss out on priority funding.

**Beginning 2023-2024, if you are selected for verification any requested documentation will be completed using our new ProVerifier+ tool found in [AccessUH](#). Any additional requested information will be “initiated” in your [myUH](#) To-Do List and is also required to process your financial aid application.**

#### 4. Before You Apply

To be eligible for Federal Financial Aid you need to:

- Have a high school diploma or a General Education Development (GED) Certificate, or have completed homeschooling.
- Be a citizen, or an [eligible non-citizen](#) of the United States.
- Be enrolled in a degree-seeking program.\*
- Have a valid Social Security Number.
- Be registered with the [Selective Service System](#), if required.
- Maintain [Satisfactory Academic Progress](#).
- Not owe a refund on a federal student grant or be in default on a federal student loan.
- Not have a conviction for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (such as grants, work-study, or loans).

\*Certificate programs at the University of Houston are not eligible for federal or state financial aid unless you are simultaneously seeking a degree; students must be enrolled in degree-seeking programs to qualify for financial aid.

Once you have determined that you are eligible, you are ready to begin the six steps to financial aid.

## 5. Steps for Federal Applicants

### STEP 1 - Apply for Your FSA ID

The FSA ID consists of a user-created username and password. It allows users to electronically access personal information on Federal Student Aid Web sites as well as electronically sign a FAFSA. Parents of dependent students must obtain a FSA ID as well, so that they too can sign the FAFSA online. Visit [studentaid.gov/fsa-id](http://studentaid.gov/fsa-id) to create your FSA ID.



FAFSA®: Creating an Account (FSA ID)

### STEP 2 - Complete Your FAFSA

To apply for financial aid, you **MUST** complete a FAFSA by visiting [studentaid.gov](http://studentaid.gov). You should complete the application as early as possible after Oct. 1. You must complete and submit the FAFSA, along with any requested documentation, by the priority deadline of **Jan. 15** to receive the maximum consideration for limited financial aid resources. **The University of Houston's Federal School Code is 003652.**

### STEP 3 - Review Your Student Aid Report (SAR)

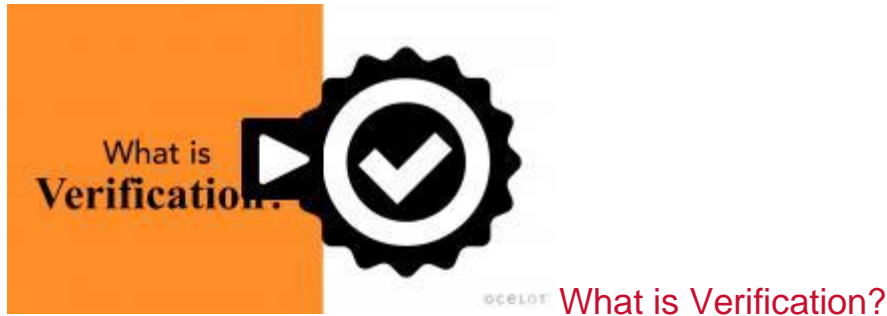
You will be notified by the Department of Education via email within 3-5 days that your Student Aid Report (SAR) is ready for review and has been forwarded to the school of your choice. If your SAR has errors, [correct them online](#) using your FSA ID.



Student Aid Report (SAR)

### STEP 4 - Complete Your File if Additional Documentation is Required

While processing your FAFSA, additional application requirements may be requested to complete your file in a process called [verification](#). You will be notified via email if your file is incomplete, but it is also recommended that you monitor your status online via our new [ProVerifier+](#) verification tool located in [AccessUH](#) or your [myUH self-service account](#) To Do List.



### **STEP 5 - Check Your Status**

In order to be eligible for federal funding, you **MUST** be a fully admitted degree-seeking student. Check your status online at [myUH self-service account](#).

### **STEP 6 - Accept Your Aid Offers**

We will notify you via email when you have been offered financial aid. Accept or decline your financial aid award(s) at [myUH self-service account](#).



### **[A Minute to Learn It - Financial Aid Offer](#)**

University of Houston strives to make the Financial Aid process as straightforward as possible, but some students have unique situations that they need help with. Browse this list of links to learn more about the financial aid application process.

#### [6. Determining Your Award](#)

Your financial aid award(s) are determined by your cost of attendance (COA) and financial need. Need analysis, the process by which we determine your financial need, uses the information from your [FAFSA](#) and is legislated by the

U.S. Congress. If the needs analysis shows that the COA is more than the amount you and your family can contribute, you will qualify for financial aid. The need analysis formula utilizes parents' and a students' (or student's and spouse's) income, assets, savings, taxes, and other mandatory living expenses to determine the expected family contribution (EFC). In addition, parents' ages, number of dependents in the household and the dependents enrolled in college also are considered.

#### Determining Your Need

Costs of Attendance	\$28,952
EFC	— \$1,000
<b>Total Need</b>	<b>\$27,952</b>

You will be notified via e-mail when you have been awarded financial aid. Accept or decline your financial aid award(s) through your [myUH self-service account](#).

The EFC figure is not an actual amount that you (or your parents or spouse) have to pay, but it is an approximation of how much you (and your parents or spouse) should reasonably be able to contribute toward your educational expenses.

#### 7. Disbursement of Aid

When we disburse your financial aid, we move your financial aid award from pending status to your balance due.

We will disburse aid for Spring 2023 based on the following schedule.

Click here to view the [Summer 2023 Disbursement Calendar](#).

For More Info: [Disbursement FAQs](#)

	Enrollment Requirement	Spring 2023 Disbursement Date	Spring 2023 Refund Generation Date

<b>Federal Pell Grant Program</b>	<p>Grant amount is prorated according to enrollment.</p> <p>See Grant Requirements section below.</p>	<p>Starting Afternoon of Feb. 3 for Sessions 1, 2 and 3</p> <p>Session 4 Feb. 27</p> <p>Session 5 Mar. 27</p> <p>Session 6 Apr. 10</p>	<p>Starting Afternoon of Feb. 6 for Sessions 1, 2 and 3</p> <p>Session 4 Feb. 28</p> <p>Session 5 Mar. 28</p> <p>Session 6 Apr. 11</p>
<p><b>State and Institutional Grants</b> (TEXAS Grant, Undergraduate Institutional Grant, etc.)</p>	<p>See Grant Requirements section below.</p>	<p>Starting Afternoon of Feb. 3 for Sessions 1, 2 and 3 (if student is active in required enrollment)</p> <p>Session 4 Feb. 27</p> <p>Session 5 Mar. 27</p> <p>Session 6 Apr. 10</p>	<p>Starting Afternoon of Feb. 6 for Sessions 1, 2 and 3 (if student is active in required enrollment)</p> <p>Session 4 Feb. 28</p> <p>Session 5 Mar. 28</p> <p>Session 6 Apr. 11</p>
<b>Scholarships</b>	<p>Please verify on scholarship letter</p>	<p>Starting Afternoon of Jan. 17, if enrollment requirements are met by Sessions 1, 2, 3</p> <p>First day of classes for enrollment that</p>	<p>Starting Afternoon of Jan. 18, if enrollment requirements are met by Sessions 1, 2, 3</p> <p>First day of classes for</p>

		starts on Sessions 4, 5, 6	enrollment that starts on Sessions 4, 5, 6
<b>Federal Direct Loans</b> (Subsidized, Unsubsidized, PLUS)  <b>State Loan</b> College Access Loan (CAL)	6 hours for undergraduate/5 hours for graduates	Starting Afternoon of Jan. 17, if enrollment requirements are met by Sessions 1, 2, 3  If enrollment requirements are met by Session 4: Feb. 20  If enrollment requirements are met by Session 5: Mar. 20  If enrollment requirements are met by Session 6: Apr. 3	Starting Afternoon of Jan. 18, if enrollment requirements are met by Sessions 1, 2, 3  If enrollment requirements are met by Session 4: Feb. 21  If enrollment requirements are met by Session 5: Mar. 21  If enrollment requirements are met by Session 6: Apr. 4
<b>Private/Alternative Loans</b> (From your Lender)	Varies by lender	Starting Afternoon of Jan. 17 (if funds are received from your lender)	Starting Afternoon of Jan. 18 (if funds are received from your lender)

- Professional students (Law, Medical, Optometry, Pharmacy) are on a separate disbursement schedule. Please refer any questions to your **respective financial aid advisor**.
- Loans and Scholarships will begin disbursing the first week of classes as long as you are meeting the enrollment requirements (listed below)



and as long as your classes have already started. If you are enrolled in a session that starts later in the semester, your aid will not disburse until all of your sessions start and reach the **Official Reporting Day (ORD)**.

- All Grants will disburse *after* the ORD of your latest session, if you are meeting the enrollment requirements. This allows students to make changes to their enrollment status prior to the ORD without adversely affecting their financial aid status.

## 8. Enrollment and Disbursement Requirements

Students must be meeting the enrollment requirements of their awards in order for their aid to disburse in a timely fashion.

### Loan Requirements:

The amount of Federal Direct Loans you receive is based on your yearly eligibility and requires **at least six (undergraduate/optometry/pharmacy/medical/law) or five (graduate) hours of enrollment for the semester to be eligible** to receive any amount. A completed [Entrance Counseling](#) and a signed [Master Promissory Note \(MPN\)](#) with [studentaid.gov](http://studentaid.gov) is required before a Federal Direct Loan disbursement will take place. State loans may require you complete a MPN, and accept terms with the [Texas Higher Education Coordinating Board](#) prior to disbursement. Private/alternative loan disbursements will occur when the funds are received from your lender.

As noted on your student disclosure, changes in enrollment may result in delays, adjustments or cancellation of your pending aid. All students have been awarded based on an assumed full-time status. If you are not enrolled full time, your aid and refund may be adjusted. These adjustments will take place after ORD.

### Grant Requirements:

Your grant disbursements will not occur until we have reached the **Official Reporting Date (ORD)** of your latest enrolled session. The delay in grant disbursement will allow you to make changes to your enrollment status without it affecting your financial aid status by the ORD period, and will reduce the risk of you owing the University money because of an over-award situation.

Type of Grant	Enrollment Requirements
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<b>Federal Pell Grant Program</b>	<b>Federal Pell Grant Program funds initially offered to you are based on an assumed full-time (12 hours) enrollment.</b> The amount you will actually receive is based on the number of hours you are enrolled in, as of the 12th day of class; the information you provided on the FAFSA, and your lifetime limits already utilized. <b>Your Federal Pell Grant Program funds will be prorated to reflect your actual enrolled hours after the 12th class day of each term.</b>
<b>Federal Supplemental Educational Opportunity Grant Program (FSEOG)</b>	FSEOG funds initially offered to you are based on at least half-time (6 hours) enrollment. If you are enrolled between 1-5 credit hours, your FSEOG funds will be prorated to reflect your actual enrolled hours after the 12th class day of each term.
<b>*Texas Public Education Grant</b>	At least 9 credit hours
<b>*TEXAS Grant</b>	At least 9 credit hours
<b>*Undergraduate or Graduate Tuition Grant</b>	At least 9 credit hours for undergraduate students that began attendance at UH prior to Fall 2020. If UH attendance began on or after Fall 2020, the undergraduate requirement is at least 12 hours. All graduate students must be enrolled in at least 9 credit hours.
<b>Other Graduate Funding</b>	Please visit the <a href="#">Graduate Funding website</a> to view the criteria to other graduate funding options.

*\*Students who have applied for graduation should complete a [revision request form](#) to our office to adjust aid before disbursement.*

Please note that if you have satisfied all application and disbursement requirements and met the conditions of the award, your financial aid will be automatically credited to your UH fee bill as payment during the scheduled disbursement time. If you have financial aid remaining after your tuition has been paid, the Bursar's office, known as the [Office of Student Business Services](#) office, will forward the balance to you. For your convenience, the University of Houston utilizes BankMobile for refund processing. **You must indicate your refund preference at <https://www.refundselection.com/> and select how you would like to receive your funds:**

- You can elect to have your refund deposited to the bank account of your choice; or
- You can have your refund deposited to a BankMobile Vibe account

For more information on BankMobile services, visit <https://bankmobilevibe.com/>.

[For More Info: Disbursement FAQs.](#)

### **Revisions and Cancellation of Aid**

The University reserves the right to review, revise or cancel all financial aid at any time due to changes in your enrollment, financial and/or academic status or failure to comply with federal or state laws and regulations, including financial verification, audit procedures and University policies. In addition, all financial aid is subject to revision based on the funds received by the University from the federal or state government and any changes to federal or state laws, regulations or policies. This revision may occur after disbursement or after the semester has concluded.

### **Aid Revisions After Drop/Add Period**

If your financial aid is disbursed at the beginning of the semester and you reduce your number of enrolled hours within the drop/add period, your aid will be adjusted to reflect your semester registration. If your reduced enrollment results in less eligibility for aid, you will be charged for the overpayment of financial aid — creating a balance due on your UH student account.

### **Undergraduate and Professional Enrollment**

Hours	Status
1 - 5	less than 1/2 time
6 - 8	1/2 time
9 - 11	3/4 time
12+	full-time

### **Graduate Enrollment**

Hours	Status
1 - 4	less than 1/2 time
5 - 6	1/2 time
7 - 8	3/4 time
9+	full-time

## 9. Maintaining Financial Aid Eligibility

The various federal and state regulations governing student financial assistance programs require that an institution develop a standard to measure students' reasonable progress towards a degree objective – **Satisfactory Academic Progress**. Academic progress is reviewed at the conclusion of the academic year. Failure to maintain satisfactory academic progress will result in the denial or cancellation of your financial aid.

The following qualitative and quantitative standards **MUST** be met to remain eligible for aid and retain financial aid at the university. Certain programs, including the TEXAS Grant and Texas B-on-Time Loan, may have higher standards than those listed below.

### **Qualitative Measures of Academic Progress**

The minimum cumulative UH grade point average for undergraduate students is 2.00. The minimum cumulative UH grade point average for graduate students is 3.00. When a student applies and is accepted to graduate school, the student's satisfactory academic progress will be measured according to graduate student classification.

### **Quantitative Measures of Academic Progress**

The Financial Aid Office determines the number of hours a student must complete by the end of each enrollment period based on the student's total registered hours during Fall, Spring and Summer at UH. Summer will be considered part of the total hours of the current academic year. Students are required to complete 67% of the courses in which they enroll for that semester.

### Satisfactory Academic Progress Standards

Classification	Cumulative GPA	Ratio of Passed Hours to Attempted Hours	Total Maximum Attempted Hours (Including Transfer Credits)
Undergraduate	Minimum 2.00	67%	190 Credit Hours
Graduate	Minimum 3.00	67%	100 Hours Beyond Bachelor's Degree
Law	Minimum 2.00	67%	100 Hours Beyond Bachelor's Degree
Optometry	Minimum 2.00	67%	200 Hours Beyond Bachelor's Degree
Pharmacy	Minimum 2.00	67%	100 Hours Beyond Bachelor's Degree
Post Baccalaureate	Minimum 2.00	67%	100 Hours Beyond First Bachelor's Degree

**NOTE:** Hours passed DO NOT include grades of: **I** (incomplete), **U** (unsatisfactory), **F** (failed); **Q** or **W** (withdrawal); however, these hours are included in hours attempted. Courses that have been repeated will be counted for each enrollment as hours attempted and will be counted as hours completed if a grade other than I, U, Q, or W is received.

**Ratio is determined by dividing the cumulative number of credits you have earned by the cumulative number of credits you have attempted.**

**Number of Passed Hours ÷ Attempted Hours = Ratio**

### Repeat Course Policy for Financial Aid

Federal policy states that a student may receive federal financial aid for a repeated course only once if the course was previously passed (credit was received). You can [read the form here](#) for a complete explanation of the policy.

### **Satisfactory Academic Progress Appeals Process**

If extenuating circumstances exist, you may initiate an appeal through our office. The satisfactory academic progress appeal form, requirements, and deadlines are available on the [Financial Aid & Scholarship Forms](#) page.

## **Unusual Enrollment History**

Certain students that complete the Free Application for Federal Student Aid (FAFSA) will be flagged for “unusual enrollment history” (UEH) by the U.S. Department of Education as a result of students having received Federal Pell Grant Program funds at multiple institutions in recent years. These flags (flags “2” and “3”) will be indicated on the FAFSA Student Aid Report (SAR).

The University of Houston’s Office of Scholarships and Financial Aid will be required to review UEH flags and check the [National Student Loan Data System \(NSLDS\)](#) for complete enrollment history (i.e., name of each school attended during the previous four academic years). They will then determine if a student had a valid reason for having unusual enrollment at multiple institutions or if the student was only enrolled long enough to receive cash refunds of federal student aid.

*NOTE: Unusual Enrollment History (UEH) must be resolved before you can receive federal financial aid.*

## **How to Resolve**

All students with UEH flag 3 and some students with UEH flag 2 will be required to provide the University of Houston their academic transcripts from all colleges and universities attended during the review period. If Federal Pell Grant Program funds were received and credit hours (passing grades: A-D) were not earned at each institution attended during these award years, the student may be determined ineligible for further federal financial aid. The Office of Scholarships and Financial Aid has the authority to request official academic transcripts from any/all colleges attended during the review period, if the documents you submit are unclear.

If your Student Aid Report (SAR) includes UEH flag 3, please complete the [Unusual Enrollment History](#) form and submit it to the University of Houston's Office of Scholarships and Financial Aid along with all required documentation.

*If your SAR includes UEH flag 2, the university will notify you if you will be required to complete the Unusual Enrollment History Review form.*

## **Appealing the Ineligibility Determination**

If a student has been determined by the university as ineligible for federal student aid, he/she may appeal the determination by completing the [Unusual Enrollment History Appeal form](#).

## **Regaining Federal Student Aid Eligibility**

Students whose aid eligibility is denied as a result of their UEH may be re-considered for federal student aid. In order to regain eligibility a student must complete all attempted courses according to their academic plan, in one semester of full-time enrollment or two semesters of at least half-time enrollment. Students cannot drop or withdraw (officially or unofficially) from any courses after the term begins, and must meet the university's standards of [Satisfactory Academic Progress \(SAP\)](#). If eligibility has been lost, a student cannot receive financial aid. Also, aid cannot retroactively be reinstated.

## **Annual, Aggregate, and Lifetime Limits, and Satisfactory Academic Progress Requirements**

Federal Pell Grant Program funds may only be received for up to twelve (12) full-time semesters. (Federal Pell Grant Program funds received for part-time attendance are pro-rated against the 12 full-time semesters.)

There are annual and aggregate borrowing limits on Federal Direct Loans, and these loans can be borrowed only up 150% of the published length of the student's academic program.

All financial aid programs are subject to [Satisfactory Academic Progress \(SAP\)](#) requirements, which measure students' progress toward program completion.

### **10. [Satisfactory Academic Progress](#)**

## **UH WILL CALCULATE SATISFACTORY ACADEMIC PROGRESS (SAP) FOR THE STUDENT AFTER A FAFSA OR TASFA APPLICATION IS SUBMITTED.**

The Department of Education's regulations governing student financial assistance require that an institution develop standards to measure academic progress toward a degree. Students applying for financial aid will be monitored for satisfactory academic progress whether or not financial aid was applied for or received during any academic period in which the student was previously enrolled. A student will not be eligible for financial assistance (including Federal Direct Loans) if he/she does not meet the academic progress requirements. Minimum standards, including qualitative and quantitative measures of progress, must be achieved by the end of any given enrollment period at the University of Houston.

Students are required to complete a [Free Application for Federal Student Aid \(FAFSA\)](#) and a [SAP appeal form](#) by established deadline dates (review Section 19 of the policy for these dates). Failure to complete a [FAFSA](#) before the first day of the term or submit a [SAP appeal](#) by the printed deadline will result in loss of appeal submission opportunity.

## SAP Policy

Review our [2022-2023 SAP Policy](#) for complete details on Satisfactory Academic Progress at UH.

Satisfactory Academic Progress Standards		
Undergraduate Level	Cumulative GPA Required	Cumulative Completion Ration Required
All levels	At least 2.0	67%

Satisfactory Academic Progress Standards		
Graduate Level	Cumulative GPA Required	Cumulative Completion Required
Masters	At least 3.0	67%
Doctoral	At least 3.0	67%
Optometry Master of Science in Physiological Optics/Vision	At least 2.0	67%
Doctor of Optometry	At least 2.0	67%
Doctor of Philosophy in Physiological Optics/Vision Science	At least 2.0	67%
Doctor of Pharmacy	At least 2.0	67%
Doctor of Philosophy in Pharmaceutics and Pharmacology	At least 2.0	67%
Doctor of Pharmacy Administration	At least 2.0	67%
Master of Science in Pharmacy Administration	At least 2.0	67%
Law J.D.	At least 2.0	67%
Law LLM	At least 2.0	67%



### Satisfactory Academic Progress Standards

Graduate Level	Cumulative GPA Required	Cumulative Completion Required
Law J.D./MBA	At least 2.0	67%
Master of Architecture level I	At least 2.0	67%
Master of Architecture level II	At least 2.0	67%
Master of Science in Architecture	At least 2.0	67%
Master of Architectural Studies	At least 2.0	67%
Master of Space Architecture	At least 2.0	67%

#### Qualitative Requirements of Satisfactory Academic Progress

Grade Point Average (GPA) – Undergraduate, Law, Optometry, Pharmacy or Graduate Architecture students must maintain a 2.0 cumulative GPA. All other graduate students must maintain a 3.0 cumulative GPA.

#### Quantitative Requirements of Satisfactory Academic Progress

Percentage of attempted cumulative hours completed – Complete and pass a minimum of 67percent of the hours attempted at the University of Houston.

#### Maximum Timeframe

Federal regulations require that a student complete his program of study within 150 percent (length of program x 1.5) of the time allotted for the program. For example, if an undergraduate degree is 120 credit hours in length, a student with this major must complete the program within 180 (120 x 1.5) credit hours. All credit hours attempted at the University of Houston, including repeated courses with a grade of “F”, “W”, “I”, or “IP”, and all transfer hours to be used toward a degree at the University of Houston that were pursued at a previous institution, will be counted in the determination of hours attempted. After attempting 180 credit hours, the student’s financial aid eligibility will be terminated for this program.

#### Students Who Receive All Failing Grades

If a student does not receive a passing grade in any class (earning any combination of "F"s, "W"s and "U"s), or stops attending classes without notifying the University during a semester in which he/she received financial aid, the Office of Scholarships and Financial Aid (SFA) must return all or a portion of aid that was disbursed. Official documentation proving that the

student participated in an academically related event during the semester will be requested in order to show that the student earned Title IV aid. A calculation of earned aid will be processed based on acceptable documentation. If no acceptable documentation is provided, 100 percent of aid will be returned. Any return of funds will result in the student owing a balance to the University.

Possible Categories Assigned after SAP is calculated:

### **Meets SAP**

A status assigned to a student who has met minimum SAP requirements.

### **Not Meets**

A status of “Not Meets” is assigned to a student who is currently not meeting SAP federal standards for any of the following categories – cumulative completion ratio, cumulative GPA, and not exceeding 150 percent of hours needed to complete the program. Students who have a semester of all F, W's, NR's for their only grades and I's will impact their completion ratio for the following SAP evaluation period.

Students not meeting SAP will be placed on financial aid suspension and are not eligible to receive further funding. Students have the right to appeal their suspension by submitting a [SAP Appeal](#) form with supporting documentation to the Office of Scholarships and Financial Aid by the printed deadline. Students whose appeals are approved must make academic progress and return to SAP good standing within one probationary term. Students who do not meet the requirements will have all further financial aid suspended until they do.

### **Appeal Process**

Students who are placed on financial aid suspension may submit an appeal to reinstate eligibility. An appeal must be submitted to the Office of Scholarships and Financial Aid (SFA) before aid can be disbursed in future semesters. Appeals must be completed by the student. **A personal statement and corroborating documents as listed on the second page of the SAP form MUST be submitted in order to be considered as a complete submission**. A student can submit the appeal and mandatory additional documents in person at the Financial Aid Counter in Welcome Center, Room 120, by fax at (713) 743-9098, or by upload feature. We encourage students to submit their completed SAP appeal online using the upload feature within the To-Do List (PDF format only) by 5 p.m. on the deadline date listed on the

appeal form. Students may also be required to complete a SAP Academic Plan for future semesters.

If submitted appeal documents are incomplete or lack corroborating documents, your review and decision process could be delayed or denied. Regardless of method of submission, please make sure that the myUH ID number is on the top right-hand corner of every page. The appeal forms are available in the [Forms section](#) of this website as well as in the Welcome Center office. Please follow the deadlines as listed on the SAP appeal form. If the student's appeal is denied, he/she will be responsible for covering the balance for that semester. **The Office of Scholarships and Financial Aid will provide an initial review and response to the student's appeal before the University payment due date if the student submits a complete appeal and all supporting documents by the priority deadline.**

### **Tips for Submitting the SAP Form**

1. Read your Financial Aid To-Do List descriptions and the SAP form thoroughly. Please be sure to check off and sign where required. Incomplete forms will be denied.
2. Please put in effort toward answering the questions for your personal statement (Section II of the SAP form) and be sure to include documentation to support your statement. For example, if Adam performed poorly in the fall due to excessive work hours, Adam should discuss this situation in his personal statement, and include a copy of his work schedule from that time. If Adam has now prioritized his academics and made adjustments to reduce his work hours, Adam can also include a copy of his new work schedule to demonstrate the adjustment.
3. We encourage students to combine their appeal and corroborating documents into one PDF file and upload it to their To-Do List to save time waiting in line. However, please consider that submitting the forms at our Financial Aid counter in the Welcome Center will allow for an initial review by an advisor, who can then counsel you on any incomplete portions of the appeal. This review process is not available online if you upload your file.

### **Process For Those Who Have Already Been Denied**

If a student fails to meet SAP standards despite prior SAP approvals or academic plans, and consequently loses financial aid eligibility, the student may submit a written appeal with supporting documentation for reinstatement of financial aid eligibility, **only if mitigating circumstances exist**.

Mitigating circumstances include:

- Serious injury of the student and/or the student's immediate family
- Serious extended illness of the student and/or the student's immediate family
- Death of student's relative

### **Appeal Process For Not Meets Status**

Students who are placed on financial aid suspension may appeal to re-establish eligibility.

- **Academic Suspension** – Academic suspension is determined by the [Office of the University Registrar](#). Students may not appeal for financial aid until the academic suspension is lifted. An approval on an academic appeal does not automatically mean the student will be granted approval on a financial aid appeal.
- A student not meeting SAP standards must submit a [Financial Aid Appeal Form](#) with supporting documentation to the Office of Scholarships and Financial Aid by the printed deadline in order to receive consideration for financial aid eligibility. Failure to provide supporting documentation will result in the denial of an appeal. Students appealing their suspension must pay their own expenses until the appeal is reviewed. After an appeal has been reviewed and has been denied, the student must continue to pay his/her own expenses.
- Students who submit their SAP appeal by the priority deadline as noted on the SAP form will receive a decision on their appeal before the University payment due date. Students who submit their appeal after the priority deadline and before or on the final deadline will have their appeal reviewed ***within four weeks of its receipt and determine whether the financial aid suspension is justified***. Students will be notified of appeal decision via the destination email address, as noted in the myUH self-service center.

The Financial Aid SAP Appeal Form is available on our [SFA forms webpage](#). Appeals can be uploaded online, faxed to our office at (713) 743-9098 or dropped off to our SFA counter in the Welcome Center.

Federal, state and institutional regulations govern the administration of financial aid programs. Your eligibility is calculated based on all information submitted on your FAFSA. The [Office of Scholarships and Financial Aid](#) recognizes that many families experience changes in income or have family situations that are not reflected correctly on the [FAFSA](#). Under federal guidance, we can revise your FAFSA information to reflect your circumstances more accurately.

## [Dependency Status](#)

## [Financial Reconsideration](#)

### Dependency Status

**Are You Independent?** Eligibility for financial aid is based on the premise that your family has the primary responsibility to pay for your education. There are specific guidelines for determining whether you are a dependent or independent student. *This is different from your dependency status for tax purposes*. To be considered an independent student, you have to be able to answer “yes” to at least one of the following questions (and provide documentation if requested):

1. Are you 24 years old or older?
2. As of today, are you married? (Also answer "yes" if you are separated but not divorced.)
3. Will you be working on a master's or doctorate program (such as an M.A., M.B.A., M.D., J.D., Ph.D., Ed.D., graduate certificate, etc.)?
4. Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?
5. Are you a veteran of the U.S. Armed Forces?
6. Do you have children who will receive more than half of their support from you?
7. Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you?
8. At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a dependent or ward of the court?
9. As determined by a court in your state of legal residence, are you or were you an emancipated minor?
10. As determined by a court in your state of legal residence, are you or were you in legal guardianship?
11. In the past year, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?

12. In the past year, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
13. In the past year, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

If you cannot answer “yes” to any of the above, then you are considered a **dependent student** and the [Free Application for Federal Student Aid \(FAFSA\)](#) will require your parent(s) information in addition to your own.

Without your parent(s) information, you may still be eligible to receive \$2,750 to \$3,750 per semester (based on grade level) in a Federal Direct Unsubsidized Loan. You will not be eligible for other federal, state or university need-based aid. Your parent(s) must certify their refusal to provide you with financial support and provide the information requested on the FAFSA. To begin this process, submit a FAFSA with your information only and then reach out to a [financial aid advisor](#) to discuss next steps.

If you have documentable, unusual or extenuating circumstances that affect your family situation, please visit the [Welcome Center](#) to consult with a financial aid advisor about a possible dependency override. Such circumstances may include, but are not limited to, an abusive family environment or abandonment by parents.

The following are not considered unusual or extenuating family circumstances:

- You do not live in your parents' home
- You are self-supporting
- You are not claimed as a federal income tax exemption on your parents' income tax return
- Your parents cannot afford or refuse to help with college or living expenses
- Your parents are unwilling to provide their financial information to complete the FAFSA
- You and your parents had disagreements resulting in a breakdown in your relationship

The financial aid advisor will provide you with further instructions if your circumstances warrant an appeal. Prior to visiting, please gather documentation that supports your circumstances. Your FAFSA information also will be subject to federal verification.

All information will be considered confidential and protected under the [Family Educational Rights and Privacy Act \(FERPA\)](#).

Official communications regarding the appeal decision will be sent via email to the address on file within university records.

#### Financial Reconsideration

If you or your family recently experienced unique, documentable circumstances that affect your ability to contribute toward your educational expenses, your circumstances may warrant a financial reconsideration appeal.

Please contact your financial aid advisor about a financial reconsideration appeal. To find your advisor, please [click here](#).

**All financial reconsideration appeals will be processed in the order received, in accordance with Federal, State and institutional program guidelines and awarding limits.**

Possible outcomes:

#### **1. Reduce your Expected Financial Contribution (EFC).**

If your appeal results in a reduced EFC, your eligibility increases for the following federal programs:

- Federal Direct Subsidized Loan (maximum \$1,750 to \$2,750 per semester, depending on grade level)
- Federal Pell Grant Program (In 2019–2020 the maximum was \$6,195 per semester for 12 hours of enrollment)

#### **2. Increase your Cost of Attendance (COA).**

Your COA can be increased for federally allowable, out-of-pocket expenses, child-care or unusual medical expenses. More information about COA can be found [here](#).

Special circumstances may include, but are not limited to:

- Loss of employment or income
- Sudden disability or illness
- Separation or divorce
- Death
- Other catastrophic events
- Out-of-pocket payments made toward unusual medical/dental expenses

The following lifestyle choices are not considered special circumstances, and financial reconsideration cannot be made:

- Student or parent credit card debt
- Mortgage or car payments
- Early retirement (before age 65)
- Elective cosmetic surgery
- Elective housing choices
- Receipt of cash settlements, inheritance, 401k or other taxable income that is used to pay other sources of debt
- Other one-time taxable income that is reported on the tax return (i.e., lottery winnings, one-time payments, etc.)

