

31/12/2025

Page No.

Date

ASSIGNMENT-3

(MATH AND TRIGONOMETRY FUNCTIONS, REFERENCING, NAMING, RANGE)

Ques.1) How do you use the SUMIF function to add values that meet a specific criteria?

Ans.1) → SUMIF adds numbers only when a specific condition is satisfied.

→ Used when you want total based on criteria like:

- Department
- Category
- Region.

SYNTAX: SUMIF(range, criteria, sumrange)

EXAMPLE: SUMIF(A1:A10, "Sales", B1:B10)

It improves accuracy and efficiency in reports.

Commonly used in financial and sales analysis.

Ques.2) What is the difference between the SUM and SUMPRODUCT function?

Ans.2) SUM

SUMPRODUCT

→ Adds value directly

→ Multiplies arrays first, then sums result

→ Works with simple ranges

→ Used for weighted calculations

→ Example: SUM(A1:A5)

→ Example: SUMPRODUCT(A1:A5, B1:B5)

SUMPRODUCT handles complex calculations without helper column.

Ques.3 How would you use the ROUND, ROUNDUP and ROUNDDOWN functions?

Ans.3 → ROUND

- Rounds a number to a specified number of digits.
- Follows normal rounding rules.

SYNTAX: `ROUND(number, num_digits)`

EXAMPLE: `ROUND(12.456, 2)` Result → 12.46

Used when standard rounding is required.

ROUNDUP

- Always round a number upward, away from zero.
- Does not follow normal rounding rules.

SYNTAX: `ROUNDUP(number, num_digits)`

EXAMPLE: `ROUNDUP(12.451, 2)` Result → 12.46

Useful in Billing and Pricing.

ROUNDDOWN

- Always rounds a number downward, towards zero.

SYNTAX: `ROUNDDOWN(number, num_digits)`

EXAMPLE: `ROUNDDOWN(12.459, 2)` Result → 12.45

Used where overestimation must be avoided.

Ques.4 Explain how to use the COUNTIF function to count cells that meet a condition.

Ans.4 → The COUNTIF function is used to count cells that satisfy a specific condition.

→ It works with:

- Numbers
- Text
- Logical conditions

SYNTAX: COUNTIF (range, criteria)

EXAMPLE: COUNTIF (A1:A10, D1)

COUNTIF is widely used in Data Analysis, Reports, and Performance Tracking to filter and count data accurately.

Ques. 5 Explain how to use the PI function in Excel.

Ans. 5 \Rightarrow PI() returns the value of π (3.14159).

→ It does not take any arguments.

→ Used in mathematical and engineering calculations.

EXAMPLE: PI()*A1^2

→ Gives more accurate results than manual typing.

Ensures precision in calculations.

Ques. 6 How can naming ranges improve readability and management of formulas?

Ans. 6 \Rightarrow Named Ranges replace cell addresses with meaningful names.

→ Make formulas:

- Easier to Read

- Easier to Maintain.

EXAMPLE: SUM(Salary)

Reduces errors in large spreadsheets.

Improves clarity and professionalism.

Ques. 7 How do you apply the SIN, COS and TAN functions in Excel?

Ans. 7 \Rightarrow These are trigonometric functions.

→ Excel accepts angles in radians.

→ Convert degrees using RADIANS()

EXAMPLE: SIN(RADIANS(30))

COS(RADIANS(60))

TAN(RADIANS(45))

Used in Engineering, Physics and Analytics.

Ques.8 What are Dynamic Named Ranges, and how do you create one?

Ans.8 → Dynamic Named Ranges automatically expand or shrink when data changes.

→ They are useful for charts, pivot tables, and large datasets.

→ Unlike normal ranges, they update automatically.

CREATION:

Go to formulas → Name Manager → New

Use a formula with OFFSET or INDEX.

EXAMPLE:

OFFSET(A1, 0, 0, COUNTA(A:A), 1)

Dynamic Named Ranges reduce manual updates and improve efficiency.

Ques.9 How do you reference cells from another worksheet in a formula?

Ans.9 → To Reference another worksheet, use:

SheetName!Cell Address

EXAMPLE: Sheet2!A1

Used for cross-sheet

For a Range:

SUM(Sheet2!A1:A10)

If the sheet name has spaces, use quote:

'Sales Data'!B2

Ques.10 What is an array formula, and how does it differ from a regular formula?

Ans.10 → An Array formula performs multiple calculations at once on a range of values.

→ It works on arrays instead of single cells.

EXAMPLE:

$\text{SUM}(A1:A5 * B1:B5)$

→ A regular formula works on one value at a time.

Array formulas are more powerful and used in advanced data analysis.