

**PUBLIC SAFETY COMMITTEE**

Daniel B. Norris, Chairman  
Irv Brockington, Vice Chairman  
Baron B. Holland, Member  
Brad M. Pransky, Member  
Ann L. Rappoport, Member  
J. Andrew Sharkey, Member  
Morton J. Simon, Jr., Ex-Officio Member

**Wednesday, February 3, 2016**

**7:30 P.M.**

**Curtis Hall**

**AGENDA**

1. Report of the Police Chief
  - A. Police Activity/Community Policing Unit, Clearance and Juvenile Contact Reports for the month of December 2015 (see attached).
  - B. It is the recommendation of the Police Department and approved by Staff that the proposed attached Ordinance amending the Traffic Code be recommended to the Board of Commissioners as follows:

DELETE – COTTMAN AVENUE – HANDICAPPED PARKING in front of  
420 Cottman Avenue.
  - C. Discussion of changes to the SWAT Memorandum of Understanding discussed in the September 2015 Public Safety meeting.
  - D. Consider recommending to the board the adoption of a Resolution authorizing the disbursement of \$4,500 (or less) annually to fund Cheltenham Township's contribution to participate in the Montgomery County SWAT – Eastern Region (see attached)
2. Report of the Fire Marshal for the month of December 2015 (see attached).
3. Report of the E.M.S. Director for the month of December 2015 (see attached).
4. Report of the Emergency Management Coordinator for the month of January 2016. (see attached).
  - A. Announcement from the Pennsylvania Emergency Management Agency (PEMA) of possible funding recovery from the recent winter snow storm (see attached).
5. Report of the Township Manager.
  - A. Consider a Community Service Award for Lou Picone, owner of Luigi's Pizzarama II.

6. Old Business.
7. New Business.
8. Citizens' Forum.
9. Adjournment.



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Bryan T. Havir  
Township Manager

# **CHELTENHAM TOWNSHIP POLICE DEPARTMENT COMMUNITY POLICING**

Dec. 2015 ACTIVITY LOG

<b>DAYS</b>	<b>LOCATION</b>	<b>PURPOSE</b>	<b>REMARKS</b>
1	Township	Graffiti Patrols / Investigations	P/O Murphy
1	Elkins Park	Home Security Survey	P/O Murphy
17	Township	School Liaison	P/O Hincee
1	Elkins Park	SAMH Monthly Committee Meeting	P/O Hincee
1	Elkins Park	K9 In-service Training Day	Sgt Slavin
1	Township	Background Investigations for Police Dept. & Aux Police Unit	P/O Murphy
1	Elkins Park	Cheltenham School District Administration Meeting	P/O Hincee
2	Elkins Park	SAMH Committee Meeting	P/O Hincee
1	Elkins Park	Neighbor Dispute	Sgt. Slavin

**DATE: 01/04/2016 Submitted by Community Policing Supervisor: Sgt. John P. Slavin #929**



**CHEL TENHAM TOWNSHIP POLICE DEPT. MONTHLY  
ACTIVITY December 2015**

<b>SECTION 1 PART ONE CRIMES</b>	<b>Dec 2015</b>	<b>Dec 2014</b>	<b>YTD 2015</b>	<b>YTD 2014</b>
1. CRIMINAL HOMICIDE	0	0	1	0
A. NON-NEG MANSLAUGHTER	0	0	0	0
B. NEG. MANSLAUGHTER	0	0	0	0
2. JUSTIFIABLE HOMICIDE	0	0	0	0
3. RAPE	0	1	4	3
4. ATTEMPTED RAPE	0	0	0	1
5. ARMED ROBBERY	4	3	26	20
6. STRONG ARM ROBBERY	1	1	25	20
7. ASSAULT (WITH GUN)	0	0	2	2
8. ASSAULT (WITH KNIFE)	1	0	4	4
9. ASSAULT (WITH OTHER)	1	0	9	19
10. BURGLARY	9	26	120	138
11. ATTEMPTED BURGLARY	0	5	28	37
12. THEFT	31	23	209	247
A. RETAIL THEFT	27	35	368	350
B. THEFT FROM AUTO	20	25	165	164
C. THEFT AUTO ACCESS.	1	6	19	29
D. BICYCLE THEFT	2	0	29	37
<b>TOTAL THEFT</b>	<b>81</b>	<b>89</b>	<b>790</b>	<b>827</b>
13. AUTO THEFT	0	1	17	26
A. ATTEMPTED AUTO THEFT	0	0	0	0
14. ARSON	1	0	5	3
<b>TOTAL PART ONE CRIMES</b>	<b><u>98</u></b>	<b><u>126</u></b>	<b><u>1,031</u></b>	<b><u>1,100</u></b>

\* Figures regarding part one crimes are subject to change through investigation by police

<b>SECTION II- GENERAL INFO.</b>	<b>Dec 2015</b>	<b>Dec 2014</b>	<b>YTD2015</b>	<b>YTD2014</b>
15. WEAPONS VIOLATIONS	1	0	10	7
16. TOTAL POLICE SERVICES	1,908	1,718	23,645	24,784
17. DRUGS VIOLATIONS	6	3	75	82
18. PFA SERVICE	7	1	31	23
19. DOMESTIC DISTURBANCES	44	38	472	411
20. REFERRED TO DET. DIV.	156	201	1,788	2,155
21. ASSAULT (SIMPLE)	9	3	90	112
22. RECOVERED STOLEN AUTOS	1	0	11	14
23. RECOVERED BICYCLES	1	1	14	19
24. ALARMS REPORTED	143	143	1,940	2,061
25. SUICIDES REPORTED	0	0	2	3
26. ATTEMPTED SUICIDES	0	1	4	8
27. AUTO ACCIDENTS	152	122	1,477	1,460
28. VEHICLES INVOLVED	251	198	2,559	2,670
29. ACCIDENT INJURIES	19	11	209	212
30. PEDESTRIAN INJURIES	1	2	15	11
31. FATALITIES - AUTO ACCIDENTS	0	1	2	2
32. D.O.A.	1	6	50	38
33. OPEN PROPERTY	20	9	158	137
34. VANDALISM	14	14	134	130
35. GRAFFITI	3	3	32	56
36. SEX OFFENSES EXCLUDING RAPE/ATT. RAPE	3	0	18	9
37. DOGS IMPOUNDED	4	3	42	52
38. KENNEL FEES COLLECTED	0	0	0	0
39. ANIMALS T.O.T.S.P.C.A.	4	1	51	42
40. ABANDONED AUTOS REMOVED	6	8	136	149