The financial aid advisor will provide you with further instructions if your circumstances warrant an appeal. Prior to contacting them, please gather documentation that supports your circumstances. Your current FAFSA information also will be subject to federal verification.

All information will be considered confidential and protected under the [Family Educational Rights and Privacy Act \(FERPA\)](#).

Appeal requests are reviewed in the order received and processed based on fund availability. Official communications regarding the appeal decision will be sent via email to the destination email address on file within university records.

Please contact the [Office of Scholarships and Financial Aid](#) with any questions.

## 12. [Withdrawal Policy](#)

For any student who officially or unofficially withdraws from the university or fails to earn a passing grade in any class, federal regulations require a refund calculation for all students receiving Federal Title IV Funds. The calculation of



the return of those funds may result in your owing a balance to the university. Also any future aid will be canceled. For any withdrawal prior to the 12th class day, all state and institutional aid will be canceled. Withdrawing from classes will also impact your Satisfactory Academic Progress standing and may cause you to become ineligible for future financial aid. Any changes to your enrollment should be discussed with a financial aid advisor.

### **Return to Title IV Funds**

Federal regulations require a refund calculation for all students receiving Federal Title IV Funds who officially or unofficially withdraw from the university.

If you officially withdraw, the length of time during which a refund must be calculated is up to 60 percent of the payment period (semester). If a student withdraws or cancels enrollment on or before the 60 percent point in time, all or a portion of Title IV Funds (Federal Pell Grant Program, Federal Supplemental Opportunity Grant Program, Federal Perkins Loan Program, Federal Direct Subsidized Loan Program, Federal Direct Unsubsidized Loan Program, and Federal PLUS Loans) awarded to a student have to be returned according to provisions of the Higher Educational Act Amendment of 1998. Also, any future aid will be canceled.

If you unofficially withdraw, or stop attending classes without notifying the University, or if you do not earn a passing grade in any class during a semester in which you received financial aid, the Office of Scholarships and Financial Aid must return all or a portion of aid that was disbursed. If you do not earn a passing grade in any class, the Office Scholarships and Financial Aid will email your professors a request to provide a last date of attendance. The last date of attendance will prove that you participated in an academically related event during the semester in order to show that you earned Title IV aid. A calculation of earned aid will be processed based on the date your professors provide. If a last date of attendance is not provided, 100 percent of aid will be returned. Any return of funds will result in you owing a balance to the University.

### **13. [Fraud Policy/Code of Ethics](#)**

Federal regulations (34 CFR 668.16(g)) require a school to refer to the Department's Office of Inspector General (OIG) any credible information indicating that an applicant for Federal Student aid may have engaged in

fraud or other criminal misconduct in connection with his or her application. Commonly falsified items include false claims of independent student status, false claims of citizenship, use of false identities, forgery of signatures of certifications, and false statements of income.

If such intent is suspected on the part of a student, employee or third-party servicer, the case will be referred to the University of Houston's legal council immediately for initial investigation, followed by a formal report made to the OIG. You may be fined up to \$20,000, sent to prison, or both.

#### 14. Verification of Information

Meet ProVerifier+

The Office of Scholarships and Financial Aid is excited to introduce our new automated verification solution called ProVerifier+ powered by ProEducation Solutions. If your FAFSA is selected for verification, you will receive an introductory email to your preferred UH email address. This new tool enables you to complete verification documents from your smart phone, tablet or computer - even signing electronically! The tool is located within your [AccessUH](#) account. Just look for the ProVerifier+ icon (pictured).



**We will begin using ProVerifier+ for verification with the 2023-2024 FAFSA.**

Upon receipt of all required documents, the automated verification process will begin. Students will be notified via email or text if there are any questions or if any additional documentation is required.

**Questions? Call ProVerifier+ at 713-748-3249. The ProVerifier+ call center is open from 7:00AM to 6:30PM.**

Verification is a random quality-control method used by the U.S. Department of Education to check the accuracy of information submitted on the FAFSA. All schools that disburse federal Title IV funds are required to participate in the

verification process. The verification process is a manual review of your application and requires additional documentation and additional processing time.

Review a list of ways to reduce your chances of being selected for verification on the [How to Apply for Financial Aid page](#).

#### Students Selected for Verification

If you are selected for verification, you will be notified via email informing you of any additional documentation required or any changes to your award due to verification.

**Beginning 2023-2024, any requested documentation will be completed using our ProVerifier+ tool found in [AccessUH](#). Any additional requested information will be “initiated” in your [myUH](#) To-Do List and is also required to process your financial aid application.**

Failure to submit the requested documents will prevent awarding or result in the cancellation of existing financial aid awards. If any differences are found between information reported on the FAFSA and actual figures reported on verification documents, corrections will be made to your FAFSA and adjustments may be made to your financial aid package.

Note: When referring to your [myUH](#) To-Do List, be sure to select the correct award year for financial aid information:

- 2023 aid year includes Fall 2022, Spring 2023 and Summer 2023 terms
- 2024 aid year includes Fall 2023, Spring 2024 and Summer 2024 terms

Additional questions about verification may be answered on the [Scholarships and Financial Aid FAQ page](#) or [click here](#) to browse our helpful FATV videos.

#### Verification Deadline

**2022-2023 Deadline:** To allow time for accurate processing, below are the deadlines to submit documents to UH for 2022-2023.

- **Fall 2022: Monday, Nov. 14, 2022**
- **Fall 2022/Spring 2023: Monday, April 10, 2023**
- **Summer 2023: Friday, June 16, 2023**

**2023-2024 Deadline:** To allow time for accurate processing, below are the deadlines to submit documents to UH for 2023-2024.

- **Fall 2023: Monday, Nov. 13, 2023**
- **Fall 2023/Spring 2024: Monday, April 8, 2024**
- **Summer 2024: Friday, June 14, 2024**

You must already have an official SAR and EFC, as a result of completing a FAFSA, processed by the Department of Education in order to submit any requested documents to our office.

**Warning:** If you purposely provide false or misleading information, you will be reported to the Office of the Inspector General of the U.S. Department of Education, and may be subject to a fine, sentenced to jail, or both.

#### Required Documents

**Effective May 18, 2022 certain students selected for verification for the 2022-2023 aid year will not be required to submit certain documents. Your myUH To Do List will be updated to reflect the actual documents that are required.**

#### **Documents may be submitted in one of four ways:**

- **Online:** Via [ProVerifier+](#) and/or [uploading](#) to your [myUH](#) To-Do List.
- **In Person:** Initiated [myUH](#) To Do List documents may be turned in at our [Welcome Center](#). Any requested documents in your ProVerifier+ student dashboard via [AccessUH](#) will be completed electronically within that tool.
- **Fax:** 713-743-9098
- **Mail:** University of Houston, Attn: Financial Aid, 5000 Gulf Freeway, ERP2 Room 224, Houston, TX, 77204-2010

Please do not submit documents unless requested by UH in your [myUH](#) "To-Do List" or through your [ProVerifier+](#) student dashboard.

#### **Documents requested through the [ProVerifier+](#) tool for 2023-2024 Verification may include, but are not limited to the following:**

- Amended Tax Return (1040X)
- College Enrollment Verification Worksheet
- Dependent Asset Information
- Dependent Household Size Worksheet
- Dependent Separation of Income
- Dependent Verification Worksheet
- Driver's License

- Foreign Tax Return
- Identity & Statement of Educational Purpose
- Identity Theft Statement
- Independent Asset Information
- Independent Household Size Worksheet
- Independent Separation of Income
- Independent Verification Worksheet
- IRS Schedule C
- IRS Schedule K 1
- Non-Filer Form
- Original Tax Return
- Personal Statement
- Premium Tax Credit (IRS form 8962)
- Proof of Child Support Paid
- Proof of Child Support Received
- Proof of High School Completion
- Proof of Marital Status
- Rollover Worksheet
- Social Security Card
- Tax Account Transcript
- Tax Filing Extension
- Tax Transcripts
- Tax Return Database View
- W2
- Wage and Income Transcript

**Avoid delays! Follow these tips when submitting documents:**

- Submit tax information via the FAFSA using the [IRS Data Retrieval Tool](#). Because this method is electronic and instantaneous, it is preferred. Please do not make any additional changes to your FAFSA once your income data has been imported.
- If you are submitting anything in person, write your myUH ID on each page submitted.
- Submit all required documentation by the deadline.

15. [TASFA/Senate Bill 1528](#)

(Formerly House Bill 1403)

Certain unauthorized immigrants are eligible to enroll in Texas public colleges and pay in-state tuition. In 2001, the Texas Legislature passed a bill that states that these students may be eligible for state grants. Eligible students MUST meet certain criteria provided in the legislation to be considered for Senate Bill 1528 status.

Students who are not U.S. Citizens, U.S. legal permanent residents, or [eligible noncitizens](#) do not qualify for federal financial assistance to pay for college.

Under HB 1403/SB1528 students are eligible to receive a variety of forms of state financial aid, but first must submit the University of Houston's electronic [Texas Application for State Financial Aid \(TASFA\)](#).

As of Oct. 1, 2022, students can submit an electronic 23-24 TASFA by utilizing the University of Houston's [eTASFA portal](#).

Students and/or their parents must provide important information about their family's income and expenses every year. The University of Houston will use this application to determine how much state financial aid the student is eligible for. Please note that availability of funds is very limited, submitting an application does not guarantee eligibility. Students are encouraged to complete the application and upload all requested documentation by the **Jan. 15** priority deadline each year to be considered for maximum funding.

- [Before you Apply](#)
- [Steps for State Applicants](#)
- [Types of State Aid](#)
- [Forms](#)
- [Frequently Asked Questions \(FAQs\)](#)

Before you Apply

To be eligible to apply for state financial aid you must meet the following criteria:

- You must not be eligible to apply for federal aid through the [Free Application for Federal Student Aid \(FAFSA\)](#)
- Have a high school diploma or a General Education Development (GED) Certificate
- Be classified as a Texas resident (Note that a nonresident who pays a resident rate due to a tuition waiver is not a resident for the purpose of this application)
- Be enrolled for a minimum of nine hours in a degree-seeking program

- Be registered with the Selective Service if required (males only)
- Maintain [Satisfactory Academic Progress](#)
- Submit a [Residency Affidavit](#) to the Office of the University Registrar.  
\*(Please note: This form is for admitted students only. If you have not graduated high school, your submitted form will stay in pending status until your final high school transcript is received by the Admissions Office. We encourage you to fill out the TASFA even if your Residency Affidavit is pending.)

Once you have determined that you are eligible, you are ready to begin the six steps to apply for state financial aid.

#### Steps for State Applicants

##### **Step 1: File Taxes**

The Internal Revenue Service (IRS) requires you (and your spouse) and/or your parents to file a tax return if either you (or your spouse) and/or your parents meet the income thresholds established annually by the IRS. For more information regarding income thresholds, go to [www.irs.gov](http://www.irs.gov). Request an individual taxpayer identification number (ITIN): Individuals who do not have a Social Security Number can apply for an ITIN using a W-7 Tax Form. For more information, go to [www.irs.gov](http://www.irs.gov).

##### **Step 2: Register with the Selective Service (males only)**

If you are a male between the ages of 18 and 25, you must register with the Selective Service. You can obtain a registration form at your local post office or at [sss.gov/forms](http://sss.gov/forms).

##### **Step 3: Complete your TASFA**

Submit the e-TASFA by [clicking here](#). If you have not used the e-TASFA portal before, you will need to create an account to be able to submit your electronic application. If you previously created an account, you can sign in using the same credentials. Once you have completed and submitted the online application, you will be notified via email to submit any additional documents, which may include tax transcripts, selective service registration, and/or additional forms. You will also see the required documents listed in your [myUH self-service](#) To-Do List. These documents should be submitted by uploading them to each To-Do List item. Please [click here](#) for instructions on how to upload documents.

Additional documents requested may include one or more of the following:

- Proof of registration with Selective Service (males only). You may upload a copy of the registration acknowledgement card.
- A copy of your income tax transcript(s) for the requested year. If you (and your spouse) and/or your parents are required to file taxes, we will not process your TASFA until you upload a copy of all tax returns or IRS tax transcripts. If income was earned but a tax return was not submitted, please upload all W-2s for the requested tax year.
- Order a free copy of tax return transcript. To order one, go to [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946.
- You must complete and submit the [TASFA](#) to our office and upload any additional documents requested by the priority deadline of **Jan. 15**, to receive the maximum consideration for limited financial aid resources.

#### **Step 4: Complete Your File if additional documentation is required**

This program is awarded according to availability of funds. Applicants are awarded in order that they submit and/or complete their applications.

While processing your TASFA, additional documentation may be requested to complete your application. You will be notified via email if your file is incomplete. Be sure you monitor your To-Do List online in your [myUH](#) self-service account. **The priority deadline to submit all requested documents is Jan. 15.**

If we have requested additional documents, your completion date will be the date on which you submitted the last required document.

For example: Scott submits his TASFA in November but has required, initiated To Do List items that were requested in December. He uploads his parents' tax return transcript and all other required documents in December, but does not upload a copy of his Selective Service Registration Card until March. In this example, he would not be considered complete until March, at which time his file would be updated and submitted for review, but only after submitting all necessary documents.

In certain cases, we may initiate required documents via your To Do List after the Jan. 15 priority deadline, if you submitted your initial application by Jan. 15 and you did not have any pending items at that time, you will still be considered for priority funding. However, you must submit any required documents as soon as possible to complete your file to be offered any state aid.



### **Step 5: Check Your Status**

In order to be eligible for state assistance, you **MUST** be a fully admitted, degree-seeking student. Check your status online in your [myUH](#) self-service account.

### **Step 6: Accept Your Awards**

We will notify you via email when you have been awarded financial aid. Accept or decline your state financial award(s) in your [myUH](#) self-service account. Please refer to our [Disbursement of Aid](#) website for more information.

### **For help filling out your TASFA form:**

- Most high schools offer financial aid information sessions for students and parents
- [Video guides](#) (available in English and Spanish) from [AIE.org](#)

The University of Houston strives to make the TASFA process as straightforward as possible, but some students have unique situations that they need help with. If you still have questions, our financial aid advisors are available to answer your questions at the [Welcome Center](#) or by phone at 713-743-1010, option 5.

#### Types of State Aid

[Texas Public Educational Grant \(TPEG\)](#) - This program, administered by the state of Texas, provides assistance to students with financial need who are seeking a first Bachelor's degree. Only Texas residents and nonresidents who meet the priority deadline of **Jan. 15** are considered. This form of aid requires an enrollment minimum of (9) nine credit hours each semester through the 12th class day (Official Reporting Day).

[Towards EXcellence, Access and Success Grant Program \(TEXAS Grant\)](#) - Students who complete the Recommended High School Program, Foundation High School Program or Distinguished Achievement Program in an accredited Texas high school and meet certain eligibility requirements are automatically considered for this state-sponsored program. Only Texas residents who meet the priority deadline of **Jan. 15** are considered. For additional eligibility requirements please [click here](#). This requires a minimum enrollment of nine (9) credit hours each semester through the 12th class day (Official Reporting Day).

#### Forms

**University of Houston has an online e-TASFA! [Click here](#) to create an account, or sign in with your existing credentials, and complete the electronic application.**

## 16. SPA Document Upload Instructions

Save time. Upload Scholarships and Financial Aid forms via your myUH self-service account!

### Quick Steps to Upload

Step-by-Step Instructions — Coming soon!

[Tips for Converting Documents to PDFs](#)

[FAQs: Financial Aid Document Upload Process](#)

### Quick Steps to Upload a Document

1. Log in to your [myUH self-service account](#). Click on the “Task” tile or the “Financial Aid” tile on your home screen.
2. Click on To Do List
3. Within your To Do List, find the requested To Do List item that you would like to upload. Click on the document, this will take you to the item's description. You should see an "Upload File" button, click on the button to upload a document.
4. The File Attachment page should display, under the “Attach Files” section, click on the ‘Add’ link to upload a file.
5. This will open up a window with information about the upload process and a disclosure. Click "OK."
6. Click the “My Device” icon and then the browse for the appropriate file on your mobile device or computer. To upload a document, it must be in PDF format
7. Once you have located and selected your document, click the "Upload" button. Click “Done.”
8. You can now click on the view link to preview the attachment you uploaded to confirm it is the correct one. If it is incorrect, you can use the “-” button to delete the attachment and repeat steps 4-7 to attach the correct one.
9. To upload additional documents, click the “+” button and repeat steps 4-7.
10. Once you have confirmed you have added all the files for the particular To Do List item, click on the “Save Uploaded File” button to

submit the documents to our office. If you do not click this button, the attachments will not be uploaded or accessible to our office.

11. If you have other documents to upload, return to the “Task” tile To Do List and repeat the process under the appropriate To Do List items.

#### Tips for Converting Documents to PDFs

#### **For converting .doc file to .pdf:**

1. Open the document in Microsoft Word
2. Click the File tab
3. Click Save As
4. In the File Name box, enter a name for the file (file names should be kept short and cannot include brackets, quotations or any special characters)
5. In the Save As type list, choose PDF (\*.pdf)
6. Click Save

#### **For saving images to pdf:**

1. Open a new blank document in Microsoft Word
2. Click the Insert tab
3. Click Picture
4. Choose the image file you want to insert, click "Insert"
5. Adjust the image orientation if required (click on the image, click the Picture Tools tab at the top, choose Rotate and adjust rotation)
6. Click the File tab
7. Click Save As
8. In the File Name box, enter a name for the file (file names should be kept short and cannot include brackets, quotations or any special characters)
9. In the Save As type list, choose PDF (\*.pdf)
10. Click Save

Files must be uploaded in PDF format only. Scanned images such as .jpg, .bmp or .tiff files, must be converted to PDF before uploading. Maximum file size for each document is 25MB. See instructions below for solutions to size file greater than 25MB. (For converting images and .doc files to PDF, follow the instructions below [an adobe Acrobat writer is required to convert files to .pdf])

If your PDF file size is too big – try one of the following solutions:

1. Scan document at a lower resolution
2. Scan document in Black & White
3. [Three Ways to reduce PDF files](#)

#### 17. Tuition & Fees

Tuition and fees vary depending on your department, your residence status and the courses you're taking.

Be sure to check [college fees](#) and [course fees](#) in addition to [basic tuition](#) and [University fees](#) for a full picture of what you'll pay. Additional fees, such as parking, are not included on the schedule of charges.

UH Extend undergraduate students may participate in UHin4 but will not have access to the Fixed Rate Four-Year Tuition option.

Students in [UH Extend](#) undergraduate programs pay the relevant online tuition rates found [here](#).

#### 18. Undergraduate Tuition - Fiscal Year 2023

**Fiscal Year 2023 includes the Fall 2022, Spring 2023, and Summer 2023.**

\*To view **Undergraduate Fixed Tuition Rates** from prior years see the bottom of this page.\*

The chart below displays consolidated tuition and incidental fees per semester credit hour based on major. Please note that consolidated fees do not include required fees such as the Student Services Fee, Extended Access Fee, Recreation and Wellness Center Fee, and UC Fee.

College	Resident	Non-Resident
4-Year Fixed Tuition Rate, 2023 Cohort FTIC Students in Education, Liberal Arts, Hobby School	\$5,617.32 per term (Fall/Spring) \$1,872.44 per term (Summer)	\$13,237.32 per term (Fall/Spring) \$4,412.44 per term (Summer)
4-Year Fixed Tuition Rate, 2023 Cohort FTIC Students in Arts, Social Science,	\$5,985.70 per term (Fall/Spring) \$1,995.23 per term (Summer)	\$13,605.70 per term (Fall/Spring) \$4,535.23 per term (Summer)

<b>College</b>	<b>Resident</b>	<b>Non-Resident</b>
Exploratory Studies, Hotel/Restaurant Management, Natural Sciences & Mathematics		
4-Year Fixed Tuition Rate, 2023 Cohort FTIC Students in Architecture, Business, Engineering, Technology	\$6,528.78 per term (Fall/Spring) \$2,176.26 per term (Summer)	\$14,148.78 per term (Fall/Spring) \$4,716.26 per term (Summer)
4-Year Fixed Tuition Rate, 2023 Cohort FTIC Students in Nursing	\$7,526.38 per term (Fall/Spring) \$2,508.79 per term (Summer)	\$15,146.38 per term (Fall/Spring) \$5,048.79 per term (Summer)
4-Year Fixed Tuition Rate, 2023 Cohort Transfer Students in Education, Liberal Arts, Hobby School	\$5,669.38 per term (Fall/Spring) \$1,889.79 per term (Summer)	\$13,289.38 per term (Fall/Spring) \$4,429.79 per term (Summer)
4-Year Fixed Tuition Rate, 2023 Cohort Transfer Students in Arts, Social Science, Exploratory Studies, Hotel/Restaurant Management, Natural Sciences & Mathematics	\$6,041.18 per term (Fall/Spring) \$2,013.73 per term (Summer)	\$13,661.18 per term (Fall/Spring) \$4,553.73 per term (Summer)
4-Year Fixed Tuition Rate, 2023 Cohort Transfer Students in Architecture, Business, Engineering, Technology	\$6,589.32 per term (Fall/Spring) \$2,196.44 per term (Summer)	\$14,209.32 per term (Fall/Spring) \$4,736.44 per term (Summer)
4-Year Fixed Tuition Rate, 2023 Cohort Transfer Students in Nursing	\$7,596.19 per term (Fall/Spring) \$2,532.06 per term (Summer)	\$15,216.19 per term (Fall/Spring) \$5,072.06 per term (Summer)
First-Time Freshmen All Colleges	\$361.86/SCH	\$869.86/SCH
Architecture	\$420.57/SCH	\$928.57/SCH

College	Resident	Non-Resident
Business	\$420.57/SCH	\$928.57/SCH
<a href="#">College of the Arts</a>	\$385.59/SCH	\$893.59/SCH
CLASS- <a href="#">Liberal Arts</a>	\$361.86/SCH	\$869.86/SCH
CLASS- <a href="#">Social Sciences</a>	\$385.59/SCH	\$893.59/SCH
Education	\$361.86/SCH	\$869.86/SCH
Engineering	\$420.57/SCH	\$928.57/SCH
Exploratory Studies	\$385.59/SCH	\$893.59/SCH
Hobby School	\$361.86/SCH	\$869.86/SCH
Hotel & Restaurant Management	\$385.59/SCH	\$893.59/SCH
Natural Sciences & Mathematics	\$385.59/SCH	\$893.59/SCH
Nursing	\$484.82/SCH	\$992.82/SCH
Pharmacy	\$385.59/SCH	\$893.59/SCH
Technology	\$420.57/SCH	\$928.57/SCH

**\*The Architecture BA degree is a 5 year degree plan and not eligible for the fixed rate tuition plan. The following Architecture degree plans are eligible: Environmental Design, B.S.; Industrial Design, B.S.; and Interior Architecture, B.S.**

**\*\*Please note:**

*The registration process at the University of Houston begins with “pre-registration” during the enrollment period. During this time, students can add classes to their schedule in myUH according to their assigned enrollment appointments. Registration is not complete and students are not officially enrolled until tuition bills have been paid by the term's [due dates](#). Please visit [www.uh.edu/UHin4](http://www.uh.edu/UHin4) to learn about the benefits of the University of Houston's Four Year Graduation Plan and the Fixed Four Year Tuition option.*

## 19. Undergraduate Fees - Fiscal Year 2023

Fiscal year 2023 includes the Fall 2022, Spring 2023 and Summer 2023 semesters.

#### Mandatory Fees

Online Education Fee	\$273/sem	Provides enhanced services to students enrolled only in online courses.
Recreation and Wellness Center Fee	\$112/sem	The Recreation & Wellness Center Fee supports the maintenance and operation of the center.
Student Services Fee	\$260/sem	The Student Service Fee supports various campus activities and organizations dedicated to student life and its enhancement.
UC Fee	\$135/sem	The University Center Fee supports the maintenance and operation of the University Center.

#### Optional and Special Fees

Cooperative Education fee	\$215
Lab Fees	\$2-\$30
Late Registration fee	\$20
Library Recall/Reserve Fine	\$3/day
Transfer Orientation	\$75
Freshman Orientation	\$150

Reciprocal Ed. Exchange Fee	\$75/sem
Special Prog Study Abroad Fee	\$100-\$6,000/participant
Visiting Int'l Studies Prog Fee	\$150/program
Learning Materials Fee: Visit Site	<a href="http://www.uh.edu/af-auxiliary-services/ctap">www.uh.edu/af-auxiliary-services/ctap</a>
Parking: Visit Site	<a href="http://www.uh.edu/af-university-services/parking/">www.uh.edu/af-university-services/parking/</a>
Transcript: Visit Site	<a href="http://www.uh.edu/about/offices/enrollment-services/registrar/transcripts/">www.uh.edu/about/offices/enrollment-services/registrar/transcripts/</a>
Study Abroad Fee	Varies to cover travel expenses
Duplicate Diploma Fee	\$25
Graduation Application Fee	\$25
Late Graduation Fee	\$25

#### International Student Fees

Health Insurance*	Fall 2022(New Students): \$1,350.00 Fall 2022(Returning Students): \$1,076.00 Spring/Summer 2023: \$2,145.00 Summer 2023 Only: \$812.00
International Student Service Fee Sem	\$100
International Student Orientation Fee	\$75



J-1 Research Scholar Fee Annual	\$100
J-1 Research Scholar Fee Semester	\$50

\* This fee is required of all international students to insure that should any illness or injury befall them they are adequately insured to meet the cost of treatment. This fee is an optional fee for U.S. residents only.

## 20. [Undergraduate College Fees - Fiscal Year 2023](#)

Fiscal Year 2023

Fiscal year 2023 includes the Fall 2022, Spring 2023 and Summer 2023 terms.

Description	Fee
<b><u>Gerald D. Hines College of Architecture</u></b>	
Architecture Study Abroad Administrative Fee	\$650/Program
Architecture Study Abroad Program Fee	\$5,000/Program
<b><u>College of the Arts</u></b>	
Art 3-D Design	\$50/Student
Art Student Copy Cards	\$5/Copy Card
Moore School of Music Concert/Performance Passes	\$55/Course
Moore School of Music Major Fee	\$200/Student
Moore School of Music Recital Fees	Varies up to \$50/Student

Description	Fee
School of Art Major Fee	\$200/Student
School of Theatre/Dance Major Fee	\$200/Student
Theatre Student Support/Performance Passs Fee	\$55/Course
Theatre/Dance Stott Pilates Intensive Mat Certification	\$350/Certificate
Theatre/Dance Student Locker Fee	Varies up to \$20/Student/Semester
Theatre Undergraduate Actor - Combatant Certification	\$75/Certificate
Spirit of Houston Fee	\$100/Student
<b><u>C.T. Bauer College of Business</u></b>	
Bauer Study Abroad	Varies
<b><u>College of Education</u></b>	
HDFS and Health Writing Assessment	\$32/Student
Student Teaching Fee	\$50/SCH
Teacher Certificate Fee (UH Student)	\$40/Incident
Teacher Certificate Fee (Non-UH Student)	\$55/Incident

Description	Fee
Teacher Education Program Fee	\$55/Student
Dominican Republic Study Abroad UG	\$2,200/Student
Global Leadership Study Abroad UG	\$3,200/Student
UG Study Abroad - Kosovo	\$1,3450/Student
<b><u>Cullen College of Engineering</u></b>	
Cooperative Education Program	\$215/Program
ENGR UG Study Abroad	Varies annually based on travel costs
Engineering Certificate Fee	Varies up to \$5,000
PROMES Study Abroad	Varies annually based on travel costs
<b><u>Honors College</u></b>	
Honors Academic Support Services Fee	\$140/Honors Student
Honors Field Trip Deposit	\$250/Participant
Honors Field Program Fee	Varies/Participant
Honors First Time In College (FTIC) Fee	\$200/FTIC Student
Honors Student Activity/Material Use Fee	\$140/Honors Student

Description	Fee
Honors Study Abroad Deposit	\$500/Participant
Honors Study Abroad Program Fee	Varies/Participant
<b><u>Conrad N. Hilton College of Hotel and Restaurant Management</u></b>	
HRM Wine Appreciation UG	\$100/Student
HRM Beverage Production Lab-UG	\$100/Student
HRM Brewed Beverage-UG	\$100/Student
HRM Analytics Software Fee-UG	\$75/Student
Food, Supply & Small Equipment	\$70/Student
Hotel Restaurant/Management Field Trip	Varies/Participant
Texas Wine & Food Experience	\$500/Student
<b><u>College of Liberal Arts and Social Sciences</u></b>	
American Sign Language Institute Fee for Course Credit by Examination	\$75/Exam
American Sign Language Institute Fee for Proficiency Assessment for Entry to the Major	\$75/Application
Communications Entertainment Industry Field Studies Fee	\$2,000/Program

Description	Fee
Communications Disorders Post Bachelor's Program Application Fee	\$50/Applicant
H.S Credit by Exam	\$60/Credit
CLASS/HISP - Credit by Exam	\$15/Credit
Language and Culture Center - Airport Pick Up	\$50/Incident
Language and Culture Center Application Fee	\$100/Application
Language and Culture Center - Express Mail Charge	\$75/Incident
Language and Culture Center Late Fee	\$50/Term
Language and Culture Center - Medical Insurance	\$171/Incident
Language and Culture Center Technology Fee	\$150/Term
Language and Culture Center Tuition and Fees - 14 week program	\$3,300/Term
Language and Culture Center Tuition And Fees - 7 week program	\$1,650/Term
Modern Classical Languages - Foreign Language Credit By Exam	\$25/Credit
Speech Language Pathologist Assistant (SLPA) Program Application Fee (Sugar Land)	\$50/Applicant

Description	Fee
AAS Study Abroad Deposit	\$500/Applicant
Chinese Study Abroad Application	\$50/Applicant
Study Abroad	Varies
Starttalk Program Fee	\$200/Program Participant
<b><u>College of Natural Sciences &amp; Mathematics</u></b>	
Geology Field Camp Fee	\$2,500/Program
Geophysics Field Camp Fee	\$1,500/Program
Chemistry Equipment Fee	\$20/Enrollment
EAS Field Trip Fee	\$40/Student
Study Abroad FL-NSM-BIO>	\$4,500/Student
HRD Study Abroad UGRAD	\$1,300/Student

## 21. Undergraduate Course Fees

The University of Houston System Board of Regents may have authorized fees associated with specific courses. Students should check the class listings to determine if additional charges are associated with course offerings. The fees can either be a flat fee or a per hour fee (course fee x number of credit hours).

Any course which is either repeated for the third time or more; or any course which exceeds the undergraduate total course cap will be charged an additional \$171/credit hour.

## 22. [Types of Aid](#)

The University of Houston offers several different kinds of financial assistance, ranging from [scholarships](#) that are awarded on the basis of academic merit to [loans](#) awarded on the basis of financial need. A typical financial aid package includes more than one type of aid.

The types of aid available at UH are:

### **Scholarships**

Merit-based awards that you do not have to repay

[Scholarships](#)

### **Grants**

Need-based awards that you do not have to repay

[Grant Programs](#)

[State of Texas Financial Aid Programs](#)

### **Loans**

Need-based, federally funded loans that you repay at below-market interest rates, plus private bank loans if you don't qualify for Federal Direct Loans

[Loan Programs](#)

### **Work-Study**

Need-based job placements on campus

[What is Federal Work-Study?](#)

### **Financial Incentives**

Financial incentives are special programs available at the University of Houston that help students balance course hours and the cost of tuition over time while still encouraging them to make the most of their educational experience.

