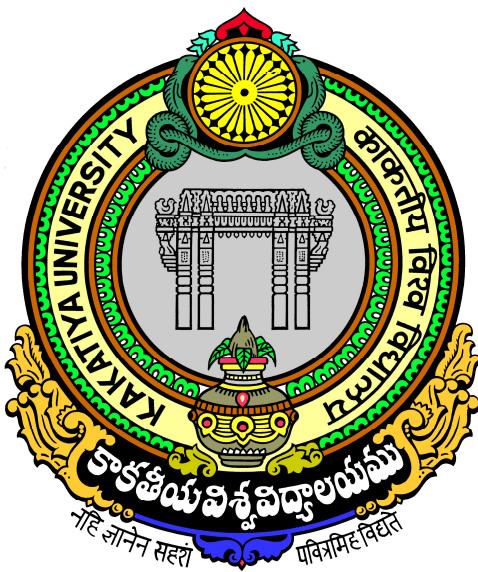


# **B.Com.(General)**

## **Syllabus (CBCS)**



**FACULTY OF COMMERCE & BUSINESS MANAGEMENT**  
**Kakatiya University**  
**Warangal - 506 009 T.S.**

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**B.Com. (General)**  
**CBCS Course Structure**  
**w.e.f from 2025-26 onwards**

<b>Sl.No.</b>	<b>Code</b>	<b>Course Title</b>	<b>HPW</b>	<b>Credits</b>	<b>Exam Hrs</b>	<b>Marks</b>
(1)	(2)	(3)	(5)	(6)	(7)	(8)
<b>SEMESTER - I</b>						
1.	AEC1	English (First Language)	5	5	3 hrs	80U+20I
2.	SLS1	Second Language	5	5	3 hrs	80U+20I
3.	MJR101	Financial Accounting-I	5	5	3 hrs	80U+20I
4.	MJR102	Business Organization and Management	5	5	3 hrs	80U+20I
5.	MJR103	Business Economics	5	5	3 hrs	80U+20I
<b>Total</b>			<b>25</b>	<b>25</b>		
<b>SEMESTER - II</b>						
6.	AEC2	English (First Language)	5	5	3 hrs	80U+20I
7.	SLS2	Second Language	5	5	3 hrs	80U+20I
8.	MJR201	Financial Accounting-II	5	5	3 hrs	80U+20I
9.	MJR202	Business Laws	5	5	3 hrs	80U+20I
10.	MJR203	Banking and Financial Services	5	5	3 hrs	80U+20I
<b>Total</b>			<b>25</b>	<b>25</b>		
<b>SEMESTER - III</b>						
11.	AEC3	English (First Language)	5	5	3 hrs	80U+20I
12.	SLS3	Second Language	5	5	3 hrs	80U+20I
13.	MJR301	Advanced Accounting	5	5	3 hrs	80U+20I
14.	MJR302	Business Statistics-I	5	5	3 hrs	80U+20I
15.	MJR303	Auditing	5	5	3 hrs	80U+20I
<b>Total</b>			<b>25</b>	<b>25</b>		
<b>SEMESTER - IV</b>						
16.	AEC4	English (First Language)	5	5	3 hrs	80U+20I
17.	SLS4	Second Language	5	5	3 hrs	80U+20I
18.	MJR401	Corporate Accounting	5	5	3 hrs	80U+20I
19.	MJR402	Business Statistics-II	5	5	3 hrs	80U+20I
20.	MJR403	Income Tax	5	5	3 hrs	80U+20I
<b>Total</b>			<b>25</b>	<b>25</b>		



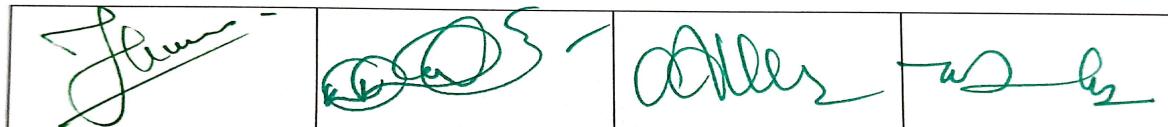
**(Applicable to the batch of students admitted in the academic year 2025-2026 onwards)**  
**B.Com. (General) (CBCS)** **FACULTY OF COMMERCE & BUSINESS MANAGEMENT , KU**