ORDINANCE NO. \_\_\_\_-16

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CHELTENHAM,  
CHAPTER 285 THEREOF, ENTITLED VEHICLES AND TRAFFIC, BY AMENDING CERTAIN  
STREET AND PARKING REGULATIONS.

The Board of Commissioners of the Township of Cheltenham hereby ordains:

**SECTION 1.** The Code of the Township of Cheltenham, Chapter 285, Article IV, entitled Schedule of Traffic Regulations, Section 285-43 thereof is hereby amended by **DELETING** the following:

COTTMAN AVE (C) HANDICAPPED PARKING, at 420 Cottman Avenue

**SECTION 2.** That in all other respects Chapter 285 of the Code of the Township of Cheltenham is hereby approved and accepted as amended, and shall continue in full force and effect.

**SECTION 3.** This Ordinance shall take effect and be in force from and after its approval as required by law.

**ENACTED** into an Ordinance this 17<sup>th</sup> day of February, 2016.

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM

By \_\_\_\_\_  
Morton J. Simon, President

ATTEST: \_\_\_\_\_  
Bryan T. Havir, Township Manager



Eastern Region

7-23-15

## **Mutual Aid Compact for Montgomery County SWAT Eastern Region Team**

**Whereas** the execution of law enforcement power and authority outside the territorial limits of an officers primary jurisdiction is authorized by the Pennsylvania Statewide Municipal Police Jurisdiction, 42 Pa.C.S.A. § 8953; and

**Whereas** the temporary exchange of law enforcement officers for the purpose of mutual assistance is also authorized by Pennsylvania Statewide Municipal Police Jurisdiction, 42 Pa.C.S.A. § 8953; and

**Whereas** the Pennsylvania Statewide Municipal Police Jurisdiction, 42 Pa.C.S.A. § 8953; empowers law enforcement officers to exercise their powers outside of their normal jurisdictions when a request for assistance is forthcoming from another law enforcement agency; and

**Whereas** the governing bodies of the undersigned municipalities, hereinafter denominated as "signatories", have determined that it is in the public interest and of mutual advantage to enter into an agreement for the provision of inter-agency police services in the form of the ***Montgomery County SWAT – Eastern Region Team***;

**Now therefore**, pursuant to the above consideration, and the covenants and mutual benefits herein expressed, the parties hereby agree as follows:

### **I. Purpose**

It is the intent of the signatories to secure through the mechanisms hereby created.

- A. More efficient utilization of police services and resources;
- B. An enhanced degree of cooperation between law enforcement agencies within the participating communities;
- C. More timely and effective response to calls for specialized police assistance;
- D. Adequate manpower levels of highly trained law enforcement officers and equipment to resolve crisis and high-risk situations.

## II. Duration

This agreement will take effect between and among those signatories that are party to it upon execution by their respective governing bodies; and will remain in full force and effect for each and every signatory until the governing body of any one or more signatory (ies) notifies the governing bodies of each and every other signatory of their withdrawal in writing. It is specifically understood and agreed by and among the signatories that the withdrawal of any one or more parties does not work a nullification of this agreement, nor otherwise require its redrafting or re-execution. The team will utilize calendar 2015 for transitional issues and will begin unified operations on January 1, 2016

## III. Funding

This agreement establishes a fixed funding formula to provide adequate financial resources to the team. Upper Dublin Township will manage the accounts under standard public accounting principles. Audits of the account will be conducted by the municipal auditors retained annually by Upper Dublin Township. The funding formula is as follows:

- A. Participating agencies, whether townships or boroughs having populations based, upon the most recent U.S. Census Bureau figures of 10,000 or more residents will pay annually an assessment of not less than \$4,500.00. This assessment will be due in the first quarter of the fiscal year which runs from January 1 to December 31.
- B. Participating agencies, whether townships or boroughs having populations based, upon the most recent U.S. Census Bureau figures of 9,999 or less residents will annually pay an assessment of not less than \$3,000.00. This assessment will be due in the first quarter of the fiscal year which runs from January 1 to December 31.

Invoices will be generated by Upper Dublin Township and distributed no later than January 10 of each year.

## IV. Participation

This agreement is strictly voluntary in nature and places no jurisdiction participating in it under any obligation to respond to a request for tactical unit services that it is unable or unwilling to honor. All participating jurisdictions should make every accommodation possible to allow team members the opportunity to assist with request for services or corresponding training.

Furthermore, the Implementation, Command, Administration and Financing of the **Montgomery County SWAT – Eastern Region Team** as detailed in the (**Montgomery County SWAT – Eastern Region Team Manual**) incorporated herein on January 1, 2016 will govern operational issues.

