

# **COMMISSIONER OF CIVIL SUPPLIES**

**The Right to Information Act, 2005**

**Consumer Affairs, Food and Civil Supplies Department**

**Obligations of Public Authorities**

**Information Handbook**

**[ Chapter II Section 4(1) b of RTI Act,2005]**

## **RIGHT TO INFORMATION ACT.2005**

**Commissioner of Civil Supplies & Ex-Officio Prl.Secretary to Government**

**Civil Supplies Bhavan, Somajiguda,**

**Telangana State, Hyderabad-500 082**

## **CHAPTER-1**

The Right to Information Act, 2005 provides more access to the information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority. Also provisions have been made for constituting Central Information Commission and State Information Commissions. In democracy every citizen is supposed to be acquainted with the information about functioning of Government, which is essential to contain corruption and to hold governments and their instrumentalities accountable to the governed.

Democracy requires an informed citizen and transparency of information. Both are vital to the functioning of Government to contain corruption and to hold Governments and their instrumentalities accountable to the governed. In order to promote transparency and accountability in the working of every citizens and every public authority the Parliament enacted the Right to Information Act, 2005. All citizens have the right to information. It is the duty of every public authority to maintain all its records duly catalogued in a manner and the form which facilitate the right to information.

1.2. Delegations of public authorities are made clear in section 4 (1) (b) of the Right to Information Act 2005. Accordingly the section 4 (1) (b) particulars of any organization of Government powers and duties of officers and employees and procedures followed in decision making process are made available to the public. Besides the rules and regulations, instructions manuals and records held by public authorities, statements of the categories of documents that are held by public authority are also made accessible to the public. A lot of information which is essential for public to know more clearly about the administration of the Government for the welfare of the public can be known.

## **Chapter -2**

### **Organization, Functions and Duties [Section 4(1)(b)(i)]**

#### **2.1 Particulars of the organization, functions and duties**

<b>Sl No</b>	<b>Name of the Organization</b>	<b>Address</b>	<b>Functions</b>	<b>Duties</b>
1	Civil Supplies Department	Office of the Commissioner of Civil Supplies, Hyderabad	<p>Execution of policy of Govt. on Procurement of Paddy at MSP through the State agencies like Civil Supplies Corporation and central agencies like FCI under MSP operations. Allotment of Essential Commodities for Public Distribution through fair price shops.</p> <p>Implementation of policy on release of LPG connections for BPL families (Deepam) Scheme.</p> <p>Monitoring of prices of essential commodities and Market Intervention Operations for controlling the open market prices, if necessary.</p> <p>Implementation of Consumer Protection Act through State Commission and District Consumer Fora and other Consumer Welfare Schemes</p> <p>Implementation of Packaged commodities Rules and MRP and ensuring correct measures and weights through stamping by Legal Metrology Department for</p>	

			<p>commodities supplied through Public Distribution System.</p> <p>Enforcement of provisions of Petroleum Products and other Control Orders issued under CA Act.1955.</p> <p>Administering the affairs of the Telangana State Civil Supplies Corporation</p>	
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### **Chapter- 3**

#### **Powers and Duties of Officers and Employees**

[Section 4(1)(b)(ii)]

3.1 Please provide details of the powers and duties of officers and employees of the authority by designation as follows:

<b>S N</b>	<b>Name of the Officer/ employees</b>	<b>Designation</b>	<b>Duties Allotted</b>	<b>Powers</b>
1	Commissioner	Statutory:	<p>Matters connected with MSP operations of paddy.</p> <p>Public Distribution of Essential Commodities</p> <p>Price fixation of PDS commodities</p> <p>Market intervention purchases (when the prices of Essential Commodities go abnormally high to ensure it's supply at fixed rates through Governmental agencies.)</p> <p>Price Monitoring and Control</p> <p>Effective functioning of F.P.Shops, Petrol/Diesel /LPG dealerships</p>	
1		Administrative	<p>General Control over the postings, transfers, leave exceeding two months, periodical reports of the Gazetted Officers of Civil Supplies Department.</p> <p>Disciplinary control over the Gazetted and Non – Gazetted.</p> <p>Inspections of the District Civil</p>	