### **Summer Aid**

Available if you are enrolled at least half-time and have remaining aid that was NOT used during the fall and spring semesters.

### **Spring Aid**

Available if you are enrolled at least half-time and have remaining aid that was NOT used during the fall semester.

## 23. Cougar Emergency Fund

The Cougar Emergency Fund is a grant administered through the Office of Scholarships and Financial Aid (SFA), established through the generous gifts of alumni and friends of the University of Houston. It provides current degree-seeking students with assistance when an imminent, extraordinary need is identified, and when students find themselves dealing with a personal or family emergency which creates uncertainty in being able to meet the costs associated with attending school.

While it is not intended to cover expenses that could have been anticipated prior to the start of the term (like tuition, fees, housing, etc.); the Fund is intended to assist students who **experience unexpected crises that arise during the current semester.**

- Examples of unexpected crises may include:
  - mechanical issues with transportation preventing a student from attending classes
  - unexpected medical bills not covered by insurance
  - travel expenses to attend a funeral for an immediate family member
  - natural disaster-related costs due to lost books or transportation to school
  - a recent, involuntary job loss lasting more than four weeks
- Students are expected to borrow their full student loan eligibility prior to receiving funding from the CEF.
- The Cougar Emergency Fund may not be used for optional expenses.
- Detailed receipts are necessary for all grant approvals.
- Funds are available to currently enrolled undergraduate or graduate students, with priority going to students enrolled full-time (12 hours for undergraduates, 9 hours for graduate students). Students must be in both academic and disciplinary good standing as defined by university



policies and procedures. Citizenship and permanent resident status are not requirements; all students are eligible to apply.

- U.S. citizens and eligible non-citizens are asked to complete the [Free Application for Federal Student Aid \(FAFSA\)](#) for the current academic year to allow the University to connect students with every type of funding available, maximizing how we can assist them financially.
- The award amount for those completing the application is determined on a case-by-case basis, depending on the student's expenses, and is capped at \$1,500. Funds will be paid to the student through direct disbursement either through a designated bank account or issuance of a check. Students are encouraged to make sure they have [established a refund preference](#) or [update their refund preference](#) to receive funds electronically as paper checks can take up to 10 days to be issued.
- Funding is limited, if funds are exhausted at the time a completed application is received, we will be unable to provide assistance.

#### Application and Award Process

The student may contact the Office of Scholarships and Financial Aid (SFA) to request a Cougar Emergency Fund application by calling (713) 743-1010, option 5. If the student's circumstances appear to be appropriate for grant approval, the form will be loaded to the student's myUH To Do List. The student must complete the form and upload it, along with all indicated supporting documentation, to their myUH account. Failure to submit a completed form, including supporting documentation, will result in the assistance being denied.

- For U.S. citizens and permanent residents, SFA will determine the student's eligibility for federal, state and other institutional funds, prior to offering Cougar Emergency Fund. SFA will also coordinate Cougar Emergency Fund with the student's other financial aid.
- The decision will be emailed to the student by the Office of Scholarships and Financial Aid and eligible assistance will be viewable through the student's myUH account.
- Cougar Emergency Funds will be credited to the student's account. Students who have balances due to the University may still be eligible to have these funds refunded directly to them, according to their established refund preference at [RefundSelection.com](#).

#### 24. COVID-19 Financial Aid

**All COVID-19 related funding was expended during the 19-20, 20-21 and 21-22 academic years. No COVID-19-related emergency funding is anticipated for the 22-23 academic year.**

The University of Houston has been providing emergency grant funding to assist students whose households have been impacted by the COVID-19 pandemic. These funds were provided by the Higher Education Emergency Relief Fund (HEERF III) through the American Rescue Plan (ARP).

**NOTICE:** The Office of Scholarships and Financial Aid does not employ tax experts and by law cannot answer specific tax questions or help students prepare tax forms. It is the student's responsibility to meet their tax obligations. We offer this [FAQ](#) from the IRS to guide students as they discuss these matters with tax preparers.

Important information:

- Grants are available to degree-seeking students whose households were impacted by COVID-19 anytime since March 13, 2020 and have been enrolled at the University of Houston since March 13, 2020, with preference given to currently enrolled students.
- Students must document losses or expenses specifically related to COVID-19 as funds can only be awarded with documentation.
- Processing times may take up to six weeks.

Grant Maximum Increased

Effective January 20, the maximum allowable grant from HEERF III funding has been increased to \$10,000 for the 2021-22 academic year. The previous maximum had been \$6,495.

Students who previously submitted applications which were awarded the old maximum of \$6,495 will automatically be reviewed for additional eligibility in the order in which they were received. **Reprocessing of prior applications may take six to eight weeks.**

- If the documentation previously submitted supports an increase in funding, it will automatically be applied to your account, up to a total of \$10,000.
- If the documentation previously submitted only supports a smaller increase, that amount will be awarded, and the student will have a new application added to their To Do List to submit an additional application

and documentation in support of the total maximum grant amount of \$10,000.

Students who previously submitted applications which were awarded less than the old maximum, will have a new application added to their To Do List to submit an additional application and documentation in support of the total maximum grant amount of \$10,000.

## 25. University Funded Merit Scholarships

The University funds several academically-competitive scholarships for incoming freshmen. In order to be considered for a university-funded scholarship, you must meet the following criteria:

- Apply for admission to UH for the fall semester immediately following high school graduation.
- Complete your application for admission, including the submission of all supporting documentation (application, application fee, official transcripts, and test scores), by the priority date.

University-funded scholarships for incoming freshmen include:

### **2022-2023 Academic Excellence Scholarship**

Academic Excellence Scholarship priority deadlines have passed and the awarding for freshman entering in fall 2022 has concluded. The profile of the incoming freshman class varies from year to year. In the Fall 2022 class, based on the criteria used for the Academic Excellence Scholarship, the average awardee had a score of 1287 on the SAT (Evidence-Based Reading and Writing + Math) or an ACT Composite of 27, with a class rank in the top 11 percent and an unweighted core GPA of 3.72. (The unweighted GPA is calculated by the University of Houston using English, math, science, and social studies grades.)

### *2023-2024 Academic Excellence Scholarship Priority Deadlines*

- Application Deadline: **November 1, 2022**
- Supporting Information\* Due: **November 7, 2022**

\*Supporting information includes application fee, self-reporting transcript information, test scores (if applicable). If applying without test scores, supporting information also includes your essay and resume.

**Students with no class rank:** Students without a class rank can still be considered for Academic Excellence Scholarships. In such cases, the University determines scholarship eligibility based on the other information available, namely test scores and high school GPA.

### **Cullen Leadership Scholarship**

**Amount:** \$1,000 per year (renewable for up to four years)

**Qualifications:** For students who have a competitive academic profile and demonstrated leadership skills. Recipients are selected by the Student Financial Support Committee from among the pool of admitted applicants. No additional application is necessary.

### **National Merit Scholarship Finalist**

**Amount:** Full cost of tuition and required fees, for four years (five years for architecture students). In addition, recipients are eligible for a one-time \$1,000 undergraduate research stipend and a one-time \$2,000 study abroad stipend. Candidates who complete the FAFSA may be eligible for additional financial support. See the chart below for a summary of benefits.

**Qualifications:** The University of Houston will automatically award scholarship support to National Merit Scholarship finalists who select the University of Houston as their first-choice institution in accordance with the rules and deadlines established by the National Merit Scholarship Corporation (NMSC).

### **Tier One Scholarship**

**Fall 2022:** To learn more about the Tier One Scholarship and the selection process, please visit the [Tier One Scholars website](#).

### **Award Maximums**

Any scholarship counts as a financial resource and must be considered when constructing a financial aid award package. **A student's total financial aid cannot exceed the cost of attendance (COA).** COA is an estimate of what it costs the typical student to attend the University of Houston. Your COA includes tuition and fees, room and board, books and supplies, transportation and personal expenses. Exceptions are made for Federal Pell Grant Program recipients, whose financial aid packages can add up to the COA plus the amount of the Federal Pell Grant Program funds. Awards from the University of Houston are subject to change depending on the entire student award package and the student's COA.

### **Scholarship Renewal Requirements**

Academic Excellence, National Merit, Tier One, and Cullen Leadership Scholarships will renew each year (up to 8 undergraduate semesters, or 10 semesters for architecture students) provided you meet the requirements listed below. These requirements went into effect during the 2018-19 academic year and apply only to students receiving one of the university funded merit scholarships as of Fall 2018 or later.

- Enroll in 12 credit hours at UH each fall and spring semester. Your scholarship funds will not credit to your account if you are enrolled in fewer than 12 credit hours.
- Maintain a cumulative GPA of at least 3.0. The GPA calculation only includes courses taken at UH.
- Complete and pass a total of 30 credit hours by the end of the summer following your first year at UH, 60 hours by the end of the second year, and 90 hours by the end of the third year. Transfer, AP, and dual credit hours will count toward this requirement.
- Additional details to note:
  - Transfer hours may be counted toward your total credit hours completed, but they do not count toward your cumulative GPA.
  - Credit hours for repeated courses do not count toward the credit hour requirements. If you have AP or dual credit for a course and you take the course at UH, it is considered a repeat course and will not count toward your credit hour requirements. Your advisor can help you remove AP credit if necessary.
  - Courses completed with grades of I, U, W or F are not counted toward the credit hour requirements.
  - Summer courses taken at UH will count toward your credit hours and GPA requirements, but tuition and fees for those courses will not be funded by the scholarship. The University strongly recommends completing your scholarship requirements during the fall and spring semesters.

## 26. [Scholarships for Transfers](#)

Thinking of transferring to UH? If you show academic promise, you may be eligible for the scholarships below:

### **Transfer Excellence Scholarship**

**Amount:** \$1,000 per year (\$500 per term)

## **Priority Deadline: May 15, 2023**

**To meet the priority deadline for Transfer Excellence, applicants must submit their application for admission by the priority date. Spring semester 2023 transcripts should be submitted as soon as possible after the spring semester has ended, but no later than June 30.**

### **2023-2024 Transfer Excellence Scholarship Requirements:**

To be eligible, an applicant must:

- be admitted as a transfer student to the University of Houston for the fall term,
- enroll in a minimum 12 credit hours per semester at the University of Houston (central campus),
- have 48 or more transferable hours from a regionally accredited U.S. institution and
- have a 3.0 GPA (on a 4.0-point scale).

Awards are offered to eligible applicants for fall admission, as funding is available. No separate scholarship application is required. Transfer Excellence Scholarships qualify for non-resident tuition waivers. Transfer Excellence Scholarships are renewable for one additional year, provided recipients complete and pass 24 credit hours at the University of Houston (central campus) and earn a cumulative GPA of 3.0 by the end of their first spring term.

If you submitted additional transcripts after being admitted and would like to be re-evaluated for this scholarship based on an increase of transferable credit hours earned, or your cumulative transferable GPA, please [click here](#) to complete the [Transfer Excellence Scholarship GPA Calculation Update Request Form](#).

### **Transfer Achievement Scholarship**

**Amount:** \$1,000 one-time award. To be eligible, an applicant must:

- be admitted as a transfer student to the University of Houston for the spring term,
- enroll in a minimum of 12 credit hours per semester at the University of Houston (central campus),
- have more than 15 transferable hours from a regionally accredited U.S. institution,
- have a 3.0 GPA (on a 4.0-point scale), and

- demonstrate financial need, based on a completed FAFSA (or TASFA, as appropriate)

Awards are offered to eligible applicants as funding is available. No separate scholarship application is required. Transfer Achievement Scholarships are not renewable, and do not qualify students for non-resident tuition waivers.

## 27. Scholarships for International Students

### **Creative Biolabs Scholarship**

#### **Jack & D'Ann Burke International Scholarship Endowment**

Applicants must demonstrate active involvement in international education activities, have completed one semester of full-time study at the University of Houston and be currently enrolled full-time. All undergraduate applicants must have at least a cumulative 3.0 GPA, and all graduate applicants must have at least a cumulative 3.5 GPA. For United States citizens and permanent residents, financial need will be determined by guidelines from the UH Office of Scholarships and Financial Aid.

## 28. University Endowed Scholarships

### **The Aldredge Family Scholarship Endowment**

The Aldredge Family scholarship is open to academically competitive undergraduate students. Eligible applicants must be degree-seeking students in good standing with the University of Houston, demonstrate financial need as determined by the FAFSA or TASFA, and have a minimum 3.25 cumulative GPA. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Astronaut/Space Studies Scholarship Endowment**

The Astronaut/Space Studies scholarship is for students interested in becoming an astronaut or pursuing a career in the nation's space program. Scholarship applicant must be a certified full-time degree-seeking student, maintain a 3.0 GPA and provide notice to the Office of Scholarships & Financial Aid of summer work with NASA or another space related organization. Scholarship prospect's studies must demonstrate some area of preparation for a career in the space program. Eligible programs of study: Bachelor of Science in Physics,



Master of Science in Space Architecture, Master of Science in Aerospace Engineering, Master of Science in Materials Engineering, Master of Science in Industrial Engineering or a Doctor of Philosophy in Aerospace Engineering. Scholarship is renewable for up to 8 semesters. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Delphian Endowment Scholarship**

The Delphian scholarship is based upon merit, character and financial need. It is only available for the Fall and Spring semesters, up to 8 semesters or graduation, whichever comes first. Students will be considered without regard to gender, age, religion, race or ethnic origin, but must be a citizen or permanent resident of the United States. Qualifying applicants must be classified as an undergraduate sophomore, junior, or senior, have a minimum cumulative GPA of 3.0 from all colleges attended as well as maintain full-time enrollment (12 credit hours) each semester. Additionally, applicants must submit an official University of Houston transcript and/or transcripts from any previously attended university or college with the application.

### **Carole and Jim Hegenbarth Scholarship Endowment**

**Amount:** \$1,000 (one time award)

The Carole and Jim Hegenbarth scholarship was established to help first generation students achieve their dream of higher education. Eligible applicants must be certified undergraduate, degree-seeking students in good standing with the University of Houston, and demonstrate financial need as determined by the FAFSA. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **CenterPoint Energy UH Alumni Scholarship Endowment**

The CenterPoint Energy UH Alumni Scholarship Endowment is for dependents of CenterPoint Energy employees, or an employee who has been working for CenterPoint Energy for at least one year. Applicants must be less than 26 years old, attend school full time and show financial need according to the FAFSA. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Engines of Our Ingenuity Scholarship**

This scholarship is open to any creative-thinking, junior or senior undergraduate student at the University of Houston. To qualify, a student must be full-time (12 hours or more) with a minimum 3.0



cumulative GPA. Applicants must submit a one-page essay describing how they exhibit “creative” and “inventive” qualities. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Feng and Fuling Chao Scholarship**

The Feng and Fuling Chao Scholarship is open to any undergraduate, degree-seeking student in good standing with the University of Houston. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Franklin and Virginia Law Scholarship**

The Franklin Virginia Law Scholarship is open to any degree-seeking undergraduate student who is in good academic standing at the time the scholarship is awarded. To qualify, the student must be enrolled full-time (12 hours or more) with a minimum 2.0 GPA or graduated from an accredited Texas high school with a minimum of 2.5 GPA, and have a financial need as determined by FAFSA. The student must demonstrate leadership qualities and shall submit two (2) letters of recommendation for the scholarship (preferably from teachers and professors). Student must be a United States citizen or permanent resident and a resident of Texas for fifteen (15) years preceding the date the scholarship is awarded. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Houston Office Leasing Brokers Association Scholarship Endowment**

The Houston Office Leasing Brokers Association (HOLBA) Scholarship is for students in the College of Business Administration, Engineering, Social Sciences (Economics), and/or Technology. Scholarship applicants must demonstrate an interest in pursuing a career in office leasing or commercial real estate, be a certified junior or senior degree-seeking student in good standing, must be enrolled for minimum of 12 hours each semester of awarding, and maintain a 3.0 GPA or better. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **M.A. Jinnah Scholarship**

- Undergraduate scholarship applicants must have completed at least 24 credit hours at the University of Houston. Graduate scholarship applicants must have completed at least 12 credit hours.

- Scholarship applicant must be a certified full-time undergraduate or graduate degree-seeking student in good standing at the University of Houston.
- Scholarship applicant must not be on academic or disciplinary probation.
- Scholarship applicant must have and must maintain a GPA of 3.0 or greater.
- Scholarship applicant must submit a handwritten 400-word essay in Urdu on the life of M.A. Jinnah. (Essays become the property of the University of Houston and may be reprinted in Pakistan Association of Greater Houston publications.)
- Scholarship recipient may accept other scholarships and grants in conjunction with this scholarship up to the cost of attendance, which includes tuition, fees, books, room and board, transportation and personal expenses.
- Scholarship recipient may re-apply for the M.A. Jinnah Scholarship each year the application is open.

Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Peggy & Bill Shiffick Foundation Scholarship**

Applicants for the Peggy & Bill Shiffick must be full-time, undergraduate, degree-seeking students who demonstrate financial need (as determined by the FAFSA or TAFSA) and have a minimum of a 3.0 GPA.

### **Robert and Esther Stadtler Scholarship**

The Robert and Esther Stadtler Scholarship is open to sophomores and seniors who are seeking a degree at the University of Houston. To qualify, students must be full-time (12 hours or more) with a minimum 3.0 cumulative GPA and have financial need as determined by FAFSA. Students must also submit their résumé and a brief statement detailing leadership qualities, character, scholastic ability and achievements. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **The Woman's Club of Houston Scholarship**

The Woman's Club of Houston Scholarship is a one-time, annual award of up to \$1,500. To qualify, an applicant must be a certified junior or senior student seeking an undergraduate degree in the field of Education or Fine Arts for Fall 2016/Spring 2017, enroll in a minimum of 12 credit hours each semester of award and maintain a 3.0 GPA. The

applicant also must demonstrate an interest in contributing to the community through participation in community service activities. In addition, the applicant must be a U.S. citizen or permanent resident. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

## 29. University Privately Funded Scholarships

Each year, a number of foundations, corporations, and individuals provide funding for UH scholarships. Some of these privately funded scholarships are designed to support students in a particular discipline or from a specific heritage or geographic region; others are open to students of any major or background. Offerings change often according to availability of funds and the time of the school year.

### **Alief Achievement Fund Scholarship**

The Alief Achievement Scholarship Fund Scholarship will be used to award Alief Independent School District High School seniors who exhibit leadership skills and will attend the University of Houston Main Campus. Scholarship applicant must also demonstrate financial need. To apply, applicant must submit résumé, two letters of recommendation and a 500-word narrative outlining why applicant wants to attend the University of Houston and how this scholarship will enable him/her to meet his/her goals. All scholarship documents should be submitted to the Office of Scholarships and Financial Aid. If selected, scholarship recipient must maintain a cumulative 2.75 GPA and remain a full-time student (a minimum of 12 hours per semester) at the University of Houston (main campus). Scholarship award is renewable for a maximum of 4 years (or 8 semesters) provided the recipient continues to meet the eligibility requirements. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Alonzo Cantu Scholarship**

The Alonzo Cantu Scholarship is for incoming freshmen who graduated from any high school in Hidalgo County, Texas. Scholarship applicants must be ranked in the top 25 percent of their graduating class, demonstrate financial need and be Federal Pell Grant Program-eligible. Students will be evaluated based on academic achievement, letters of recommendation and a personal statement. The award is renewable for up to four years with a maximum amount of \$16,000 for students who maintain a 2.75 GPA, full-time enrollment, and remain Federal Pell

Grant Program-eligible. Applicant must be a U.S. citizen or permanent resident. Recipients may receive the Alonzo Cantu Scholarship and additional scholarships to assist in paying for college. For more instructions on how to apply, click [here](#).

### **Army Reserve Officers' Training Corps (AROTC) Scholarship**

The Army Reserves Officers' Training Corps (AROTC) Scholarship is awarded for academic and personal achievement and pays annually an amount determined by the U.S. Army. The scholarship includes funding for tuition, a flat rate for textbooks, equipment, and supplies, and a subsistence allowance. Recipients must enroll and fully participate in Army ROTC. Four-year AROTC scholarships are applied for during the latter part of the junior or the early part of the senior year of high school. Two- and three-year AROTC scholarships are applied for during the sophomore and freshman years, respectively, through the Department of Military Science. For further information, contact the Military Science Department at 713-743-8460.

### **Bangladesh America Literary, Art and Cultural Association Scholarship**

The Bangladesh America Literary, Art and Cultural Association Scholarship is for undergraduate and graduate students who are interested in Bangladeshi history, art, culture or literature. Students must submit an essay expressing their interest, and be enrolled full time. The scholarship is nonrenewable. Applicants must reapply. Recipients may receive the Bangladesh America Literary, Art and Cultural Association Scholarship and additional scholarships to assist in paying for college. For more instructions on how to apply, click [here](#).

### **Textbook Scholarship**

**Amount:** \$1,000 per year (\$500 per semester)

Textbook scholarships will be awarded to selected UH students who have been admitted to undergraduate programs to support student success and access at UH. Selected applicants will receive a total of \$1,000/academic year (\$500/semester). Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Beatrice and Jesse Mladenka-Fowler Scholarship**

**Deadline:** May 1 (fall) and Oct.1 (spring)

The Mladenka-Fowler Scholarship offers financial assistance to full-time students at UH who encounter economic hardships that might oblige them to withdraw from full-time progress towards graduation.

### **Delphian Scholarship**

**Deadline:** March 1

The Houston Assembly of Delphian Chapters Scholarship Foundation Fund Scholarships are offered only to sophomore, junior, or senior year students. Selection for a Delphian Foundation Scholarship is based on these factors: Scholarship, Merit, Character and Financial Need as determined by the Delphian Scholarship Committee.

### **Diamond Family Scholars Program**

The Diamond Family Scholars Program goal is to increase successful outcomes among youth who have experienced foster care and are now transitioning into higher education at the University of Houston. Through the Diamond Family Scholars Program, we seek to provide:

- Scholarships to undergraduate students accepted into the Diamond Family Scholars Program;
- Hands-on support for eligible students in accessing financial aid and scholarships specific to youth who have experienced foster care, allowing students to maximize their potential to graduate from college with little to no debt;
- Support for eligible students in need of year-round housing on campus to ensure a stable living environment;
- Specialized orientation, advising, mentorship and activities designed to assist eligible students with navigating the University of Houston;
- A campus network and community that is dedicated to student success.

Please [click here](#) to access the application and additional information.

### **George Family Scholarship**

The George Family Scholarship is open to any degree-seeking undergraduate student that has graduated from the Aldine Independent School District in Houston, Texas. To qualify, the student must have graduated high school with a 2.75 GPA or higher and be enrolled full time (12 hours or more) and maintain a minimum 2.75 GPA. For instructions on how to apply, click [here](#).

### **Gerald McElvy Scholarship**

The Gerald W. McElvy Scholarship was funded by alumnus and Board of Regents member Gerald W. McElvy. The scholarship recipient(s) must declare an intent to teach mathematics or science in a middle or high school, or — with an interest in pursuing a career in business — declare a major in the C.T. Bauer College of Business. The scholarship

recipient(s) will be determined by the UH Scholarship Selection Committee. Financial need, as determined by federal or state methodology, is a consideration. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Mark & Judith Cook Foundation Scholarship**

**Amount:** Full-ride

The Mark and Judith Cook Foundation are pleased to award a full-ride scholarship to students who have been accepted to the University of Houston (main campus). Applicant must be a Texas resident, U.S. citizen or permanent resident and have a permanent address in the Tamina community located within zip code 77385. Scholarship applicant must also demonstrate financial need. Applicant must submit a résumé, two letters of recommendation and a 250-word narrative outlining why applicant wants to attend the University of Houston and how this scholarship will enable him/her to meet this goal. All scholarship documents should be submitted by to the Office of Scholarships and Financial Aid. If selected, recipient must live on the UH campus a minimum of the first two years of his/her college career. Scholarship recipient must maintain a cumulative 2.75 GPA and remain a full-time student (a minimum of 12 hours per semester) at the University of Houston (main campus). Scholarship award is renewable provided the recipient continues to meet the eligibility requirements. Scholarship award covers up to 8 semesters (or up to 10 semesters if student is enrolled in a 5-year program) including tuition and fees; on-campus room and board or the equivalent; books and University of Houston sponsored student health insurance. For instructions on how to apply, click [here](#).

### **Meal Plan Scholarship**

**Amount:** One Meal Plan per term

UH Dining Services (UHDS) is pleased to be a member of the University of Houston (UH) community. UHDS will award scholarships to selected UH students that have been admitted to undergraduate programs to support student success and access at UH. As a UH partner, we have committed to providing the Meal Plan Scholarships. Qualifying applicants who meet the eligibility requirements below are invited to apply. Log into Scholarship Universe to apply. The tool is located within your [AccessUH account](#).

### **Rodeo Scholarships**

The Houston Livestock Show and Rodeo's educational program is a significant part of the Show's mission — benefiting youth, supporting education, and facilitating better agricultural practices through exhibitions and presentation. Because college is only a dream for so many students, the Show has made an extraordinary impact on the lives of countless young men and women in its quest to benefit the youth of Texas and support them through education.

### **Terry Foundation Scholarship**

**Qualifications:** For graduates from a Texas high school or home school who demonstrate financial need, a record of leadership in school and community, and strong academic abilities, as evidenced by grades and SAT scores.

## 30. Undergraduate Research Scholarships

The University of Houston encourages undergraduates to participate in research with a faculty mentor. In addition to programs offered through various departments and colleges, two programs currently award a stipend for qualified students from all majors to engage in a mentored research experience.

### **Provost's Undergraduate Research Scholarship (PURS)**

**Amount:** \$1,000 per semester of research

Any junior or senior who has either successfully completed at least 12 hours in residence at UH with a cumulative GPA of at least 3.0 OR who has completed fewer than 12 hours in residence at UH but has a 3.5 cumulative GPA on all college level course work taken at UH or elsewhere is eligible to apply. Applicants must have earned at least 60 credits by the beginning of the mentorship period and must enroll and maintain a minimum of 12 hours in the semester of the award unless they are graduating that semester. Students who have participated in the PURS program at UH in a prior semester are ineligible to reapply.

### **Summer Undergraduate Research Fellowship (SURF)**

**Amount:** \$3,500 for research

**Qualifications:** The Summer Undergraduate Research Fellowship program at the University of Houston (SURF-UH) seeks to provide funding for rising UH sophomores, juniors and seniors to participate in a focused, full-time, 10-week research experience (June 5 - Aug. 9) under the direction of UH faculty. Current freshmen that will be sophomores in Fall 2017 are eligible to apply for the fellowship. However, students



graduating in Spring and Summer 2017 are not eligible for this program. No course credit will be offered for participation in this program, and students who have previously participated in the SURF-UH program are ineligible to reapply.

### 31. [College-Specific Scholarships](#)

Most colleges at the University of Houston offer scholarships specifically for students in those colleges. To be considered for a college-specific scholarship, submit an application through the appropriate college.

Find out more:

- [C.T. Bauer College of Business](#)
- [College of Education](#)
- [College of Liberal Arts and Social Sciences](#)
- [College of Natural Sciences and Mathematics](#)
- [College of Optometry](#)
- [College of Pharmacy](#)
- [College of Social Work](#)
- [College of Technology](#)
- [Conrad N. Hilton College of Hotel and Restaurant Management](#)
- [Cullen College of Engineering](#)
- [Gerald D. Hines College of Architecture](#)
- [The Honors College](#)
- [College of Nursing](#)
- [University of Houston Law Center](#)

### 32. [State Funded Scholarships](#)

The state of Texas provides funding for multiple scholarships available to outstanding students attending Texas colleges and universities. Some of the scholarships will require students to maintain a certain GPA or be part of a specific degree program. Additionally, most of the scholarships require students to be a Texas resident.

#### **Fifth Year Accounting Student Scholarship Program**

**Amount:** Up to \$5,000

The purpose of this program is to increase the number of highly trained and educated professional accountants available to serve the residents of this state; improve the state's business environment and encourage



economic development and financial stability; and identify, recognize and support outstanding scholars who plan to pursue careers in accounting.

### **Good Neighbor Scholarship Program**

**Amount:** Tuition for one academic year (fall, spring and summer)  
This scholarship program was established to encourage academically talented students from the countries of the Western (American) hemisphere to pursue higher education in the State of Texas; thus, establishing a beneficial link between the State of Texas and their home countries.

Please email us to have a To Do List item added to your myUH self-service account, to upload the application.

Email: [uhsfa@central.uh.edu](mailto:uhsfa@central.uh.edu)

Deadline to submit 2023-2024 applications was March 15, 2023. We are no longer accepting applications for Fall 2023/Spring 2024/Summer 2024.

For additional information, please [click here](#).

### **Highest Ranking High School Graduate Exemption**

**Amount:** Tuition only (two semesters of first regular session)  
The highest ranking graduate of each accredited high school in Texas is exempt from tuition only at public colleges in Texas for two semesters of the first regular session following graduation from high school. For more information about this exemption or the application process, please contact the University of Houston's Office of Student Business Services at 713-743-1010, option 6.

### **License Plate Insignia Scholarship**

The License Plate Insignia Scholarship Program provides financial assistance to needy students attending eligible public or private, non-profit colleges and universities in Texas. The amount of funding available for the program depends upon the number of license plates purchased bearing the insignia of Texas colleges and universities.

### **Mexican Citizens with Financial Need-Border Nations Waiver**

**Amount:** Resident tuition rate

**Deadline:** July 1

The purpose of this waiver is to permit a small number of individuals with financial need and are citizens of Mexico, to enroll in any public

university in Texas while paying the resident tuition rate. In order to guarantee your application is processed by the first payment deadline of each semester, applications must be submitted by the deadlines provided. However, applications may be submitted after the stated deadline. Incomplete applications will not be considered. Click [here](#) to apply.

### **Texas Armed Services Scholarship Program**

**Amount:** Up to \$7,000

TASSP is a scholarship available to any Texas resident who is interested in pursuing either a commission in one of the Armed Services or will join the Texas Army National Guard, Texas Air National Guard, the Texas State Guard or the U.S. Merchant Marine upon graduation. One of the requirements is to be appointed by the governor, lieutenant governor, state senator or state representative. Click [here](#) for more information.



### **Educational Aide Exemption (EAE) Program**

**Amount:** Up to \$7,000

The EAE program encourages Educational Aides to complete full teacher certification by providing need-based exemptions from the payment of tuition and certain mandatory fees at Texas public institutions of higher education. Please [click here](#) to view eligibility requirements and to download the current application.

### **33. Learning Abroad Scholarships**

Students receiving non-UH scholarships for travel/study/internship/volunteer opportunities abroad are required to visit Learning Abroad prior to their departure in order to be in compliance with UH Safety and Health regulations.

#### **LEARNING ABROAD**

E.W. Cullen Building, Suite 105  
4302 University Drive

Houston, TX 77204-2039  
(713) 743-9167

Email us at:  
[learningabroad@uh.edu](mailto:learningabroad@uh.edu)

Visit us online at:  
[www.uh.edu/learningabroad](http://www.uh.edu/learningabroad)

[www.facebook.com/StudyAbroadUH](https://www.facebook.com/StudyAbroadUH)

For complete listing of available scholarships, please visit [Learning Abroad Scholarships](#).

#### 34. Outside Scholarships

If you receive an outside scholarship, please follow the guidelines [here](#) to ensure proper handling of your outside scholarship check.

All scholarship checks should be mailed to:

University of Houston  
Attn: Scholarships & Financial Aid  
PO Box 1426  
Houston, TX 77251-1426

Any scholarship counts as a financial resource and must be considered when constructing a financial aid offer. Total aid cannot exceed a your cost of attendance (COA). The COA is an estimate of what it costs the typical student to attend the University of Houston. The COA includes tuition and fees, room and board, books and supplies, transportation and personal expenses. University of Houston financial aid awards are subject to change depending on your entire award package, including outside scholarships, and your COA.