### Mutual Aid Pact/Agreement

"The undersigned do hereby support the concepts and procedures established by the "**Montgomery County SWAT – Eastern Region Team Board of Chiefs**"

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Authorized Signature  
Upper Dublin Township Police Department  
Police Department

Date



Authorized Signature	Date
<u>Lower Moreland Township Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Horsham Township Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Upper Moreland Township Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Cheltenham Township Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Hatboro Borough Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Jenkintown Borough Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Rockledge Borough Police Department</u>	
Police Department	

Authorized Signature	Date
<u>Bryn Athyn Borough Police Department</u>	
Police Department	



Eastern Region

**Dated 1-15-16**

**Mutual Aid Compact for Montgomery County SWAT  
Eastern Region Team**

**Whereas** the execution of law enforcement power and authority outside the territorial limits of an officers primary jurisdiction is authorized by the Pennsylvania Statewide Municipal Police Jurisdiction, 42 Pa.C.S.A. § 8953; and

**Whereas** the temporary exchange of law enforcement officers for the purpose of mutual assistance is also authorized by Pennsylvania Statewide Municipal Police Jurisdiction, 42 Pa.C.S.A. § 8953; and

**Whereas** the Pennsylvania Statewide Municipal Police Jurisdiction, 42 Pa.C.S.A. § 8953; empowers law enforcement officers to exercise their powers outside of their normal jurisdictions when a request for assistance is forthcoming from another law enforcement agency; and

**Whereas** the governing bodies of the undersigned municipalities, hereinafter denominated as "signatories", have determined that it is in the public interest and of mutual advantage to enter into an agreement for the provision of inter-agency police services in the form of the ***Montgomery County SWAT – Eastern Region Team***;

**Now therefore**, pursuant to the above consideration, and the covenants and mutual benefits herein expressed, the parties hereby agree as follows:

**I. Purpose**

It is the intent of the signatories to secure through the mechanisms hereby created.

- A. More efficient utilization of police services and resources;
- B. An enhanced degree of cooperation between law enforcement agencies within the participating communities;
- C. More timely and effective response to calls for specialized police assistance;
- D. Adequate manpower levels of highly trained law enforcement officers and equipment to resolve crisis and high-risk situations.

## II. Duration

This agreement will take effect between and among those signatories that are party to it upon execution by their respective governing bodies; and will remain in full force and effect for each and every signatory until the governing body of any one or more signatory (ies) notifies the governing bodies of each and every other signatory of their withdrawal in writing. It is specifically understood and agreed by and among the signatories that the withdrawal of any one or more parties does not work a nullification of this agreement except for that municipality, nor otherwise require its redrafting or re-execution by the remaining members. The team will utilize calendar 2015 for transitional issues and will begin unified operations on January 1, 2016

## III. Participation

This agreement is strictly voluntary in nature and places no jurisdiction participating in it under any obligation to respond to a request for tactical unit services that it is unable or unwilling to honor. All participating jurisdictions should make every accommodation possible to allow team members the opportunity to assist with request for services or corresponding training.

Furthermore, the Implementation, Command, Administration and Financing of the **Montgomery County SWAT – Eastern Region Team** as detailed in the (**Montgomery County SWAT – Eastern Region Team Manual**) incorporated herein on January 1, 2016 will govern operational issues.

### Mutual Aid Pact/Agreement

"The undersigned do hereby support the concepts and procedures established by the "**Montgomery County SWAT – Eastern Region Team Board of Chiefs**"

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Authorized Signature  
Upper Dublin Township Police Department  
Police Department

Date

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Authorized Signature  
Lower Moreland Township Police Department  
Police Department

Date

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Authorized Signature  
Horsham Township Police Department  
Police Department

Date

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Authorized Signature  
Upper Moreland Township Police Department  
Police Department

Date

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Authorized Signature  
Cheltenham Township Police Department  
Police Department

Date

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Authorized Signature  
Hatboro Borough Police Department  
Police Department

Date

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Authorized Signature  
Jenkintown Borough Police Department  
Police Department

Date

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Authorized Signature  
Rockledge Borough Police Department  
Police Department

Date

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Authorized Signature  
Bryn Athyn Borough Police Department  
Police Department

Date

**CHELTENHAM TOWNSHIP  
BOARD OF COMMISSIONERS**

**MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE  
DISBURSEMENT OF \$4,500 (OR LESS) ANNUALLY  
IN ORDER TO FUND THE CHELTENHAM  
TOWNSHIP CONTRIBUTION TOWARDS THE  
MONTGOMERY COUNTY SWAT-EASTERN  
REGION TEAM**

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**WHEREAS**, the Pennsylvania Legislature has empowered law enforcement officers to exercise their powers outside of their normal jurisdictions when a request for assistance is forthcoming from another law enforcement agency, 42 Pa.C.S.A. §8953; and

**WHEREAS**, certain governing bodies of municipalities in the eastern portion of Montgomery County, Pennsylvania have determined that it is in the public interest and of mutual advantage to enter into an agreement for the provision of inter-agency police services in the form of the Montgomery County SWAT-Eastern Region Team; and

**WHEREAS**, Cheltenham Township has agreed to participate as a signatory to a mutual aid compact for Montgomery County SWAT-Eastern Region Team.

**NOW, THEREFORE**, pursuant to the above background, the Board of Commissioners of Cheltenham Township hereby **RESOLVES** as follows:

1. The Township administration is hereby authorized to disburse \$4,500 (or less if billed a lesser amount) annually to fund a yearly assessment for Cheltenham Township's participation in the Montgomery County SWAT-Eastern Region Team, as billed by Upper Dublin Township, until further action by the Cheltenham Township Board of Commissioners.

**ADOPTED** this                      **day of February, 2016** by the Board of Commissioners of  
Cheltenham Township, in lawful session, duly assembled.

