



**VICTORIA
UNIVERSITY**
Kampala - Uganda

OFFICE OF THE ACADEMIC REGISTRAR

P. O. Box 30866, Kampala - Uganda, Tel: +256 700 300 088, +256 707 780 158

E-mail: admissions@vu.ac.ug, Website: www.vu.ac.ug

OFFICE OF THE ACADEMIC REGISTRAR PROVISIONAL ADMISSION LETTER

TER

NAME: Mr OPENDI Augustine

REG. NO. VU-DHR-2401-0608-DAY

NATIONALITY: Ugandan

INTAKE ENTRY: BHR MAR/2023

ENTRY TYPE: DIRECT

STUDENT NO: 230312039

GENDER: MALE

Dear Mr OPENDI Augustine

PROVISIONAL ADMISSION LETTER FOR ACADEMIC YEAR 2024-2025

I am pleased to inform you that you have been offered a place on a programme of study leading to the following award:

Diploma of Arts in Human Resource Management for 2 years

The semester will commence on 15th January 2024. You are expected to report on that day 9:00 am for orientation and briefing at Victoria University.

After receiving this admission letter, make all payments in our respective banks as stipulated by our fees collection policy below:

- i. All admitted students are expected to pay 100% of tuition and functional fees at beginning of the Semester.
- ii. However, failure to pay the full payment of the semester; students can pay their fees in 3 installments throughout the semester.
 - a) All students are expected to pay 40% of all fees (tuition and functional fees) by the end of the 2nd week of the semester.
 - b) All students are expected to pay 60% of all fees (tuition and functional fees) by the end of the 4th week of the semester.
 - c) All students are expected to pay 100% of all fees (tuition and functional fees) by the end of the 8th week of the semester.

FEES STRUCTURE

FEE	PAYABLE	AMOUNT IN UGX
Registration Fee	Once at entry	100,000
Caution Fee	Once at entry	50,000
ID Fee	Once at entry	10,000
Tuition	Per semester	1,098,000
Functional Fees	Per academic year	650,000
LMS Development Fees	Per academic year	40,000

The University reserves the right to change the tuition and functional fees at any time during your course of study.

I congratulate you upon your admission to Victoria University and on behalf of the University, I extend to you a warm welcome and wish you success in your studies here.



Prof. Arthur Ahimbisibwe
Academic Registrar

BANK ACCOUNT DETAILS

BANK	ACCOUNT TITLE	ACCOUNT NUMBER	SWIFT CODE	CURRENCY
STANBIC BANK	VICTORIA UNIVERSITY	9030020161085	SBICUGKX	UGX
STANBIC BANK	VICTORIA UNIVERSITY	9030020161247	SBICUGKX	USD
GUARANTY TRUST BANK	VICTORIA UNIVERSITY	218/143915/1/5111/0	GTBIUGKA	UGX
GUARANTY TRUST BANK	VICTORIA UNIVERSITY	218/143915/2/5111/0	GTBIUGKA	USD

IMPORTANT TO NOTE

- i) Students must register every beginning of a semester. For those who opt to register late will be paying a penalty of 50,000/= for late registration
- ii) You should report to the University on the first day and by all means not later than 1 (ONE) WEEK from the date of commencement of the first semester. If you do not report within the stipulated period, your place will be forfeited to a nother applicant.
- iii) The University reserves the right to change your session of study depending on the numbers admitted.
- iv) For Exempted students, modules will only be done when offered by the University.
- v) Refer to the Student Charter booklet for all University rules and regulations sent to your email.
- vi) All admitted students are required to sign this letter in the space provided as a sign of acceptance and return a copy to the Admissions office

I.....accept the offer of admission and promise to abide by all the Regulations of the University governing my status as a student of Victoria University.

SIGNED THIS.....DAY OF.....2024.

You are expected to access your VLEARNER'S PORTAL through the link below www.vclass.ac

Your User ID is your Registration Number and a default password will be shared to your email address