#### 35. The George Foundation

The George Foundation was established by Albert and Mamie George in 1945 because of their commitment to the welfare of the citizens of Fort Bend County. Because of the generosity of the George Foundation, a number of annual scholarships are available to students within the University of Houston System.

For both the First Generation and Non-traditional College Student Scholarships, students must be a resident of Fort Bend County and be in good social standing. Students must demonstrate financial need, have a documented degree plan and maintain at least a 2.00 GPA.

Students who have received one George Foundation Scholarship are not eligible for another. For example, if a student received a George Foundation Scholarship from a High School, they may not also receive a George Foundation Scholarship from a university.

### 36. Grants

A grant is a financial award that does not need to be repaid. In other words, it's free money! Grants are typically awarded based on your financial need, unlike [scholarships](#), which are usually based on academic excellence.

Grants are available through federal, state, private, and university sources. Funds are limited, so [apply early](#)! You must submit the FAFSA and all other documents by the priority deadline of Jan. 15, unless otherwise indicated, to get maximum consideration for grant funding.

Questions? [Contact the Financial Aid Office](#) by emailing [sfa@central.uh.edu](mailto:sfa@central.uh.edu) or calling (713-743-1010, option #5). Financial Aid Advisors are also available by virtual drop-in advising (via [the Navigate app](#)) to help you with questions about your financial aid process.



### [Grant Programs](#)

**Please note:** Certain grant award amounts may be adjusted based on actual enrollment as of the Official Reporting Day (ORD) on the 12th day of class.

### 37. Federal Pell Grant Program

**Amount:** \$6,895

The Federal Pell Grant Program, unlike a loan, does not have to be repaid. The Federal Pell Grant Program is considered a foundation of federal financial aid, to which aid from other federal and non-federal

sources may be added. The maximum Federal Pell Grant Program award for the 2022-2023 award year (July 1, 2022, to June 30, 2023) is \$6,895. The maximum award can change each award year and is dependent upon program funding. Actual award amounts are determined by EFC and enrollment status. You can receive the Federal Pell Grant Program for no more than 12 semesters or the equivalent (roughly six years). You may not receive Federal Pell Grant Program funds from more than one school at a time.

**Federal Pell Grant Program funds initially offered to you are based on an assumed full-time (12 hours) enrollment.** The amount you will actually receive is based on the number of hours you are enrolled in, as of the 12th day of class; the information you provided on the FAFSA, and your lifetime limits already utilized. **Your Federal Pell Grant Program funds will be prorated to reflect your actual enrolled hours after the 12th class day.**

**Eligibility Requirements:**

- Meet the eligibility requirements for federal student aid
- Must meet the Estimated Family Contribution (EFC) requirements
- Undergraduate pursuing 1st Bachelor's degree
- Must not have met Federal Pell Grant Program lifetime eligibility used (LEU) limits

38. **Federal Supplemental Educational Opportunity Grant Program (FSEOG)**

**Amount:** \$100 to \$2,000 per year

The Federal Supplemental Educational Opportunity Grant Program (FSEOG) is for undergraduate students with exceptional financial need. Schools are allocated a limited amount of funding. Just like the Federal Pell Grant Program, FSEOG does not have to be repaid.

**Eligibility Requirements:**

- Meet the eligibility requirements for federal student aid
- Enroll in at least 6 credit hours each semester to receive funds initially offered
- Grant will be prorated for enrollment in 1-5 credit hours
- Be an undergraduate pursuing a first Bachelor's degree

- Have an Estimated Family Contribution (EFC) of \$0, and be a Federal Pell Grant recipient
- Must meet priority deadline of Jan. 15

#### 39. [Teacher Education Assistance for College and Higher Education \(TEACH\) Grant](#)

**Amount:** Up to \$4,000 per year

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides up to \$4,000 per year in grants for:

- Graduate students,
- Undergraduate students, and
- Students enrolled in post-baccalaureate teacher credential program

These students sign an agreement with the US Department of Education indicating their intentions to teach full-time in high-need subject areas for at least four years at schools that serve students from low-income families. For students who do not meet the teaching obligation, the grant converts to a loan with interest accrued to the date of disbursement. Students may receive up to \$16,000 for undergraduate study and up to \$8,000 for graduate study. Part-time students are eligible, but the maximum grant will be reduced.

#### 40. [Texas Public Educational Grant \(TPEG\)](#)

This program, administered by the state of Texas, provides assistance to students with financial need who are seeking a first Bachelor's degree, a graduate degree or professional degree. Texas residents and nonresidents who meet the priority deadline of Jan. 15 are eligible. Students must be enrolled and maintain at least 9 hours enrollment each term to be eligible for this award.

#### 41. [Towards Excellence, Access and Success \(TEXAS\) Grant](#)

Students who complete the Recommended, Foundation, or Distinguished Achievement High School Program in an accredited Texas high school and meet certain eligibility requirements are automatically considered for this state-sponsored program. The priority deadline for the TEXAS Grant is Jan. 15.

**Eligibility Requirements for Initial Year (IY) awards:**

Priority consideration is given to students who are admitted into the University and apply for financial aid by Jan. 15, meet the basic requirements for TEXAS Grant **and** additional requirements in at least 2 of the following 4 areas:

- **Advanced Academic Program** – 12 hours of college credit (dual credit or AP courses), complete the Distinguished Achievement Program
- **TSI Readiness** – Meet the Texas Success Initiative assessment thresholds or qualify for an exemption
- **Class Standing** – Graduate in the top 1/3 of the HS graduating class or have a B average on a 4.0 grading scale
- **Advanced Math** – Complete at least one math course beyond Algebra II

Students who meet the requirements for priority consideration must be awarded **before** any other IY eligible students. If funding is available after all priority students are awarded, awarding will begin for students meeting the basic requirements.

**Basic Eligibility Requirements for Initial Year awards:**

- Classification as a resident of Texas
- Graduation from a Texas public or private high school with the recommended, distinguished or foundation curriculum designation
- Registration with selective service, or exemption
- No felony conviction or crime involving a controlled substance
- Not be more than 30 days delinquent on an obligation to pay child support (see [TFC, 231.006](#))
- Demonstration of financial need
- Federal Pell Grant Program eligible
- Enrolled in at least 9 credit hours per semester of award within 16 months after high school graduation
  - Awards may be prorated based on hours and/or total tuition and fees

**Due to funding priorities defined by the State of Texas, UH has historically been unable to fund TEXAS Grants for transfer students.**

## **Eligibility Requirements for Continuing TEXAS Grant recipients:**

- Cumulative Grade Point Average (GPA) of at least 2.50
- Complete at least 24 semester credit hours per academic year
- Enrolled in at least 9 credit hours per semester of award
  - Awards may be prorated based on hours and/or total tuition and fees
- Have not been convicted of a felony or crime involving a controlled substance
- Not be more than 30 days delinquent on an obligation to pay child support (see [TFC, 231.006](#))
- Eligibility ends when one of the following has been met:
  - 150 credit hours (90 credit hours if initially awarded based on an associate's degree) have been paid for by the grant
  - 5 years or 10 semesters have passed since the initial award (3 years or 6 semesters if initially awarded based on an associate's degree)
  - An undergraduate degree has been granted

## **TEXAS Grant Hardship Provision Policy:**

The State of Texas requires that students who receive the TEXAS Grant must meet and maintain all of the following renewal requirements:

- Satisfactory Academic Progress
- Enroll in at least 9 credit hours per semester of award
- Cumulative GPA of 2.50
- Complete/Pass 24 credit hours in an academic year

Students not currently meeting eligibility requirements may complete and submit the [TEXAS Grant Review Form](#)

- If summer grades are required for review, they are reviewed after summer grades have posted (end of August).

Hardships circumstances which are reviewed include, but not limited to:

- Medical/Illness
- Financial Difficulty
- Emotional/Extreme Stress
- Family Issues



Hardship requests are reviewed and approved by the program coordinator. In the event the coordinator is unable to determine a decision, the hardship is forwarded to the supervisor over TEXAS Grant.

Approved hardships are awarded TEXAS Grant for the upcoming year. The appropriate RY award is placed on their account.

TEXAS Grant Review forms are reviewed in the order received and subject to fund availability.

#### 42. UH Scholars' Grant

**Amount:** \$500 to \$1,000 per year

The University of Houston Scholars' Grant was introduced in the 2020-2021 award year. This grant is awarded to incoming freshmen students who have both meritorious academic credentials and financial need. It is also renewable for the subsequent years of your undergraduate studies (for a total of 8 undergraduate semesters, or 10 semesters for architecture students), provided you meet the renewal criteria.

#### **Eligibility Requirements:**

- Apply for admission to UH for the fall semester immediately following high school graduation by the Nov. 15 priority deadline
- Be an Academic Excellence Scholarship recipient for the incoming fall class
- Complete the FAFSA and submit all requested documents by the January 15 priority deadline
- Meet the eligibility requirements to receive a Federal Pell Grant
- Enroll in at least 12 credit hours at UH each fall and spring semester
- Be an undergraduate pursuing a first Bachelor's degree
- Be a Texas resident

#### **Renewable Requirements:**

- Complete the FAFSA and submit all requested documents by the January 15 priority deadline each year
- Meet the eligibility requirements to receive a Federal Pell Grant

- Meet the requirements for renewal of the [Academic Excellence Scholarship](#)

#### 43. Undergraduate Institutional Grant

This UH program awards grants to undergraduate students with exceptional need who meet the priority deadline of Jan. 15. Students that began attendance at UH prior to the Fall 2020 must be enrolled and maintain at least 9 hours enrollment each Fall and Spring term to be eligible for this award. Students that began attendance beginning Fall 2020 and thereafter, must be enrolled and maintain at least 12 hours enrollment each Fall and Spring term to be eligible for this award. Eligibility is based on financial need and funding availability, which are subject to change from year to year.

#### 44. Loans

Educational loans come from a variety of sources. The federal government, for example, sponsors several loan programs that offer below-market interest rates and other beneficial features. [Other loan options](#), such as private bank loans, provide valuable help to students who may not qualify for federal loans. Even our own Dean of Students Office offers [short-term emergency loans](#) to current students.

#### **Our Federal School Code: 003652**

Questions? [Contact the Financial Aid Office](#) by emailing [sfa@central.uh.edu](mailto:sfa@central.uh.edu) or calling (713-743-1010, option #5). Financial Aid Advisors are also available by virtual advising appointments (schedule via [the Navigate app](#)) to help you with questions about your financial aid process. If you do not have a CougarNet account, you can call us to make an appointment.



#### [Loan Programs](#)

#### Consumer Reporting Agency Notification

Federal educational loans are reported to the National Student Loan Data System (NSLDS) where they are accessible by authorized agencies, lenders,

and Higher Educational Institutions. You may access this information by logging on to [StudentAid.gov](https://studentaid.gov) using your [FSA ID](#).

#### Loan Options

The following loan options are available to most students:

#### [Alternative Loans](#)

#### [B-On-Time \(BOT\) Loan](#)

#### [College Access Loan \(CAL\)](#)

#### [Federal Parent PLUS Loans](#)

#### [Federal Perkins Loans Program](#)

#### [William D. Ford Direct Loan Program](#)

#### Forms

In addition to completing a [FAFSA](#), most loans require you to complete these additional forms:

Form	Explanation
<a href="#">E-Sign Promissory Note</a>	This must be completed to receive Federal Direct Loan funds. The signature is good for 10 years.
<a href="#">Entrance Counseling</a>	This must be completed once while at the University of Houston to receive Federal Direct Loan funds. Please <a href="#">click here</a> to access the Federal Direct Loan Entrance Counseling Guide.
<a href="#">Exit Counseling</a>	This is required for Federal Direct Loan borrowers when a student leaves or graduates from the university or is no longer at least half-time status. This does not include summer sessions. Students do not have to enroll in summer sessions as long as they resume classes the following fall. Please <a href="#">click here</a> to access the Federal Direct Loan Exit Counseling Guide.

#### Items to Consider

1. Before you take out a loan, make sure you fully understand your options and responsibilities. A student loan can be a valuable tool to help you realize your educational and career dreams, however, it should be the last option you exercise. You should explore and use scholarships, grants, work-study, part-time jobs and family contributions first to finance your education.
2. Don't borrow more than you need or more than you expect to be able to repay. Develop a sound, and realistic, financial plan.

3. Make your loan payments on time, and notify your lender or servicer when you move or change your address.
4. Contact your lender or servicer immediately if you start to have problems repaying your loan. They may be able to provide you with some financing options and give you information about deferments and forbearance.
5. Keep a record regarding your loan. Make copies of letters, canceled checks and any forms you sign.

## 45. Alternative Loans

### About the Loan

If a student does not qualify for federally funded loans, such as Federal Direct Subsidized or Federal Direct Unsubsidized Loans, the student may be able to finance their education with a private loan. Alternative loans are credit-based consumer loans that can be used for any educational related purpose. Most loans require that the applicant must have established credit history to be approved. For a list of alternative loan options, please visit [this site](#).

### Interest Rate and Fees

Interest rates vary based on the lender of choice and borrower's credit history.

### Loan Amount

Borrowers may borrow up to the cost of attendance, minus other financial aid.

### Application for Loans

Student will need to contact their chosen lender for an application.

### Offer of Loans

Once the student's application has been processed, the student's account will be updated accordingly.

In addition to their application, students will need to complete a Master Promissory Note (MPN) and disclosure statement with chosen lender.

### Disbursement of Loans

Once the lender has sent us the loan funds, they will be applied to the student's account to cover any outstanding charges. If a credit balance is created, funds will be refunded to the student's BankMobile [refund preference](#).

#### Maintenance of Loans

Lender requirements vary.

#### Repayment of Loans

Lender repayment options vary. Student will need to contact their lender for details of their repayment plans.

### 46. B-On-Time Loan

#### About the Loan

The Texas B-On-Time (BOT) Loan program has ended, this loan is **no longer being offered** to new borrowers.

#### Forgiveness Requirements

Forgiveness may be granted if a previous BOT loan borrower receives an undergraduate degree from an eligible institution and the student meets certain requirements. Upon graduation, don't forget to complete the [BOT Loan Application for Forgiveness](#).

#### Repayment of Loans

Texas B-On-Time (BOT) Loan has a 6-month grace period from the date a previous BOT loan borrower ceases to be enrolled at least half-time at an eligible institution. Repayment begins after the expiration of the 6-month grace period. The BOT loan has a 15-year repayment period or a minimum monthly payment of \$75.00.

[Deferments for education enrollment or forbearance](#) (financial hardship) are available. If the account defaults and a judgment is entered against the borrower, interest will begin to accrue at the legal rate described in the Terms and Notices from the date of judgment until the entire debt is paid in full.

Please visit [hhloans.com](http://hhloans.com) for repayment details.

### 47. College Access Loan (CAL)

#### About the Loan

The [College Access Loan Program \(CAL\)](#) provides alternative educational loans to students who are Texas residents and are not able to meet their [Cost](#)

of Attendance (COA). The CAL may be used to cover part or all of the student's Expected Family Contribution (EFC). The amount of federal aid that a student is eligible for (regardless of whether actually accepted) must be deducted from the COA in determining the CAL loan amount.



#### Interest Rate and Fees

The interest rate is a fixed annual rate of 5.3 percent and is not capitalized. Effective May 1, 2019, College Access Loans will carry a fixed interest rate of 5.2 percent.

#### Loan Amount

Students may borrow no less than \$100, and up to the cost of attendance minus any other financial aid.

#### Application for Loans

Students may complete an application at [hhloans.com](http://hhloans.com).

#### Eligibility Requirements

Students must:

- Be a Texas resident; and
- Be enrolled at least half-time in:
  - ° a course of study leading to an associate, bachelor's, graduate or higher degree;
- Be registered with Selective Service, or be exempt (see [TEC, 51.9095](#));
- Have insufficient resources to finance his or her education;
- Meet [Satisfactory Academic Progress](#) requirements;
- Receive a favorable credit evaluation or provide a cosigner who has good credit standing and meets other requirements.
- Not be more than 30 days delinquent on an obligation to pay child support (see [TFC, 231.006](#))

#### Offer of Loans

Student's account will be reviewed for eligibility prior to awarding. Once reviewed, student will receive a CAL email notification from the Office of Scholarships and Financial Aid. If additional information is needed, student will be notified via email of additional documentation required. CAL will not be awarded until required documentation is received and approved.

#### Disbursement of Loans

Disbursement dates are set by the Texas Higher Education Coordinating Board. Once the student has completed their MPN and has accepted the terms and conditions of the loan, the student may log in to the [HHLoans Online website](#) to view disbursement dates.

Once the loan has been disbursed, the funds will be applied to the student's account to cover any charges. If a credit balance is created, funds will be refunded to the student's BankMobile [refund preference](#).

#### Maintenance of Loans

To **maintain eligibility** for future disbursements, the student must:

- Be enrolled at least half-time in:
  - ° a course of study leading to an associate, bachelor's, graduate or higher degree;
- Meet [Satisfactory Academic Progress](#) requirements.

#### Repayment of Loans

- Loans have a six-month grace period from the date a borrower ceases to be continuously enrolled as at least a half-time student at an eligible institution;
- Principal balances under \$30,000 have up to a ten-year repayment period with minimum monthly payments of \$50;
- Principal balances of \$30,000 or more have a repayment period of up to 20 years;
- The loan will not be sold to another lender;
- Postponements of loan repayment and income-sensitive or graduated repayment schedules are available.

## 48. Federal Parent PLUS Loans

#### About the Loan

Federal Parent PLUS loans are for parents of dependent undergraduate students. Borrowers can use Federal PLUS loans to help meet the cost of attendance or cover a student's expected family contribution (the amount of money the government expects the parents and student to provide each year for the student's education).

#### Interest Rate and Fees

Interest is money paid to the lender in exchange for borrowing money. Interest is calculated as a percentage of the unpaid principal amount (loan amount) borrowed. The interest rate varies depending on the loan type and (for most types of federal student loans) the first disbursement date of the loan. Please [click here](#) to view the current interest rates, or [click here](#) to view historical Federal Direct Loan interest rate information.

Most federal student loans have loan fees that are a percentage of the total loan amount. The loan fee is deducted proportionately from each loan disbursement you receive. This means the money you receive will be less than the amount you actually borrow. You're responsible for repaying the entire amount you borrowed and not just the amount you received.

Please [click here](#) to view the current loan fees for Federal Direct PLUS Loans.

#### New Changes/Updates

##### **Parent PLUS Borrower Form**

If you are a parent of a dependent student and have been approved for a [Federal Direct Parent PLUS Loan](#), this form is required. Please submit this completed form along with a copy of your Driver's License or State Identification Card to the Office of Scholarships and Financial Aid. These documents can be uploaded if they are "initiated" in the student's myUH To-Do List. If Parent PLUS Counseling is required by the U.S. Department of Education, funds will not be credited to a student's account until this requirement has been met. Please [click here](#) to complete this requirement.

##### **Federal Subsidized Stafford Loan Interest Rate College Cost Reduction and Access Act**

Congress has passed and the President has signed the Bipartisan Student Loan Certainty Act of 2013, which ties federal student loan interest rates to financial markets. Under this Act, interest rates will be determined each June for new loans being made for the upcoming award year, which runs from July 1 to the following June 30. Each loan will have a fixed interest rate for the life of the loan.



These rates will apply to all new Federal Direct Loans made during indicated timeframe. Please [click here](#) to view the current interest rates, or [click here](#) to view historical Federal Direct Loan interest rate information.

### **Federal Stafford and Federal PLUS Loan Program Rebate Budget Control Act of 2011**

On Aug. 2, 2011, Congress passed the Budget Control Act of 2011, which put into place automatic federal budget cuts, known as a “sequester.” While the sequester does not otherwise change the amount, terms or conditions of Federal Direct Loans, the terms of the sequester affect the loan fees charged to Federal Direct Loan borrowers for Federal Direct Subsidized, Federal Direct Unsubsidized and Federal Direct PLUS loans. The amount of the loan origination fee for a loan is determined by the date of the first disbursement of the loan. Any subsequent disbursements, even if made on or after the relevant Oct. 1, have the same loan fee percentage that applied to the first disbursement of that loan. Please [click here](#) for more information about loan fees.

For latest announcements regarding the federal student aid programs, please visit the [Federal Student Aid website](#).

#### **Loan Amount**

There are no set limits for Federal Direct PLUS Loans, but a parent may not borrow more than the cost of their child's education minus any other financial aid received, such as a Federal Direct Subsidized or Federal Unsubsidized Loan. We will determine the actual amount you may borrow.

The [interest rate for Federal Direct PLUS Loans](#) is fixed. Interest is charged on Federal Direct PLUS Loans during all periods, beginning on the date of your loan's first disbursement. To find out more information on interest rates for Federal Direct PLUS Loans, please [click here](#).

In addition to interest, you pay a loan origination fee that is a percentage of the principal amount of each Federal Direct PLUS Loan that you receive. This fee helps reduce the cost of making these low-interest loans. We deduct the fee before you receive any loan money, so the loan amount you actually receive will be less than the amount you have to repay.

Dependent students whose parents have applied for but were unable to get a PLUS Loan are eligible to receive additional Federal Direct Unsubsidized Loan funds.

#### Application for Loans

### Eligibility Requirements

Student/Child must,

- be a dependent undergraduate student;
- be enrolled in at least half-time with established financial need;
- be enrolled in an undergraduate degree program (certification programs are not eligible for financial aid);
- have completed a [FAFSA](#) and be eligible to receive federal financial aid.

To take out a Federal PLUS Loan for the first time, the parent must complete a Federal PLUS Loan Application and master promissory note (MPN) online at the [StudentAid.gov website](#). The MPN is a legal document in which you promise to repay your loan(s) and any accrued interest and fees to the Department. It also explains the terms and conditions of your loan(s).

A parent may complete the MPN electronically, you can do so online at the [StudentAid.gov website](#). If you are borrowing Federal Direct PLUS Loans for more than one student, you'll need to complete a separate MPN for each one. To complete an MPN online, you will be required to use your Department of Education-issued [FSA ID](#) (not your child's). If you do not have a FSA ID, you may request one from the [official FSA ID site](#).

In most cases, once you've submitted the MPN and it's been accepted, you won't have to fill out a new MPN for future loans you receive to pay for the educational expenses of the same student. You can borrow additional Federal PLUS Loans on a single MPN for up to 10 years at the same school.

You'll receive a disclosure statement that gives you specific information about any loan that the school plans to disburse under your MPN, including the loan amount and loan fees, and the expected loan disbursement dates and amounts.

#### Credit Check & Endorser Alternative

To be eligible for a Federal PLUS Loan, the parent must not have an adverse credit history, which the Department of Education will check for when you apply for the loan. If you are found to have an adverse credit history, you may

still borrow a Federal PLUS Loan if you get an endorser who does not have such a history. An endorser is someone who agrees to repay the loan if you do not. The endorser may not be the student on whose behalf a parent obtains a Federal PLUS Loan. In some cases you may also be able to obtain a Federal PLUS Loan if you document to our satisfaction that there are extenuating circumstances related to your adverse credit history.

In addition, parents and their dependent child must be U.S. citizens or eligible noncitizens, must not be in default on any federal education loans or owe an overpayment on a federal education grant, and must meet other general eligibility requirements for the Federal Student Aid programs. You can find more information about these requirements on the [Federal Student Aid website](#).

#### Disbursement of Loans

Once the Federal PLUS loan application has been processed by our office and MPN received, [disbursement](#) will begin during the first week of classes. When funds have been disbursed, they will be applied to the student's account to cover charges. If a credit balance is created, funds will be refunded to the student's [refund](#) preference.

#### Maintenance of Loans

In order to maintain eligibility, students must be enrolled at least half-time at the time of disbursement and meet all [Satisfactory Academic Progress](#) requirements.

#### Repayment of Loans

There is no grace period for a Federal Direct PLUS Loan — the repayment period begins 60 days after your school makes the last disbursement of the loan. However, if you're a parent Federal PLUS Loan borrower who is also a student, you can defer repayment while you're enrolled in school at least half time and (for Federal Direct PLUS Loans first disbursed on or after July 1, 2008) for an additional 6 months after you graduate or drop below half-time enrollment.

If you're a parent Federal PLUS Loan borrower, you can defer repayment of Federal Direct PLUS Loans first disbursed on or after July 1, 2008, while the student for whom you obtained the loan is enrolled at least half time, and for an additional 6 months after the student graduates or drops below half-time enrollment (half-time enrollment status is determined by your child's school). You must separately request each deferment period.

Generally, you'll have from 10 to 25 years to repay your loan, depending on the repayment plan that you choose. You can choose to repay your Federal PLUS Loan using the standard, extended, or graduated repayment plan. [Read more about these repayment plans.](#)

Your loan servicer will notify you of the date your first payment is due. If you do not choose a repayment plan, your loan servicer will place you on the standard plan, with fixed monthly payments for up to 10 years. Most Federal Direct Loan borrowers choose to stay with the standard repayment plan, but there are other options for borrowers who may need more time to repay or who need to make lower payments at the beginning of the repayment period.

You can change repayment plans at any time by contacting your loan servicer.

## **Consolidation**

If you have multiple federal education loans, you can consolidate them into a single Direct Consolidation Loan. This may simplify repayment if you are currently making separate loan payments to different loan holders, as you'll only have one monthly payment to make. There may be tradeoffs, however, so you'll want to learn about the advantages and possible disadvantages of consolidation before you consolidate. To learn more, visit the [Direct Consolidation Loan website.](#)

## **Automated payments (electronic debit)**

When you receive your first bill, you'll learn how to sign up for the electronic debit account (EDA) option and have your bank automatically make your monthly loan payments for you from your checking or savings account. You won't have to write checks, use stamps, or worry if your payment will get to us by the due date. In addition, there is a 0.25 percent reduction in the interest rate on your loans during any period when your payments are made through EDA.

## **Trouble making payments**

If you're having trouble making payments on your loans, contact your loan servicer as soon as possible. Their staff will work with you to determine the best option for you. Options include:

- Changing repayment plans.

- Deferment, if you meet certain requirements. A deferment allows you to temporarily stop making payments on your loan.
- Forbearance, if you don't meet the eligibility requirements for a deferment, but are temporarily unable to make your loan payments. A forbearance allows you to temporarily stop making payments on your loan, temporarily make smaller payments, or extend the time for making payments. Read more about [deferments and forbearance](#).

If you stop making payments and don't get a deferment or forbearance, your loan could go into default, which has serious consequences (see below).

Your loan becomes "delinquent" if your monthly payment is not received by the due date. If you fail to make a payment, we'll send you a reminder along with the servicer of your loans that your payment is late. If your account remains delinquent, we'll send you warning notices reminding you of the consequences of default and of your obligation to repay your loans.

If you are delinquent on your loan payments, contact your loan servicer immediately to find out how to bring your account current. Late fees may be added, and your delinquency will be reported to one or more national consumer reporting agencies (credit bureaus), but this is much better than remaining delinquent on your payments and going into default.

## **Consequences of default**

If you default:

- You will be required to immediately repay the entire unpaid amount of your loan.
- The Department of Education may sue you, take all or part of your federal and state tax refunds and other federal or state payments, and/or garnish your wages so that your employer is required to send us part of your salary to pay off your loan.
- You will be required to pay reasonable collection fees and costs plus court costs and attorney fees.
- You may be denied a professional license.
- You will lose eligibility for other federal student aid and assistance under most federal benefit programs.
- You will lose eligibility for loan deferments.
- Your default status will be reported to the national consumer reporting agencies (credit bureaus).

For more information and to learn what actions to take if you default on your loans, see the [Federal Student Aid website for Understanding Delinquency and Default.](#)

#### 49. [Federal Perkins Loan Program](#)

##### About the Loan

The Federal Perkins Loan Program has ended as of Sept. 30, 2017. No new Federal Perkins Loans will be awarded. (DCL GEN-16-05)

##### Repayment

Repayment begins 9 months after the student:

- Graduates,
- Leaves the University, or
- Drops below half-time enrollment.
- Minimum monthly payment is \$40. You may prepay all or any of your loan at any time without penalty. Prepayment may reduce your interest costs.
- [Default](#)
- [Loan Rehabilitation](#)
- [Federal Perkins Loan Forgiveness Program](#)

All payments on the Federal Perkins Loan will be made to University of Houston through the [ESCI](#) loan servicer (1-888-549-3274). Repayment terms are up to 10 years, depending on the total amount of Perkins funds owed.

#### 50. [William D. Ford Federal Direct Loan Program](#)

##### About the Loan

This William D. Ford Federal Direct Loan program allows eligible students to borrow loans from Federal Government, which provides low interest rates and beneficial repayment options. The Federal Direct Loan Program include Federal Direct Subsidized Loan, Federal Direct Unsubsidized Loan, Federal Parent PLUS Loan and Federal Graduate PLUS loans.

##### Interest Rate and Fees

Interest is money paid to the lender in exchange for borrowing money. Interest is calculated as a percentage of the unpaid principal amount (loan amount)

borrowed. The interest rate varies depending on the loan type and (for most types of federal student loans) the first disbursement date of the loan. Please [click here](#) to view the current interest rates, or [click here](#) to view historical Federal Direct Loan interest rate information.

Most federal student loans have loan fees that are a percentage of the total loan amount. The loan fee is deducted proportionately from each loan disbursement you receive. This means the money you receive will be less than the amount you actually borrow. You're responsible for repaying the entire amount you borrowed and not just the amount you received.

Please [click here](#) to view the current loan fees for Federal Direct Subsidized Loans, Federal Direct Unsubsidized Loans and Federal Direct PLUS Loans.

New Changes/Updates

### **Subsidized Stafford Loan Interest Rate College Cost Reduction and Access Act**

Congress has passed and the President has signed the Bipartisan Student Loan Certainty Act of 2013, which ties federal student loan interest rates to financial markets. Under this Act, interest rates will be determined each June for new loans being made for the upcoming award year, which runs from July 1 to the following June 30. Each loan will have a fixed interest rate for the life of the loan.

These rates will apply to all new Federal Direct Loans made during indicated timeframe. Please [click here](#) to view the current interest rates, or [click here](#) to view historical Federal Direct Loan interest rate information.

### **Subsidized Stafford Loan Grace Period Interest Subsidy Consolidated Appropriations Act, 2012**

Stafford Loans (subsidized and unsubsidized) have a grace period during which repayment is not required until six months after the student graduates, withdraws or is enrolled in less than half-time. Previously, Federal Subsidized Stafford Loans maintained the interest subsidy during the grace period. The interest subsidy will no longer be provided during the grace period for first disbursements made on or after July 1, 2012, and before July 1, 2014.

### **New Limit on Eligibility for Subsidized Stafford Loans Public Law 112 - 141**

A new borrower on or after July 1, 2013, will not be eligible for new Federal Direct Subsidized Loans if the period during which the borrower has received such loans exceeds 150 percent of the published length of the borrower's educational program. The law also provides that a borrower who has reached the 150-percent limit is ineligible for interest subsidy benefits on all Federal Direct Subsidized Loans first disbursed to that borrower on or after July 1, 2013.

- Borrowers may receive Federal Subsidized Direct Loans for no more than 150 percent of the length of the current academic program (i.e., six years for a four-year degree)
- Once a borrower has received Subsidized Loans for 150 percent of the length of their program, the borrower's future Federal Subsidized Direct Loan eligibility will end.
- A student who has received Federal Subsidized Direct Loans for 150 percent of the length of their program and continues enrollment beyond that point will lose all subsidies on previously received Federal Subsidized Direct Loans. The student also will be required to pay all accumulated interest.