			<p>Supply Officer Offices, MLS Points, F.P. Shops to ensure that they function effectively.</p> <p>Verification of lifting and supply of Essential Commodities by the Civil Supplies Corporation.</p> <p>Review the functioning of Civil Supplies Corporation in respect of financial transactions like utilization of cash credit, subsidy, Investments in Banks, Lending to Institutions as per Government orders, realization of loans given.</p> <p>He is the Head Of the Department and exercises Powers in terms of article 6 of chapter (2) of Financial Code Volume-I followed by the planned scheme and arranges to prepare the plan scheme in consultation with the State and Central Authorities. He should have knowledge of every aspect of the activity of the department.</p>	
		operational jurisdiction	Responsible for the effective functioning of the department. Therefore his decisions are binding on all subordinates. Commissioner delegate powers to take independent decisions so as to make his subordinates to work effectively for the realization of the objectives of the department.	
		Financial:	As Chief Controller of expenditure and budget estimates allocates the funds received from the Government for various purposes under various heads of accounts, for proper functioning of the department.	
		Other:	He is appellate authority for any decision taken by his subordinate. He interacts with the consumer organizations, national level statutory bodies and also he may interact with International bodies.	
2	Joint Commissioner/	Statutory	To assist the Commissioner of Civil Supplies in taking policy decisions.	

		Administrative	To assist the Commissioner of Civil Supplies.	
3	Chief Rationing Officer, Hyderabad		Unit Officer and Incharge of the Civil Supplies matters exclusively in twin cities of Hyderabad and Secunderabad	
4	District Civil Supply Officers	Statutory	MSP Operations Enforcement of Control Orders issued under E C Act.1955. Public Distribution System	
		Administrative	<p>He is the Drawing and Disbursing Officer in the District. He inspects the records of Mandal Offices He is the redressal Officer for the grievances of his Staff as well as public within his jurisdiction. He has to act as liaison officer with the Government departments in respect of enforcement of Control Orders Laws.</p> <p>He maintains good rapport with the O/o the District Collector concerned and maintains discipline in his jurisdiction by exercising overall supervision.</p>	
5	Assistant Civil Supply Officers of Hyderabad regional area & GHMC area	Statutory	<p>Conduct of inspections of all F.P. Shops, Kerosene Shops, LP Gas Distributor's outlets, Petrol and Diesel bunks.</p> <p>Issue of House Hold Cards, Maintenance of Key Register, and issue of deletion certificates/surrender certificates to the house hold supply card holders. Weeding out of bogus cards and conversion of ineligible white cards into pink cards.</p> <p>Inspection and booking of cases against the dealers for cancellation of authorization / license and confiscation of stocks if violations are noticed.</p>	
		Administrative	Review of the work of Checking Inspectors and Enquiry Inspectors. Issue of allotment orders of ECs. Monitoring of lifting and distribution of essential commodities to the card holders	

			through F.P. Shop Dealers.	
		Financial	He is drawing and disbursing officer in respect of the staff working under his control	
6	Civil Supplies Deputy Tahsildars	Statutory	In charge MSP Operations and inspections of rice mills under his jurisdiction.  Enforcement of control orders issued under E.C.Act.1955.  In charge of Public Distribution System under his jurisdiction.	

### **Chapter -4**

#### Procedure Followed in Decision-making Process [Section 4(1)(b)(iii)]

##### 4.1 Procedure followed in decision-making by the public authority

Activity	Description	Decision-making process	Designation of Final decision making Authority
Goal-setting & Planning	Fixation of targets under MSP Operations, lifting of Essential Commodities, Conduct of inspections, Awareness programmes	Interacts with Collectors, Joint Collectors and District Civil Supply Officers	Commissioner of Civil Supplies, Hyderabad
Budgeting	Allocation of budget under various heads of accounts of District Officers.	-do-	-do-
Formulation of Programmes, schemes and projects			
Recruitment/ Hiring of Personnel	Class-III and Class-IV employees	-do-	-do-
Release of funds			
Implementation/ delivery service/utilization of funds	Utilization of funds, allocation of user charges for various heads	Interacts with the Joint Collectors and District Civil Supply Officers	Commissioner of Civil Supplies, Hyderabad
Monitoring & Evaluation	Frequent reviews with the Joint Collectors and District Civil Supply Officers, including	-do-	-do-

