

AA Certified RPA Trainer

Introduction

AA Certified RPA Trainer program is designed to qualify trainers on the application of Automation Anywhere's (AAs) RPA and provide additional helpful training techniques and information that can improve their ability to deliver a successful training experience.

The course is delivered using curriculum that combines both theoretical and hands-on training. Each participant will receive a Training Kit upon successful completion of the program.

Upon completion, the trainers will be eligible to deliver the AAs RPA product training within their organizations and will become part of a select group of AA Certified RPA Trainers.

The program comprises collaborative learning enablers in the form of activities at logical intervals to engage the learners and enhance the learning retention. Our curriculum design, based on the principles of adult learning, is a combination of problem-based learning and active learning where the training reinforces important material, concepts, and skills.

This method provides more frequent and immediate feedback to learners and addresses different learning styles. The complexity of the content is taken into consideration before designing the curriculum and structured in a way to reduce the cognitive load of the learner. The content flows from simple to complex where the learners are provided with declarative knowledge followed by the procedural knowledge ensuring expertise over the content.

How will it benefit the organizations?

AA Certified RPA Trainer program enables the trainer to deliver high value courses and workshops seamlessly. This model gears up the new trainers as well as the experienced trainer to deliver courses on AAs RPA product training.

A Train-the-Trainer (TTT) workshop can build a pool of competent trainers who can then teach others and ensure that the employees are provided with the right knowledge to operate AAs RPA product.





TTT sessions prepare trainers to present information effectively, respond to participant questions, and lead activities that reinforce learning, linking training to their jobs.

The TTT model prompts the trainers to mirror the experienced trainer to deliver the sessions to other participants.





In this model, trainers receive coaching and mentoring from experienced facilitators to build confidence and ensure that the trainers are well equipped with the knowledge to handle employees within the organization.

Who should attend?





Training Requirements

-  Strong communication, presentation, and facilitation skills
-  Experience in conducting short duration and multi day training sessions
-  Experience following scripted curriculums as well as free form, class driven agendas
-  Experience and background in creating / developing training content