**CHELTENHAM TOWNSHIP**

By: \_\_\_\_\_  
**Morton J. Simon, Jr., President**  
Board of Commissioners

Attest: \_\_\_\_\_  
**Bryan T. Havir, Manager/Secretary**

# MEMORANDUM

Cheltenham Township  
Fire Marshal

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TO: B. Havir

FROM: J. W. O'Neill

DATE: January 26, 2016

RE: **Fire Marshal's Report for the February 2016 Public Safety Committee.**

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Attached for your review is a copy of the December 2015 monthly Fire Department response statistics to be included in the Fire Marshal's report to the Public Safety Committee.

**Cheltenham Township Fire Department  
Fire Marshal's Report for  
December 2015**

**Response Summary for Companies**

Total Runs for Company	Response In Company District		Assists in Cheltenham		Assists Outside Cheltenham		Total Personnel Responding		Avg Personnel Per Run		Total Time in Svce			Avg In Service Time Per Run						
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Hrs	Min	YTD	Month	Min	YTD				
*COMPANY 1	28	444	22	351	2	38	4	55	272	3927	10	9	12	37	173	0	27	23		
*COMPANY 2	15	250	9	161	6	77		12		1481	0	6			86	45	0	21		
*COMPANY 3	30	369	11	182	19	180		7	178	2391	6	6	8	1	130	31	16	21		
*COMPANY 4	15	205	10	153	2	37	3	15	145	1985	10	10	4	24	79	43	18	23		
*COMPANY 5	36	412	18	124	18	275		13	233	2775	6	7	9	21	122	59	16	18		
Total	124	1680	70	971	47	607	7	102	828	12569	7	7	34	23	592	58	17	21		
2014 Totals	122	1907	65	1146	47	687	10	74	990	15099	8	8	44	50	597	12	22	19		
2013 Totals	140	1626	85	970	50	554	5	102	1222	12917	9	8	37	56	541	44	16	20		
* Company 1 Glenside Fire Company																	Company 2 La Mott Fire Company		Company 3 Elkins Park Fire Company	

\* Company 1 Glenside Fire Company      Company 2 La Mott Fire Company      Company 3 Elkins Park Fire Company

Company 4 Cheltenham Hook & Ladder      Company 5 Ogontz Fire Company

! Values for Company 2 to be updated as information is received.

**Brief Information on the Above 2015 Response Summary**

The information above is a snapshot of the 2015 Fire Department responses. Township wide there were over 971 dispatches for Fire Department services to locations throughout Cheltenham. Note this number represents the number of unique locations companies were dispatched to. The type of call dispatched may have required a response from more than one station. This is called automatic aid and is the most efficient and fastest way to share resources and get the necessary resources in motion. Individual companies responded an additional 687 times for this reason.

Many of the automatic aid is dispatched for fire, smoke or hazards such as natural gas leaks inside of buildings. While most of these dispatches are resolved without serious consequences, it is the responses that do present high risks to life and property that require coordinated and immediate actions to control and lower the hazard potential as quickly as possible.

**Additionally:**

- 102 responses were to incidents outside the municipality. Most were automatic aid requests from neighboring departments in Abington, Springfield, Rockledge and Jenkintown. Not shown in the Summary is how many times Departments from other municipalities respond into the Township.
- While some responses included hours of on scene time to resolve, the average time spent on a response was 21 minutes. (This is an average.
- And only includes the time from a dispatch until a company makes themselves available from a scene for another response.
- Typically a company had 7 personnel respond to a call. (This number is an average from all responses. The actual number of responders can vary widely by company, time of day, day of the week, type of run, even season)
- ## The final personnel averages and average time in service values will be revised as additional information for 2015 is received. totals.

**Selected December Significant Run Information**

- 12/10 3:33PM Easton Rd: Store Fire: Companies responded for a reported fire in a shoe store. Arriving units found a fire involving extension cords extinguished by store employees using a hand extinguisher. Extinguishers are required in many occupancies by the fire code for use on incipient fires. There was light smoke damage throughout the store.
- 12/16 6:50AM Willow Grove Avenue: Deck fire. Companies arrived with an extinguished deck fire. The fire was noticed by a neighbor. The residents used a garden hose to knock down the fire. Companies overhauled the area to ensure the fire was out. The fire involved extension cords holiday lighting strings, the deck and storage.
- 12/18 11:34PM Montgomery Avenue: Shed Fire: A fire in the popular High School Park damaged the shed and some contents before being extinguished. High winds spread the fire from the rear storage to the roof before it was extinguished.
- 12/24-12/25 Township companies responded to 12 separate incidents during the holiday. These included alarm activations, natural gas leaks, cooking fires and assists to other municipalities. During the month companies responded to 5 vehicle extrications both within the municipality and in neighboring municipalities.



# December 2015 Cheltenham Township Fire Department Response Data

* Call Volume by Date	
Date	Num of Responses
12/1/2015	4
12/2/2015	7
12/3/2015	2
12/4/2015	2
12/5/2015	3
12/6/2015	1
12/7/2015	2
12/8/2015	2
12/9/2015	3
12/10/2015	1
12/11/2015	4
12/12/2015	2
12/13/2015	5
12/14/2015	0
12/15/2015	2
12/16/2015	1
12/17/2015	2
12/18/2015	2
12/19/2015	3
12/20/2015	2
12/21/2015	3
12/22/2015	3
12/23/2015	1
12/24/2015	4
12/25/2015	8
12/26/2015	1
12/27/2015	0
12/28/2015	1
12/29/2015	1
12/30/2015	2
12/31/2015	3
Total	77

