

Unit 13 - Week 11

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Assignment_11

The due date for submitting this assignment has passed. **Due on 2020-12-02, 23:59 IST.**
As per our records you have not submitted this assignment.

- 1) ----- is the process of encouraging and helping others to work enthusiastically towards objectives.

1 point

☐ (a) Management

☐ (b) Training

☐ (c) Leadership

☐ (d) Planning

No, the answer is incorrect.
Score: 0
Accepted Answers:
(c) Leadership
- 2) The leadership function of management is very important to a manager in successful operation of his/her organisation. Sometimes, he/she is autocratic and in some other time he/she is democratic. ----- leadership style leader depends entirely on his subordinates to establish their own goals and to make their own decisions. Fill up the blank.

1 point

☐ (a) Participative

☐ (b) Free Rein or Laissez-faire

☐ (c) Authoritarian

☐ (d) All of the above

No, the answer is incorrect.
Score: 0
Accepted Answers:
(b) Free Rein or Laissez-faire
- 3) You have learnt about four step approaches of team work. Which one is not related to the four step approaches?

1 point

☐ (a) Execute

☐ (b) Plan

☐ (c) Assess

☐ (d) Supervise

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) Supervise
- 4) What do we call the teams that use computer technology to tie together physically dispersed members in order to achieve a common goal?

1 point

☐ (a) Problem solving teams

☐ (b) Virtual teams

☐ (c) Cross functional teams

☐ (d) All of the above

No, the answer is incorrect.
Score: 0
Accepted Answers:
(b) Virtual teams
- 5) You have learnt about human factors like culture, budget, communication, security policy enforcement and management support. In which category do all these belong to?

1 point

☐ (a) Direct factor

☐ (b) Indirect factor

☐ (c) Both direct and indirect factor

☐ (d) None of the above

No, the answer is incorrect.
Score: 0
Accepted Answers:
(b) Indirect factor
- 6) A manager may be highly qualified and skilled enough but that can not be the instruments to him/her to get work done by his/her subordinates unless he/she has skills of

1 point

☐ (a) Communication

☐ (b) Directions

☐ (c) Conversation

☐ (d) Speaking

No, the answer is incorrect.
Score: 0
Accepted Answers:
(a) Communication
- 7) Communication in management is very important as it serves the purpose of sending necessary information, direction, decision and message from top to bottom of the organisation and receiving feedback. Find out the best suitable term used in managerial communication to define two sources of it, is -

1 point

☐ (a) Top to bottom

☐ (b) Sender and Receiver

☐ (c) Giver and taker

☐ (d) Vertical to horizontal

No, the answer is incorrect.
Score: 0
Accepted Answers:
(b) Sender and Receiver
- 8) Government has been mobilizing its administrative and other units for ensuring effective communication about personnel policies of the government but still there are staff agitation among grassroot level employees like Group-D employees and multitasking staff. It is understood that there is a communication barrier. Find out which one is related to communication barriers?

1 point

☐ (a) Emotional barriers and taboos

☐ (b) Differences in perception and attitude

☐ (c) Different languages

☐ (d) All the above

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) All the above
- 9) The behaviour of individual when he is directing the activities of a group towards shared goal, is called-

1 point

☐ (a) Entrepreneurial

☐ (b) Administerial

☐ (c) Managerial

☐ (d) Leadership

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) Leadership
- 10) Formal leadership occurs when a manager leads by exercising informal authority derives from the manager's official position.

1 point

☐ (a) True

☐ (b) False

No, the answer is incorrect.
Score: 0
Accepted Answers:
(b) False
- 11) According to style of functioning, the leader assumes full responsibility for all actions. Mainly he relies on implicit obedience from the group in following his orders. What is this style called?

1 point

☐ (a) Appointed leader

☐ (b) Traditional leader

☐ (c) Formal leader

☐ (d) Authoritarian leader

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) Authoritarian leader
- 12) Which one of the followings does not include theories of leadership?

1 point

☐ (a) Trait theory

☐ (b) Contingency theory

☐ (c) Psycho analytical theory

☐ (d) Need theory

No, the answer is incorrect.
Score: 0
Accepted Answers:
(c) Psycho analytical theory
- 13) The contributors with significant leadership theories do not include-

1 point

☐ (a) McClelland

☐ (b) Herzberg

☐ (c) Freud

☐ (d) Thomas Carlyle

No, the answer is incorrect.
Score: 0
Accepted Answers:
(c) Freud
- 14) Which one of the following is not an organisational communication?

1 point

☐ (a) Interpersonal communication

☐ (b) Group level communication

☐ (c) Mass communication

☐ (d) Verbal communication

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) Verbal communication
- 15) One of the functions of leadership includes-

1 point

☐ (a) Avoids initiative

☐ (b) Non representing

☐ (c) Develops teamwork

☐ (d) None of the above

No, the answer is incorrect.
Score: 0
Accepted Answers:
(c) Develops teamwork
- 16) In the ERG Theory of Motivation, Alderfer has explained 'R' as-

1 point

☐ (a) Relationship

☐ (b) Rationality

☐ (c) Reciprocal

☐ (d) Relatedness

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) Relatedness
- 17) 'Self actualisation' is the highest need defined by-

1 point

☐ (a) Herzberg

☐ (b) Maslow

☐ (c) Alderfer

☐ (d) McClelland

No, the answer is incorrect.
Score: 0
Accepted Answers:
(b) Maslow
- 18) Framework of employee motivation includes.

1 point

☐ (a) Identifies needs

☐ (b) No punishment/rewards

☐ (c) Un assessing needs/deficiencies

☐ (d) Non performs

No, the answer is incorrect.
Score: 0
Accepted Answers:
(a) Identifies needs
- 19) Which one of the following is a form of motivation you have learnt?

1 point

☐ (a) Attitude motivation.

☐ (b) Affiliation motivation

☐ (c) Fear based motivation

☐ (d) All the above

No, the answer is incorrect.
Score: 0
Accepted Answers:
(d) All the above
- 20) Two factor theory of motivation includes the elements of -

1 point

☐ (a) Agree and disagree

☐ (b) Inclusion and exclusion

☐ (c) Satisfaction and dissatisfaction

☐ (d) Safety and security

No, the answer is incorrect.
Score: 0
Accepted Answers:
(c) Satisfaction and dissatisfaction