		<b>SEMESTER - V</b>	<b>HPW</b>	<b>Credits</b>	<b>Exam Hrs</b>	<b>Marks</b>
21.	MJR501	<b>a) Cost Accounting/ b) Financial Planning &amp; Performance/ c) International Financial Reporting-I</b>	5	5	3 hrs	80U+20I
22.	MJR502	a) Business Ethics & Corporate Governance <b>b) Advanced Corporate Accounting/ c) Financial Management</b>	5	5	3 hrs	80U+20I
23.	MDC503 (Offered to other Students)	a) Introduction to Accounting b) Principles of Management	4	4	3 hrs	80U+20I
<b>24</b>	<b>SEC1</b>	a) Communication Skills/ b) Professional Development Skills c) Entrepreneurship & Startups	<b>2</b>	<b>2</b>	2 hrs	40U+10I
<b>25</b>	<b>SEC2</b>	a) Professional Development Skills/ b) Communication Skills/ c) Entrepreneurship & Startups	<b>2</b>	<b>2</b>	2 hrs	40U+10I
<b>26.</b>	<b>VAC1</b>	a) Environmental Science/ b) Cyber Security & Laws	<b>2</b>	<b>2</b>	2 hrs	40U+10I
		<b>Total</b>	<b>21</b>	<b>21</b>		
		<b>SEMESTER - VI</b>				
27.	MJR601	<b>a) Management Accounting/ b) Financial Control/ c) International Financial Reporting-II</b>	5	5	3 hrs	80U+20I
28.	MJR602	<b>a) Theory and Practice of GST/ b) International Auditing/ c) Financial Decision Making</b>	3T+4P 5	5	2 hrs/3 hrs	50T+35P + 15I/ 80U+20I
29.	RMP603	Research Methodology/ Internship/Project Report	2T+4P R 4	4	2 hrs	40U+10I 25PR+15 IS+10VV
30.	SEC3	<b>a) Fundamentals of AI Tools/ b) Ability Skills (Competitive Mathematics)</b>	2	2	2 hrs	40U+10I
31.	SEC4 (Dept. specified)	a) Computerized Accounting b) E-filing of Tax Returns	2	2	2 hrs	40U+10I
32.	VAC2	a) Cyber Security & Laws/ b) Environmental Science	3	3	2 hrs	40U+10I
		<b>Total</b>	<b>21</b>	<b>21</b>		
		<b>GRAND TOTAL</b>	<b>142</b>	<b>142</b>		

**THPW:** Teaching Hour Per Week; **ESED:** End Semester Exam Duration **AEC:** Ability Enhancement Course; **SLS:** Second Language Skill; **SEC:** Skill Enhancement Course; **MJR:** Major Course ; **VAC:** Value Added Course; **MDC:** Multi-disciplinary Course; **T:** Theory; **P:** Practical; **I:** Internal Exam **U:** University Exam; **RMP:** Research Methodology & Project Report; **PR:** Project Report; **IS:** Internship; **VV:** Viva-Voce Examination.

**Note:** If a student opts for "a" in SEC in V Semester, the student has to opt for "a" only in VI Semester and so is the case with "b" and "c" in the case of Major/MDC papers also the rule applies.

**SUMMARY OF CREDITS**



**(Applicable to the batch of students admitted in the academic year 2025-2026 onwards)**

Sl. No.	Course Category	No. of Courses	Credits Per Course	Credits
1	AEC (English Language)	4	5	20
2	SL (Second Language)	4	5	20
3	<b>SEC</b>	<b>4</b>	<b>2</b>	<b>8</b>
4	<b>MDC</b>	<b>1</b>	<b>4</b>	<b>4</b>
5	<b>VAC</b>	<b>2</b>	<b>3</b>	<b>6</b>
6	<b>RMP</b>	<b>1</b>	<b>4</b>	<b>4</b>
7	<b>MJR</b>	<b>16</b>	<b>5</b>	<b>80</b>
	<b>TOTAL</b>	<b>32</b>	<b>Total</b>	<b>142</b>
	<b>Commerce</b>	<b>18</b>	<b>Commerce</b>	<b>86</b>
<b>CREDITS UNDER NON-CGPA</b>		<b>NSS/NCC/Sports/Extra Curricular</b>	<b>Up to 6 (2 in each year)</b>	
		<b>Summer Internship</b>	<b>Up to 4 (2 in each after I &amp; II years)</b>	