** Response Incident Types	
Call Type	Unique Calls
FAL - Fire Alarm	35
FBU/CO - Building Fire, Commercial	4
FBU/NO - Building Fire, Non-Commercial	6
FCM/NOS - Carbon Monoxide Detector, No S	4
FDI - Debris/Fluids on Highway	1
FGL/CO - Gas Odor/Leak, Inside Commercial	2
FGL/NO - Gas Odor/Leak, Inside Non-Com	3
FGL/OUT - Gas Odor/Leak, Outside	2
FHM/CO - Hazardous Materials Incident, Ins	1
FIN - Fire Investigation	6
FIN - Fire Investigation Building Investigation	2
FTIR - Trash/Dumpster Fire	2
FUN - Unknown Type Fire	2
FVE - Vehicle Fire	2
VARE - Vehicle Accident, Rescue	5
Total	77

Station 1: Glenside Fire Company  
 Station 2: La Mott Fire Company  
 Station 3: Elkins Park Fire Company  
 Station 4: Cheltenham Fire Company  
 Station 5: Ogontz Fire Company

*** Breakdown of Calls by Daytime / Nighttime						
	Station 1		Station 2		Station 3	
	Calls	%	Calls	%	Calls	%
Daytime	19	68%	12	80%	17	57%
Nighttime	9	32%	3	20%	13	43%
Total	28	100%	15	100%	30	100%

**** Response Breakdown by Company					
	Station 1	Station 2	Station 3	Station 4	Station 5
First Due	22	8	11	10	18
Assists in Cheltenham	2	6	19	2	18
Assists Outside Cheltenham	4	0	0	3	0
Total Company Responses	28	15	30	15	36
Total					124

- \* Call Volume by Date: Shows each day of the month and the number of emergency calls that were responded to.
- \*\* Response Incident Types: Generalized categories showing what types of responses were made.
- \*\*\* Breakdown of Responses by Day/ Night: Shows the distribution of calls responded to by each station broken down between day and night hours.
- \*\*\*\* Response Breakdown by Company: Shows where companies responded to calls. For example under Station 1...22 of the calls were for service in their response district/ 2 were for aid within the Township and 4 were for aid outside the Township.

## CTFD December 2015 Personnel and Response Times

On average, how many personnel are on the first out apparatus?

Average Manpower on First Out Truck by Time of Day					
	Station 1	#Station 2	Station 3	Station 4	Station 5
Daytime	4.3		3.7	3.9	3.6
Nighttime	5.9		4.6	5.0	4.8
Overall	5.1	#DIV/0!	4.2	4.5	4.2

On average how many personnel respond to a call?

Total Manpower By Time of Day					
	Station 1	#Station 2	Station 3	Station 4	Station 5
Daytime	8.9		6.3	7.5	6.2
Nighttime	11.4		5.2	12.1	6.9
Overall	10.2	#DIV/0!	5.8	9.8	6.6

On average how long does it take from the time dispatched to the first apparatus arrives?

Average Time to Scene for Apparatus					
	Station 1	#Station 2	Station 3	Station 4	Station 5
First Due Company	0:07:47		0:07:24	6:12:00	0:07:34
Any Apparatus	0:07:36		0:07:24	6:12:00	0:07:34

# Indicates values to be updated as additional information is received.

## CTFD December 2015 Ignition and Loss Summary

	Ignition Summary by Company District					Totals	
	CO1	CO2	CO3	CO4	CO5	Month	YTD
Structure	2	1	2	1		6	39
Non Structure		1				1	62
<b>Causes</b>							
Accidental	2	1	1	1		5	47
Natural						0	2
Incendiary		1				1	13
Unkn/ Under Inv			1			1	39

	Valuation and Loss Summary				Injuries		
	Valuation Estimate		Loss Estimate				
	Month	YTD	Month	YTD		Month	YTD
Building		\$0	\$11,000	\$2,084,000	Firefighter		2
Contents		\$0		\$0	Civilian		9*
<b>Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,000</b>	<b>\$2,084,000</b>	<b>Totals</b>	<b>0</b>	<b>11</b>

\*Includes 1 Civilian Fatality

# Township of Cheltenham



## EMERGENCY MEDICAL SERVICE

8230 Old York Road  
Elkins Park, PA 19027-1589



Emergency 911

Business 215-887-5925

Business 215-887-1000 Ext. #555

February 1 , 2016

The Public Safety Committee  
The Board of Commissioners  
c/o Bryan Havir, Township Manager  
8230 Old York Road  
Elkins Park, PA 19027

Dear Bryan,

Attached please find our Operational Report for January 2016. Our financial, detail, and statistical report for December 2015 are also attached.

The ID card machine project was completed during the month. A recommendation was made to staff for a new machine and operational guidelines. This was approved and the machine ordered. We hope to be operational by March 1<sup>st</sup>.

During the month our life member (volunteer) Charles Fluehr completed the specifications for the remounting of one of our ambulances. During February we will make minor revisions and hope to complete a purchase order (via COSTARS). If all goes according to schedule, the vehicle should be delivered during the summer.

We will begin a project during February to replace our bunker coats that are no longer ANSI compliant. These coats are used on accident scenes and during fires and are well over ten years old. At the same time we will be investigating body armor that are used by staff when needed to enter "warm zones".

Please contact me if you have any further questions.

Sincerely,

Kenneth C. Hellendall  
Director & Chief of Operations

Attachments



## **MEMORANDUM**

To: Ken Hellendall, Director  
From: Jessica Barto, Lieutenant  
Re: December 2015 Detail and Resident Packet Report  
Date: February 1, 2016

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### **Special Events for the month of November**

12/05/2015: 0900-1600: Plymouth Ambulance Toy Run: Crew;  
Beerger/Speed/Hellendall: Status; COMPLETED: Toy Run to Bryn Mawr Hospital and  
St. Christopher Hospital.

