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| **Notes** |
| All Fields marked in Orange are mandatory fields |
| Please enter GBT ID in uploaded\_by for tracking purpose |
| If we wish to delete a row in the excel, it is mandatory to do the following: 1) Select / highlight the row ,  2) Right click and click on Delete Rows. |
| If we wish to map a variant to a NEW master from Tab1, leave master\_id column as blank and provide master\_ref\_no. If you wish to map variant with a known master\_id, provide master\_id and leave master\_ref\_no as blank. |
| You can always download a latest template from the UI in case a fresh one is needed |
| Though this template can be uploaded anytime, these records are updated into master and variant tables once a week |
| Use 'Change log' column and provide as much as information as possbile as why this record is being updated / deleted |
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| **master-insert-update** |
| master\_ref\_no is mandatory even if its not for a NEW master insert |
| For a NEW master insert, please enter "NEW" in master\_id column and a unique master\_ref\_no. The ref\_no is unique per sheet. |
| The master\_ref\_no is repeatable meaning,  User A can enter master\_ref\_no as 101 and also User B  can enter master\_ref\_no as 101 simultaneously in two different excel sheets and upload. |
| The master\_ref\_no in tab1 should match exactly with master\_ref\_no in tab3 in case  we are updating any variants with the new master. |
| Please ensure majority of the fields are filled for NEW master inserts. |
| Input 'DL\_NULL' if an existing master field needs to be set to NULL |
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| **master-delete** |
| It is implicit that when we delete a master, all the corresponding variants are mapped to the  new\_master\_id provided. One need not re-enter all the details in Tab3 |
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| **variant-delete** |
| Either a master\_id or a master\_ref\_no is mandatory. |