# **SEMESTER - I**

# **MJR 101: FINANCIAL ACCOUNTING – I**

**PAPER CODE: MJR101  
THPW: 5; Credits: 5**

**Max. Marks: 80U + 20I = 100**  
**ESED: 3 hrs**

## **Course Objectives:**

- 1) To understand the accounting process.
  - 2) To classify and record various business transactions in the respective subsidiary books.
  - 3) To know the reasons for disagreement of cash book and bank pass book balances.
  - 4) To identify and rectify the accounting errors at various stages of accounting cycle.
  - 5) To prepare the final accounts of the sole trader.

## **Course Outcomes:**

- 1) Describe and understand the accounting principles and recording of business transactions in Journal.
  - 2) Prepare ledgers and subsidiary books.
  - 3) Prepare and analyze the bank reconciliation statement.
  - 4) Understand the way of rectification of errors in the books of accounts.
  - 5) Understand the needs of preparing financial statements with adjustments.

## **UNIT-I: ACCOUNTING PROCESS:**

Financial Accounting: Introduction – Definition – Evolution – Functions - Advantages and Limitations – Users of Accounting Information - Branches of Accounting – Accounting Principles: Concepts and Conventions - Accounting Standards – Meaning – Importance – List of Accounting Standards issued by ASB - Accounting System - Types of Accounts – Accounting Cycle – Journal - Ledger and Trial Balance (Including Problems)

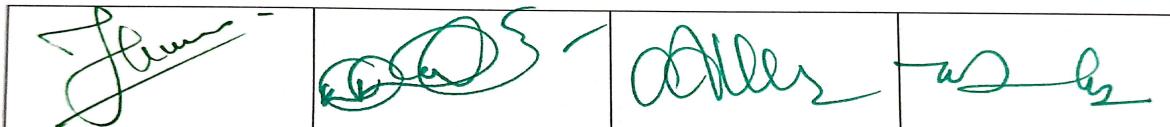
## **UNIT-II: SUBSIDIARY BOOKS AND RECTIFICATION OF ERRORS:**

Meaning – Types: Purchases Book - Purchases Returns Book - Sales Book - Sales Returns Book - Bills Receivable Book - Bills Payable Book – Cash Book: Single Column, Two Column, Three Column and Petty Cash Book - Journal Proper (Including Problems)

## Rectification of Errors: Types of Errors - Suspense Account – Effect of Errors on Profit (Including Problems)

## **UNIT-III: BANK RECONCILIATION STATEMENT:**

Meaning - Need - Reasons for differences between Cash Book and Pass Book balances -Favorable and Overdraft balances – Ascertainment of correct Cash Book balance (Amended Cash Book) - Preparation of Bank Reconciliation Statement (Including Problems)



#### UNIT-IV: DEPRECIATION ACCOUNTING:

**Depreciation (Ind-AS-16):** Meaning – Causes – Difference between Depreciation, Amortization and Depletion - Objectives of providing for depreciation – Factors affecting depreciation –Accounting Treatment – Methods of Depreciation: Straight Line Method - Diminishing Balance Method and Sum of the Units Method (Including Problems)

#### UNIT-V: FINAL ACCOUNTS OF SOLE TRADER:

Capital and Revenue Expenditure – Capital and Revenue Receipts: Meaning and Differences -Deferred Revenue Expenditure.