### **Stafford and PLUS Loan Program Rebate Budget Control Act of 2011**

In Aug. 2, 2011, Congress passed the Budget Control Act of 2011, which put into place automatic federal budget cuts, known as a “sequester.” While the sequester does not otherwise change the amount, terms or conditions of Federal Direct Loans, the terms of the sequester affect the loan fees charged to Federal Direct Loan borrowers for Federal Direct Subsidized, Federal Direct Unsubsidized and Federal Direct PLUS loans. The amount of the loan origination fee for a loan is determined by the date of the first disbursement of the loan. Any subsequent disbursements, even if made on or after the relevant Oct. 1, have the same loan fee percentage that applied to the first disbursement of that loan. Please [click here](#) for more information about loan fees.

For latest announcements regarding the federal student aid programs, please visit the [Federal Student Aid website](#).

#### **Loan Amount**

For Federal Direct Subsidized and Federal Direct Unsubsidized Loans, these limits are:



Dependent Undergraduates				
Annual Limit			Aggregate Limit	
	Total	Subsidized Maximum	Total	Subsidized Maximum
Freshmen	\$5,500	\$3,500	\$31,000	\$23,000
Sophomores	\$6,500	\$4,500		
Juniors and Seniors	\$7,500	\$5,500		
Independent Students				
Annual Limit			Aggregate Limit	
	Total	Subsidized Maximum	Total	Subsidized Maximum
Freshmen	\$9,500	\$3,500	\$57,500	\$23,000
Sophomores	\$10,500	\$4,500		
Juniors and Seniors	\$12,500	\$5,500		
Graduate and Law Students	\$20,500	\$0	\$138,500	\$65,500

HEAL (Pharmacy/Optometry/Medical)	\$33,000 Pharmacy \$40,500 Optometry \$40,500- \$47,167* Medical	\$0	\$224,000	\$65,500
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*\*Medical student annual loan limits dependent upon medical year level.*

#### Application for Loans

#### Eligibility Requirements

##### - Federal Subsidized loans:

Applicants must,

- be an undergraduate student;
- be enrolled at least half-time with demonstrated financial need;
- be enrolled in an undergraduate degree program (certificate programs are not eligible for financial aid);
- have completed a [FAFSA](#) and be eligible to receive federal financial aid.

##### - Federal Unsubsidized loans:

Applicants must,

- be undergraduate or graduate student;
- be enrolled at least half-time, regardless of financial need;
- be enrolled in a graduate or undergraduate degree program (certificate programs are not eligible for financial aid);
- have completed a [FAFSA](#) and be eligible to receive federal financial aid.

#### Offer of Loans

All students planning to receive a Federal Direct Loan will need to complete a Master Promissory Note and Entrance Counseling at [StudentAid.gov](http://StudentAid.gov).

To complete these requirements, the following information will need to be provided: social security number, date of birth, Department of Education [FSA ID](#) (the same [FSA ID](#) used for the FAFSA), driver's license number (if applicable), and two personal references (full name, address, and telephone numbers). The University of Houston will electronically verify with the

Department of Education that these steps have been completed before funds are released.

Once a student is notified via email, the student will need to accept any loan awards via [myUH](#) self-service account. If the student does not need loans they are awarded, the student can reduce or decline them.

#### Disbursement of Loans

[Disbursement](#) will begin during the first week of the term if all your classes have started. Federal Direct Loans require at least half-time enrollment (6 credit hours for undergraduate/law/optometry/pharmacy/medical students, 5 credit hours for graduate students) to disburse. A valid [Master Promissory Note \(MPN\) and completed entrance counseling](#) is also required for disbursement.

Once the loan has been disbursed, the funds will be applied to the student's account to cover charges. If a credit balance is created, funds will be refunded according to the student's established refund preference. For more information on refunds, please [click here](#).

#### Maintenance of Loans

In order to maintain eligibility, students must be enrolled at least half-time (6 hours for undergraduate/law/optometry/pharmacy/medical students, and 5 hours for graduate students) at the time of disbursement and meet all [Satisfactory Academic Progress](#) requirements.

#### Repayment of Loans

For Federal Direct and FFELP Loans, repayment begins six months after the student for whom the loan was borrowed graduates, drops out or otherwise stops being enrolled in at least a half-time basis. Loan Exit Counseling is required when these situations occur. Please [click here](#) to access the Federal Direct Loan Exit Counseling Guide, and visit [StudentAid.gov](#) to complete this requirement. We also encourage you to review our estimated [Sample Loan Repayment Schedules](#) as you determine whether to borrow Federal Student Loans.

#### **Standard Repayment Plan:**

- Eligible loans: Federal Direct Subsidized and Federal Unsubsidized Loans, Subsidized and Unsubsidized Federal Stafford Loans and all Federal PLUS Loans.
- Payments are a fixed amount of at least \$50.00 per month.

- You'll have 10 years to repay your loans.
- You'll pay less interest for your loan over time under this plan than you would under other plans.

### **Graduated Repayment Plan:**

- Eligible loans: Federal Direct Subsidized and Federal Direct Unsubsidized Loans, Subsidized and Unsubsidized Federal Stafford Loans and all Federal PLUS Loans.
- Payments are lower at first and then increase, usually every two years.
- You'll have up to 10 years to repay your loans.
- You'll pay more for your loan over time than you would under the 10-year standard plan.

### **Extended Repayment Plan:**

- Eligible Loans: Federal Direct Subsidized and Federal Direct Unsubsidized Loans, Subsidized and Unsubsidized Federal Stafford Loans and all Federal PLUS Loans.
- To be eligible for the extended plan, you must have more than \$30,000 in debt.
- Payments may be fixed or graduated.
- You'll have up to 25 years to repay your loans.
- Your monthly payments will be lower than the 10-year standard plan monthly payments.
- You'll pay more for your loan over time than you would under the 10-year standard plan.

### **Income-based Loan Repayment Program:**

- Eligible loans: Federal Direct Subsidized and Federal Direct Unsubsidized Loans, Subsidized and Unsubsidized Federal Stafford Loans, all Federal PLUS Loans made to the students and Consolidation Loans (Direct or FFEL) that do not include Direct or FFEL PLUS loans made to parents.
- Your maximum monthly payments will be 15 percent of discretionary income between your adjusted gross income and 150 percent of the poverty guideline for your family size and state of residence (other conditions apply).
- Your payment changes as your income changes.
- You'll have up to 25 years to repay your loans.
- You must have a partial financial hardship.

- Your monthly payments will be lower than the 10-year standard plan monthly payments.
- You'll pay more for your loan over time than you would under the 10-year standard plan.
- If you have not repaid your loan in full after making the equivalent of 25 years of qualifying monthly payments, any outstanding balance on your loan will be forgiven.
- You may have to pay income tax on any amount that is forgiven.

### **Pay As You Earn Repayment Plan:**

- Eligible loans: Federal Direct Subsidized and Federal Direct Unsubsidized Loans, Subsidized and Unsubsidized Federal Stafford Loans, all Federal PLUS Loans made to the students and Consolidation Loans (Direct or FFEL) that do not include Direct or FFEL PLUS Loans made to parents.
- Your maximum monthly payments will be 15 percent of discretionary income between your adjusted gross income and 150 percent of the poverty guideline for your family size and state of residence (other conditions apply).
- Your payment changes as your income changes.
- You'll have up to 20 years to repay your loans.
- You must have a partial financial hardship.
- Your monthly payments will be lower than the 10-year standard plan monthly payments.
- You'll pay more for your loan over time than you would under the 10-year standard plan.
- If you have not repaid your loan in full after making the equivalent of 20 years of qualifying monthly payments, any outstanding balance on your loan will be forgiven.
- You may have to pay income tax on any amount that is forgiven.

### **Income Contingent Repayment Plan:**

- Eligible loans: Federal Direct Subsidized and Federal Direct Unsubsidized Loans, Federal Direct PLUS Loans made to the students and Federal Direct Consolidation Loans.
- Payments are calculated each year and are based on your adjusted gross income, family size and total amount of your Federal Direct Loans.
- Your payment changes as your income changes.
- You'll have up to 25 years to repay your loans.

- Your monthly payments will be lower than the 10-year standard plan monthly payments.
- You'll pay more for your loan over time under this plan than you would under the 10-year standard plan.
- If you do not repay your loan after making the equivalent of 25 years of qualifying monthly payments, the unpaid portion will be forgiven.

### **Income-Sensitive Repayment Plan:**

- Eligible loans: Subsidized and Unsubsidized Federal Stafford Loans, FFEL PLUS Loans and FFEL Consolidation Loans.
- Your monthly payment is based on annual income. Your payments change as your income changes.
- You'll have up to 10 years to repay your loans.
- You'll pay more for your loan over time than you would under the 10-year standard plan.
- Each lender's formula for determining the monthly payment amount under this plan can vary.

### **Public Service Loan Forgiveness Program:**

- Under this program, the amount forgiven is the remaining outstanding balance of principal and accrued interest on an eligible Federal Direct Loan.
- Borrower must not be in default.
- Borrower must make 120 monthly payments on the loan.
- Payments must be made after Oct. 1, 2007.
- Borrower must be employed full-time in a public service job during the same period in which the qualifying payments are made and at the time that the cancellation is granted.

### **Deferment:**

A deferment is a period during which repayment of the principal and interest of your loan is temporarily delayed.

### **Forbearance:**

If you can't make your scheduled loan payments, but don't qualify for a deferment, your loan servicer may be able to grant you a forbearance. With forbearance, you may be able to stop making payments or reduce your monthly payment for up to 12 months. Interest will continue to accrue on your

Federal Direct Subsidized and Federal Direct Unsubsidized Loans (including all Federal PLUS Loans).

## 51. Work-Study

If you're eligible for financial aid at the University of Houston, your financial aid package will possibly include a work-study component, in which you'll take a part-time job to earn money toward your college expenses (and gain valuable job skills, too!).

Work-study jobs go to students with demonstrated financial need, and most students work 12 to 20 hours each week during the academic year. Two programs handle work-study jobs at UH:

- **The Federal Work-Study Program**, which is subsidized by the federal government
- **The State of Texas College Work-Study Program**, which is subsidized by the State of Texas and restricted to residents of the state of Texas

Any scholarship counts as a financial resource and must be considered when constructing a student award package. **Total student aid cannot exceed a student's cost of attendance.** The cost of attendance (COA) is an estimate of what it costs the typical student to attend the University of Houston. Your COA includes tuition and fees, room and board, books and supplies, transportation and personal expenses. University of Houston awards are subject to change depending on the entire student award package and the students' COA.

## 52. How to Apply for Work-Study

- **First, apply for financial aid** by completing the [Free Application for Federal Student Aid \(FAFSA\)](#). You will be notified of your award via e-mail.
- **Accept or decline** your financial aid award(s) online at [myUH \(PeopleSoft\)](#).
- **Search and apply for [work-study job postings](#)** on [Cougar Pathways](#). You **MUST** be a fully admitted and enrolled degree-seeking student to

use the UCS [Cougar Pathways](#) for Federal Work-Study Program positions.

- **If you're a new hire**, make sure that you have been offered a work-study position and have verbally accepted the position with the employer.
- **If you're a returning work-study student**, your employer MUST post the position online, AND you MUST reapply to be formally rehired for the position.
- **Get employment authorization:**
  - Obtain a Hiring Confirmation Form from your employer.
  - Submit the Hiring Confirmation Form to UCS, and get your authorization form for hire or rehire.
  - Complete your authorization paperwork at UCS. Please [click here](#) to view their walk-in hours. For more information, contact UCS at 713-743-5100 or visit [uh.edu/ucs](http://uh.edu/ucs).

### 53. [Work-Study Manuals and Forms](#)

Here are some helpful guides and forms that work-study students, supervisors and hiring managers may need. **Please Note:** Some forms are fillable, please open in Chrome or download the form.

- [Work-Study Handbook](#)
- [Merit Increase](#)
- [Off-Campus Steps to Hire a CWS Student](#)
- [On-Campus Steps to Hire a CWS Student](#)
- [CWS Program Performance Evaluation](#)
- [Termination Notice](#)
- [Potential Community Service Employers](#)
- [Off Campus Supervisor Agreement](#)
- [On Campus Supervisor Agreement](#)
- [Work-Study Calculator](#)

### 54. [Financial Incentives](#)

Financial Incentives are special programs available at University of Houston that help students balance course hours and the cost of tuition over time while still encouraging them to make the most of their educational experience.



## **Cougar Promise**

Guaranteed Free Tuition for new entering freshman students meeting specific requirements.

## **Tuition Rebate**

A tuition rebate of \$1000 is offered to undergraduate students who graduate having met the requirements for eligibility.

### 55. [Cougar Promise](#)

The Cougar Promise is the University of Houston's commitment to ensure a college education is accessible to students from low and middle-income families. Effective fall 2020, Cougar Promise will expand the income ranges for eligibility. The University of Houston guarantees tuition and mandatory fees will be covered by grant assistance and other sources for eligible students with family incomes at or below \$65,000 and will provide tuition support for those with family incomes which fall between \$65,001 and \$125,000.

To be eligible for Cougar Promise/Tuition Support, you must:

- Be an entering first-time freshman for fall semester with all required admissions documents submitted by January 15
- Qualify as a Texas resident which includes students eligible to pay in state tuition under SB1528
- Be an independent student or a dependent member of a household whose Adjusted Gross Income (AGI) as reported on the entering year FAFSA does not exceed \$125,000
- Complete your Free Application for Federal Student Aid (FAFSA) or the Texas Application for State Financial Aid (TASFA) with an official EFC and submit all requested financial aid forms with supporting documents by the State priority deadline of January 15
- Have demonstrated financial need preventing you from covering the cost of tuition and fees per federal and/or state guidelines
- Enroll as a full-time degree seeking student at the University of Houston

## 56. Tuition Rebate

The University of Houston offers a tuition rebate of \$1,000 to undergraduate students who graduate having met the requirements for eligibility. Eligible students are Texas residents who attempt no more than three semester hours in excess of the minimum number required for their first baccalaureate degree. Students must graduate within four calendar years for four-year degrees, and within five calendar years for five-year degrees such as the Bachelor of Architecture.

- [Learn more about eligibility at UH](#)
- [Learn more about the Texas Tuition Rebate](#)

Students must apply for Tuition Rebate before graduating. The deadline requires that the rebate request form must be submitted prior to the close of term in which the student completes their first baccalaureate degree.

Am I eligible for the Tuition Rebate?

Complete this CHECKLIST to determine your eligibility.

You must meet all of the following requirements in order to be eligible for the tuition rebate.

Check with your [academic advisor](#) if you are not sure about the answers to some of the requirements.

1. \_\_\_ Yes \_\_\_ No I enrolled for the first time in an institution of higher education in the fall 1997 semester or later.
2. \_\_\_ Yes \_\_\_ No I am receiving my first baccalaureate degree from a general academic teaching institution. (*Students receiving a second bachelor's degree or a graduate degree are not eligible for the rebate.*)
3. \_\_\_ Yes \_\_\_ No I have attempted no more than three hours in excess of the minimum number of semester credit hours required to complete the degree requirements from the catalog under which I am graduating. (*Check with your [academic advisor](#) if you're not sure.*)
  - Note that hours attempted include:
    - Transfer credits
    - Course credit earned exclusively by examination (the first 9 hours are not counted in the attempted hours.)
    - Courses dropped after the official census date (these courses may appear as a "W" on the transcript – if you have more than one "W" you may be over hours.)
    - Optional internship and cooperative education courses
    - Repeated courses

4. ☐ Yes ☐ No I am a resident of Texas.
5. ☐ Yes ☐ No I have been entitled to pay resident tuition at all times while pursuing the degree.
6. ☐ Yes ☐ No If enrolled for the first time in fall 2005 or later: I am graduating within four calendar years for a four-year degree. *(or I am graduating within five calendar years for a five-year degree.)*
7. ☐ Yes ☐ No I am applying for the tuition rebate prior to receiving the baccalaureate degree. *(If your degree has already been awarded it is too late to apply.)*
8. ☐ Yes ☐ No I have answered yes to all of these requirements.

**If you have answered YES to all the requirements above, then:**

**APPLY for the TUITION REBATE**

**To access the application form, you will need to sign in using your CougarNet ID and password using this format: cougarNetID@cougarnet.uh.edu (e.g. UhShasta@cougarnet.uh.edu).**

The rebate form will close at the end of each semester.

If you are graduating next semester, return to this page to apply after the next semester starts.

## 57. Summer Aid

Click here to view the [Summer 2023 Disbursement Calendar](#).

Summer 2023 aid is based on the 2022-2023 [FAFSA](#) information. If you have not completed the 2022-2023 [FAFSA](#), you must complete it by June 30, 2023 to be considered for summer aid.

Summer financial aid is available for students who are enrolled for the summer term and have remaining aid that was not utilized during the prior fall and spring terms. The summer term is the final term in the academic year at the University of Houston. Therefore, if a student has completed the FAFSA for fall and/or spring, the application also includes the following summer. Students enrolled for summer courses will be evaluated for summer aid by the Office of Scholarships and Financial Aid starting the end of April. Students should finalize their summer enrollment by April 30. Notification of summer aid

eligibility will be emailed to students at the email address on file. Students should update contact information in their [myUH self-service account](#).

### **Current Students**

Students who attended the University of Houston (main campus) during the fall and/or spring term will only need to register for summer classes; no additional application form is needed. Students enrolling in repeat courses for the summer are encouraged to read the Financial Aid [Repeat Course Policy](#).

### **Transfer Students**

Students new to the University for the spring or summer term will need to complete a [Summer Transfer Monitor](#) form if it is initiated on their [myUH](#) To-Do List. A student's eligibility and enrollment will determine the awarding of summer financial aid.

### **Verification Deadline**

If you are selected for verification, the UH Office of Scholarships and Financial Aid will notify you via email regarding any additional information that is needed or any changes to your aid offer due to verification. Any requested information is "initiated" in your [myUH](#) To-Do List and is required to process your financial aid application. To allow time for accurate processing, the deadline to submit documents to UH for Summer 2023 financial aid is June 16, 2023. You must already have an official EFC, as a result of completing a [FAFSA](#), processed by the U.S. Department of Education in order to submit any requested documents to our office.

**Warning:** If you purposely provide false or misleading information, you will be reported to the Office of the Inspector General of the U.S. Department of Education, and may be subject to a fine, sentenced to jail or both.

### **Summer Awards**

Limited amounts of institutional grant assistance may be available to students who demonstrate financial need, however, funds are limited and will be awarded based on date order of summer registration. In addition, two types of federal funding sources are available for summer via the FAFSA, based on remaining eligibility: Federal Pell Grant Funds and student loans. Students also may apply for [private loans](#) with their lender.

### **Federal Pell Grant Program**

Students eligible for the Federal Pell Grant Program can receive up to 150 percent of their scheduled Federal Pell Grant each year. This means that if you received Federal Pell Grant Program funds for both fall and spring terms, you may qualify for Federal Pell Grant Program funds for the summer.

If you enrolled full-time (12+ hours) and received your full-time Federal Pell Grant for fall and spring, you must enroll in at least half-time (6 hours) for the summer term to be offered summer Federal Pell Grant Program funds. You must have [lifetime Pell Grant eligibility](#) remaining in order to qualify for these additional funds. Being enrolled less than half-time will result in cancellation of summer Federal Pell Grant Program funds.

### **Federal Direct Loans**

Students' summer loan eligibility is based on their remaining annual loan eligibility for loans received at UH or another institution during the academic year. Students who received their annual loan limit the past fall and spring terms no longer have loan eligibility for the summer term. Federal Direct Loans require at least half-time enrollment (6 credit hours for undergraduate/law/optometry/pharmacy/medical students, 5 credit hours for graduate students). Students who alter their enrollment after being awarded will need to complete a [Revision Request form](#) requesting an aid adjustment. Federal Direct Loans will be canceled for students who are enrolled less than half-time.

Please note that students may not receive federal aid from multiple institutions during the same enrollment period. This would result in cancellation of aid and a resulting balance due to the University.

**Annual and aggregate (career) Federal Direct Loan limits are as follows:**

Dependent Undergraduates				
	Annual Limit			Aggregate Limit
	Total	Subsidized Maximum	Total	Subsidized Maximum
Freshmen	\$5,500	\$3,500	\$31,000	\$23,000

Sophomores	\$6,500	\$4,500		
Juniors and Seniors	\$7,500	\$5,500		

Independent Students				
	Annual Limit		Aggregate Limit	
	Total	Subsidized Maximum	Total	Subsidized Maximum
Freshmen	\$9,500	\$3,500	\$57,500	\$23,000
Sophomores	\$10,500	\$4,500		
Juniors and Seniors	\$12,500	\$5,500		
Graduate and Law Students	\$20,500	\$0	\$138,500	\$65,500
HEAL (Pharmacy/Optometry/ Medical)	\$33,000 Pharmacy \$40,500 Optometry \$40,500- \$47,167* Medical	\$0	\$224,000	\$65,500

*\*Medical student annual loan limits dependent upon medical year level.*

### **Federal PLUS Loans**

Students who are not eligible for federal aid may apply for the [Federal Parent PLUS Loan](#) (for dependent undergraduate loans) or the Federal Graduate PLUS Loan (for graduate students) by initiating the process at [StudentAid.gov](#). Once a Federal PLUS Loan application has been completed online, students must complete the “Other” section of the [Revision Request form](#) to indicate that the Federal PLUS Loan be applied for the summer term. Students who want to pursue an [alternative or private loan](#) must initiate the application process with the lender of their choice before they complete the “Other” section of the [Revision Request form](#) and indicate that the private or alternative loan be applied towards the summer term.

Summer 2023 Disbursement Calendar:

### **Federal Pell Grant Program Disbursement Schedule**

<b>Hours in Summer Session 1, 2, or 3</b>	<b>Hours in Summer Session 4</b>	<b>Disbursement Date</b>	<b>Refund Generation Date</b>
Enrolled	Not Enrolled	June 12	June 13
Enrolled	Enrolled	July 17	July 18
Not Enrolled	Enrolled	July 17	July 18

### **Federal Direct Loan Disbursement Schedule for Undergraduates and Professional Students\***

<b>Hours in Summer Session 1, 2, or 3</b>	<b>Hours in Summer Session 4</b>	<b>Disbursement Date</b>	<b>Refund Generation Date</b>
6 hours or more	0 hour	June 5	June 6
3 hours	3 hours or more	July 10	July 11
0 hours	6 hours or more	July 10	July 11

*\*Undergraduate and Professional (Law, Optometry, Pharmacy, Medical) students must be enrolled in a combined 6+ hours for the summer term to receive loans.*

Federal Direct Loan Disbursement Schedule for Graduate Students

<b>Hours in Summer Session 1, 2, or 3</b>	<b>Hours in Summer Session 4</b>	<b>Disbursement Date</b>	<b>Refund Generation Date</b>
5 hours or more	0 hour	June 5	June 6



2 – 3 hours or more*	2 – 3 hours or more*	July 10	July 11
0 hours	5 hours or more	July 10	July 11

\*Graduate students must be enrolled in a combined 5+ hours for the summer term to receive loans.

## 58. Spring Aid

**Disclaimer: This page is to be used as a resource for students who are newly admitted for the Spring term.**

Applying to UH and obtaining an admissions decision into a degree-seeking program is your first step toward completing your financial aid file. Without an admission decision, the University of Houston will not be able to load your FAFSA.

**Complete and send your FAFSA to UH.** Admitted students are required to file a [FAFSA](#) for the appropriate aid year that includes our **UH campus school code: 003652**. If you have previously filled out the [FAFSA](#) and did not indicate our school code, you will not need to complete a new one, you will simply need to log in to your [FAFSA](#) and add the **UH campus school code: 003652**. It is important that your name, date of birth and social security number in your myUH student profile match the information entered on your FAFSA. Please contact the [Office of the University Registrar](#) to verify your student record.

**Please review the Student Aid Report (SAR) comments on your FAFSA.** If you see an asterisk (\*) symbol next to your EFC index or if you were notified by your previous institution that your file was selected for a process called verification, additional documents are required. Your specific requirements can be viewed online via your myUH account on your To-Do List. All [financial aid forms](#) are available for download and each page must contain your myUH number before you turn it in to the Office of Scholarships and Financial Aid.

**Please make sure that you have no incomplete or initiated items on your Financial Aid To-Do List.** All required documents must include signatures and contain your myUH ID number. Students are responsible for monitoring their myUH account for additional documents that may be required. Missing information could cause a delay on your file.

**Cancel pending spring aid with any other prior institutions.** You may not receive aid from multiple institutions during the same enrollment period, and doing so will result in cancellation of UH aid and a balance. You will not be able to have your spring enrollment from another institution counted toward your enrollment hours at UH for financial aid purposes. If your school has not cancelled your pending spring aid and updated the [National Student Loan Data System](#), you may be required to submit additional forms, including [Transfer Monitor forms and related documents](#). All students will be offered aid with **an assumed full-time enrollment** and only based on eligibility that you have not already utilized at other institutions during the aid year. If your enrollment is less-than-full-time on and after the 12th class day, your aid will be reduced to meet the enrollment requirements. **Students who are enrolled in less-than-half-time hours will not be eligible for any federal loans.**

**Please secure a payment plan for your classes.** If you have been admitted and have registered for your classes, but have not been offered financial aid by the time your fee bill is due, or have not received enough aid to cover your bill, please visit the [Office of Student Business Services](#) for your [payment options](#). You also may read about [deferment plans and payment options](#), which allow you additional time to finish seeking financial assistance for your bill.

**Watch your inbox for email confirmation.** Once you are awarded, an email notification will be sent to the destination email address on your student profile. Please accept, adjust or decline your aid in your myUH self-service account. For details regarding your student profile or access issues, contact the [IT Department](#). If you choose to accept Federal Direct Loans, an entrance counseling session and a Master Promissory Note (MPN) must be completed with the Department of Education by going to [StudentAid.gov](#). If you have already completed a Master Promissory Note at your previous institution, you will not need to do it again. A loan entrance counseling session is required if you are a new University of Houston student. We are unable to obtain entrance counseling information you completed while at another institution.

**Disbursements don't occur until the semester starts.** Each term, financial aid disbursement begins no earlier than the first week of classes. If you have satisfied all application and disbursement requirements and meet the conditions of the award, your financial aid will be automatically credited to your UH fee bill as a payment. Please visit our [disbursement website](#) for additional information. Students enrolled in late sessions (Sessions 4 - 6) will see their aid disbursed only after all sessions have started. If you have financial aid remaining after your tuition has been paid, UH will forward the balance to you as a [refund](#) based on your BankMobile [refund preferences](#). Please contact [Student Business Services](#) if you have any questions about refunds.

## 59. [Scholarship & Financial Aid Forms](#)

o apply for financial aid at UH, start by [submitting the FAFSA](#). Here are additional forms you might need:

- [Academic Scholarship Appeal/Petition](#)
- [Alternative Loan Request Form](#)
- [B-On-Time Loan Application for Forgiveness](#)
- [College-Specific Scholarships](#)
- [Dependent Verification Worksheet](#)
- [Family Educational Rights and Privacy Act \(FERPA\)](#)
- [GRE Fee Reduction Certificate](#)
- [Identity and Statement of Educational Purpose-For Mailing](#)
- [Identity and Statement of Educational Purpose-In Person](#)
- [Independent Verification Worksheet](#)
- [Learning Abroad](#)
- [Federal Parent PLUS Borrower Form](#)
- [Parent Tax Non-filer Form](#)
- [Federal Perkins Program Loan Exit Interview](#)
- [Post-Baccalaureate Certification Statement](#)
- [Private Loan Self-Certification](#)
- [Revision Request](#)
- [Satisfactory Academic Progress \(SAP\) Appeal](#)
- [Special Circumstance Appeal](#)
- [Spouse Tax Non-filer Form](#)
- [State Exemption/Waiver Statement of Selective Service Status](#)
- [Student Tax Non-filer Form](#)
- [Summer Aid](#)

- [TEACH Grant Application](#)
- [Texas Application for State Financial Aid \(TASFA\)](#)
- [Texas Armed Services Scholarship Program Eligibility Review Request](#)
- [TEXAS Grant Review Form](#)
- [Total & Permanent Disability Form](#)
- [Transfer Monitor: Spring](#)
- [Transfer Monitor: Summer](#)
- [Unusual Enrollment History Form](#)
- [Unusual Enrollment History Appeal](#)

### **Academic Scholarship Appeal/Petition**

Students may initiate a scholarship petition/appeal form if they have prior knowledge of circumstances that will prohibit them from meeting scholarship renewal requirements. Examples include, but are not limited to: needing to enroll in fewer than the required number of credit hours, participating in a COOP or other sanctioned university program, participating in a study abroad program, or if the student would like to request scholarship funds be applied to a semester outside the traditional award terms (Fall/Spring). The same form also may be used to appeal the cancellation of a scholarship due to lack of academic progress, including GPA and/or completing the required number of credit hours. Complete the form and submit it with a detailed letter describing the circumstances and provide supporting documentation. This form is to be used for scholarships only.

### **Alternative Loan Request Form**

Required for students who are applying for an alternative loan and declining all other financial aid. Complete this request form only if requested or "initiated" in your myUH To-Do List.

### **B-On-Time (BOT) Loan Application for Forgiveness**

The Texas B-On-Time Loan program has ended, this loan is no longer being offered to new borrowers. Upon graduation, previous borrowers will need to fill out the [BOT Loan Application for Forgiveness](#).

### **Dependent Verification Worksheet: 2022-2023**

This form is requested from Dependent students whose Free Application for Federal Student Aid (FAFSA) was federally selected for review in a process called, "Verification." Fill out the information online, print the form, and submit it to the Office of Scholarships and Financial Aid only if requested or "initiated" in your myUH To-Do List.

### **Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. Schools must have written permission from the student in order to release any information from a student's education record. A student must complete the FERPA form and upload the document to their FERPA to-do list item in order for our office to speak about the student's account with whom permission has been given. A link to the [Authorization to Release Educational Records form](#) and instructions on how to upload this document can be [found here](#).

Visit the below links for additional information on the FERPA:

- [University of Houston's FERPA Explanation](#)
- [Student Privacy at the U.S. Department of Education](#)
- [Parents' Guide to the FERPA](#)
- [Students' Guide to the FERPA](#)

### **Federal Perkins Loan Program Exit Interview**

This is completed when a student leaves or graduates from the University or is no longer at least half-time enrollment status. This does not include the summer semester. Students do not have to enroll in summer as long as they resume classes the following fall semester.

### **GRE Fee Reduction Certificate**

The GRE Fee Reduction Certificate is for individuals who demonstrate financial need. The Fee Reduction Certificate may be used for one GRE® revised General Test and/or one Subject Test. Certificate users pay 50 percent of the regular test fee.

### **Identity and Statement of Educational Purpose For Mailing: 2022-2023**

### **Identity and Statement of Educational Purpose In Person: 2022-2023**

### **Identity and Statement of Educational Purpose In Person Waiver: 2022-2023**

This form is requested from certain applicants whose Free Application for Federal Student Aid (FAFSA) was federally selected for verification of their identity and must complete a statement of educational purpose. The in-person form is to be signed in the presence of a financial aid representative. Please visit the Welcome Center with this form along with proof of your identity. If you are unable to visit the Welcome Center, you may have the mail-in form

notarized and mailed to us along with a copy of your photo ID. If you are unable to visit us in person or to visit a notary, you may submit the in-person waiver form instead. This form should be submitted only if it is "initiated" on your To-Do List in your myUH self-service account.

### **Learning Abroad: 2022- 2023**

### **Learning Abroad: 2023- 2024**

This form is required for students who are seeking financial aid and are enrolled in a UH Study Abroad program.

### **Independent Verification Worksheet: 2022-2023**

This form is requested from Independent students whose Free Application for Federal Student Aid (FAFSA) was federally selected for review in a process called, "Verification." Fill out the information online, print the form, and submit it to the Office of Scholarships and Financial Aid only if requested or "initiated" in your myUH To-Do List.

