

The Office - Job Well Done (C0105)

A: And so, that concludes my outline for our marketing strategy next year. Thank you very much for your time.

B: Hey, that was quite the presentation! Honestly, I was completely blown away by your strategy outline. I've gotta say, Alex, you really wowed me today.

A: Aw, come on; it was nothing. I'm just doing my job.

B: No, I think you deserve some recognition here; I mean, if I look back on your previous presentations, this is a huge improvement.

A: Well, Kristin did give me a hand with the slides. She's a real wiz on PowerPoint.

B: And I saw that you took on board my feedback about pricing strategies. I really appreciate you taking the time to think though my suggestions.

A: Yeah, well, that was some good advice. You made some really good points.

B: Well, I just wanted to say well done. Really you did a great job.

Key Vocabulary

quite (noun)	the	<i>phrase</i>	used to say it was good
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presentation		<i>common noun, sin- gular</i>	speech, demo, a meet- ing where you present something
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honestly		<i>General Adverb</i>	to tell the truth, frankly speaking
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blow (some- one) away		<i>verb</i>	impressed by
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wow (some-one)	<i>verb</i>	amaze, impress
it was nothing	<i>phrase</i>	use to show humbleness
deserve	<i>verb</i>	are entitled to
recognition	<i>common noun, non- variable</i>	praises, credit
look back on	<i>verb</i>	recall the past
improvement	<i>common noun, sin- gular</i>	advance, progress
give someone a hand	<i>phrase</i>	help someone
wiz	<i>common noun, sin- gular</i>	genius
take on board	<i>verb</i>	adopt
feedback	<i>common noun, non- variable</i>	other people's opinions

think though	<i>verb</i>	to carefully consider and think about it
well done	<i>phrase</i>	good job

Supplementary Vocabulary

constructive criticism	<i>common noun, non- variable</i>	suggestions for im- provement
recognize	<i>verb</i>	to publicly give spe- cial attention to some- one for doing a good job
praise	<i>common noun, non- variable</i>	the action of saying a person did a good job
encourage	<i>verb</i>	make someone confi- dent; help them do bet- ter
give credit	<i>phrase</i>	praise given to someone for doing a good job