Final Accounts of Sole Trader: Meaning - Uses - Preparation of Manufacturing, Trading and Profit & Loss Account and Balance Sheet – Adjustments – Closing Entries (Including problems)

#### SUGGESTED READINGS:

- 1) Haneef and Mukherjee: Accountancy-I: Tata McGraw Hill Company.
- 2) R. L. Gupta & V. K. Gupta: Principles & Practice of Accounting: Sultan Chand.
- 3) S. P. Jain & K. L. Narang: Accountancy-I: Kalyani Publishers.
- 4) Tulasian: Accountancy-I: Tata McGraw Hill Company.
- 5) T. S. Grewal: Introduction to Accountancy: S. Chand and Company.
- 6) Prof. Prashanta Athma: Financial Accounting -I: Himalaya Publishing HousePvt Ltd.
- 7) S. N. Maheshwari & V. L. Maheswari: Advanced Accountancy-I: Vikas Publishing House.
- 8) Deepak Sehgil: Fundamentals of Financial Accounting: Tax Mann Publication.
- 9) Jawahar Lal: Financial Accounting: Himalaya Publishing House.
- 10) Kamatam Srinivas: Financial Accounting –I : S Publishers.
- 11) Kamala Devi, Dr Padmalatha, Rachana Sharma : Financial Accounting-I : Professional Books Publisher.
- 12) Dr. K. Naveen Kumar: Financial Accounting -1: Vedashree Publishers.

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## MJR 102: BUSINESS ORGANIZATION AND MANAGEMENT

PAPER CODE: MJR102  
THPW: 5; Credits: 5

Max. Marks: 80U +20I=100  
ESED: 3 hrs

### Course Objectives:

- 1) To know the forms of business organization.
- 2) To understand the meaning and classification of joint stock companies.
- 3) To know the meaning and functions of management.
- 4) To study the importance of planning and organizing in a business organization.
- 5) To differentiate the concepts of authority, power, accountability, responsibility, delegation and decentralization.

### Course Outcomes:

- 1) Describe and understand the forms of business organization.
- 2) Knows the forms of companies and important documents.
- 3) Equips with the application of Fayol's 14 principles of management.
- 4) Understand the benefits of planning and organizing in an organization.
- 5) Gain confidence in proper use of authority, responsibility, centralization, decentralization, coordination, cooperation and control terms.

### UNIT-I: INTRODUCTION:

Concepts of Business, Trade, Industry and Commerce - Objectives and functions of Business – Social Responsibility of a Business - Forms of Business Organization - Meaning, Characteristics, Advantages and Disadvantages of Sole Proprietorship – Meaning, Characteristics, Advantages and Disadvantages of Partnership - Kinds of Partners - Partnership Deed -Concept of Limited liability partnership – Meaning, Characteristics, Advantages and Disadvantages of Hindu Undivided Family – Meaning, Advantages and Disadvantages of Co-Operative Organization, One Person Company.

### UNIT-II: JOINT STOCK COMPANY:

Joint Stock Company - Meaning - Definition - Characteristics - Advantages and Disadvantages - Kinds of Companies - Promotion - Stages of Promotion - Promoter - Characteristics - Kinds - Preparation of Important Documents - Memorandum of Association - Clauses - Articles of Association - Contents – Prospectus - Contents – Red herring Prospectus- Statement in lieu of Prospectus (As per Companies Act-2013).

### UNIT-III: FUNCTIONS OF MANAGEMENT:

Management - Meaning - Characteristics - Functions of Management - Levels of Management - Organization Structure – Types of Organization Structure – Skills of Management - Scientific Management - Meaning - Definition - Objectives - Criticism – Fayol's Principles of Management.



## **UNIT-IV: PLANNING AND ORGANISING:**

Meaning - Definition - Characteristics - Types of Plans - Advantages and Disadvantages - Approaches to Planning - Management by Objectives (MBO) - Steps in MBO - Benefits - Weaknesses—Definition of Organizing-Organization-Process of Organizing - Principles of Organization - Formal and Informal Organizations - Line, Staff Organizations - Line and Staff Conflicts - Functional Organization - Span of Control - Meaning - Determining Span - Factors influencing the Span of Control.