	through Video and Tele facility.		
Gathering feedback from public	receipt of complaints from the public, media(newspapers)	-do-	-do-
Undertaking Improvements	Redressal of grievances of public and departmental personnel, submission of proposals for modernization of department	-do-	-do-

4.2. Flow charts of channels of supervision, accountability, the services delivered to the target group i.e., beneficiaries / consumers.

### **COMMISSIONERATE OF CIVIL SUPPLIES**

Commissioner → Joint Commissioner – Asst. Accounts Officer

### **DISTRICT OFFICERS**

Collector (CS) / Chief Rationing Officer – } District Civil Supply Officers – } Asst. Civil Supply Officer – } Civil Supplies Dy.Tahsildar

Commissioner of Civil Supplies involves consumer organizations and social organizations for better services.

4.3 Mechanisms of the participation of the public in decision making:

Farmers organizations / clubs, peoples representatives and rice millers association are indulged in policy making for MSP operations.

Participation of Public through their Public Representatives and party representatives starting from State Vigilance Committee, District Vigilance Committees till the lowest rang i.e., the Fair Shop level.

## **Chapter- 5**

Norms set for the Discharge of Functions  
[Section 4(1) (b) (iv)]

5.1 Details of the norms / standards set by the Department for execution of various activities / Programmes, Public authority for the discharge of its functions / delivery of services.

### **CIVIL SUPPLIES DEPARTMENT:**

#### **1. ELIGIBILITY CRITERIA FOR ISSUE OF FOOD SECURITY CARDS:**

- i) The annual family income ceiling: Rs.1.50 Lakh and below in rural areas.
- ii) Rs. 2 lakh and below in urban areas



- iii) The land ceiling limit is 3.50 acres and below for wet land and 7.5 acres and below for dry land
- iv) The mere possession of land shall not alone be the criteria for deciding the eligibility for Food Security Cards. The income on the land prescribed above shall also be taken into consideration. If the income from the land is less than the income ceiling prescribed above, the family shall be entitled for Food Security Card.

## 2. F.P. SHOP APPOINTING AUTHORITY

S. No.	DISTRICT	AUTHORITY
1.	HYDERABAD	DISTRICT CIVIL SUPPLY OFFICER
2.	ALL DISTRICTS EXCEPT HYDERABAD	REVENUE DIVISIONAL OFFICER / SUB COLLECTOR

## 3. F.P. SHOP DEALERS APPOINTMENT

S.No.	EDUCATIONAL QUALIFICATIONS	AGE
1.	A pass in 10 <sup>th</sup> Class is the minimum educational qualification for appointment as F.P. Shop dealer.	Minimum 18 years Maximum 40 years
2.	Where no candidate is available with the said minimum qualification and if not less than a pass in 7th class shall applies they shall be no objection to consider for appointment under special circumstances to the notified by the Appellate Authority.	Minimum 18 years Maximum 40 years

## 4. F.P. SHOP TIMINGS

S. No.	DISTRICT	TIMINGS	Weekly Holiday
1.	HYDERABAD	8.00 A.M. to 12 Noon 4.00 P.M. TO 8.00 P.M.	FRIDAY
2.	ALL DISTRICTS EXCEPT HYDERABAD	7.00 A.M. TO 11.00 A.M. 4.00 P.M. TO 8.00 P.M.	SATURDAY

## 5. COMPLAINTS ON F.P. SHOPS

Complaints to be made on F.P. Shops regarding late lifting of stocks in the month, irregular supply of essential commodities, late opening of the F.P. Shop, less weightment of the commodities etc.

a.	HYDERABAD,	Assistant Civil Supply Officers, District Civil Supply Officers, Chief Rationing Officer and Legal Metrology Officials.
b.	ALL DISTRICTS EXCEPT HYDERABAD	Collector, Joint Collector, Sub-Collector, Revenue Divisional Officers, Tahsildars, Assistant Civil Supply Officers.

