



!!FIX YOUR COMPLIANCE ALERT RIGHT NOW!!

Repeated Compliance Alerts are not a good thing. There are only three possible excuses:

"I don't know how to do it - please train me more."

EVICTIIONS PAST DUE

What is the Compliance Alert?

An account with a balance of equal to or greater than rent, has not been set to Eviction status, by the 15th of the month.

Why did I receive this Alert?

Beginning on the 16th, Redbot will alert to accounts with balance equal to or greater than one month's rent and not in eviction status. There is a 14-day grace period from a new charge, or 10-day grace period from the date of an NSF.

NOTE: Redbot knows to exclude current month move-ins, notice accounts, employee accounts, housing assistance and non-resident accounts.

How do I resolve the Alert today?

Once an account is being filed on through the courts, set the account to eviction status using Resident Screen: Function > Evict

- Termination Type: Must be Evict
- Evict Date: The date account is filed/sent to the courts
- Move Out Date: Guess as to when possession date would be with your courts
- Reason for Move Out: Eviction
- Click Save

NOTE: You will need to manually charge applicable legal fees at this time as well.

How do I make sure I never get this Alert again?

Make sure that all appropriate accounts, get set to Eviction status and filed on for eviction no later than the 15th of each month.