## **UNIT-V: AUTHORITY, COORDINATION AND CONTROL:**

Meaning of Authority, Power, Responsibility and Accountability - Delegation of Authority - Decentralization of Authority - Definition, Importance, Process, and Principles of Coordination - Techniques of Effective Coordination - Control - Meaning - Definition – Relationship between Planning and Control - Steps in Control – Requirements for Effective Control.

## **SUGGESTED READINGS:**

- 1) R K Sharma & Shashi K. Gupta : Business Organization & Management: Kalyani Publishers
  - 2) Patrick Anthony: Business Organization& Management: Himalaya Publishing House
  - 3) Dr. Manish Gupta, Business Organization & Management: PBP.
  - 4) R. D. Agarwal: Organization & Management: McGraw Hill.
  - 5) S.A. Sherlekar, V.S. Sherlekar: Modern Business Organization: Himalaya Publishing House
  - 6) C.R. Basu: Business Organization & Management: Tata McGraw Hill
  - 7) M.C. Shukla: Business Organization & Management: S. Chand,
  - 8) D.S. Vittal: Business Organization and Management: S. Chand
  - 9) V.S.P. Rao:Organizational Behavior Text & Cases: Himalaya Publishing House
  - 10)Uma Shekaram: Business Organization & Management: Tata McGraw Hill
  - 11)Dr. R. Sushama, Mrs. R. Renuka: Business Organisation and Management: Vedashree Publishers.
  - 12)Dr. R. Sridhar : Business Organisation and Management : S Publishers.
  - 13)Sherlekar & Khuspat Jain: Business Organization& Management: Himalaya Publishing House
  - 14)R K Chopra: Office Organization& Management: Himalaya Publishing House
  - 15)RS Gupta & BD Sharma:Principles and Practice of Management: Kalyani Publishers
  - 16)RK Sharma: Principles of Management: Kalyani Publishers
  - 17)Mrs. Vinaya Chaturvedi, Ms. Ankita Nagra, Mrs. R. Anuradha & Ms. B. S. Sai Leena: Business Organization & Management: Professional Books Publishers



## MJR 103: BUSINESS ECONOMICS

PAPER CODE: MJR103  
THPW: 5; Credits: 5

Max. Marks: 80U +20I=100  
ESED: 3 hrs

**Objective:** To acquire knowledge for application of economic principles and tools in business practices.

### Course Objectives:

1. To provide foundational knowledge of business economics and its scope in decision-making.
2. To analyze demand concepts and various types of elasticity for market understanding.
3. To explain the laws of supply, consumer surplus, and consumer behavior theories.
4. To understand the principles of production and cost, and apply them to business decisions.
5. To introduce revenue analysis and break-even concepts for effective managerial planning.

### Course Outcomes:

1. Define the nature and scope of business economics, distinguishing micro and macro aspects.
2. Analyze demand functions and apply elasticity concepts in economic decisions.
3. Interpret supply dynamics and consumer behavior through utility and indifference curve approaches.
4. Evaluate production functions, returns to scale, and assess cost-efficiency in production.
5. Demonstrate understanding of cost and revenue behavior, and apply break-even analysis in business contexts.

### UNIT-I: INTRODUCTION:

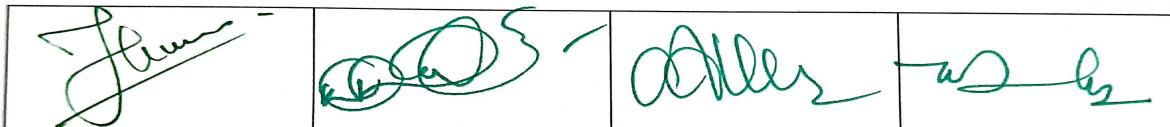
Business Economics: Meaning - Nature – Characteristics - Importance and Role - Micro & Macro Economics - Scope - Objectives - Law of Diminishing marginal utility - Law of Equi-marginal utility.

### UNIT- II: DEMAND ANALYSIS:

Meaning – Function - Factors influencing Demand -Types of Demand -Demand Curve - Law of Demand -Exceptions to the law of demand-Elasticity of Demand: Concept - Types of elasticity of demand-price, income and cross Elasticity of Demand –measurement of elasticity—arc and point methods—Importance of various Elasticity of Demand

### UNIT-III: SUPPLY ANALYSIS:

Law of Supply - Factors influencing Supply - Market Equilibrium- Consumer Surplus - Theory of Consumer behavior - Utility and indifference curve analysis.



