

## Contact

[www.linkedin.com/in/jacob-a-jaggers](https://www.linkedin.com/in/jacob-a-jaggers) (LinkedIn)

## Top Skills

Data Analysis  
Databases  
Teamwork

## Certifications

Practical Data Science Certification

# Jacob Jaggers

Business Analyst/Data Scientist  
Orange County, California Area

## Summary

I am looking for a job in business analysis, data analysis, or database management. I am a recent graduate of California State University - San Bernardino, with a Bachelor's in Business Administration - concentration in Business Analytics. I also worked as a tax data verification coordinator for Vincent Benjamin, and a data entry clerk while in college for California Research Tabulations. I am interested in statistical analysis - taking data and figuring out the information from it, and using my own knowledge to illuminate the correct path forward. Through my classes and what I observe as I worked, I am skilled at database creation, trend identification, data analysis, and problem solving. I work well in teams and am not afraid to take charge to make sure everything gets done.

## AREAS OF EXPERTISE

- SQL in MySQL
- Microsoft Word, Excel, PowerPoint, and Access
- Python
- R
- Database design
- Trend analysis
- Problem solving in independent and group projects
- Highly analytical and methodical
- Extreme attention to detail

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## Experience

Advantage Solutions: Sales, Marketing, Technology  
Coordinator - Talent Acquisition Operations  
September 2019 - January 2020 (5 months)

- Oversee the operational support for selling Talent Acquisition services into new markets.
- Conduct daily audits and compile reports on more than 400 job openings for distribution to senior management for client relations and sales planning.

- Monitor and analyze job openings in the iCIMS database to ensure they are reconciled with the sales forecast.
- Respond to client requests by making real-time changes to job openings.

### Vincent Benjamin

#### Tax Data Verification Coordinator (3 month project)

February 2019 - April 2019 (3 months)

Verified detailed tax data from documents and returns for “Big 4” and top CPA firms nationwide.

Ensured the accuracy of the tax software's functionality to successfully prepare tax documents

Worked with multiple clients in various industries to help to expedite the overall tax season process with a paperless workflow.

### California Research Tabulations

#### Data Entry Clerk

August 2015 - December 2018 (3 years 5 months)

Copied scanned Viking River Cruises surveys into a custom program, digitizing the information.

### Independent

#### Statistics and Economics Tutor

September 2015 - May 2017 (1 year 9 months)

Yorba Linda, California

Assisted students with college-level classes in statistics and economics

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## Education

### California State University-San Bernardino

Bachelor's of Art, Business Administration - concentration in Business

Analytics · (2016 - 2019)