



!!FIX YOUR COMPLIANCE ALERT RIGHT NOW!!

Repeated Compliance Alerts are not a good thing. There are only three possible excuses:

"I don't know how to do it - please train me more."

EVICITION FEES NOT CHARGED

What is the Compliance Alert?

An account has been set to eviction status but has not been charged eviction filing fees.

Why did I receive this Alert?

Eviction filing fees must be manually charged to an account when the eviction is filed.

NOTE: Redbot allows a 10-day grace period from when the account is set to eviction status to have the account filed with the courts and the fee charged.

How do I resolve the Alert today?

How do I resolve the Alert today?

From the Resident Screen:

- Function > Quick Charge
- Date: current date
- Charge Code: evict
- Amount: Amount of eviction filing fees
- Notes: Eviction legal fees
- Click Submit

Create Charge	
Tenant	
Date	04/15/2018
Amount	160.00
<u>Charge Code</u>	evict
Notes	Eviction Legal Fe X
Category	
<input type="button" value="Submit"/>	

How do I make sure I never get this Alert again?

Make sure that all accounts that are set to Eviction status are filed with the courts immediately and charged the appropriate eviction filing fees.

IMPORTANT:

If legal fees are charged to the account prior to the account being placed on eviction status, an alert will be triggered. The account must be placed on eviction status BEFORE the fees are charged in order to avoid the alert.