

Bharath Sivakumar

Personal Information

Name: Bharath Sivakumar

Phone (Mob): 0401 992 685

Email:
bharath.sivakumar98@gmail.com

Education

**Bachelor of Business and
Bachelor of Science in
Information Technology**

University of Technology, Sydney

2017 - 2020

Higher School Certificate

Epping Boys High School

2011 - 2016

Social Media



[Linkedin](#)



[Twitter](#)



[Online Resume](#)

Skills

- Computer Hardware & Software
- Knowledge of MacOS operating system
- Knowledge of iOS operating system
- Knowledge of Microsoft office Suite
- Knowledge of Customer Relations Management software
- Handling outbound calls to clients regarding issues with Taxation related forms

Experience

Customer Service Representative - Data Entry and Administrative Clerk

Australian Taxation Office (Datacom Outsource)
MAR 2017 - NOV 2017

Customer facing role, acting on behalf of the Australian Taxation Office. Using Internal and External systems in order to correct and process Income Tax forms. Interacting with clients to find effective and fast resolutions to issues in the lodgement of tax forms. Conveying advice on the status of Applications for TFN, ABN and other forms.

Head Table Tennis Coach

Epping YMCA
APR 2016 - OCT 2016

Teaching students basic techniques of table tennis. Enabling self-help methodologies to aid and assist students to counteract weaknesses in techniques. Teaching and correcting new strategies in competitive settings. Creating lesson plans to structure lessons for students

Work Experience

Macquarie University
JUL 2014 - JUL 2014

Learning basics of Helpdesk technical support in a tertiary education environment. Assisting in the deployment of new devices onto the network. Diagnosing and fixing issues with existing devices