

MOHAMMED SHIEK SHABUDDIN

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CAREER OBJECTIVE

Aspire to gain insights into the ways professionals integrate and acquire new knowledge, and to cultivate behaviors that elevate their decision-making performance.

EDUCATION

CMS Business School, JAIN Deemed University , Bengaluru, India MBA (Masters in Human Resource Management) 8.09 SGPA	Aug 2022 – May 2024
GITAM Deemed University , Visakhapatnam, India B.sc (Biotechnology, Microbiology, Chemistry) 7.89 CGPA	July 2019 – May 2022
Sri Chaitanya Junior College , Visakhapatnam, India Class 12 8.82 CGPA	July 2018 – April 2019
Mohan Secondary High School , Visakhapatnam, India Class 10 8.2 CGPA	June 2016 – April 2017

WORK EXPERIENCE

[Apply at Scale](#) (Remote) **Nov 2022 – Present**

Founding Team - Strategy and Operations

- Achieved market penetration by identifying 1044 US companies sponsoring product (Visa sponsorship) roles (2018-2022), conducted LinkedIn marketing resulting in 4lak+ post impressions, 1000+ document requests, and converting to 1st ten clients within a month.
- Pioneered a workforce model strategy by enlisting students as associates to serve clients, leading to the successful onboarding of 60+ associates supporting approximately 40 clients.
- Oversee talent acquisition, conduct onboarding, and provide operational training for associates. Execute monthly payroll benchmarking for employees.

Adani Wilmar, Bengaluru, India

June 2023- Aug 2023

Human Resource Management - Summer Intern

- Talent Acquisition:** Experience in sourcing FMCG sales profiles on Naukri for both executive and managerial roles. Focused on sourcing candidates for the divisions of General Trade, Modern Trade, and HORECA.
- Power BI Dashboard:** Developed a data-driven dashboard by employing data scraping techniques in Excel, seamlessly integrated with Power BI, to assess training effectiveness.
- Market Visit:** Visited 40 outlets and with sales officer, providing valuable insights into FMCG sector sales generation strategies.
- Program Effectiveness:** Initiative to gauge the efficacy of recurrent knowledge sharing programs. By crafting well-structured feedback questionnaires, this methodical approach enabled us to quantify the impact of the programs accurately.

LEADERSHIP & EXTRA-CURRICULAR ACTIVITY

HR Cruise | Core Committee Member **Sept 2022 – Present**

- Prepared the Governance Policies, Event Workflow (SOP) and Functional Guidelines.
- HR Conclave 2023** - Led a 16-member team and organized an HR Conclave at CMS Business School, attracting around 100 participants.
- CRANIUM 2023** - International Management Fest | Core Committee Member for the HR Vertical.

Rotaract Club of GITAM | President

July 2021 – June 2022

- Identified and leveraged new talents and potential future leaders for the club. Organized 50+ projects aimed at empowering students, and successfully hosted the two-day Rotaract District Conference - MAD Carnival, during tenure.
- Liaised with the University Management, Rotary club of Visakhapatnam and District Rotaract Organization and other International Clubs to build relations and Collaborative events on campus.

Awards & Recognitions

- ✓ Excellence in Documentation and student operating procedures (University Award)
- ✓ Excellence in Networking and Collaborations (University Award)
- ✓ Best Professional service project for the year 2021-2022 & Best District Support Club (District Awards).

CONFERENCE PRESENTATIONS

- **"Digitalization & Its Impact on the Future of Work in Industry 5.0"** - Presented at the **REVA University International Conference 2022** on the theme of "Contemporary Developments in Entrepreneurship, Business, and Management in the Digitized Era – Towards Industry 5.0."
- **"Technology and Workplace Learning: A Systematic Literature Review"** - Presented at the **KRUPACON University International Conference 2023** on the theme of "Creating Futuristic Work Design: Defying the Business Downturn."

TOOLS & LANGUAGES

- Tools:** MS Excel, PowerPoint, Power BI, MS Word, Canva, Trello and Notion.
- Languages:** English, Hindi, Telugu, and Urdu.