

CSE 4308/5360

Policy Acknowledgement

Please read the following carefully and put your name and ID number in all the places indicated to acknowledge that you have understood it.

Honor Code Acknowledgement:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

As a student enrolled in CSE 4308/5360, I will adhere to the UT Arlington Honor Code given above.

Name: _____

ID Number: _____

Attendance Policy Acknowledgement:

Students are expected to attend the Lectures in person. While attendance is not required it is strongly recommended. While the lectures are recorded and posted online through Echo360 system, these are only provided for review purposes and not as a substitute for attending the lectures. If the student misses any of the lectures, it is the student's responsibility to look over the slides/videos/recordings to catch up with the rest of the class and clarify any questions they may have with the instructor.

As a student enrolled in CSE 4308/5360, I will adhere to the attendance policy given above.

Name: _____

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Assignment Policy Acknowledgement:

*There will be several programming assignments in this course. If you find yourself in an emergency and cannot deliver the assignments on time, immediately inform the instructor. The work done for the assignment must be your individual work. Any external resources or code segments you want to use must first be cleared by the instructor and cited appropriately in your work. **Violations of this will not be tolerated and result in severe penalties for all parties involved, in strict compliance with official UTA policy.***

The assignments must be coded in base versions of C, C++, Python, Java. Alternatively, they can be coded to run on the ACS machine omega (All students will have an account on the ACS machine omega). Note that Omega compatibility is not required (just provided as an option for students). If any partial code is provided as part of the assignment, it will generally only be provided in a limited number of languages. However, you are under no obligation or requirement to use it. Additional details will be announced in class.

All assignments are required. No assignments will be dropped from your final score (unless in case of a documented emergency)

All submissions must be submitted via Canvas. No other method of submission accepted under any circumstances.

*The points each assignment graded out of will be provided as part of its description. Assignments submitted late will be automatically penalized, at a rate of **5% of assignment max points per hour late**. Note that the link to submit the assignment will be removed **24 hours** after the due date. The submission due time (and the time the submission link will be available till) will be shown in Canvas and the course webpage.*

No submissions will be accepted after the link is no longer available. Exceptions will only be made for documented emergencies, in strict adherence to UTA policy. Computer/Network crashes, Submission of Incomplete files, Submission of Incorrect Files, Submitting at Incorrect Link are NOT acceptable excuses for late submissions. **No exceptions will be made.** To avoid problems with such crashes and last-minute problems, students are encouraged to submit as early as possible. They are also advised to ensure that their file was uploaded correctly once you finish submitting it and make a resubmission ASAP in case of any errors. You can always revise your submission till the deadline. If you are unable to work on/submit an assignment due to a valid documented reason (illness, critical family emergencies, military service obligations, observance of major religious holidays, and certain university service commitments) and provide the documentation before the deadline for the assignment, one assignment will be excused from your final grade calculation.

As a student enrolled in CSE 4308/5360, I have read and understood the assignment policy described above.

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Quiz and Exam Policy Acknowledgement:

There will be five non-cumulative quizzes spread out throughout the course. All quizzes will have equal weight in your final grade (However, the lowest quiz score will be dropped). The quizzes will be held on campus as in-person quizzes barring any new developments in the COVID-19 pandemic. If the university requires quizzes and exams to be moved online, then they will be held online via the Lockdown browser with Respondus monitoring system. The quizzes are closed book/closed notes. However, quiz relevant formulae and algorithms will be provided with the question paper. No other material is allowed during the quiz. Students may also need a non-programmable standard or scientific calculator.

*There will be one Final Exam held during finals week that covers all testable material discussed in class during the semester. The exact date, time and location of the Exam will be determined by the university and posted at <https://www.uta.edu/administration/registrar/calendars/final-exams>. The exam is a closed book exam. The exam booklet will include all relevant formulae and algorithms. In addition, Students are allowed 1 sheet of **handwritten** notes they can use during the exam. These notes can contain whatever information the students feel might be useful during the exam but cannot contain solutions to problems discussed during the class or from the quizzes or from other sources and will have to be submitted along with your exam (more details will be given in class). Students will also need a non-programmable standard or scientific calculator. No other material is allowed during the exam. **Presence of unauthorized material in your notes or in any other form will be treated as cheating and penalized as such.***