## **UNIT-IV: PRODUCTION ANALYSIS:**

Concept of Production –production function-Total Production - Marginal Production - Average Production –returns to a factor- Law of Variable Proportions - Law of Returns to Scale – Isocost – Isoquants - Economies and Dis-economies of Scale.

## **UNIT-V: COST AND REVENUE ANALYSIS:**

Theory of Cost - Concepts of Cost - Short run and Long run cost curves - Traditional and Modern Approaches -Revenue Curves-relationship between total marginal and average revenues- --Break Even Analysis—Meaning – Assumptions – Uses and Limitations.

## **SUGGESTED READINGS:**

1. Business Economics: V. G. Mankar, Himalaya Publishing House
  2. Managerial Economics: Vanith Agrawal, Pearson Education
  3. Business Economics: H. L. Ahuja, S. Chand & Co. Ltd.
  4. Business Economics : R. K. Lekhi, Kalyani Publishers
  5. Business Economics: D. M. Mithani, Himalaya Publishing House
  6. Business Economics: Dr. Ramakrishna Bandaru, Tata Publications
  7. Business Economics: P. N. Chopra, Kalyani Publishers
  8. Essential of Business Economics: D. N. Dwivedi, Vikas Publishers
  9. Managerial Economics: Varshney and Maheswari, Sultan Chand
  10. Business Economics: P. K. Mehta, Tax Mann Publication.
  11. Business Economics: P. N. Chopra & Seema Ghosh, Kalyani Publishers.
  12. Business Economics : Dr Jyothi Mehra,Dr Vinaya Chaturvedi : Professional Books Publisher
  13. Business economics : Dr Shabina Shareef , Vedashree Publishers
  14. S.K.Misra & V.K.Puri: Economic Environment of Business: Himalaya Publishing House
  15. K.M.Pandey: Economics for Managerial Decisions: Himalaya Publishing House

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**Annexure – I (Credits)**  
**Proposed CBCS Structure from 2025-26 for Under Graduate Courses**

Courses		Papers	Total Credits	Credits for each paper / Semester						Credits for each paper / Semester						Credits for each paper / Semester					
				BA						B.Com.						B.Sc.					
				I	II	III	IV	V	VI	I	II	III	IV	V	VI	I	II	III	IV	V	VI
Core Courses DSC	Major-1	6	30	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Major -2	6	30	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Minor-1	4	20	5	5	5	5	-	-	5	5	5	5	-	-	5	5	5	5	-	-
MIL/AEC (First Language)	English	4	20	5	5	5	5	-	-	5	5	5	5	-	-	5	5	5	5	-	-
Second Language (Telugu, Hindi, Urdu, etc.)		4	20	5	5	5	5	-	-	5	5	5	5	-	-	5	5	5	5	-	-
Multi-Disciplinary Course	MDC 1	1	4	-	-	-	-	4	-	-	-	-	-	4	-	-	-	-	-	4	-
Sec 1, 2		2	4					2	2					2	2					2	2
Sec 3, 4		2	4					2	2					2	2					2	2
Value added course (VAC)	VAC 1, 2	2	6	-	-	-	-	3	3	-	-	-	-	3	3	-	-	-	-	3	3
Internships	Internship / Project	1	4	-	-	-	-	-	4	-	-	-	-	4	-	-	-	-	-	-	4
Total Credits in each semester			142	25	25	25	25	21	21	25	25	25	25	21	21	25	25	25	25	21	21
Total Credits in UG				142						142						142					
Credits under Non-CGPA (Community engagement and service)		NSS /NCC /sports / Extra curricular	6	Upto 6 (2 in each year)						Upto 6 (2 in each year)						Upto 6 (2 in each year)					
		IKS	4	Upto 4 (2 in each, after I & II years)						Upto 4 (2 in each, after I & II years)						Upto 4 (2 in each, after I & II years)					