12/06/2015: 1530-1630: St. Paul's Church-Girl Scout display: Crew; Beerger/Watkins:  
Status; COMPLETED: First Aide lecture and tour of ambulance for Girl Scout troop.

### Resident Packet Delivery

<b>Date</b>	<b>Address</b>	<b>Crew</b>
12/22/15	681 Meetinghouse Rd C-6	Speed/Randolph
12/22/15	46 Township Line Rd #217	Speed/Randolph
12/22/15	700 Elkins Ave A-3	Speed/Randolph
12/22/15	100 Breyer Dr 3-L	Speed/Randolph
12/22/15	671 Meetinghouse Rd	Speed/Randolph
12/22/15	681 Meetinghouse Rd #3	Speed/Randolph
12/23/15	8370 Fisher Rd	Wass/Burns
12/23/15	515 Ryers Ave	Wass/Burns
12/23/15	409 Myrtle Ave	Wass/Burns
12/23/15	217 W Laurel Ave	Wass/Burns
12/23/15	406 Mt. Carmel	Beerger/McGinty
12/23/15	479 Plymouth Rd	Beerger/McGinty
12/23/15	1903 Fawn Dr	Beerger/McGinty
12/23/15	131 Old Cedarbrook Rd	Beerger/McGinty
12/23/15	129 Old Cedarbrook Rd	Beerger/McGinty
12/23/15	133 Old Cedarbrook Rd	Beerger/McGinty
12/23/15	71 Old Cedarbrook Rd	Beerger/McGinty
12/23/15	139 Old Cedarbrook Rd	Beerger/McGinty
12/24/15	637 Green Briar Rd	Gallagher/Williams
12/24/15	1615 Ashbourne Rd	Gallagher/Williams
12/24/15	7505 Vernon Rd	Gallagher/Williams
12/24/15	1 Develon Rd	Gallagher/Williams
12/24/15	333 Sinkler Rd	Randolph/Craig
12/24/15	221 Bickley Rd	Randolph/Craig
12/24/15	211 Brookdale Ave	Randolph/Craig
12/24/15	18 Huber St	Randolph/Craig
12/24/15	243 Harrison Ave	Randolph/Craig
12/24/15	712 Willow Grove Ave	Randolph/Craig
12/24/15	328 Ross Ct	Randolph/Craig
12/26/15	325 Waring Rd	Wass/Williams
12/26/15	7215 Oak Rd	Wass/Williams
12/26/15	115 Kingston Rd	Wass/Williams
12/26/15	7619 Woodlawn Rd	Wass/Williams
12/26/15	1715 Willow Ave	Wass/Williams
12/26/15	1437 Academy Ln	Wass/Williams
12/26/15	7419 Barclay Rd	Wass/Williams
12/26/15	7 Lawnside Rd	Wass/Williams
12/27/15	8216 Marion Rd	McGinty/Forte
12/27/15	673 Foxcroft Cir	McGinty/Forte
12/27/15	547 E Church Rd	McGinty/Forte
12/27/15	8125 Hawthorne Rd	McGinty/Forte
12/27/15	7632 Brookfield Rd	McGinty/Forte
12/27/15	133 Johns Rd	McGinty/Forte
12/27/15	107 Hilldale Dr	McGinty/Forte

Date	911	Transported	Refused	No EMS needed	Fire Calls	Cover Calls	D.O.A
12/1/2015	11	3	1	5	1		1
12/2/2015	15	9	2	3	1		
12/3/2015	12	11		1		311(2300)	
12/4/2015	6	4		2			
12/5/2015	8	7		1		382(0130)(1130)(1230)	
12/6/2015	5	3		2		382(1500)383(1530)	
12/7/2015	9	5		4		311(0230)	
12/8/2015	8	7		1			
12/9/2015	6	6					
12/10/2015	6	5	1				
12/11/2015	10	7	1	2		382(1830)(1930)311(2000)	
12/12/2015	11	9		2		382(2030)	
12/13/2015	8	6		2		311(2130)	
12/14/2015	10	4	1	5		382(1215)	
12/15/2015	10	8		2			
12/16/2015	9	9					
12/17/2015	5	4	1				
12/18/2015	7	3	2	1	1	382(2000)381(2340)	
12/19/2015	6	4		2			
12/20/2015	6	6				382(1830)311(1900)	
12/21/2015	7	6	1			311(2300)	
12/22/2015	8	7		1		382(1000)	
12/23/2015	10	8		2			
12/24/2015	10	10				382(1830)	
12/25/2015	11	7	1	3		382(0230)(2100)	
12/26/2015	5	4	1			382(1430)	
12/27/2015	11	5	2	4		311(0115)382(1830)	
12/28/2015	8	5	3			311(1000)	
12/29/2015	11	4	1	5	1	382(2100)	
12/30/2015	9	8	1				
12/31/2015	14	9		5		382(1000)	
<b>TOTALS</b>	<b>272</b>	<b>193</b>	<b>19</b>	<b>55</b>	<b>4</b>	<b>28</b>	<b>1</b>

### RECEIVING AGENCY TOTALS

Receiving Agency	Count	Frequency
	82	29.39%
Abington Memorial Hospital	136	48.75%
Albert Einstein Medical Center	16	5.73%
Chestnut Hill Hospital	9	3.23%
Elkins Park Moss Rehabilitation Hospital	26	9.32%
Holy Redeemer Hospital & Medical Center	2	0.72%
Jeanes Hospital	8	2.87%
<b>Total</b>	<b>279</b>	<b>100%</b>