### **2022-2023 Federal Parent PLUS Loan Borrower Form**

### **2023-2024 Federal Parent PLUS Loan Borrower Form**

If you are a parent of a dependent student and have been approved for a **Federal Direct Parent**, this form is required. Please submit this completed form along with a copy of your Driver's License or State Identification Card to the Office of Scholarships and Financial Aid. These documents can be uploaded if they are "initiated" in the student's myUH To-Do List. If Federal Parent PLUS Loan Counseling is required by the U.S. Department of Education, funds will not be credited to a student's account until this requirement has been met. Please [click here](#) to complete this requirement.

### **Parent 2020 Tax Non-Filer Form**

This form is requested from dependent students to certify that his/her parent(s) has not and is not required to file an income tax return. The form should be submitted only if it is "initiated" in your myUH To-Do List.

### **Post-Baccalaureate Certification Statement: 2022-2023**

### **Post-Baccalaureate Certification Statement: 2023-2024**

This form is requested from all students admitted in a post-baccalaureate program. If you are not in a graduate program, but have a bachelor's degree, you are considered a post-baccalaureate student for enrollment purposes. Post-baccalaureate students are not eligible to receive federal or state grants. They may be eligible to receive Federal Direct Loan assistance, pending aggregate and program eligibility. Post-baccalaureate students must be enrolled in at least 6 hours to receive loans. This form is required to determine

aid eligibility and should be submitted only if it is "initiated" on your To-Do List in your myUH self-service account.

### **Private Loan Self-Certification**

This form is required from all admitted or enrolled students pursuing a private educational loan. Section 2 of this form will be completed by the Office of Scholarships and Financial Aid (SFA) upon request. The applicant must submit the completed form to his or her lender. UH SFA does not process or track this form. Some lenders may have this requirement included in their private loan application process. The lender cannot submit funds to UH until the form is received. Pursuant to Section 155 of the Higher Education Act of 1965, as amended, (HEA) and to satisfy the requirements of Section 128(e)(3) of the Truth in Lending Act, a lender must obtain a self-certification signed by the applicant before disbursing a private education loan. The school is required on request to provide this form or the required information only for students admitted or enrolled at the school. Throughout this Applicant Self-Certification, "you" and "your" refer to the applicant who is applying for the loan. The applicant and the student may be the same person.

### **Revision Request: 2022-2023**

### **Revision Request: 2023-2024**

This form is used to reinstate funds, to cancel funds, or to make adjustments to your financial aid package based on a change in eligibility.

### **Satisfactory Academic Progress (SAP) Appeal: Spring 2023**

#### **Spring 2023 Deadline: February 1, 2023**

You are encouraged to submit your 2022-2023 [FAFSA](#) as soon as possible, so that we may have adequate time to calculate your SAP status. You can upload this form to the SAP To Do List item listed in your myUH self-service, [click here](#) for instructions on how to upload documents. Please visit our [SAP website](#) for more information on the SAP guidelines. We also have a [FAQs section](#) that includes suggestions on how to fill out the appeal statements.

### **Special Circumstance Appeal**

A student's eligibility for financial aid is calculated based on the information provided on the Free Application for Federal Student Aid (FAFSA). However, UH recognizes that many families experience changes in income, or have family situations that are not reflected on the FAFSA. This website provides information regarding the types of unusual or extenuating



circumstances that can be considered; it is also a guide to understanding the process of submitting a Special Circumstance Appeal.

### **Spouse 2020 Tax Non-Filer Form**

This form is requested from independent students to certify that his/her spouse has not and is not required to file an income tax return. The form should be submitted only if it is "initiated" in your myUH To-Do List.

### **State Exemption/Waiver Statement of Selective Service Status**

Required for male students that are receiving a state tuition and fee [exemption](#) or [waiver](#), and did not complete a [FAFSA](#). Complete this statement only if requested or "initiated" in your myUH To-Do List.

### **Student 2020 Tax Non-Filer Form**

This form is requested from students to certify that he/she has not and is not required to file an income tax return. The form should be submitted only if it is "initiated" in your myUH To-Do List.

### **Summer Aid**

Summer aid eligibility for Federal funds is determined by any remaining funds that were not utilized during the fall and spring semesters.

### **TEACH Grant Application: 2022-2023**

### **TEACH Grant Application: 2023-2024**

This form is for students interested in applying for the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program if they plan to teach in a public or private elementary or secondary school that serves students from low-income families. For more information, please [click here](#).

### **eTASFA - Texas Application for State Financial Aid**

#### **Priority Deadline: Jan. 15**

University of Houston has an online e-TASFA. [Click here](#) to create an account and complete the electronic application. Students are encouraged to complete the application and upload all requested documentation by the Jan. 15 priority deadline each year to be considered for maximum funding. For more information, please visit our [TASFA/Senate Bill 1528 website](#).

You will be notified via email to submit any additional documents, which may include tax transcripts, selective service registration, and/or additional forms. You will also see the required documents listed in your [myUH self-service](#) To-Do List. These documents should be submitted by uploading them to each To-Do List item. Please [click here](#) for instructions on how to upload documents.



Students qualifying for state residency under House Bill 1403/Senate Bill 1528 are eligible to apply for state financial aid using the TASFA. In 2001, the Texas Legislature passed a bill that states these students may be eligible for state grants.

**Texas Armed Services Scholarship Program Eligibility Review Request: 2022-2023**

**Texas Armed Services Scholarship Program Eligibility Review Request: 2023-2024**

This form is requested for any student receiving the Texas Armed Services Scholarship Program (TASSP) award. The information on the form is used to determine students' eligibility for the scholarship.

**TEXAS Grant Review Form: 2022-2023**

**TEXAS Grant Review Form: 2023-2024**

This form is used to request a review of eligibility for continuation in the program.

**Note:** This form is to be completed by previous TEXAS Grant recipients (continuing or transfer students) only.

**TEXAS Grant Hardship Provision Policy:**

The state of Texas requires that students who receive the TEXAS Grant must meet and maintain all of the following renewal requirements:

- Satisfactory Academic Progress
- Enroll in at least 9 credit hours per semester of award
- Cumulative GPA of 2.50
- Complete/Pass 24 credit hours in an academic year

Students not currently meeting eligibility requirements may complete and submit the TEXAS Grant Review Form.

- If summer grades are required for review, they are reviewed after summer grades have posted (end of August).

Hardship circumstances which are reviewed include, but not limited to:

- Medical/Illness
- Financial Difficulty
- Emotional/Extreme Stress

- Family Issues

Hardship requests are reviewed and approved by the program coordinator. In the event the coordinator is unable to determine a decision, the hardship is forwarded to the supervisor over TEXAS Grant.

Approved hardships are awarded TEXAS Grant for the upcoming year. The appropriate RY award is placed on their account.

TEXAS Grant Review forms are reviewed in the order received and subject to fund availability.

#### **Total & Permanent Disability Form: 2022-2023**

#### **Total & Permanent Disability Form: 2023-2024**

If a student is in the process of applying for a Total and Permanent Disability (TPD) discharge, receiving additional federal student aid may affect eligibility for a TPD discharge. If a student has already received a TPD discharge, they must meet additional eligibility requirements to receive further federal student aid. Depending on when a TPD discharge was granted, receiving additional federal student aid may affect ability to keep the discharge. This form is required to determine aid eligibility and should be submitted only if it is "initiated" on your To-Do List in your myUH self-service account.

#### **Transfer Monitor: Spring 2023**

#### **Transfer Monitor: Spring 2024**

If you are a spring transfer student, we are required to review your student aid history within the National Student Loan Data System (NSLDS). If you have active federal student aid at another institution within the same academic year in which you are currently enrolled at our institution, you must cancel your pending spring aid at your previous institution and complete and submit this form. Please refer to our [Spring Aid](#) website for more information.

#### **Transfer Monitor: Summer 2023**

#### **Transfer Monitor: Summer 2024**

If you are a summer transfer student, we are required to review your student aid history within the National Student Loan Data System (NSLDS). If you have active federal student aid at another institution within the same academic year in which you are currently enrolled at our institution, you must cancel your pending summer aid at your previous institution and complete and submit this form. Please refer to our [Summer Aid](#) website for more information.

### **Unusual Enrollment History Form: 2022-2023**

### **Unusual Enrollment History Form: 2023-2024**

This form is to be completed by students who have been flagged for "unusual enrollment history" by the U.S. Department of Education. A student may be flagged as a result of having received Federal Pell Grant Program Funds at multiple institutions in recent years. The University of Houston's Financial Aid Department will determine if a student had a valid reason for having unusual enrollment at multiple institutions.

### **Unusual Enrollment History Appeal Form: 2022-2023**

### **Unusual Enrollment History Appeal Form: 2023-2024**

This form is to be completed by students who have been flagged for "unusual enrollment history" by the U.S. Department of Education. A student may be flagged as a result of having received Federal Pell Grant Program Funds at multiple institutions in recent years. The University of Houston's Financial Aid Department will determine if a student had a valid reason for having unusual enrollment at multiple institutions.

College-Specific Scholarship Forms

- [C.T. Bauer College of Business](#)
- [College of Education](#)
- [College of Liberal Arts and Social Sciences](#)
- [College of Natural Sciences and Mathematics](#)
- [College of Optometry](#)
- [College of Pharmacy](#)
- [College of Social Work](#)
- [College of Technology](#)
- [Conrad N. Hilton College of Hotel and Restaurant Management](#)
- [Cullen College of Engineering](#)
- [Gerald D. Hines College of Architecture](#)
- [The Honors College](#)
- [University of Houston Law Center](#)

## 60. [Payment Information](#)

Being a student at the University of Houston will be one of the most rewarding times of your life however, there will be a lot of financial details to manage. It is important to remember [billing due dates](#) so that you can make arrangements to pay tuition and fees on time and maintain enrollment in all of

your classes. It is the student's responsibility to know the due dates for all payments.

All bills are issued through the Student Business Services Department and reflect charges posted to the university's centralized billing system by the various departments across campus. Enrolled students' statements of account will **only** be posted electronically in [myUH](#) — making bills available online at all times. To learn more about payments, see Financial Information in the [Student Handbook](#) or visit [Student Business Services](#) in the [Welcome Center](#).

There are [payment plans](#) and [waivers](#) available to help you manage costs. [Tax information](#) is available online to help you and your family prepare Federal Income Tax paperwork. For more information, see the [Payment FAQs](#) or contact [Student Business Services](#).

#### 61. Billing Due Dates:

Has Your Enrollment Been Cancelled Due to Non-payment? The following is a list of important procedures for students who have been disenrolled for non-payment:

- Stop attending each class from which you have been dis-enrolled if you are unable to re-add the same course(s) and make payment arrangements immediately.
- If the department/college advisor enrolls you in a course, please remember to pay or make payment arrangements by the appropriate due dates.

Please note, failure to fulfill your payment responsibility by the time/due date could result in cancellation of enrollment. Please be advised not to rely on the disenrollment for non-payment process to drop undesired classes. You are requested to drop courses by logging in to [myUH](#) before the 12th class day. Please consult the [Undergraduate Catalog](#) for more information on this policy.

#### Method of Payment Options:

- All due dates require payment to be made via [myUH](#) by 5:00 PM on the due date.

- Online payment can be made at [myUH](#) via e-check or credit card (MasterCard, American Express, Discover and Visa only). Please be advised, a processing fee will be assessed for all credit card transactions.
- Cash payments are only accepted at the [Welcome Center](#), 8AM to 5PM, Mon-Thurs and 9AM to 5PM, Fri.
- Check payments are accepted at the [Welcome Center](#), 8AM to 5PM, Mon-Thurs and 9AM to 5PM, Fri.

Learn [more about Payments and Disenrollment](#).

**Notes:** No payment plan applies to prior balances. Students who enroll after the original term due date must make payment immediately. Please note Payment Plans are not available during any term less than 10 weeks.

Spring 2023		
	Item Due	Date Due
<b>University Payment</b>	Mini Session Spring Session 1, 2, and 3 Spring Session 4 Spring Session 5 Spring Session 6	Dec 15, 2022 Jan 10, 2023 Feb 16, 2023 Mar 15, 2023 Mar 30, 2023
<b>Installment Pay Plan</b>	1 <sup>st</sup> Installment Due 2 <sup>nd</sup> Installment Due 3 <sup>rd</sup> Installment Due 4 <sup>th</sup> Installment Due	Jan 10, 2023 Feb 09, 2023 Mar 13, 2023 Apr 10, 2023
<b>Deferment Pay Plans and Book Loan</b>	Short-Term Tuition Deferment Plan Emergency Deferment Plan Book Loan	Mar 03, 2023 Apr 17, 2023 Mar 20, 2023
***Payment Plans and Book Loans available Dec. 15th- Feb. 1st		
Summer 2023		

Spring 2023		
	Item Due	Date Due
	Item Due	Date Due
<b>University Payment</b>	Mini Session Summer Session 1, 2, and 3 Summer Session 4	May 11, 2023 May 30, 2023 Jul 05, 2023
<b>Deferment Pay Plans and Book Loan</b>	Short-Term Tuition Deferment Plan Emergency Deferment Plan Book Loan	Jul 20, 2023 Jul 20, 2023 Jul 20, 2023
***Payment Plans and Book Loans available May 22nd - Jun 08th		

## 62. Methods Of Payment

### UH Accepts:

Cash, money order, cashier check, business check, and personal check. We accept all credit and debit cards: (Mastercard, Visa, Discover, and American Express). The University **does not** accept checks issued through credit card accounts. Temporary cards or gift cards are also not accepted.

- Payments can be made at the Cashier's Office in the [Welcome Center](#), Rm #114, The hours of operations are:

**Monday through Thursday 8:00 a.m - 5:00 p.m.**

**Friday 9:00 a.m. - 5 p.m.**

**Saturday and Sunday Closed**

- E-check and credit card payments can be made online through your [myUH self-service account](#).
- All personal checks are required to contain the bank account holders government id number and date of birth.

- Cardholders must be present with valid government id in order to pay with card at the cashier window.

***Please Note:*** A processing fee will be assessed for all credit and debit card transactions; this fee is applied online and at the cashier window. To avoid this fee, please use one of the other accepted methods of payment

### 63. Foreign Currency Transactions

The University recognizes that funding for student educational expenses may need to be electronically transferred from outside of the United States. The university recommends that all funding for student educational expenses be transferred to a United States bank account of the student's choice.

#### **Convera USA, LLC**

Students can initiate a wire transfer to the university through Convera by logging into myUH student self-service and following the instructions below:

1. Student Financials
2. Convera Payments
3. Enter payment amount **Note:**(Payment amount cannot exceed account balance, plus \$1,000 or \$10,000, whichever is less. Wire transfer services will be unavailable if no balance is owed.)
4. Accept terms and conditions and select "next".
5. You will then be re-directed to Convera's website.
6. Select "Get Quote".
7. Complete required information and print confirmation.
8. Present confirmation and wire instructions to your foreign bank.

Quote must be presented to and approved by your bank. Transaction is complete when funding is received by the university from Convera. If you have questions, you may call 713-743-1010, option 6.

### 64. Payment Plans

In accordance with the Texas Education Code, the University offers payment plans to students for the payment of tuition and fees. Payment plans allow

eligible students to secure enrollment subject to terms and conditions of the payment plan agreement. In addition to the plan agreement, all payment plans are subject to the following:

- Students with outstanding charges from a prior term are ineligible to participate in a new payment plan.
- All payment plans must be paid by the earlier of the due date or the last day of the term or session for which it was entered.
- Acknowledge the payment plan in writing (electronic signature).
- Acknowledge that any payment (financial aid, 3rd party, etc.) must first be applied against unpaid debt for the current semester.
- First pay 100% of any prior balance due before entering into a pay plan.

Students may enroll in a payment plan through their [myUH](#) self-service account.

The following are Pay Plans and Transition Funding Options offered by the university:

- **Installment Pay Plan:** This plan is available to any student unable to pay the full amount due by the university due date.
- **Emergency Deferment Plan:** This plan defers the payment of all the current semester's tuition and mandatory fees. (non-housing students)
- **Short-Term Deferment Plan:** This plan defers the payment of all the current semester's tuition and fees. (housing students only)
- **Book Loans:** This plan, found on the optional fee page at [myUH](#), provides students with a short term book loan to assist in buying books.

65. [Installment Pay Plan:](#)

- Does not cover prior unpaid balances.
- \$25.00 non-refundable origination fee.
- Provides for 4 separate installments.
- The first installment is due by the initial due date for all students and must be at least 25% of the current semester's tuition and fees.
- All payments from any funding source must satisfy outstanding balance before any refund can be issued.
- A late fee charge of \$25.00 will apply for each installment not paid by the due date.
- Any additional charges added to the student's account after the initial installment will be included in the installment plan. However, you may



be required to immediately pay an amount equal to at least 25% of any new charges.

- The Installment Pay Plan is not available for Summer or Winter Mini session students who are not enrolled in the Spring term.
- The Installment Pay Plan is not available to students whose financial aid covers 100% of their total term balance.

66. [Emergency Deferment Plan:](#)

- Is only available to students who **do not** live in university housing.
- Does not cover prior unpaid balances.
- The deferment covers only tuition and required/mandatory fees for the current term.
- The plan defers payment until the 90th day for the Fall/Spring term or the 45th day of the regular session for the Summer term.
- The deferment has a 5% annual percentage rate assessed on the Official Reporting Date of the Fall/Spring/Summer term.
- A late fee charge of \$25.00 will apply if outstanding debt is not paid in full by due date.
- Requires that any credits to the account (financial aid, etc) must first be applied to the unpaid balance of the deferment.
- The plan must be paid during the term for which it was entered.

67. [Short-Term Deferment Plan:](#)

- Is only available to students who live in university housing.
- Does not cover prior unpaid balances.
- Is for the entire balance of current term tuition, fees, housing, board
- The deferment accrues interest at a 12% annual percentage rate assessed on the Official Reporting Date of the Fall/Spring/Summer term.
- The deferment has a \$5.00 origination fee.
- A late fee charge of \$25.00 will apply if outstanding debt is not paid in full by due date.
- The deferment is due and payable no later than the 45th calendar of the term in a regular Fall/Spring term or the 45th Day of the Summer term.

- The deferment is due and payable no later than the 30th calendar day of a short term such as the summer or other special terms; or the last day of the session, whichever occurs earlier.
- Requires that any credits to the account (financial aid, etc) must first be applied to the unpaid balance of the deferment.

#### 68. Book Loan:

- Is for the exact amount of \$400.00 per regular term, such as fall/spring terms.
- Is for the one-time exact amount of \$200.00 for the summer term, regardless of how many sessions in which the student is enrolled.
- Has a \$5.00 non-refundable origination fee.
- Is due by the 60th calendar day of a regular fall/spring term; and
- Is due by the 30th calendar day of a short term.
- Requires that any credits to the account (financial aid, etc) must first be applied to the unpaid balance of the loan.
- Book Loan balances will be adjusted each term between the 20th and 30th day of classes.

#### 69. Refunds

Overpayments on student accounts will be refunded to students based on published university disbursement and refund schedules. The University of Houston issues refunds electronically. The preferred method of refund disbursement is by direct deposit to your bank account.

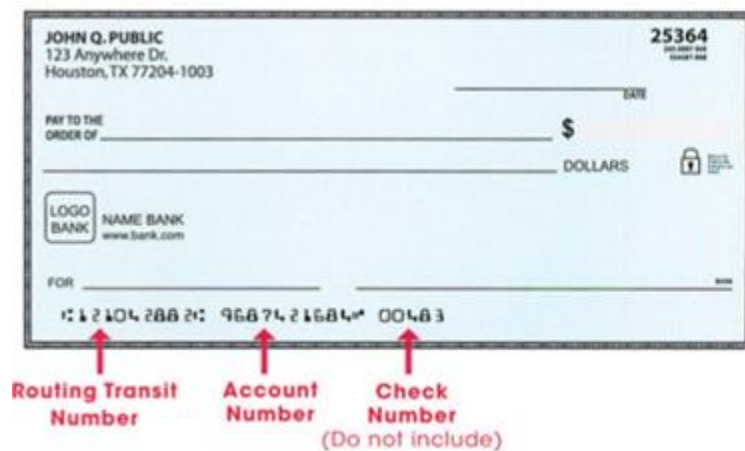
For your convenience, the University of Houston utilizes BankMobile for refund processing. You may view current services contracts between the University of Houston System and BankMobile at:

<https://www.vibeaccount.com/swc/doc/landing/ybte2p3fs8hhpa93rhas>

#### 70. Establish your Refund Preference.

You have the option to choose how you wish to receive your refund. You may establish your refund preference at <http://RefundSelection.com>. To establish

direct deposit you will need the following information located at the bottom of your check or deposit slip:



Please visit <http://www.allpointnetwork.com/locator.aspx> for location of Allpoint network ATM machines near you. The University of Houston and its affiliated offices cannot remove or move funds in any way after they are deposited into your bank account.

#### 71. Refund Policy

Note: Administrative offices are not open on weekends. If the percentage of refund due to a withdrawal changes over a weekend, the student must submit his/her withdrawal to the [Office of the University Registrar](#), University of Houston, Houston, TX 77204-2027 by 5 p.m. the Friday before that weekend in order to obtain the higher percentage of refund.

The effective date recorded for drops or withdrawals will be the date the student drops the course(s) through the Web or the date the drop form or written request is received by the [Office of the University Registrar](#).

Note: If a credit balance is the result of dropped or withdrawn courses, or due to an overpayment, or due to credit(s) issued on an account, and no financial aid has been received, then a refund will be issued only by requesting that such refund be generated.

Credit balance refunds resulting from the application of excess financial aid will be refunded provided that the eligibility requirements for the receipt of financial aid are being met. Refunds will be disbursed in accordance with the student's refund selection method.

## 72. Withdrawals

**NOTE - Definition of Withdrawal:** Dropping **ALL** enrolled courses in a single term.

**For example:** A student who enrolls in a Six Wk 1 course and a Six Wk 2 course is enrolled for **ONE** Summer Term.

**Important Notice:** Refund policy is determined by Texas Statute, not by the university. Your refund will be based on the amount of tuition and fees charged. It is not based on the amount you have actually paid.

**For example:** You have enrolled for classes with a total tuition and fee charges of \$1000.00 for the semester. You withdraw during the 50% refund period. The university is owed \$500.00 at this point in time.

a) If you had paid \$500.00 at this time, you would receive no refund.

b) If you had only paid \$300.00 at this time, you would still owe the university \$200.00.

c) If you had paid \$700.00 at this time, then \$200.00 would be refunded to you.

\*\*\*\*\*

Spring 2023		
	Date of Withdrawal	Refund %
<b>Winter Mini (Dec 19, 2022 - Jan 14, 2023)</b>	By Dec 18, 2022 Dec 19, 2022 Dec 20, 2022 On or After Dec 21, 2022	100% minus \$15 80% 50% No Refund
<b>Session 1 15-Week Session (Jan 17, 2023 - May 11, 2023)</b>	By Jan 16, 2023 Jan 17 - Jan 23, 2023 Jan 24 - Jan 30, 2023 Jan 31 - Feb 06, 2023 Feb 07 - Feb 13, 2023 On or After Feb 14, 2023	100% minus \$15 80% 70% 50% 25% No Refund
<b>Session 2 5-Week Session (Jan 17, 2023 - Feb 17, 2023)</b>	By Jan 16, 2023 Jan 17, 2023 Jan 18, 2023 On or After Jan 19, 2023	100% minus \$15 80% 50% No Refund

Spring 2023		
	Date of Withdrawal	Refund %
<b>Session 3 8-Week Session (Jan 17, 2023 - Mar 10, 2023)</b>	By Jan 16, 2023 Jan 17 - Jan 19, 2023 Jan 20 - Jan 24, 2023 On or After Jan 25, 2023	100% minus \$15 80% 50% No Refund
<b>Session 4 5-Week Session (Feb 20, 2023 - Mar 31, 2023)</b>	By Feb 19, 2023 Feb 20, 2023 Feb 21, 2023 On or After Feb 22, 2023	100% minus \$15 80% 50% No Refund
<b>Session 5 8-Week Session (Mar 20 2023 - May 11, 2023)</b>	By Mar 19, 2023 Mar 20 - Mar 22, 2023 Mar 23 - Mar 27, 2023 On or After Mar 28, 2023	100% minus \$15 80% 50% No Refund
<b>Session 6 5-Week Session (Apr 03, 2023 - May 05, 2023)</b>	By Apr 02, 2023 Apr 03, 2023 Apr 04, 2023 On or After Apr 05, 2023	100% minus \$15 80% 50% No Refund
Summer 2023		
	Date of Withdrawal	Refund %
<b>Summer Mini (May 15, 2023 - June 03, 2023)</b>	By May 14, 2023 May 15, 2023 May 16, 2023 On or After May 17, 2023	100% 80% 50% No Refund
<b>Session 1 12-Week Session (Jun 05, 2023- Aug 11, 2023)</b>	By June 04, 2023 Jun 05 - Jun 09, 2023 Jun 10 - Jun 16, 2023 Jun 17- Jun 26, 2023 Jun 27 - Jul 03, 2023 On or After Jul 04, 2023	100% 80% 70% 50% 25% No Refund
<b>Session 2 6-Week Session</b>	By Jun 04, 2023 Jun 05 - Jun 07, 2023	100% 80%

Summer 2023		
	Date of Withdrawal	Refund %
(Jun 05, 2023 - Jul 07, 2023)	Jun 08 - Jun 12, 2023 On or After Jun 13, 2023	50% No Refund
Session 3 9-Week Session (Jun 05, 2023 - Jul 27, 2023)	By Jun 04, 2023 Jun 05 - Jun 07, 2023 Jun 08 - Jun 12, 2023 On or After Jun 13, 2023	100% 80% 50% No Refund
Session 4 6-Week Session (Jul 10, 2023 - Aug 09, 2023)	By July 09, 2023 Jul 10 - Jul 12, 2023 Jul 13 - Jul 17, 2023 On or After Jul 18, 2023	100% 80% 50% No Refund

### 73. Dropped Courses

**Note - Definition of Dropped:** Students who drop **one or more** courses but maintain enrollment for that academic term (i.e., do not drop all of their courses) may be given a refund for the dropped course(s) according to the schedule below.

**For example:** A student enrolls in 15 hours at the start of the spring semester. The student later **DROPS** one three hour course. The student has **NOT** "Withdrawn" from all courses in a single term. The student has merely dropped three hours while maintaining enrollment in 12 hours.

(Students should read Refunds Under Installment Payment Plans for additional information.)

Spring 2023	
Date of Course Dropped	Refund %
<b>Winter Mini Session</b> (4-Week) By December 21, 2022 On or After December 22, 2022	100% No Refund
<b>Spring Session 1</b> (15-Week Regular) By February 01, 2023 On or After February 02, 2023	100% No Refund
<b>Spring Session 2</b> (5-Week) By January 20, 2023 On or After January 21, 2023	100% No Refund
<b>Spring Session 3</b> (8-Week) By January 20, 2023 On or After January 21, 2023	100% No Refund
<b>Spring Session 4</b> (5-Week) By February 23, 2023 On or After February 24, 2023	100% No Refund
<b>Spring Session 5</b> (8-Week) By March 23, 2023 On or After March 24, 2023	100% No Refund
<b>Spring Session 6</b> (5-Week) By April 06, 2023 On or After April 07, 2023	100% No Refund
Summer 2023	
Date of Course Dropped	Refund %
<b>Summer Mini Session</b> (3-Week) By May 17, 2023 On or After May 18, 2023	100% No Refund

Spring 2023	
Date of Course Dropped	Refund %
<b>Summer Session 1</b> (12-Week Regular) By June 08, 2023 On or After June 09, 2023	100% No Refund
<b>Summer Session 2</b> (6-Week) By June 08, 2023 On or After June 09, 2023	100% No Refund
<b>Summer Session 3</b> (9-Week) By June 08, 2023 On or After June 09, 2023	100% No Refund
<b>Summer Session 4</b> (6-Week) By July 13, 2023 On or After July 14, 2023	100% No Refund

#### 74. Tax Information

- A 1098T form is available on-line through your [myUH](#) account effective January 29th of each year.
- For questions, such as calculated dollar amounts on the 1098T form, please call 713-743-1010 option 6.
- For information regarding Form 1098-T and how your Federal income tax return may be affected, please consult your tax preparer or visit the [IRS website](#).
- How to consent to [1098-T](#) electronically.

#### 75. SBS Forms

### Hazlewood Exemption

[First Time or Previous Exempt Veterans and Eligible Dependents](#) must meet the exemption requirement. Applications must be submitted by the 12th class



day (ORD) of the fall and spring terms, or the 4th class day of the summer term.

Please visit the [Texas Veteran's Commission website](#) for additional information and eligibility requirements.

### **Tuition Rebate**

The University of Houston offers a tuition rebate of \$1,000 to undergraduate students who graduate having met the requirements for eligibility. Eligible students are Texas residents who attempt no more than three semester hours in excess of the minimum number required for their first baccalaureate degree. Students must apply for the Tuition Rebate before graduating. Students may determine their eligibility and apply for the rebate on the [Tuition Rebate page](#)

### **Fixed Tuition Plan Selection Change Form**

Students eligible to enroll in the Fixed Tuition Plan during their first semester at the University of Houston will be allowed to opt in/opt out to the program online through myUH. Students wishing to make changes to their selection afterward, must complete the [Fixed Tuition Plan Selection Change Form](#) and submit to Student Financial Services by the date specified on the change form.

### **Additional Forms**

[Application for Non-Resident Tuition Waiver Undergraduate](#)  
[Application for Non-Resident Tuition Waiver Graduate](#)  
[Application for Non-Resident Tuition Waiver Dependent](#)  
[Third Party Sponsorship Agreement](#)

### ***Please Note:***

#### **Waivers should be submitted by the deadline.**

All Students seeking waivers must submit any application accompanied by supporting documentation no later than the Official Census Date of the semester/term in which they are currently enrolled. This is generally the 12th class day of a regular semester/term and the 4th class day of a shorter term/session. Waivers will not be granted for prior semesters/terms.

## 76. Tuition and Fees Exemptions and Waiver Information

The University of Houston extends to students any waivers and exemptions for which they qualify. The university reserves the right to evaluate each individual waiver and exemption for compliance with existing regulations and will base any decision on the merit of such review.

Effective Fall 2014, all Texas public institutions of higher education will be required to comply with new legislation passed by the Texas Legislature. Section 54.2001. Continued Receipt of Exemptions or Waivers has been added to the Texas Education Code. In order to continue receiving certain waivers and exemptions, graduate and undergraduate students must now meet the University's grade point average requirement for making satisfactory academic progress toward a degree or certificate, in accordance with the institution's policy regarding eligibility for financial aid. In addition, hours considered excessive under Texas Education Code, Section 54.014 Tuition for Repeated or Excessive Hours, may not be eligible for exemption.

If your waiver has been denied for failure to meet SAP requirements and you wish to have your case reviewed, please visit the following links for our [Appeal Process](#) and [Appeal Form](#).

### **Waiver Request Deadlines**

All students seeking waivers must submit any applications accompanied by supporting documentation no later than the Official Census Date of the semester/term in which they are currently enrolled. This is generally the 12th class day of a regular semester/term and the 4th class day of a shorter term/session. Waivers will not be granted for prior semesters/terms.

