Albert Nyongesa Simiyu

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Date of Birth: 1974-02-16 00:00:00 | Gender: Male | Nationality: Kenyan

Profile Summary

Self-motivated and skilled leader with extensive experience as a Project Manager and ERP Specialist, proficient in managing, implementing, and supporting various ERP systems, including Microsoft Dynamics Finance & Operations, Dynamics 365 Business Central, Dynamics NAV, Dynamics CRM, Dynamics Customer Experience, and Syspro. Proven track record of delivering projects across diverse industries within the African continent.

Core Competencies

Project Management: Expertise in developing project plans, scopes, and schedules, including resource allocation. Proficient in breaking down projects into tasks and milestones, defining clear goals and deliverables, and monitoring progress while identifying risks and mitigation strategies.

Team Leadership: Experienced in assembling and leading project teams, fostering open and collaborative environments. Skilled in effective communication of project goals, expectations, and updates to stakeholders, while managing conflicts to ensure smooth collaboration.

Budget Management: Strong ability to develop and manage project budgets, track expenses, and allocate resources efficiently to meet project needs. Adept at stakeholder management, gathering feedback, and maintaining positive relationships through regular updates.

Risk Management: Proficient in identifying, assessing, and mitigating project risks proactively. Experienced in developing contingency plans and implementing processes and tools for effective risk management.

Project Delivery: Committed to delivering projects on time, within budget, and in accordance with scope and quality standards. Conducts project retrospectives to identify lessons learned and improve future initiatives, ensuring proper documentation and handover of deliverables.

ERP Specialization: Strong background in business requirements analysis, feasibility studies, system configuration, change management, and customer satisfaction. Skilled in conducting training (both classroom and online) and overcoming challenges through effective people management and systems documentation.

Work Experience

Automation Consultant at Kifiya Financial Technology PLC (2025-01-02 00:00:00 - 2025-06-30 00:00:00)

Location: Addis Ababa, Ethiopia

Responsibilities: Designing, implementing, and optimizing automation solutions to enhance business processes and operational efficiency.

1. Process Analysis & Automation Strategy

Assessing existing business processes and identifying opportunities for automation. Designing and implementing workflow automation to optimize efficiency and reduce manual effort. Collaborating with stakeholders to define automation goals and expected outcomes.

2. ERP & System Integration

Implementing automation within ERP systems to streamline financial operations. Integrating various business applications and third-party services to improve data flow and system connectivity. Ensuring automation aligns with financial compliance and regulatory requirements.

3. Technology Implementation

Configuring and deploying automation solutions across departments. Providing technical support for automation-related issues.

4. Data Management & Reporting

Automating data extraction, transformation, and reporting processes. Enhancing data accuracy and reducing errors through automation. Enabling real-time reporting and dashboarding for better decision-making.

5. User Training & Change Management

Training employees on the use of automated workflows and digital tools. Managing change by ensuring smooth adoption of automation solutions. Providing documentation and best practices for maintaining automated systems.

6. Performance Optimization & Continuous Improvement

Monitoring automation performance and making necessary adjustments. Identifying new automation opportunities and recommending enhancements. Staying updated on emerging automation technologies to improve business processes.

Project Manager & Functional Consultant at Impax Business Solutions · (2022-11-01 00:00:00 - 2024-09-30 00:00:

Location: Nairobi, Kenya

Responsibilities: Successful implementation of Microsoft Dynamics 365 Business Central at Zamara Actuaries, Administrators & Consultants:

1. Pension System Implementation:

Modules: Defined Contributions, Post-Retirement Medical Fund, Trust Fund, Income Draw Down, Defined Benefits, Pensioners Payroll, Fund Accounting, Investments, Banks & Portals Integrations.

Key Contributions: Led implementation, ensured regulatory compliance, developed project plans, and managed banking/portal integrations for enhanced operational efficiency.

2. Finance System Implementation:

Modules: AP, AR, Cash & Bank Management, General Ledger, Fixed Assets, Staff Expense, Financial Reporting, Supply Chain, Banks & Vendor Portal Integrations.

Key Contributions: Streamlined financial processes, managed bank and vendor integrations, collaborated on system configuration, and facilitated user training for improved reporting.

3. HR & Payroll Management:

Modules: People & Payroll Management, Recruitment, Leave & Performance Management, Disciplinary, Grievance, Health & Safety, Exit, Employee & Manager Self-Service.

Key Contributions: Directed HR and payroll system setup, managed HR processes, ensured compliance, and developed self-service portals to enhance user experience and accessibility.