### Mutual Aid outside Cheltenham

Date	Time of day	Squad	Outcome
12/1/2015	1:00 am	311	RECALLED
12/1/2015	11:00 am	382	TRANSPORTED
12/2/2015	2:00 pm	311	TRANSPORTED
12/4/2015	11:00 am	382	RECALLED
12/5/2015	3:00 pm	311	RECALLED
12/6/2015	1:00 pm	311	RECALLED
12/9/2015	2:00 am	382	TRANSPORTED
12/11/2015	1:00 pm	311	TRANSPORTED
12/11/2015	1:30 pm	382	RECALLED
12/12/2015	3:30 pm	382	TRANSPORTED
12/13/2015	8:30 pm	311	TRANSPORTED
12/14/2015	10:30 am	311	TRANSPORTED
12/14/2015	3:30 pm	382	NO EMS NEEDED
12/14/2015	3:30 pm	382	RECALLED
12/14/2015	5:00 pm	382	NO EMS NEEDED
12/15/2015	7:30 pm	382	TRANSPORTED
12/16/2015	2:30 am	383	TRANSPORTED
12/16/2015	1:00 pm	382	TRANSPORTED
12/16/2015	5:00 pm	311	TRANSPORTED
12/16/2015	9:30 pm	383	TRANSPORTED
12/17/2015	11:00 pm	382	TRANSPORTED
12/18/2015	11:00 am	383	NO EMS NEEDED
12/18/2015	4:00 pm	311	REFUSAL OF SERVICES
12/19/2015	12:30 pm	311	TRANSPORTED
12/22/2015	7:00 am	383	RECALLED
12/23/2015	10:30 am	382	TRANSPORTED
12/24/2015	2:30 am	382	TRANSPORTED
12/25/2015	12:00 pm	311	RECALLED
12/25/2015	11:30 pm	383	ASSIST 382 CARDIAC ARREST
12/26/2015	6:00 pm	382	TRANSPORTED
12/28/2015	5:30 pm	382	TRANSPORTED

### 31 Responses outside Cheltenham Township for mutual aid



**Cheltenham Township EMS  
Billing Information  
DECEMBER 2015**

<b>Amount Billed</b>	<b>2015</b>	<b>YTD</b>	<b>2014</b>	
Total	182,680.50	2,321,130.45	122,895.00	2,221,852.00
Medicare	66,444.34	803,364.98	5,565.00	754,987.42
Commercial	69,295.95	771,356.85	91,505.52	915,463.22
Patient	45,598.54	670,072.35	23,587.48	494,573.74
Medicaid	1,341.67	70,958.77	2,237.00	46,418.93
	<b>2015</b>	<b>YTD</b>	<b>2014</b>	
Amount Received In	102,485.77	825,365.20	81,580.71	834,226.27
Collection Contract	<b>2015</b>	<b>YTD</b>	<b>2014</b>	
Amount Collected	125.00	10,245.16	699.11	13,238.55
AR Resources Paid (30%)	37.50	3,073.56	209.73	3,972.08
	6 accounts	75 accounts	2 accounts	40 accounts
Amount Written off to Collections	26,787.00	349,393.13		238,288.16
Accounts Receivable	<b>2015</b>		<b>2014</b>	
0 -29 days old	230,928.66		205,869.09	
30-59 days old	88,754.84		96,875.33	
60-89 days old	33,784.32		57,601.84	
90 + days old	132,639.80		82,085.37	
Total	486,107.62		442,431.63	
Less updated rejections	56,452.13		13,854.12	
Write off Hardship				5,355.00
Write off Membership	800.00	14,423.67	1,739.98	25,509.06
Write off Uncollectible	14,336.63	227,640.88	19,153.23	252,006.47
	<b>2015</b>		<b>2014</b>	
Memberships/Donations/Details	70,773.00		58,616.00	
Memberships this month	62,920.00		57,921.00	
Donations this month	7,153.00			
Details this month	700.00		625.00	

**CALL BY TYPE**

<b>Dispatch Complaint</b>	<b>Number of Calls</b>	<b>Percentage</b>
Abdominal Pain	10	3.58%



Allergic reaction	3	1.08%
Altered Mental Status	4	1.43%
Assault Victim	2	0.72%
Back Pain	5	1.79%
Behavioral / psychiatric disorder	12	4.30%
Breathing Problem	8	2.87%
Cardiac Arrest	2	0.72%
Cardiac Emergency	15	5.38%
Chest Pain	3	1.08%
Convulsions/seizures	1	0.36%
CVA/Stroke/Tia	9	3.23%
Dehydration	1	0.36%
Diabetic Emergency	8	2.87%
Dizziness	4	1.43%
Fall Victim	6	2.15%
Fall Victim NonTrauma	22	7.89%
Fall Victim Trauma	2	0.72%
Fever	2	0.72%
Fire	5	1.79%
Fracture	3	1.08%
General Weakness	12	4.30%
Head Injury	6	2.15%
Hemorrhage/Laceration	4	1.43%
Industrial Accident/Inaccessible Incident	1	0.36%
Maternity	3	1.08%
Medical Alert Alarm	14	5.02%
MVA with INJURIES	17	6.09%
MVA with Injuries - Pedestrian Struck	3	1.08%
Nausea and Vomiting	7	2.51%
Overdose	4	1.43%
Pain	4	1.43%
Psychiatric Problem	1	0.36%
Rescue	1	0.36%
Respiratory Emergency	16	5.73%
Seizures	10	3.58%
Sick Person	1	0.36%
Stab/Gunshot Wound	1	0.36%
Subject in Pain	9	3.23%
Suicide Attempt	2	0.72%
Syncopal Episode	13	4.66%
Traffic Accident	5	1.79%
Unconscious Subject	5	1.79%
Unkown Medical Emergency	8	2.87%
Unresponsive Subject	5	1.79%

**Township of Cheltenham  
Emergency Management  
8230 Old York Road  
Elkins Park, Pennsylvania  
19027**



February 1, 2016

The Public Safety Committee  
The Board of Commissioners  
c/o Bryan Havir, Township Manager  
8230 Old York Road  
Elkins Park, PA 19027

Dear Bryan,

Attached is the Emergency Management report for January 2016. The report of the Deputy Emergency Management Coordinator is also attached.