## 6. RATION CARDS:

Sl. No.	Function / Service	Norms / standards of performance set	Time frame	Reference document prescribing the norms
1.	2.	3.	4.	5.
1.	Inclusion / Deletion of family members (by presentation to Area Rationing Office)	1.If ration cards are presented with required proofs necessary 2. If physical verification is necessary for additions.	30 Days  30 Days	Citizen Charter  Citizen Charter
2.	Change in address within jurisdiction of the same F.P. Shop	**	30 Days	Citizen Charter
3.	Issue of surrender certificate on transfer of family to other city or otherwise.	**	30 Days	Citizen Charter
4.	Change in address including change in F.P. Shops.	**	30 Days	Citizen Charter
5.	Issue of new ration cards/family card with surrender certificate etc.within same State.	**	30 Days	Citizen Charter
6.	Issue of new ration cards in case of change of State.	**	30 Days	Citizen Charter
7.	Issue of new ration cards	**	30 Days	Citizen Charter

### **Chapter- 6**

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions  
[Section 4(1)(b)(v)(vi)]

6.1 List and gist of rules, regulations, instructions, manuals and records, held by the public authority or under its control or used by its employees for discharging functions in the following format:

## CONSUMER AFFAIRS WING

Sl. No.	Description Name /title of the Document	Gist of Contents Type of the document	Fee charged by the department for a copy of rules, regulations, instructions manual and records. Price of the publication if priced
<b>Rules &amp; Regulations</b>			
1.	The Consumer Protection Act, 2019 as amended.	Consumers' rights; Consumer Protection Councils; Consumer Disputes Redressal Agencies; Miscellaneous items	Not priced.
2.	The Consumer Protection Rules, 2019 (issued by Govt. of India)	Recognition of laboratories; Constitution and procedure of Central Consumer Protection Council; Working methodology of National Commission; Terms & conditions of service of President and Members of National Commission;	Not priced.
3.	The Consumer Protection Act, 2019	Constitution of State Consumer Protection Council, its procedure; Salaries, other terms & conditions of President and Members of Dist Commission Procedure to be adopted by Dist Commission. Sitting of State Commission; hearing appeals.	Not priced.
4	The Telangana Direct Selling Guidelines, 2017	Conditions for setting up of Direct Selling Business, Conditions for conduct of Direct Selling Business, Conditions for conduct of Direct Selling Contract between Direct Seller/ Distributor and Direct Selling Entity, Relationship between Direct selling Entity and Direct Seller, Conduct for the protection of Consumer Prohibition of Pyramid Scheme & Money Circulation Scheme, Appointment of Monitoring Authority, Powers of entry and search into Direct Selling Entry/Direct Seller Premises if any violation of guide lines takes place, Appeal, Revision	Not priced

## Petroleum products

1.	The Petroleum Products(Maintenance of Production, Storage and Supply) Order, 1999.	Clauses mentioned in the Regulatory Order. To regulate the production / supply of Petroleum products.	Not priced
2.	The Motor Spirit and High Speed Diesel (Regulation of Supplies and Distribution and Prevention of Malpractices) Order, 2005	To regulate the supply of MS / HSD	
3.	The LPG (Regulation of Supply and Distribution) Order, 2000	To regulate the supply /distribution of LPG.	
4.	The LPG (Regulation of Use in Motor vehicles) Order, 2001	To regulate the use of LPG in Motor Vehicles	
5.	The Kerosene (Restriction on Use and Fixation of Ceiling Price) Order, 1993	To regulate the use of SKO and its prices.	
6.	The Lubricating Oils and Greases (Processing Supply and Distribution, Regulation) Order, 1987.	To regulate the supply & distribution of Lube oils & Greases	
7.	The Solvent, Raffinate and Slop (Acquisition, Sale, Storage and Prevention of Use in Automobiles) Order, 2000.	Clauses mentioned in the Licensing Order to administer the use of solvents etc and prevention of their use in auto mobiles.	
8.	The Naphtha (Acquisition, Sale, Storage and Prevention of Use in Automobiles) Order, 2000.	To administer the use of Naptha and prevention of its use in auto mobiles	
9.	The Furnace Oil (Fixation of ceiling prices and distribution)Order 1974	To regulate the distribution of Furnace Oil.	
10	The Telangana Petroleum Products (Licensing and Regulation of Supplies) Order, 1980	To secure the Petroleum products to the consumers at reasonable prices by licensing system	
11	Guidelines for side of Biodiesel for blending with High Speed Diesel for transportation purpose-2019.	For the sale of Biodiesel for blending with High Speed Diesel for transportation Purpose.	
12	The T S. P D S (Control) Order 2016	To regulate the F P Shops	