The following represent the most common waivers available to students as fully described in chapter 54 of the Texas Education Code: <http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.54.htm>

54.364 Blind and Deaf Students

54.301 Highest Ranking High School Graduates

54.365 Senior Citizens

54.351 Children of Disabled Firefighters and Peace Officers

54.343 Children of Prisoners of War or Persons Missing In Action

54.341 [Hazlewood](#)

54.212 Employee Waiver

54.213 Competitive Waiver

## 77. Contact Us

### University Services

Name	Title	Phone	Fax	Email
Esmeralda Valdez	Executive Director of University Services	832.842.9010	713.743.5855	<a href="mailto:evaldez@uh.edu">evaldez@uh.edu</a>

### Cougar Card Office

Name	Title	Phone	Email
Rosie Ashley	Director, Cougar Card	832.842.5554	<a href="mailto:rgashley@central.uh.edu">rgashley@central.uh.edu</a>
Daisy Del Fierro	Cougar Card Coordinator	713.743.6027	<a href="mailto:dkdelfierro@uh.edu">dkdelfierro@uh.edu</a>
Danielle Ruiz	Customer Service Specialist	713.743.1932	<a href="mailto:druiz16@uh.edu">druiz16@uh.edu</a>

### Cullen Performance Hall

Name	Title	Phone	Email
Brandon Ferkel	Director, Theater	832.842.3131	<a href="mailto:btferkel@central.uh.edu">btferkel@central.uh.edu</a>
Erin Shelly	Front of House Manager	713.743.7335	<a href="mailto:tdjacks9@central.uh.edu">tdjacks9@central.uh.edu</a>

### Copy, Print and Delivery Services

Name	Title	Phone	Email
Nalan Giannukos	Director of Copy Print and Delivery Services	713.743.5901	<a href="mailto:nalan@uh.edu">nalan@uh.edu</a>
Karen Flores	Delivery Services Manager	713.743.5901	<a href="mailto:DeliveryServices@uh.edu">DeliveryServices@uh.edu</a>

#### 78. PAYMENT OPTIONS for Student Health Center

The Student Health Center will file a claim with the UH System-endorsed Student Health Insurance Plan or transfer charges to a student's university financial account.

Payments for charges transferred to a student's university financial account are processed by the Office of Student Business Services.

It is the student's responsibility to maintain current payment information with the Student Health Center. To submit or change your payment information, please choose from the following options:

- I am enrolled in the UH System-endorsed Student Health Insurance Plan for the current coverage period. Once your insurance plan is active for the current coverage period, allow 24-48 hours for Academic HealthPlans to upload your insurance enrollment information to your Student Health Center records. *Verify that your coverage is active.*
  - The Student Health Center will file a claim with the UH System-endorsed [Student Health Insurance Plan](#).
- I DO NOT have health insurance. *Notify the Student Health Center of your payment option.*
  - You will be charged at our self-pay rate for services rendered and the amount owed will be transferred to your university financial account.

- I WILL NOT USE my commercial third-party insurance plan for eligible laboratory services that are sent to Quest. *Notify the Student Health Center of your payment option.*
  - You will be charged at our self-pay rate for services rendered and the amount owed will be transferred to your university financial account.
- I WILL USE my commercial third-party insurance for eligible laboratory services that are sent to Quest Diagnostics and I have uploaded a copy of my health insurance card has been uploaded through the Healthy Coog Patient Portal. *Notify the Student Health Center of your payment option.*
  - You will be charged at our self-pay rate for services rendered (with the exception of lab sent to Quest Diagnostics) and the amount owed will be transferred to your university financial account.
  - Quest Diagnostics will file a claim with your insurance carrier for the lab sent to their facility.

#### 79. THIRD-PARTY INSURANCE

The Student Health Center accepts commercial third-party insurance for pharmacy and eligible laboratory services. All other services are billed directly to the patient at a self-pay rate and a statement suitable for insurance claim submission is available through the Healthy Coog Patient Portal.

- The Campus Pharmacy accepts most insurance plans for prescription coverage. Payment of co-pays, co-insurance or deductibles is required at the time services are rendered.
- **Is your third-party insurance plan in-network with Quest Diagnostics?** Upon request at the time of your appointment, Quest Diagnostics will file a claim with your insurance carrier for the cost of labs that we send to their facility. Quest will bill the patient directly for any outstanding balance not covered by your insurance plan.

- We will also work with your insurance company to refer you to specialty care, should the need arise.

*The clinicians at the Student Health Center provide the care that is medically necessary for each patient; they do not provide care based on insurance coverage.*

*Claim submission is not a guarantee of payment. Check with your insurance company for benefits and eligibility.*

Upload your insurance card to [Healthy Coog Portal](#) and provide your prescription coverage card and information to the [Campus Pharmacy](#).

#### 80. UH System-Endorsed Student Health Insurance Plan

The UH System-endorsed Student Health Insurance Plan is AcademicBlue, underwritten by Blue Cross and Blue Shield of Texas and administered by [Academic HealthPlans](#) (AHP). [Academic HealthPlans](#) is a separate company that provides management and administrative services for AcademicBlue.

*The information included on this webpage is provided on behalf of the university and the UH System-endorsed Student Health Insurance Plan. The Student Health Center facilitates the reporting functions and general communication for the university and the plan.*

Academic HealthPlans

#### *Plan Administrator*

Questions about plan enrollment, international student waivers, address changes, or Academic HealthPlans account should be directed to [Academic HealthPlans](#). Their customer service team is available by phone, live chat, or a online help request to answer your Student Health Insurance Plan questions.



**Academic  
HealthPlans**

**Academic HealthPlans Customer Care Team**

1-855-824-9683

[Submit a Help Ticket](#)

Academic Blue

***Underwritten by Blue Cross and Blue Shield of Texas***

Questions about claims, coverage for specific services, locating a provider, or obtaining an ID card should be directed to AcademicBlue (BlueCross BlueShield of Texas) Customer Service.



**BCBSTX Customer Service**

1-855-267-0214

Voluntary Enrollment

Undergraduate students attending the University of Houston who are enrolled in 6 or more credit hours (3 for summer sessions) are eligible to enroll for coverage in the UH System-endorsed Student Health Insurance Plan direction through [Academic HealthPlans](#) during the Open Enrollment Period each term.

Graduate students attending the University of Houston who are enrolled in 3 or more credit hours are eligible to enroll for coverage in the UH System-

endorsed Student Health Insurance Plan directly through [Academic HealthPlans](#) during the Open Enrollment Period each term.

#### International Students

International students with “F” or “J” visa status are required to be covered under the UH System-endorsed Student Health Insurance Plan or have equivalent health insurance coverage, regardless of the number of credit hours taken.

#### [International Student Health Insurance Requirements](#)

##### Advantages of Membership

##### AcademicLiveCare

Thanks to AcademicLiveCare, students who are enrolled in the University of Houston System-endorsed [Student Health Insurance Plan](#) can now talk with a healthcare or mental health provider via the app or your computer FOR FREE!

#### [AcademicLiveCare User Guide](#)

##### Academic Student Assistant Program (ASAP)

Students enrolled in the University of Houston System-endorsed Student Health Insurance Plan have 24/7 FREE access to unlimited assessment, counseling, individual crisis intervention, and support for stress, depression, family and relationship concerns, and substance abuse.

#### [ASAP User Guide](#)

##### Learn to Live

Life can be hard. Finding support shouldn't be. Learn to Live includes confidential online resources to help you manage your mental well-being and successfully confront life's challenges.

As an AcademicBlue member, you have access to the mental health resources offered by Learn to Live. These digital tools are accessible anytime, anywhere to help you tackle life's challenges.

## 81. HEALTH INSURANCE REQUIREMENTS

[UH System Policy](#) states that international students with "F" or "J" visa status are required to be covered under the UH System-endorsed



Student Health Insurance Plan or have equivalent health insurance coverage, regardless of the number of credit hours taken. At the time of registration, the student will automatically be charged for the mandatory UHS-endorsed Student Health Insurance Plan (SHIP) coverage period on their student financial account.

The University of Houston does not require international students with "non-F" or "non-J" visa status to show proof of health insurance.

The Student Health Center facilitates the reporting and communication functions on behalf of the university. The Student Health Center does not interpret/update a student's visa status, residency status, class registration or determine which students the university requires to maintain health insurance.

Enrollment activation and waiver requests are processed through Academic HealthPlans, the third-party administrator for the UH System-endorsed Student Health Insurance Plan

## 82. [YOUR RESPONSIBILITIES for Insurance](#)

The **health insurance fee** is posted to a student's university financial account based on the information reflected in their university records.

Changes/corrections that may affect or reverse a student's waiver, enrollment in the mandatory SHIP, or being charged the health insurance fee must be posted to the student's university account no later than the posted deadline for the current term. (Including, but not limited to, a change in residency, citizenship/visa status, class registration, etc.)

Submit your changes as early as possible and follow up with the appropriate department(s) to ensure all changes are POSTED timely and verify your university records and financial accounts are accurate.

Please note that the university processes tuition and fee calculations each weekend. The health insurance fee may not reverse or be added

to your university account until after the weekly calculation is complete.

- **It is the responsibility** of each international student required to maintain health insurance to review their financial account for accuracy.
- **It is the responsibility** of each international student required to maintain health insurance to inform the University of their current visa status and to verify that the information posted in their university account is accurate. A change in your Residency for Tuition Purposes Only does not change an international student's visa status or health insurance requirements.
- **It is the responsibility** of each international student required to maintain health insurance to ACTIVATE their enrollment or submit a WAIVER each coverage period prior to the term's posted deadline.
- **It is the responsibility** of each international student required to maintain health insurance to meet university payment deadlines.
  - The university should not be responsible for any late fees, penalties, or dropped classes that may occur due to a student's failure to render acceptable payment prior to the university's payment deadline.
  - All payments are processed by the [Office of Student Business Services](#).
  - [Payment plans](#) are available.
- **It is the responsibility** of each international student required to maintain health insurance with an Authorized Medical Withdrawal or a SEVIS Authorized Reduced Course Load to carry health insurance that is equivalent to that offered by the UHS Student Health Insurance Plan.

Questions about your visa status or why you are considered to be an international student should be directed to the [International Student and Scholar Services Office](#).

Questions about your residency status should be directed to the [Office of the University Registrar](#).

### 83. UH EMAIL ACCOUNT REQUIREMENTS

An international student will receive email notifications and information concerning Student Health Insurance, international status, and other topics due to being identified as an International Student by the University of Houston.

The Student Health Center and Academics HealthPlans, the administrator for the UH System-endorsed Student Health Insurance Plan, will also use the UH email alias to send email notifications.

Members of the UH community receive a [UH email alias](#) and a [UH email account](#). The email alias is a pointer that directs email messages to a destination email account. UH uses email aliases to send important information such as emergency closings or information from colleges or departments.

- It is the responsibility of the student to ensure the UH e-mail alias points to a working e-mail address at all times. Students may update their e-mail address information by logging on to [Access UH](#) and going to myUH.
- It is the student's responsibility to read e-mail correspondence frequently and consistently. The University recommends students read e-mails at least once a day.
- It is the student's responsibility to check their SPAM folder to verify that all communication is reviewed.

The university, UH Student Health Center, Academic HealthPlans, and AcademicBlue are not responsible for students missing important information due to emails being misdirected, rejected, or blocked.

### 84. DISTANCE EDUCATION

An International Student is charged the health insurance fee based on their status with the university. The Student Health Center does not

determine a student's international status, which students the university requires to maintain health insurance, or if a student is studying outside of the United States.

- If a student is enrolled in an APPROVED distance education program and is residing outside of the United States for the full coverage period, it is the responsibility of the student to have their status updated in their university account prior to class enrollment to avoid being charged the health insurance fee.
- If a student has already been charged the health insurance fee, changes to their status must be posted to their university account no later than the term's waiver deadline.
- If the student later plans to enter the United States prior to the end of the current coverage period, it is the responsibility of the student to enroll in the UH System-endorsed Student Health Insurance Plan as a Qualifying Event prior to their arrival.

Contact the Online and Distance Education Department, Learning Abroad, or your department program prior to the term's posted waiver deadline if you require assistance.

Contact the International Student and Scholar Services Office prior to the term's posted waiver deadline with questions regarding your status with the university while studying outside of the United States.

## 85. Cost of Services

The UH System Student Health Insurance Plan covers most procedures and services performed in the Student Health Center at 100%. The UH Student Health Center does not file claims for third-party health insurance.

The prices listed below are the SELF-PAY discounted rates for students not enrolled in the UH System Student Health Insurance Plan.

This list only includes the basic list of services. A fee is charged for professional services (office visits). An additional fee is charged for medications, laboratory services, procedures, supplies, injections, etc. based on the plan of treatment and the type of services provided. You may request a

cost estimate once a plan of treatment or type of service has been determined by the medical staff.

Prices for prescriptions and over-the-counter medications and supplies vary. Contact the UH Campus Pharmacy at 713-743-5125 for medication availability and current pricing.

Office Visits (Student's Only)	Charge
Nursing Visit	\$10.00 <sup>1</sup>
Primary Care: (General Medicine, Men's and Women's Health)	\$20.00 – \$40.00 <sup>1</sup>
Routine General Physical/Annual Exam	\$40.00 <sup>1</sup>
Orthopedics	\$20.00 – \$40.00 <sup>1</sup>
Psychiatry	\$20.00 – \$40.00 <sup>1</sup>
<b>Other Charges</b>	
Appointment No Show Fee	
Summer Eligibility Service Fee	

<sup>1</sup> Additional fee(s) required for extended visits, labs, procedures, pharmacy, supplies, etc.

<sup>2</sup> Students who are not enrolled in Summer classes, but who were enrolled for the previous spring semester may receive services at the UH Student Health Center. A one-time Summer Eligibility Service fee will be added to their charges.

Immunizations	CPT Code	Charge per Dose	Dose(s)
Hepatitis A	90632	\$108.00 <sup>3</sup>	2
Hepatitis B	90746	\$86.00 <sup>3</sup>	3
Hepatitis A/Hepatitis B Combo – Twinrix	90636	\$149.00 <sup>3</sup>	3
HPV Vaccine – Gardasil 9	90651	\$277.00 <sup>3</sup>	3
Influenza (Seasonal Flu)	90686	\$35.00 <sup>3</sup>	1
Meningococcal (Meningitis)	90619	\$150.00 <sup>3</sup>	1
MMR (Measles/Mumps/Rubella	90707	\$107.00 <sup>3</sup>	2
Tetanus/Diphtheria/Pertussis - TDap	90715	\$56.00 <sup>3</sup>	1
Typhoid	90961	\$125.00 <sup>3</sup>	1
Varicella/Chicken Pox – Varivax	90716	\$182.00 <sup>3</sup>	2

<sup>3</sup> An additional \$10.00 injection administration fee is charged for each immunization visit.

Tuberculosis Testing	Test Code	Office Visit	Test Charge
Tuberculin Skin Testing (PPD)	86580	NA	\$20.00
QuantiFERON (QFT)	Q36970	\$20.00 <sup>4</sup>	\$65.00

<b>Titers</b>	<b>Test Code</b>	<b>Office Visit</b>	<b>Lab Charge</b>
Mumps Virus Antibody, IgG	Q08624	\$20.00 <sup>4</sup>	\$17.50
Rubella Immune Status	Q00802	\$20.00 <sup>4</sup>	\$13.31
Measles Antibody, IgG (Rubeola)	Q00964	\$20.00 <sup>4</sup>	\$20.00
Hepatitis A Antibodies, Total (Titer)	Q00508	\$20.00 <sup>4</sup>	\$11.00
Hepatitis B Surface Antibody	Q08475	\$20.00 <sup>4</sup>	\$45.70
Hepatitis C Antibody	Q08472	\$20.00 <sup>4</sup>	\$11.00
Varicella-Zoster Virus Antibody (IgG)	Q04439	\$20.00 <sup>4</sup>	\$20.00

<sup>4</sup> Requests for multiple titers during the same office visit will result in only one (1) Office Visit charge.

<b>COVID-19 Testing</b>	<b>Test Code</b>	<b>Office Visit</b>	<b>Lab Charge</b>
Rapid COVID-19 Antigen Test	87426IH	\$20.00	\$10.00
<b>Medical Records</b>			<b>Cost Per Request</b>
Routine Release of Medical Records			\$20.00
Immunizations Only Records			\$10.00
Third-Party Requests: Subpoenas, Attorney, Insurance, etc.			\$25.00
Affidavits/Questionnaires (Additional Fee)			\$15.00

**All prices are subject to change without notice.**

## 86. Freshman Students Admissions Process (U.S. Only)

At the University of Houston, you'll find degree programs that will pave the way to the future you envision—whether you want to build the physical foundations of the future as an engineer or architect, shape young minds as an educator, or study how far humanity has already come as an anthropologist. These are just a few of the areas of study available, taught by world-renowned faculty members.

You are a **freshman** if you:

- are a student without college credit or
- earned college credit prior to high school graduation (dual credit/early college high school)\* or
- earned less than 15 transferable hours of college credit after earning a GED or high school diploma\* and
- are a U.S. citizen, have applied for permanent residency, or qualify for Texas residency based on [Senate Bill 1528](#)

\*Only credit earned from an institution accredited by one of the six regional accrediting associations will be accepted.

You are an **international freshman** if you:

- are not a citizen or permanent resident of the United States and
- are not graduating from a Texas high school after three years in residence in Texas (please review [Senate Bill 1528](#))

## We've Gone Test Optional

Applicants have the option to apply for admission **with or without a test score** for the following academic terms: spring 2023, summer 2023, and fall 2023. Applicants are **not** disadvantaged by applying without a test score. If you have already submitted an application, but would like to change how you'll be considered for admission (with or without a test score), please complete the [Admissions Review Option Change form](#).



Complete the University of Houston application for admission using either the [ApplyTexas Application](#) or [The Common Application](#). Submit just one application.

On your application, you will select whether you want your application to be reviewed with a test score or without a test score. Be sure to complete the short admissions essay and tell us about your extracurricular activities.

### **Applying With a Test Score (ACT/SAT)**

If you are applying for admissions with a test score, have your ACT or SAT score(s) sent directly from the testing agency to us.

University of Houston ACT Code: **4236**

University of Houston SAT Code: **6870**

*If applying for admission with test scores, we will use the highest total or composite score submitted. To comply with Texas Success Initiative standards, scores may not be more than 5 years old at the time of submission.*

### **Applying Without a Test Score**

All applicants applying without a test score must submit a [short admissions essay](#) and extracurricular activities—both can be submitted through [Common App](#) or [ApplyTexas](#). Make sure to complete these sections before you finish and submit your application. You will not be able to go back and add your admissions essay or extracurricular activities once you've submitted your application.

If you don't meet the assured admissions requirements, we may require additional documentation (like updated grades), which we'll request from you to help us make our decision.

### **Admissions Review Option Change Form**

Admission Requirements

Texas Education Code (TEC) 51.803-51.809 requires all students meet college readiness standards to be eligible for admission at a Texas Four-Year Public Institution. [Read about the Texas Uniform Admission Policy](#).

On your application, you will select whether you want your application to be reviewed with a test score or without a test score. The admission criteria for each choice is below.

### **With Test Score**

<b>Class Rank</b>	<b>SAT or</b>	<b>ACT</b>	<b>Admission Type</b>
Top 10%	No Minimum	No Minimum	Assured Admission
11 - 25%	1080	21	Assured Admission
26 - 50%	1170	24	Assured Admission
51% and Lower, No Rank	—	—	Individual Review*

### **Without Test Score**

<b>Class Rank</b>	<b>Calculated Unweighted GPA**</b>	<b>Admission Type</b>
Top 10%	No Minimum	Assured Admission
11 - 25%	3.40 or higher	Assured Admission
	lower than 3.40	Individual Review*
26 - 50%	3.45 or higher	Assured Admission
	lower than 3.45	Individual Review*
51% and Lower, No Rank	—	Individual Review*

*\*If you don't meet the assured admissions requirements, we may consider additional factors in the admissions process. If we require additional documentation, we'll request those materials from you.*

*\*\*This unweighted GPA will be calculated by the University of Houston (out of a 4.0 scale) using English, math, science, and social studies grades on your transcript. Extracurricular classes will not be included.*

Admission requirements are different for international students. For more information, visit [uh.edu/international](https://uh.edu/international).

GED or home schooled applicants will be considered for admission by individual review.

## **Majors With Additional Requirements**

Some majors have additional requirements on top of the ones listed above. For more information, visit [uh.edu/freshman-majors-ar](https://uh.edu/freshman-majors-ar).

## **Freshman Majors with Additional Requirements | State of Texas Uniform Admissions Policy**

### No Class Rank

We recognize some applicants attend non-traditional or non-ranking schools who do not provide a class rank. Applicants without a class rank will still be considered for admissions by individual review.

In lieu of a class rank, a statement of rank provided by a school administrator is sufficient. The statement of rank should include a student's name, UH ID and a confirmation as to whether the student would fall in the top 10 percent, top 20 percent, etc., of their respective graduating class. Rank statements should be submitted to [admissions@uh.edu](mailto:admissions@uh.edu).

### How to Send Transcripts

[Self-report your transcript information.](#) Visit your task list in your [my.uh.edu](https://my.uh.edu) [self-service portal](#) to self-report your transcript information. You'll only report your math, science, English, and social studies classes.

[View our self-reporting guide](#) or [watch our video tutorial](#) for step-by-step instructions.

If you cannot self-report your transcript, ask your school administrator to send your official transcript data electronically through an EDI (Electronic Data Interchange) system, e.g. TREx (for Texas institutions)

For more information about transcript submission guidelines, please visit [Submitting Official High School and College Transcripts Guidelines](#).

#### Application Fee

Pay the nonrefundable \$75 application fee (\$90 for international students) with a credit card or debit card. Payment can be made in your [myUH self-service portal](#) or before submitting the admissions application.

Freshman may qualify for an application fee waiver. Simply complete the National Association for College Admissions Counseling [Fee Waiver Form](#) and submit a PDF copy through your myUH account using the following steps:

1. Log in to your [myUH account](#)
2. Select the "Student Center" tile
3. Locate your To-Do List on the top right side of the page
4. Select "Details/Upload Document"
5. Select the "Upload/View Document" link for the "UGRD Fee Waiver Form"
6. Select the "Upload File" button and select your completed [Fee Waiver Form](#) in PDF format and navigate through the prompts

#### Deadlines

<b><i>Term</i></b>	<b><i>Application Type</i></b>	<b><i>Open Date</i></b>	<b><i>Application Due</i></b>	<b><i>Supporting Information* Due</i></b>
<b>Spring 2023</b>	U.S. Freshman	8/1/2022	12/4/2022	12/16/2022
	International Freshman	8/1/2022	11/1/2022	11/7/2022
<b>Summer 2023</b>	U.S. Freshman	8/1/2022	5/1/2023	5/8/2023
	International Freshman	8/1/2022	4/3/2023	4/10/2023

<i><b>Term</b></i>	<i><b>Application Type</b></i>	<i><b>Open Date</b></i>	<i><b>Application Due</b></i>	<i><b>Supporting Information* Due</b></i>
<b>Fall 2023</b>	U.S. Freshman	8/1/2022	5/1/2023	5/12/2023
	International Freshman	8/1/2022	5/1/2023	5/12/2023

#### Fall 2023 Scholarship Priority Deadlines

- Deadline to submit the admissions application: **November 1, 2022**
- Deadline to submit the supporting information\*: **November 7, 2022**

\*Supporting information includes application fee, self-reporting transcript information, test scores (if applicable). If applying without test scores, supporting information also includes your essay and resume. You can request to change to admissions without a test score by [submitting this form](#).

#### Dual Credit & Early College High School

All students who are currently enrolled in high school at the time of their admissions application to UH must apply as a freshman (regardless of the number of college credit hours they have earned in high school). Applying as a freshman allows all dual credit and early college high school students to take advantage of the financial, academic, and housing opportunities that are specifically set aside for freshman students transitioning from high school to college.

Earning an Associate's Degree in high school does not guarantee admission to UH and does not classify an applicant as a transfer student. However, earning an Associate's Degree will be taken into consideration during admission review.

#### Speak with an Admissions Representative

Admissions representatives are experts when it comes to applying to the University of Houston. If you'd like to talk to an admissions representative for admissions support, you can [schedule a virtual admissions advising appointment](#), or contact us by phone at [\(713\)-743-1010](tel:713-743-1010), option 4 or by email at [admissions@uh.edu](mailto:admissions@uh.edu). Please note that admissions representatives **do not** provide support with course selection or registration.

## 87. Freshman Admissions Appeals

Freshman applicants to the University of Houston who do not meet regular admission requirements may request further consideration by submitting a Freshman Admissions Appeal Form. An appeal to reconsider our original admission decision may or may not change the decision. Generally, less than 25 percent of the appeals will result in a changed admissions decision. Students are encouraged to appeal only if (1) their academic credentials (test scores, grades, etc.) have changed significantly or (2) they wish to provide additional information that further explains personal circumstances that may have affected their ability to meet admissions requirements.

### **All Freshman Admission Appeal decisions are final.**

Steps:

1. Submit the [Freshman Admissions Appeal Form](#)
2. Wait up to 2-3 business days for items to appear on your to-do list in your [myUH self-service portal](#).
3. All Appeal Applicants are required to submit the following items for review:
  - i. **Personal Statement** - The statement should explain why the student should be considered for admission even though they have previously been denied, focusing on 1) circumstances surrounding the student's academic or personal experiences in high school that may explain why minimum admissions requirements were not met and 2) how the student plans to succeed academically despite not meeting minimum admissions requirements. The Appeals Committee will be looking for specific evidence beyond grades, class rank, and test scores (if applicable) that have already been considered in previous admissions attempts.
  - ii. **Updated High School Transcript** - Unofficial copy should include grades from most recently completed semester (typically, fall of senior year)
  - iii. **Resume** - Appeal candidates are required to submit a resume for consideration. Please include a detailed list of any extracurricular activities, community service, work experience, accomplishments, or other pertinent activities achieved throughout high school.

#### Dates and Deadlines:

<b>Term</b>	<b>Application Type</b>	<b>Form Deadline</b>	<b>Document Deadline</b>
Spring 2023	Freshman Admissions Appeal	12/09/2022	12/14/2022
Summer 2023	Freshman Admissions Appeal	05/08/2023	05/12/2023
Fall 2023	Freshman Admissions Appeal	05/08/2023	05/12/2023

#### 88. [Readmission for Former UH Students](#)

You must apply for re-admission if you:

- were previously enrolled in undergraduate coursework at the University of Houston and
- are ready to return to UH after an enrollment pause of 13 months or longer or
- are ready to return to UH from academic suspension

#### Readmission Criteria

Readmission to the University of Houston will vary based on the following items:

- Your academic standing from when you last attended UH (good standing or warning/probation/suspension).
- The amount of time since your last enrollment at UH. Student records are discontinued after thirteen months (3 consecutive long semesters) of non-enrollment.
- If you are reapplying to your former major or a different major.
- If you have taken coursework outside of UH during your time away.
- Your GPA may be considered cumulatively, meaning all college coursework attempted, or your UH GPA may be looked at separately from coursework taken outside of the university.

- Disciplinary actions and certain circumstances may impact or prevent enrollment or academic progress regardless of academic standing. Such actions may include but are not limited to, violations of academic honesty, conduct code violations, or payment default of financial responsibility to the university.

#### Readmission Pathway

The pathway for readmission of former students to the University of Houston (UH) is determined by the students' UH academic standing and length of time since they were last enrolled at UH. The readmission process may include additional documents and earlier deadlines. Please see the [Readmission Student Application Guide](#) to understand the readmission path that applies to your circumstances.

The standards below apply to all undergraduate and post baccalaureate students. Students who entered under a previous catalog will be held to these standards.

The following colleges have their own limits and definitions of academic standing or readmission requirements. Students are encouraged to review policies for their majors as they may be more stringent than the university policies. The dean of each college maintains final authority to determine academic standing for student majors within that college.

- Cullen College of Engineering
- College of Natural Sciences and Mathematics
- Kathrine G. McGovern College of the Arts

#### Steps to Apply

If your enrollment has paused for less than 13 months and you're not academically suspended, then do not apply for readmission. You must meet with an academic advisor in your previous major to discuss course registration.

If your enrollment has paused for 13 months or longer or your academic standing is Suspended, then complete the following steps:

1. Complete the Undergraduate Readmission Application for the University of Houston using the [ApplyTexas Application](#).
2. Pay the nonrefundable \$75 application fee with a credit card, debit card, or check. Checks can be made out to the University of Houston, 4434 University Drive, Houston, TX 77204.



3. Have your most updated official transcript from all colleges and universities attended sent to the University of Houston.
4. Please note that some colleges require additional items to be submitted, please check your myUH account or visit our website to ensure that you send in all necessary documents.

#### Transcripts

Readmission applicants must submit the most updated official transcripts from ALL colleges and universities attended to the University of Houston. Choose one of the following options.

- EDI - Request an official transcript to be sent through an EDI (Electronic Data Interchange) system, e.g. Speede (FICE code: 003662) or Naviance.
- PDF - You may also upload an official PDF copy of your transcript to your my.uh.edu self-service account to complete your application.

Official transcripts must either state “official,” have your institutions seal, a signature by a school official, or an official watermark. It’s up to the discretion of the Office of Admissions to determine the validity of the transcript, and the office reserves the right to request additional or different copies if needed.

Please review your myUH To Do List for a live update on which transcripts are needed. If any of the transcripts we have on file from when you last applied have in progress courses or are not in line with the dates you provided on your most recent readmission application, we will need an updated transcript from the institution.

#### Fee Waivers

Readmission students are not eligible for fee waivers and must pay the application fee for the term in which they are applying to. You can pay your application fee when you're applying via Apply Texas or the Common App or via your myUH account once your application has been received. It is important to note that you are only eligible for review for the semester in which you apply. If you are denied or are interested in a different term, you will have to pay the \$75 application again.

#### Readmission Deadlines

#### **Students who left in Good Standing or Academic Warning:**

- **Summer 2023**

- Application Deadline – 5/1/2023
- Supporting Information\*\*\* Due – 5/8/2023
- **Fall 2023**
  - Application Deadline - 6/16/2023
  - Supporting Information\* 6/30/2023

### **Students who left on Academic Probation or Suspension:**

- **Summer 2023**
  - **Students who left on Academic Probation**
    - *info not available*
  - **Students who left on Suspension**
    - *info not available*
- **Fall 2023**
  - **Students who left on Academic Probation**
    - Application Deadline - 5/1/2023
    - Supporting Information\*\*\* Due - 5/12/2023
- **Students who left on Suspension**
  - Application Deadline – 5/1/2023
  - Supporting Information\*\*\* Due – 5/12/2023

*\*To expedite your admissions decision, you'll only be considered for readmission into your previous major. If you want to switch to a different major, you'll be able to work with your academic advisor once you're admitted.*

*\*\*Students on probation or suspension are not eligible to apply for the summer semester*

*\*\*\*Supporting Information includes submitting transcripts, application fee, and test scores.*

### Timeline for Decisions

Decisions for readmission will vary for each academic college. Please note that there is no average timeline for a decision, and you will hear directly from the Office of Admission once a decision has been rendered on your account. It is important to submit all application materials early to avoid delays in your decision timeframe.

### Advising

Readmission applicants are required to see the academic advisor of the major in which they are applying to. Your academic advisor can give you guidance on whether you are admissible to the college you have selected and what courses you would be required to take upon admission. Readmission

applicants may see a Readmit Advising hold on their myUH account which will only prevent you from registering for courses if admitted. This advising hold will not prevent you from receiving your admission decision.

#### Archived Information

If you attended the University of Houston prior to 2005, your information was archived due to a system change. In order to provide you with the most accurate advising, your records will need to be de-archived. You will need to meet with an Admissions Advisor to submit this request and initiate the process.

#### Speak with an Admissions Counselor

Admissions counselors are experts when it comes to applying to the University of Houston. If you'd like to talk to an admissions counselor for admissions support, we're offering [virtual advising by appointment](#). Please note that admissions counselors **do not** provide support with course selection or registration.