Project Manager - ERP Implementation at Tugende (2021-05-03 00:00:00 - 2023-03-31 00:00:00)

Location: Kampala, Uganda

Responsibilities: 1. Develop, plan and implement Dynamics 365 F&O, SCM, HR and Payroll.

2. Determine scope of the project.

3. Set deadlines, assign responsibilities and monitor progress of the ERP implementation.

4. Evaluate and recommend changes to current and future system requirements to meet organizational needs.

5. Lead the implementation of new organizational processes aligned with the ERP configuration.

6. Set of roles and permissions for over 700 staff.

7. Managing the vendors of different systems integrated to Dynamics.

8. Preparing the organization for January 2022 Go-Live.

9. Documentation of system processes, training and UAT materials, meeting minutes and test scripts.

10. Successful integration to Salesforce CRM and Musoni Loan System.

Enterprise Resources Planning (ERP) Implementation Consultant at BURN Manufacturing (2019-08-19 00:00:00 -

Location: Ruiru, Kenya

Responsibilities: Successful Implementation of Microsoft Dynamics 365 Business Central

Focus Areas: Production, Sales, Procurement, Finance, Service, Inventory.

Key Responsibilities and Achievements:

Collaboration with Implementation Partner:

Worked closely with the implementation partner to address all setup and hardware needs, ensuring a seamless installation process.

Project Management:

Ensured the project adhered to the established timeline, initiating corrective actions when necessary to keep the project on track.

Training Development:

Collaborated with the implementation partner to develop comprehensive training plans, successfully training employees on the ERP system for effective usage.

Resource Planning:

Created a detailed resource plan leading up to go-live, facilitating a successful transition from the previous system to Dynamics 365 Business Central.

Data Migration Framework:

Developed a robust framework and plan for data migration, ensuring the integrity and accuracy of data throughout the process.

System Maintenance Framework:

Partnered with the implementation team to establish a framework for ERP system maintenance, including backup procedures and update protocols.

Best Practices Implementation:

Ensured adherence to best practices in ERP implementation methodologies, enhancing the overall effectiveness of the project.

Post-Implementation Support Planning:

Designed a post-implementation support timeline, outlining ongoing assistance and resources for users after the go-live date.

Issue Resolution:

Acted as the primary liaison with the implementation partner and ERP provider post-go-live, troubleshooting issues and coordinating solutions to ensure uninterrupted operations.

 Enterprise Resource Planning (ERP) Functional Consultant at Teknohub Solutions Management Limited (2018-12

Location: Lagos, Nigeria

Responsibilities: Implementation at ARM Investment Managers

Successful managed the development and implementation of Microsoft Dynamics 365 Business Central for a Fund Management solution.

1. Interact with client to understand business requirements and document the same.

2. Demonstrate the solution capabilities to the client.

3. Conduct business process analysis and create Fit / Gap report.

4. Create Solution design to address client business, interface and performance requirements.

5. Advise on complex MS Dynamics business cases and propose comprehensive solutions based on Microsoft Dynamics 365 Business Central, 3rd parties solutions and customizations.

6. Create functional requirement and functional design for customizations documents.

7. Create estimates for implementation tasks.

8. Provide MS Dynamics expertise to client and mentor team members.

9. Data migration (Data mapping) with external systems.

10. Conduct solution testing and assist with user acceptance testing.

11. Conduct user and administrator training.

12. Project Management.

Education

Bachelor's Degree in Computer Science

Institution: Cambridge Association of Managers | Dates: 2020-01-06 00:00:00 - 2025-06-30 00:00:00

Location: Nairobi, Kenya

Vocational Training (Diploma) in Computer Science

Institution: Cambridge Association of Managers | Dates: 2006-01-09 00:00:00 - 2008-12-31 00:00:00

Location: Nairobi, Kenya

Vocational Training (Diploma) in Information Technology

Institution: Strathmore Business School (SBS) | Dates: 1993-01-04 00:00:00 - 1994-11-30 00:00:00

Location: NAirobi, Kenya

Skills & Tools

1.ERP Systems Expertise

2.Automation & Workflow Design

3.System Integration & Data Migration

4.Process Optimization & RPA

5.Reporting & Analytics

6.Testing & QA

7.Cloud Platforms

8.Analytical Thinking

9.Problem-Solving

10.Communication Skills

11.Project Management

12.Stakeholder Engagement

13.Change Management

14.Training & Mentoring

15.Adaptability

Languages

English, Swahili