*For both quizzes and the Final, please follow all instructions regarding what information needs to be provided in your answer booklet. Missing information will be penalized. These penalties will not be reverted under any circumstances. All work done during the quizzes, or the exam must be individual work. **Violations of this will not be tolerated and result in severe penalties for all parties involved, in strict compliance to official UTA policy.***

*Absence from quizzes may be excused, with appropriate documentation, for illness, critical family emergencies, military service obligations, observance of major religious holidays, and certain university service commitments. Requests for excused absence, and documentation for such absences, must be provided either before the quiz or before the 1st lecture immediately following the quiz. In case of excused absence, a makeup quiz covering the same material will be set up and conducted by the instructor on a date before the last day of finals week. **Even if the reason for an absence/non-attendance is valid, a request for an excused absence will be rejected if provided later than the lecture that immediately follows the quiz.** An unexcused absence will be given a score of 0. **If there are two or more unexcused absences for quizzes, you will be given a grade of F for the course.** The dates for all the quizzes are subject to change. Any changes will be announced in class at least a week in advance (unless in case of an emergency or unforeseen university closure).*

Absence from the final exam may be excused, with appropriate documentation, for illness, critical family emergencies, military service obligations, observance of major religious holidays, and certain university service commitments. Requests for excused absence, and documentation for such absences, must be provided before the end of Finals Week. In case of excused absence, the student will be given a grade of Incomplete (I). A makeup final will be setup and conducted by the instructor at a date at some point in Summer or Fall 2024 and the grade updated based on the score from that exam. The exact date, time and location of the Exam will be determined by the university and posted at the link given above. Students are expected to be available till the last day of finals week. No accommodations/makeup exams will be provided if the student will miss the Final exam due to being unavailable before the last day of finals week due to travel plans.

As a student enrolled in CSE 4308/5360, I have read and understood the exam policy described above.

Name: _____

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Grading Policy Acknowledgement:

You will be assigned a numerical final score based on your performance in your assignments, your quizzes and in your final exam.

Material	Contribution to Final score
Policy Acknowledgement	5%
Average Quiz Score	40 %
Average Assignment Score	25 %
Final Exam	30 %

Note: Not completing policy acknowledgement form submission by its due date (Weekend following Census date) may result in students not being allowed to sit for Quizzes and the Final Exam.

The quizzes and assignments averages will be calculated as geometric means of the percentage scores of each assignment and quiz:

$$Score_{avg} = \frac{\sum_{i=1}^n \left(\frac{Score_i}{Score_{max}} * 100 \right)}{n}$$

*Note: The lowest quiz score will **not** be used in the calculation of its average. **All** assignment scores will be used in the calculation of its average.*

The numeric score is converted to a letter grade according to the following rubric.

Numerical Score	Grade
>= 85	A
>= 70 & < 85	B
>= 55 & < 70	C
>= 40 & < 55	D
Otherwise	F

For the Quizzes and Assignments, if any tasks were graded incorrectly (a correct answer given less than full credit) or if there is a totaling error, please contact either the TA or the instructor ASAP. Any partial credit obtained for incorrect tasks is not up for discussion/negotiation.

Note: If there are two or more unexcused absences for quizzes, you will be given a grade of F for the course.

*Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels. **No makeup assignments, quizzes or exams will be provided for the purpose of bumping up your grade under any circumstances.***

As a student enrolled in CSE 4308/5360, I have read and understood the grading policy described above.

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Academic Dishonesty Policy Acknowledgement:

If you are caught colluding or copying in the assignments, quizzes, or the final exam the following consequences will be applied.

Per n^{th} offence in the current semester:

- *You will be given a score of 0 points for that assignment, quiz, or exam)*
- *Your final grade will be reduced by n letter grades (Up to a minimum of F)*
- *An academic integrity violation form will be filed.*
 - *If you agree to sign the form*
 - *You will be placed on disciplinary probation for 1 year and a 7-year reportable disciplinary record being created.*
 - *Additional violations may result in increasing sanctions up to and including suspension or expulsion.*
 - *If you do not agree to sign the form*
 - *You will be temporarily given a grade of Incomplete (I)*
 - *The Office of Academic Integrity will conduct a formal investigation based on evidence provided.*
 - *Based on decision, Either the grade will be calculated with the penalty and with the consequences discussed above or grade will be calculated without penalties and no forms being filed.*

This policy is not up for discussion/negotiation under any circumstances.

As a student enrolled in CSE 4308/5360, I have read and understood the academic dishonesty policy described above.

Name: _____

ID Number: _____