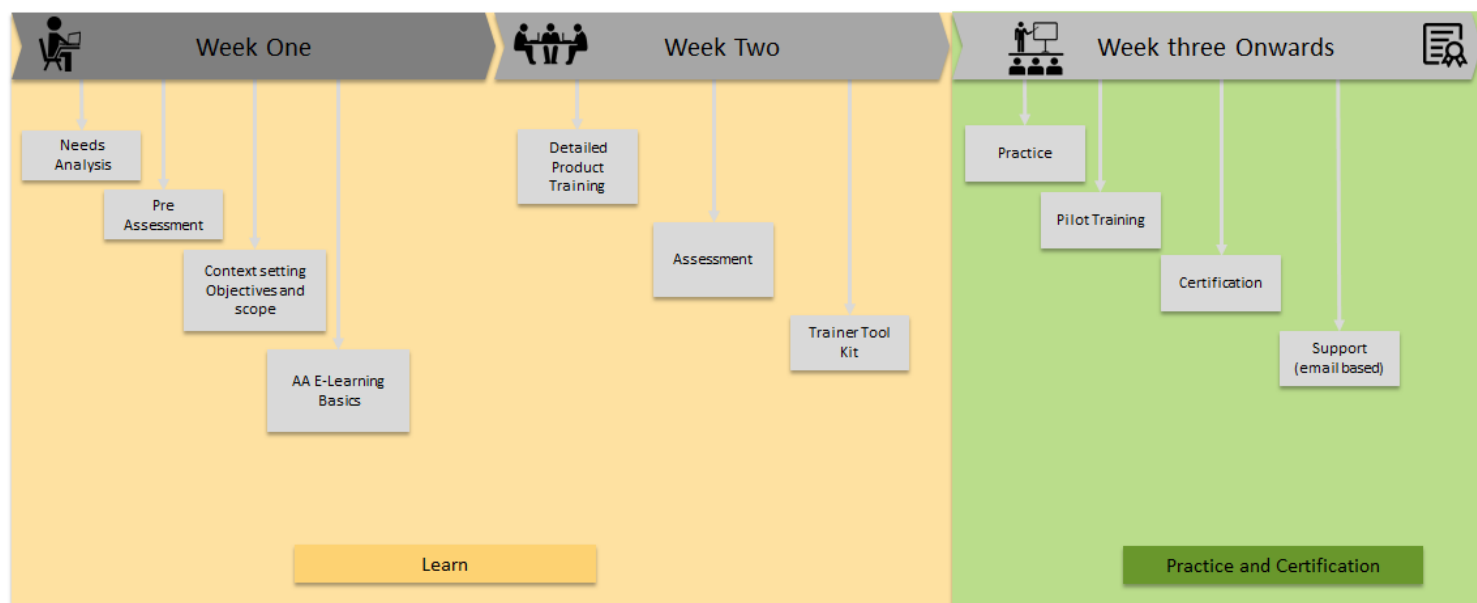
Technology & Development Skills

-  Recent exposure and understanding of coding fundamentals, demonstrating logical thinking, problem solving, and application of logic
-  2+ years of experience or strong working knowledge of programming languages (C#, Java, C++, etc.)
-  3+ years of experience, working on software systems and applications
-  Working knowledge of internal software systems and applications

Preferable Process Automation Experience

-  Experience documenting processes, using workflow diagrams, flow charts, and use cases
-  Good understanding of functional processes (specific to Customer / Partner)
-  6 + months of experience in RPA
-  3 + months of experience, using AAs software and development of Bots






Structure and Timeline



Note that this is a two weeks training program. Week One covers online activities. Week Two: Instructor Led Classroom Training. Week Three comprises practice and pilot training assignment (participant driven) before appearing for Certification (online).

Trainer Tool Kit

The Trainer Tool Kit will be available for qualified trainers. The kit comprises:

-  Key Points
-  Training Guide
-  Walkthrough
-  Exercise Handbook
-  Sample Bot Files

Pricing

-  TTT = \$14,000 (Including Certification for a maximum of 3 trainers)

Certification



The Trainer is awarded the certification after attending the AA Certified RPA Trainer Training Program and upon successful completion of the Online Test and Viva.

Note: Viva requires the trainers to walk the AA Certification Panel through a recorded Pilot Training conducted by the trainers after Practice.

Trainer Responsibilities

Certified Trainers must send the list of participants that they will train internally to AA so that we can provide the participants access to the Automation Anywhere Essentials eLearning Course, which is a pre-requisite.




Note: The participants trained by the trainer will not be certified by AA, unless they appear for:

-  AA Certified Advanced RPA Professional - Test for \$50 per participant, or
-  AA Certified Master RPA Professional - Test for \$500 per participant






Upon receiving an AA Certified RPA Trainer Certification, the trainers can internally train other employees in their organizations. For this, the trainers need to register new participants (that the trainer is training) with AA so that we can provide them the pre-requisite e-Learning Course. This is the trainer's obligation.

Participants trained by the trainer need not attend AA Training Programs; they can directly appear for certifications. The above pricing for certifications refer to the participants trained by the 'AA Certified RPA Trainer.' The Advanced and Master RPA Professional Certifications price is an additional offering and is not part of the TTT = \$14,000 for 3 trainers.

AA Responsibilities

-  Provide the latest software and access to latest Training Content (Trainer Tool Kit)
-  Ensure the SWLA agreement is signed before providing the training/demo licenses
-  Ensure the infrastructure is up and running, if the training is to be conducted in AA premises

Partner Responsibilities

-  Ensure the trainer meets the aforementioned Recommended Trainer Profile criteria
-  Ensure the pre-requisite Automation Anywhere Essentials eLearning Course is completed before the commencement of training
-  Ensure the Purchase Order/Order Form/NDA /SWLA agreement and/or any other legal documents are signed before the commencement of training
-  Ensure the scheduling and monitoring responsibilities are taken care of
-  Ensure to collect the certificates on behalf of participants and distribute them to the respective participants