

ASTU, SoEEC, Students' internship Supervision form

Name of student: _____ I.D No. _____ Date: _____

Name of hosting organization: _____ Address: _____

Questions to be filled by supervisors:

Dear, our partner (industry supervisor) we would like to thank you for our willingness to accept & evaluate our students. Here in table below there are 10 parameters to evaluate our intern student. Give (tick on) a value from 1 to 5 according to performance of the student. (1 = poor, 2 = fair, 3 = good, 4 = very good, 5 = Excellent)

No.	Questions	1	2	3	4	5	Remark
1	Attendance: does the student regularly come to industry on time?						
2	Time: does the student come/out from industry on time?						
3	Protocol: does the student wear appropriate close & shoe during work time?						
4	Respect: does the student respect the job & workers?						
5	Willingness: does the student willing to know/ learn?						
6	Punctuality: does the student Perform his/her duties on time?						
7	Responsibility: does the student feel responsibility for the task he is assigned?						
8	Ability: how is technical ability/performance of the student?						
9	Solve problem: does the student willing to research & solve problems in industry?						
10	Does the student contributed for the company based on his specialization?						

1. Comments & suggestion of hosting organizations' supervisor.

2. Comments & suggestion of the student.

3. Comments & suggestion of university supervisor.

Name & phone no. of hosting organization _____

Supervisor Name& sign of university Supervisor _____

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Seal of hosting organization.