- The drill evaluation and video tape were completed during the month. During early February they will be duplicated and presented to the team at a meeting and copies will be forwarded to the Commissioners.
- As we move forward with our exercise plan, we held a conference call with The National Counter Terrorism Center (NCTC) staff, County Public Safety Division Officials, myself, and other members of the Eastern Montgomery County Team. We have agreed on training for the Fire Service during the end of the 1<sup>st</sup> quarter and the exercise during the second (or early third) quarter.
- We met with the Township Manager prior to the large winter storm to insure a plan was in place should it be needed. All team members were available should the storm have worsened. During the storm we insured that Police, Public Works, and EMS personnel were fed and offered other assistance as needed.

Sincerely,

Kenneth C. Hellendall  
Emergency Management Coordinator

Attachments

# Memo



**To:** Ken Hellendall, Coordinator  
**From:** Kimberly Kirschner, Deputy Coordinator  
**Date:** January 27, 2016  
**Re:** Monthly Report

One Mission  
One Team

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Below are the activities that I participated in during the month of December 2015:

- Continued work for reimbursement of funds under the HMGP buyout program – reimbursement for legal and engineering fees.
- Edited and distributed Drill after Action Report and video to drill committee.
- Attended Westminster Seminary table top exercise.
- Meeting with Westminster Seminary to teach Incident Command Class to school emergency response team.
- Worked with Westminster Seminary to label doors and develop emergency plan.
- Worked with schools to develop individualizes school safety plans for special needs students.
- For a private school who is under contract with the Township I developed the 1<sup>st</sup> draft of an emergency response plan.
- Attended several school safety meetings at various schools to discuss updating the school plans / exercises for the spring. (Wyncote, Cheltenham, Elkins Park, Administration Building).
- Attended the Eastern Regional Emergency Management Monthly Meeting.
- Monitored January 23 / 24 snow storm – monitored Facebook page for issues.
- County Emergency Management Training on new computer systems.

- Conference Call with National Counter Terrorism Center for potential drill.
- Worked on several equipment related issues including sign boards, radios, staff cell phones etc. ( Snow storm, Court, Ashmead Bridge).
- Monthly cable / internet and phone bill and worked on several Verizon / Comcast issues.

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

JOSH SHAPIRO, CHAIR

VALERIE A. ARKOOSH, MD, MPH, VICE CHAIR

JOSEPH C. GALE



**DEPARTMENT OF PUBLIC SAFETY**

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THOMAS M. SULLIVAN  
DIRECTOR

**SNOW ASSISTANCE PRELIMINARY DAMAGE ASSESSMENT**

January 27, 2016 – The Pennsylvania Emergency Management Agency (PEMA) is requesting that all counties in the Commonwealth collect preliminary cost data following the recent winter storm. PEMA will use this information to determine eligibility for federal reimbursement of storm-related costs incurred beginning Friday, January 22, 2016. This letter applies to the following entities:

- Municipalities
- School Districts
- Fire Departments
- EMS Agencies
- Police Departments
- Hospitals
- Certain Non-Profit Agencies

The Montgomery County Department of Public Safety is seeking estimations for the 48 hour period in which you incurred the highest costs beginning at 6 p.m. Friday, January 22, 2016. There is no end date established at the present time.

Possible reimbursable expenses are:

- Snow plowing, salting, and sanding
- Search and rescue
- Sheltering/mass care
- Bracing and shoring of damaged structures
- Provision of food, water, and other essential needs at distribution points
- Damage to public infrastructure (regardless of time frame)
- EOC activation

With regards to snow plowing, salting, and sanding, pick your most expensive 48 hour period based on:

- Only overtime/extra time for full time/scheduled employees
- Regular/overtime/extra labor costs are eligible for non-budgeted employees specifically assigned to perform emergency work
- All equipment usage (Base costs on FEMA equipment rates, rates cover usage, maintenance and fuel)
- Quantities of materials and location where used
- Contracted services
- Equipment rented exclusively for event, capture full rental cost

**All information must be submitted using form DAP-8 Summary of Costs.** Worksheets used to compile this information, such as DAP-5 and DAP-6, must be submitted as well. If you have similar forms that already tracked this information, you may submit them as supporting documentation. However, the DAP-8 is still required. Forms must be submitted via email to [eocwatchdesk@montcopa.org](mailto:eocwatchdesk@montcopa.org) **no later than COB Friday, February 5, 2016.**

Should you have any additional questions, please email [eocwatchdesk@montcopa.org](mailto:eocwatchdesk@montcopa.org) or contact Joe Anna Haelig, Community Resilience Planning Specialist at Montgomery County Department of Public Safety, at (610) 631-6528.

This storm affected many counties and municipalities across Pennsylvania. Your participation in this process may not guarantee reimbursement, but is essential in determining our eligibility.

Thank you,

A handwritten signature in dark ink, appearing to read "Thomas M. Sullivan". The signature is fluid and cursive, with the first name "Thomas" being more prominent.

Thomas M. Sullivan  
Director

Attachment: 2015 FEMA Equipment Rates  
Attachment: DAP-5 Force Account Activity Worksheet for Labor, Equipment, and Materials  
Attachment: DAP-6 Outside Contractor/Vendor Invoices Activity Worksheet  
Attachment: DAP-8 Summary of Costs  
Attachment: DAP-5-6-8 Sample