

Basic Digital Skills Assessment Questions



Here is a list of skills that people need to be able to use the internet through their computers/laptops or other devices (e.g. tablet, smartphone, games console). Use these assessment questions to identify if you or others have the Basic Digital Skills you need.

Basic Digital Skills category	Action		Could you do this?		Have you done this in the last 3 months?	
		I have no idea what you're talking about	I could do this if I was asked to	I couldn't do this if I was asked to	I have done this in the last 3 months	I haven't done this in the last 3 months
Managing Information	Use a search engine to look for information online*					
	Download/save a photo you found online					
	Find a website you have visited before*					
Communicating	Send a personal message to another person via email or online messaging service*					
	Carefully make comments and share information online					
Transacting	Buy items or services from a website*					
	Buy and install apps on a device					
Problem Solving	Solve a problem you have with a device or digital service using online help					
	Verify sources of information you found online					
Creating	Complete online application forms which include personal details*					
	Create something new from existing online images, music or video					

Questions with the * indicate a legacy question that can be used to measure the previous Basic Online Skills levels to benchmark against previous research.