#### 89. [Admission for Post-Baccalaureate Students](#)

Post-baccalaureate applicants are those who have completed the equivalent of a bachelor's degree prior to enrolling in UH. Post-baccalaureate students can take undergraduate courses, pursue a second degree, or meet the prerequisites needed for the graduate majors. Students are required to submit official transcripts from all institutions previously attended.

#### Steps to Apply

1. Apply online with [ApplyTexas](#). Complete the application for transfer students.
2. Pay the non-refundable \$75 application fee (\$90 for international students) with a credit card or debit card.
3. Have your most recent official transcript sent to the University of Houston, Office of Undergraduate Admissions, 4434 University Drive, Houston, TX 77204.

#### Admission Requirements

Post-baccalaureate applicants must meet the same requirements as Transfer applicants. Please visit the [Transfer Student](#) page or [International](#)

[Student](#) page for more information on requirement and majors offered. The following majors or requirements differ from Transfer students:

- Post-baccalaureate applicants to the [C. T. Bauer College of Business](#) may only apply for the Certificate of Accountancy Program.
- Post-baccalaureate applicants to the [Cullen College of Engineering](#) must meet the transfer admission requirements for students who have earned 30 or more semester hours of college credit.

#### Current UH Students

If you are currently enrolled or have recently graduated within the past 13 months, submitting an admissions application is not required for a Post-Baccalaureate program. Please meet with an academic advisor to change your major to the Post-Baccalaureate program you are interested in. You are still required to meet the change of major requirements for the program. Your advisor can guide you on those requirements and process.

#### Deadlines

<i><b>Term</b></i>	<i><b>Application Type</b></i>	<i><b>Open Date</b></i>	<i><b>Application Due</b></i>	<i><b>Supporting Information* Due</b></i>
<b>Summer 2022</b>	U.S. Transfer	8/1/2022	5/1/2023	5/8/2023
	International Transfer	8/1/2022	4/3/2023	4/10/2023
<b>Fall 2023</b>	U.S. Transfer	8/1/2022	6/16/2023	6/30/2023
	International Transfer	8/1/2022	5/1/2023	5/12/2023

\*Supporting information includes application fee and official transcript(s) from all attended institution(s).

## 90. Admission for Visiting Students

A Visiting Student (sometimes referred to as a Transient Student) can take undergraduate courses at the University of Houston, but is not seeking a degree. Students are getting a jumping start on their college coursework, are applying credit toward a degree at another institution, or may have already completed a Bachelor's Degree and are taking pre-requisite courses as a Post-Baccalaureate student.

- Admission as a Visiting Student is granted to:
  - undergraduate students who are in good standing at their current or most recently attended college or university, and have a cumulative GPA of 2.0, OR
  - high school graduates who have not earned college credit post high school graduation, and have a minimum unweighted cumulative GPA of a 3.5
  - visiting students that satisfy the [English language requirement](#) for University of Houston.
- Visiting students are not eligible for Financial Aid

### Steps to Apply

1. Complete the Transient Application at [ApplyTexas](#).
2. Pay the non-refundable \$75 application fee (\$90 for international students) with a credit card or debit card.
3. Meet the [English language requirement](#) for University of Houston.
4. Have your most recent transcript sent to the University of Houston at the address below. For faster service, send your transcript to us electronically.

#### *Mailing Address:*

University of Houston  
Office of Undergraduate Admissions  
4434 University Drive  
Houston, TX 77204

### Deadlines

Term	Open Date	Application Due	Supporting
Summer 2023	8/1/2022	5/26/2023	5/26/2023

Term	Open Date	Application Due	Supporting
Fall 2023	8/1/2022	8/11/2023	8/11/2023

*\*If you are interested in taking courses for Summer Session 1, 2 and 3 please submit your application and necessary documents as indicated by your myUH To Do list by the Summer Priority Deadline. Applications and documents submitted for the Summer after the priority deadline will be considered for Summer Session 4.*

*\*\*Supporting information includes application fee and official transcript(s) from all attended institution(s).*

#### Visiting to Degree Seeking

Once admitted as a visiting student, no application is necessary for enrollment in future term sessions. Enrollment as a degree-seeking student requires a visiting student to complete the [Degree Seeking Status Change Request Form](#), meet [transfer admission requirements](#) of the University of Houston (and their intended major), and submit all transcripts from previous colleges and universities. Admitted students will be required to go through New Student Orientation.

#### 91. Admission for Military and Veteran Students

When applying to the university, Military or Veteran applicants will apply as freshman or transfer students. Typically, Military or Veteran students will be evaluated as transfer applicants, if they have 15 or more college credits from the military or college coursework.

#### Admission Criteria

[Freshman Admission Criteria](#) must be met by Military or Veteran students considered as Freshman applicants. Certain majors have additional requirements for admission.

[Transfer Admission Criteria](#) must be met by Military or Veteran students considered as Transfer applicants (with 15 or more credit hours). Certain majors have additional requirements for admission. If students are transferring

with only military credit, they may only be considered for majors that do not have additional criteria.

#### Steps to Apply

- Complete the University of Houston application for admission using either the [ApplyTexas Application](#) or [The Common Application](#). **Please submit only one application.**
- Pay the nonrefundable \$75 application fee (\$90 for international students) with a credit card, debit card, or check. Checks can be made out to the University of Houston, 4434 University Drive, Houston, TX 77204. Transfer applicants are not eligible for an application fee waiver.
- **[Freshman Applicants](#):** Have your ACT or SAT score(s) sent directly from the testing agency to us. Our code for ACT is 4236; SAT is 6870. Also have your most recent High School Transcript sent. **Please note that SAT/ACT scores older than 5 years cannot be used.**
- **[Transfer Applicants](#):** Have your most recent official transcript from all colleges and universities attended sent to the University of Houston, Office of Undergraduate Admissions, 4434 University Drive, Houston, TX 77204.

#### Military Transcripts (Methods of Delivery)

Veteran or military students are required to submit all military transcripts. Transcripts can be submitted via the following methods:

- Joint Services Transcripts (JST), Airforce College, American Council on Education (ACE) transcripts must be sent as electronic PDFs from the service directly
- Army, Marine Corps, Navy, and Coast Guard transcripts can be requested at the [Joint Services Transcript site](#).
- Air Force transcripts can be requested through the [Air University](#) or the [CCAF Online Transcript System](#).

For more information regarding how to send military transcripts please reach out to [UH Veteran Services](#).

#### Credit for Military Service

Texas Education Code, Sec. 51.3042 makes military veterans who enroll at a Texas university eligible to receive undergraduate credit for military service. The university will award up to 12 hours of military service credit to satisfy any elective outside the student's major or minor course requirements if:

- a. graduated from a public or private high school accredited by a generally recognized accrediting organization or from a high school operated by the United States Department of Defense; and
- b. is an honorably discharged former member of the armed forces of the United States who:
  - a. completed at least two years of service in the armed forces; or
  - b. was discharged because of a disability.

Additional course credit for military service and training may be awarded with dean or dean's designee approval. For consideration, student must submit an Undergraduate Transfer Credit Petition for review by the appropriate department and dean.

All students interested in receiving credit for military credit must provide a copy of the DD-214 member 4 to the Office of Admissions.

#### Fee Waiver Eligibility

Military students may be eligible for a fee waiver under admissions policies. For Freshman military students, please see the NACAC fee waiver form. For transfer military students, students are not eligible for a fee waiver. Active Duty military students who can no longer attend in the semester that they have applied due to active duty placement may be eligible for a fee waiver once they are ready to reapply for the university. Please contact the Office of Admission directly for more information.

#### Veteran Resources

For other information and resources please see the links below:

- GI Bill Certification - [Office of the University Registrar](#)
- Hazlewood Act- [Student Business Services](#)
- FAFSA and Scholarships- [Scholarships and Financial Aid](#)
- Veteran Guidance and Other Services- [Veteran Services](#)
- [Department of Defense Tuition Assistance \(TA\)](#)

## 92. [Residency Requirements](#)

The University of Houston is a state university, meaning Texas residents and non-residents have different tuition rates. Residents of the state of Texas will be billed in-state tuition and non-residents will be billed out-of-state tuition.

#### Determining Residency



There must be conclusive evidence of a student's intent to permanently establish domicile in Texas. Domicile means to live and maintain gainful employment in the State of Texas. Those wishing to change their residency status must show they have domiciled in the state of Texas for 12 months or more prior to the semester in which is being applied.

If the admissions application indicates you aren't a U.S. citizen or permanent resident but that you may qualify for residency based on Texas high school graduation, you will be prompted to download and submit the [Residency Affidavit](#). The form must be completed, signed, notarized and submitted to the university.

#### Residency Classification Review

Do you think you may qualify for residency in the state of Texas? If you believe you are incorrectly classified, take steps to correct the inaccuracy by submitting the [Residency Questionnaire](#), along with supporting documents, to the Office of the Registrar.

#### Questions?

If you have any questions regarding residency requirements, please contact the Office of the Registrar.

#### **Location**

Welcome Center  
4400 University Drive  
Houston, TX 77204-2027

#### **Contact Information**

Phone: 713-743-1010, option 7  
Fax: 713-743-9050  
Fax: 713-743-8342

### 93. [Transferring Credit](#)

#### Transferrable College Credit

UH may award transfer credit for all college-level, academic coursework with grade C- or better from a regionally accredited college or university. College-level coursework with grades C- or lower will not count toward academic requirements and will not count towards the pursuit of a U.S. baccalaureate degree. Transferrable coursework may receive a direct equivalency or general

elective credit by course subject area, if applicable. A maximum of 66 lower division (freshman and sophomore-level) semester credit hours may be transferred as course credit. There is no limitation to the number of upper division (junior and senior-level) semester credit hours that can transfer to UH. **Most upper division coursework will generally be awarded as advanced elective credit.** However, students must complete at least 30 semester credit hours in residence at UH to complete baccalaureate degree requirements. Developmental courses may not be considered as college-level coursework and will not be transferrable.

#### Calculating GPA

All coursework attempted other than developmental courses are utilized in calculating transferrable GPA for admission to UH. Repeated coursework excluded from the cumulative GPA at previous institutions will be included in the calculated GPA at UH as attempted coursework for admission decisions. Please note that GPA will be calculated upon completion of applicant's admissions file.

#### Alternative Grading Basis for Transfer Credit:

##### *Pass/Fail Grades*

The University of Houston will accept and award college-level credit from regionally-accredited institutions who provide grades of S (Satisfactory) or P (Pass) during semesters impacted by COVID-19. Hours earned from S or P grades will be counted towards transfer hours, but will not be factored in the calculation of your cumulative transfer GPA and will not factor into your GPA at UH. Hours earned from F grades will count towards the calculation of your cumulative transfer GPA.

##### *Advanced Placement (AP) Exams*

The University of Houston will continue to follow our standard practices on awarding AP test scores and will accept scores taken by the online exam format through College Board due to COVID-19.

#### Regionally Accredited Universities

The University of Houston only accepts transferrable credit from universities with the following accreditations:

- MSCHE: Middle States Commission of Higher Education
- NEASC-CIHE: New England Association of Schools and Colleges—Commission on Institutions of Higher Education
- HLC: Higher Learning Commission (HLC)

- NWCCU: Northwest Commission on Colleges and Universities
- SACSCOC: Southern Association of Colleges and Schools Commission on Colleges
- ACCJC: Accrediting Commission for Community and Junior Colleges [Western Association of Schools and Colleges]
- WSCUC: Senior College and University Commission

Students can check the accreditation of their institutions through the [US Department of Education](#) website.

#### Texas Common Course Numbering System (TCCNS)

The University of Houston is a participant in the Texas Course Common Numbering System (TCCNS), a cooperative effort among Texas community colleges and universities to facilitate transfer of freshman- and sophomore-level general academic courses included in the Texas Higher Education Coordinating Board's [Lower-Division Academic Course Guide Manual](#) (ACGM).

The TCCNS provides a shared, uniform set of course designations for students and their advisors to use in determining both course equivalency and degree applicability of transfer credit on a statewide basis. When students transfer between two participating TCCNS institutions, a course taken at the sending institution transfers as the course carrying, or cross-referenced with the same TCCNS designation at the receiving institution. For additional information on the TCCNS, visit the [TCCNS website](#).

- [Fall 2021 TCCNS Course Updates](#)
- [All UH courses with a TCCNS designation](#)

#### Transfer Equivalency Guides

Transfer Equivalency Guides reference courses taken at other Texas public colleges or universities that transfer to UH for credit under the listed majors.

- [View all Transfer Equivalency Guides](#)

#### Transfer Credit Petition

Some credits (especially upper division and out-of-state credit) may be transferred as general elective credit or elective credit within a subject area. Students may choose to complete a Transfer Credit Petition eForm once they have reviewed their Transfer Credit Summary—both of which are available on their [myUH account](#). Alternatively, students seeking to submit a hard copy

Transfer Petition request must consult with their College Advisor for additional guidance and approval. However, the Transfer Petition eForm is a more efficient way to submit for faculty/department review. Petitions will be reviewed by faculty in the appropriate college and department to determine if the work and credit are of suitable content and rigor. This process takes place **during the first enrolled term**. The application of transfer credit toward a degree at the university cannot be determined until the transcripts have been evaluated and a degree plan is processed.

## **How to submit and view the Transfer Credit Petition eForm >**

### Credit By Exam

The Office of Admissions manages transfer credit for AP (advance placement) exams only, as well as Credit By Exam listed on a student's transcript from another college or university. For AP exams not posted on an official college transcript, please ensure that scores are sent directly to the University of Houston through the College Board website. Please see the Credit By Exam Brochure for information on AP equivalency.

## **UH College Board School Code: 6870**

Students who are transferring from another institution may be eligible for transfer credit by exam if the College Board scores are listed as coursework at the previous institution. For information on which exams are accepted by the University of Houston, please see the Credit by Exam Brochure. All transfer credit is subject for evaluation by the Office of Admissions and not all exams are transferrable to the university.

## **[Credit By Exam Brochure](#)**

### Credit Evaluation Process

Students who are seeking transfer credit should follow the steps below to ensure that they receive their necessary coursework.

### Prospective Students

1. Apply for admission to the University of Houston and pay the admissions fee.
2. Following admission review, please log in to your myUH student account to review transferrable coursework accepted by UH. The [Transfer Credit Report](#) can be found under the Academic Records tab in your myUH student account.

3. To petition any transfer credits, please contact your academic advisor for assistance in submitting a [Transfer Credit Petition](#).
4. If you are currently enrolled with in-progress coursework at the time of admission, please ensure that you submit an updated transcript after completion of the term to receive transfer credit and to reduce registration delays.

#### Current Students

1. If you have taken coursework outside of UH, we encourage students to request an official transcript to be sent by mail or electronically (preferred) upon completion of the term to the Office of Admissions to minimize processing delays.
2. Once the Office of Admissions has received your official transcript, please allow an average of 10 business days for internal review and processing. Times may vary during peak seasons.
3. You may view your Transfer Credit Report under the Academic records tab in your myUH account.
4. To petition any transfer credits, please contact your academic advisor for assistance in submitting a Transfer Credit Petition.
5. If you have any questions or concerns regarding credit awarded, please contact the Office of Admissions to update your transfer credit report.

#### International Students

International students requesting transfer credits for courses taken at a foreign institution, prior to enrolling at University of Houston must submit the following:

- Official copy of their academic transcripts along with course syllabi (and a certified copy of English translation if necessary)
- Grading scale for the institution (if not included on the academic transcript)
- Accreditation information for the institution (if not included on the academic transcript)

For more information please email [admissions@uh.edu](mailto:admissions@uh.edu).

#### 94. Academic Fresh Start

#### About

Academic Fresh Start (AFS) allows Texas residents to enroll in college courses with a clear academic record. College courses taken ten (10) or more years prior to the term of application are removed from consideration for admission purposes. Once ignored, this coursework cannot be used to satisfy prerequisite or degree requirements at the University of Houston.

#### Process

First, submit an application through [ApplyTexas](#) or [Common App](#). Submit just one application.

Then, complete the [Academic Fresh Start Acknowledgement](#). You must meet all [admission](#) or [re-admission requirements](#), and you must submit official transcripts from all colleges or universities. Coursework completed within the last ten (10) years will be used in the evaluation for admission. If you don't have coursework within the last ten (10) years, you'll be considered for admission based on the [freshman admission requirements](#).

#### Financial Aid

The AFS Program does not apply to the Standards of Academic Progress for financial aid applicants. Therefore, you may not qualify for financial aid based on prior academic performance.

#### Dates and Deadlines:

<b><i>Term</i></b>	<b><i>Application Type</i></b>	<b><i>Open Date</i></b>	<b><i>Application Due</i></b>	<b><i>Supporting Information* Due</i></b>
<b>Summer 2023</b>	Academic Fresh Start	8/1/2022	5/1/2023	5/8/2023
<b>Fall 2023</b>	Academic Fresh Start	8/1/2022	6/16/2023	6/30/2023

\*Supporting information includes application fee and official transcript(s) from all attended institution(s).

## 95. Adult Admissions Program

It's never too early or late to plan for your college education. The University of Houston supports non-traditional college age students getting a start towards a degree. The Adult Admission Program is designated to facilitate the admission of adult students.

You may be considered for the **Adult Admissions Program** (AAP) if you:

- hold a high school diploma or equivalent
- have not been enrolled in a high school or regionally accredited college-level program for the past five years
- are at least 25 years of age by the last day of late registration for the semester of attendance
- have never enrolled as a student at UH (if so, see information for [former students](#))

This program does not apply to currently and/or previously enrolled students, international students, or Post-Baccalaureate applicants.

### How to Apply

1. Complete the **Transient Application** through [ApplyTexas](#). Select *Adult Admission Option* as your major.
2. Pay the nonrefundable \$75 application fee with a credit card or debit card. Payment can be made when you submit your admission application or in your [myUH self-service portal](#).
3. Submit your final high school transcript or GED diploma by electronic method or regular mail. Please view the [Submitting Official High School and College Transcripts Guidelines](#) for more information.
4. **Submit proof of English Language Proficiency if required.**
  - Applicants who have completed any education outside the U.S. must submit evidence of English proficiency. A score of 550 or higher (79 or higher on the internet-based exam), on the Test of English as a Foreign Language (TOEFL) is required. Students from Australia, the Bahamas, Belize, the British Isles, English-speaking Canadian provinces, the Fiji Islands, Jamaica, Liberia, New Zealand, Sierra Leone, South Africa, Trinidad, the Virgin Islands, the West Indies, and Zimbabwe and those who speak English as their native language are exempt from taking the TOEFL. An Associate of Arts degree will generally not exempt an applicant from the TOEFL requirement.

### Deadlines

<b><i>Term</i></b>	<b><i>Application Type</i></b>	<b><i>Open Date</i></b>	<b><i>Application Due</i></b>	<b><i>Supporting Information* Due</i></b>
<b>Summer 2023</b>	Adult Admissions Program	8/1/2022	5/1/2023	5/8/2023
<b>Fall 2023</b>	Adult Admissions Program	8/1/2022	6/16/2023	6/30/2023

\*Supporting information includes application fee and official transcript(s) from all attended institution(s).

#### How the Program Works

Students admitted through the Adult Admissions Program are non-degree seeking. In order to maintain enrollment eligibility, students must maintain a cumulative grade point average of 2.00.

Students who wish to change their status to degree seeking must complete 18 semester credit hours. The hours earned at the University of Houston will be used to determine eligibility into a student's chosen major, and all [transfer admission requirements](#) must be met in order to fulfill the status change request. Complete the [Degree Seeking Status Change Request Form](#) to begin this process.

### [Degree Seeking Status Change Request Form](#)

#### Financial Aid

Students initially enrolled in the Adult Admission Program have a non-degree status and are not eligible for financial assistance. Financial aid will be processed during the semester following the completion of 18 semester hours.

Eligible veterans may use veterans' benefits under this program. Please contact [Veterans' Services Office](#) for more information at 713 -743-5490.

#### 96. [Submitting Official High School and College Transcripts Guidelines](#)

To support our applicants and admitted students through the Admissions process, the Office of Admissions provides additional guidance on submitting



your transcripts and other documents as part of the admissions process. The most reliable and quickest method to submit your official transcripts is sending documents directly from your school. The University of Houston reserves the right to refuse unacceptable transcripts submitted for admission decisions or current records.

We highly encourage freshman applicants to self-report their transcript information. Please visit your task list in your [my.uh.edu self-service portal](https://my.uh.edu) to self-report your transcript information. You will only report your Math, Science, English, and Social Studies classes.

#### Electronic/Digital Transcript Submissions

##### **Acceptable submissions of transcripts electronically/digitally:**

- A PDF transcript may be delivered from a verifiable/secured source. Acceptable verifiable sources/vendors:
  - EDI\* (Electronic Data Interchange) systems such as SPEEDe
  - TREx\*
  - Parchment
  - Naviance
  - National Clearinghouse
  - eSCRIP-SAFE
- A PDF transcript must be encrypted/digitally certified (delivered by secured email with a unique code to access/open transcript).
- The issuing institution must mark the transcript as “official”.
- Transcripts sent using the secure email method must be sent from the originating institutions or their provider, and the documents should not have already been opened/accessed.

#### Regular Mail or Other Mail Service Transcript Submissions

##### **Acceptable submissions of transcripts sent by regular mail:**

- Official transcripts should be mailed in an institutional-sealed envelope.
- Applicants may mail it to us if it remains sealed; otherwise, we will consider your submitted transcript as “unofficial” and you will need to have an official transcript resent.

The University of Houston reserves the right to refuse unacceptable submissions of transcripts:

- If the electronic submission of transcript is not encrypted (delivered by secured email with special code to access/open transcript).
- If the electronic submission of transcript is delivered or forwarded directly from the applicant/student.
- If the electronic submission or hard-copy transcripts have been opened/ accessed first by another party.
- If electronic transcripts have been delivered or forwarded by other institutions/college via email.
- Transcripts sent by regular mail or electronic delivery are opened, resealed, or marked as “unofficial.”
- If transcripts sent by regular mail are scanned, imaged, or uploaded by the applicant/student.

For freshman applicants using the self-reporting tool, please be sure to submit a final transcript with your graduation date conferred by mail or electronic delivery method, preferably before your New Student Orientation date, if admitted to the university.

If your high school, college, or university cannot send your official transcripts electronically, please ask your school administrator to send your documents by mail in an institutional-sealed envelope to:

Office of Admission  
University of Houston - Welcome Center  
4434 University Drive  
Houston, TX 77204

\*Preferred Method of Transcript Delivery for Freshman Applicants

## 97. [Apply for Housing](#)

Admitted students can apply for housing at the University of Houston in a few easy steps:

1. [Log into your AccessUH](#) and select the MyHousing icon
2. Complete your application
3. Submit your \$99 application fee

4. Electronically sign your housing agreement
5. Find a roommate via RoomSync (fall applications only)
6. Select your bed space

Need help making the decision?

- [Take a look at our Housing Rates here.](#)
- [Tour the Residence Halls through the UH Campus Experience Tour; in person.](#)
- [Compare Residences with our handy feature-by-feature chart.](#)

#### 98. [University of Houston - Campus Carry Policy](#)

- [\*\*UH MAPP 07.01.05 - Campus Carry Policy\*\*](#)
- [\*\*Appendix 1 - Exclusion Zone by Building Number and Name\*\*](#)
- [\*\*Exclusion Zone Application Form\*\*](#)

An Exclusion Zone Application should must be submitted to establish, modify, or eliminate and Campus Carry Exclusion Zone. The Exclusion Zone Application form can be found in [UH MAPP 07.01.05](#) as well as the link above. Completed forms or questions about the form or process should be addressed to [campuscarry@uh.edu](mailto:campuscarry@uh.edu) or [eamessa@uh.edu](mailto:eamessa@uh.edu).

This policy was developed following months of discussion and deliberation to comply with the “Campus Carry” Law, which was passed in 2015. Campus community members, including students, faculty and staff, were invited to share their input prior to the policy development through several open forums, a campus-wide survey, and emailed comments at [campuscarry@uh.edu](mailto:campuscarry@uh.edu).

The Campus Carry Law allows individuals who are liscensed to carry concealed handguns to “carry a concealed handgun on or about the license holder’s person while the license holder is on the campus of an institution of higher education” and

- a. Authorizes the president to establish reasonable rules, regulations, or other provisions regarding the carrying of concealed handguns by license holders on campus;
- b. Limits authority such that the president or officer may not establish provisions that generally prohibit or have the effect of generally

prohibiting license holders from carrying concealed handguns on the campus of the institution; and

- c. Allowed for broad input from students, faculty, and staff prior to its implementation on August 1, 2016.

The policy must also:

1. Respect the unique nature of our campus which includes classrooms, dormitories, laboratories, athletic facilities, grade school classrooms, day care facilities, medical and psychological clinics, and multiple public auditoriums among many of our 157 buildings;
2. Recognize the concerns of many, including our Faculty Senate which passed a resolution in opposition on December 21, 2015; and
3. Recognize the need for appropriate storage so that license holders can safely store their firearms when necessary.

In 2021, the Texas Legislature enacted the Firearm Carry Act, House Bill (HB) 1927, which provides for Permitless Carry (sometimes referred to as “Constitutional Carry”) in certain places and under certain circumstances. **HB 1927 excludes universities from the places where permitless carry is allowed.** While on the University of Houston campus only a person with a valid License to Carry a Handgun (LTC) may carry weapons designated under Subchapter H of [Chapter 411 of the Government Code](#); any other weapons are expressly prohibited.

Feedback or questions may be directed to [campuscarry@uh.edu](mailto:campuscarry@uh.edu)

- [Frequently Asked Questions](#)
- [UHPD Weapon Secure Storage Process](#)

#### Related Materials

- [Campus Carry Law - Senate Bill \(SB\) 11, 84th Texas Legislative Session, 2015](#)
- [Firearm Carry Act - House Bill \(HB\) 1927, 87th Texas Legislative Session, 2021](#)
- [Concealed Handgun Licensing](#)
- [Building Coordinator's Exclusion Zone Inspection Report Form](#)

University of Houston [MAPP 07.01.05](#) calls for the establishment of secure storage areas to be maintained at the campus police station and at other locations that may be established by the University. Currently, the police station is the sole secure storage area. The address of the police station is [4051 Wheeler, Houston TX 77204-6191](#). The entrance to the visitor parking area is off of Cougar Place Drive.

#### Storing a weapon at the Secure Storage Area

- Please enter the police station through the lobby on the south side of the building.
- There will be a phone on the wall where you can speak with our police telecommunicators. Let them know you need to check in a weapon. An officer will meet you in the lobby and will verify your License to Carry.
- The officer will bring a biometric storage safe to the designated Exchange Room. The officer will assist you in programming your fingerprint into the digital biometric safe.
- The officer will give instructions regarding how to safely place a holstered weapon in the safe. You will place the holstered weapon in the safe and activate the locking mechanism using a your fingerprint.
- You will be given a card identifying the safe number and instructions on retrieving the weapon. The officer will get your contact information in case there is a need to reach out to you.
- The entire transaction should take no longer than five minutes.

#### Retrieving a weapon from the Secure Storage Area

- Upon returning to the police station, you will presents the card identifying the safe and your License to Carry.
- The safe will be retrieved by a police officer and placed in the designated transaction room. You will enter the transaction room with instructions not to handle the safe until instructed. The officer will give instructions on the retrieval of the weapon from the safe.
- This transaction should take no longer than five minutes.

#### 100. Your Role in Staying Safe

While UHPD does everything we can to ensure that the campus is safe and secure, it is you who plays the most important role in your own safety. Below are a few tips that will help you to take ownership of your personal safety. If

you have any questions on topics that you do not see covered here, or you would like to schedule a crime prevention presentation for your office or group, please contact our [crime prevention officer](#).

#### PERSONAL SAFETY—BE PREPARED

By taking a few simple precautions, you can reduce the risk to yourself and also discourage those who commit crimes.

- Always be alert and aware of the people around you.
- Educate yourself concerning prevention tactics.
- Be aware and avoid of locations and situations which would make you appear vulnerable to crime.
- Learn the locations of the [blue light phones](#) in the areas you frequent. These phones are directly linked to UHPD.
- Never do anything or go anywhere where you do not feel safe! Your intuition is your best guide of what may cause you harm. Listen to it.
- Walk on well-lit paths. Take the most traveled route to and from classes. Walk with others if possible, especially at night, or take advantage of our [Security Escort Program](#).
- Go easy on the alcohol. Approximately 1700 students die from alcohol-related injuries each year. Alcohol often plays a role in [acquaintance and date rape](#). Drinking too much may impair your judgment and make you less aware of your surroundings.

#### STREET PRECAUTIONS

- Be alert to your surroundings and the people around you—especially if you are alone or it is dark.
- Whenever possible, travel with a friend.
- Stay in well-lighted areas as much as possible.
- Walk close to the curb. Avoid doorways, bushes and alleys where someone could hide.
- Walk confidently at a steady pace.
- Make eye contact with people when walking.
- Do not respond to conversation from strangers on the street—continue walking.
- If you carry a purse, bag or other items of value, hold it close to your body; if a wallet, keep it in a front pocket.
- Don't hold your phone in your hand while you walk, put in a pocket or bag where it isn't visible.

- Do not use or wear anything that will impede your vision or hearing (i.e. earbuds).

#### CAR SAFETY

- Always lock your car doors after entering or leaving your vehicle.
- Park in well-lighted areas.
- Have your car keys in your hand so you don't have to linger before entering your car.
- Check the interior of your vehicle for intruders before entering your car.
- If you think you are being followed, drive to a public place or a police station.
- If your car breaks down, open the hood and call for roadside assistance. If someone stops to help, stay in your locked car and ask them to call the police or a tow truck service.
- Don't stop to aid motorists by the side of the road. Make a phone call requesting help for them.

#### WHILE WAITING FOR A BUS

- Be alert to your surroundings and the people around you.
- Try to avoid isolated bus stops.
- Keep your possessions on your lap at bus stops, or hidden from sight.
- Don't open your purse or wallet while boarding the bus—have your pass or money already in your hand.
- Keep jewelry out of sight; don't flash jewelry; turn rings around so the stones don't show.

#### ON BOARD BUSES

- During off hours, ride as near to the bus operator as possible.
- If someone bothers you or makes you feel uncomfortable, change seats. Inform the driver of the situation.
- Carry your wallet inside your coat, or in a front pocket.
- Keep your belongings in front of you and hold close to your body with both hands.
- Be alert to pickpockets on crowded buses; check your purse or wallet if someone is jostling, crowding or pushing you.

## OFFICE SECURITY

- Never leave your purse or wallet in plain view or in common accessible areas.
- Don't leave cash or valuables at the office.
- If you work alone or after business hours, keep the office door locked.
- If you work late, try to find another worker to walk out with you, or use the Security Escort Program.
- Be alert for pickpocketers on crowded elevators.
- Report all suspicious persons and activities to the proper authorities.
- Be aware of escape routes for emergencies and post the police and fire department numbers near telephones.

UHPD recommends that all students, faculty, and staff members take a moment and enter emergency contact information in their cell phone address book/contacts under the **acronym ICE (In Case of Emergency)**. This would assist public safety officials in contacting the person to be called in the event of an emergency if you are ever discovered unconscious or incapacitated and unable to communicate.

You should enter at least two ICE contacts with first name and relationship in your address book/contacts list. For example, your ICE entries could be: ICE - Sondra (mom) and ICE - John (brother). These entries could also be used to assist in returning your cell phone in the event that it is lost or stolen.

Entering these contacts into your cell phone should not replace the carrying of other photo identification (UH ID or license) at all times. You should also affix emergency contact information to these forms of identification.