## Instructions

1.	Guidelines on functioning of Consumer clubs	Setting up of Consumer Clubs; Objectives; Membership; Coordinating Agencies; Managing Committee; Functions of Members, Teacher Guide, Coordinating Agency; Financial Support; Utilization of Funds; Maintenance of Accounts. Role of Department / CVOs.	Not priced.
2.	Guidelines on functioning of District Consumer Information Centres	Setting up of DCIC; Aim and Objectives; Location; In charge of DCIC; Staff; Working hours; Functions of DCIC; Monitoring Committee and its functions; Financial Assistance; Utilization of funds; Maintenance of accounts; Role of CVOs.	Not priced.
3.	Procurement	Guidelines on MSP operations of Paddy.	Not priced

## MANUALS

Civil Supplies Manual	All control Orders, Executive instructions	Manual under preparation	are under
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## PUBLICATIONS

1.	Viniyoga Tarangini Monthly Magazine	Editorial; Current issues on consumer affairs; judgments; Activities taken up in districts and by the Department;	Not priced
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## Chapter- 7

Categories of Documents held by the public Authority  
under its Control

[Section 4(1)(b)(v )(i)]

### 7.1 Official documents held by the public authority or under its control

Sl. No.	Category Document	Title of the document. Name of the document and its introduction in one line	Procedure to obtain the document	Designation and address of the custodian (held by / under control of whom)
		1. Budget of demand 2. Manual including Acts and gist.		Commissioner of Civil Supplies

## Chapter- 8

Particulars of any arrangement that exists for Consultation with, or Representation by, the Members of the Public in relation to the Formulation of its Policy or Implementation thereof  
(Section 4(1) (b) (viii))

### Formulation of Policy

8.1. Provision to seek consultation/ participation of public or its representatives for formulation policies? If there is, provide details of such policy in following format.

S No	Function/Service	Arrangements for consultation with or representation of public in relations with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation
1	<b>State Level Vigilance Committee</b> (G.O.Ms.No.9, CA, F&CS (CS I(2) Dept., Dt:16.07.15	<p>a) Hon'ble Minister for Civil Supplies – <b>Chairman</b></p> <p>b) Commissioner of Civil Supplies &amp; Ex.Officio Secretary to Government, CA, F&amp;CS Depart – <b>Vice-Chairman</b></p> <p><b>Members</b></p> <p>d)One Rep. from each Recognized Political Party –</p> <p>e) Representatives of Consumer Voluntary Organizations appointed by Government from each district nominated by concerned Collectors.</p> <p>f)President,F.P.Shop dealers Association,Telangana</p> <p>g)Principal Secretary, PR&amp;RD Dept.</p> <p>h)Principal Secretary, MA&amp;UD Dept. Telangana.</p> <p>i) Commissioner of Commercial Taxes</p> <p>j) Prl.Secry. of Agriculture Marketing &amp; Cooperation.</p> <p>k) Director General, Vigilance &amp; Enforcement,</p> <p>l) Prl Secretary, women, Child,Disabled and Senior citizens Dept.</p> <p>m) Principal Secretary, Tribal Welfare Dept.</p> <p>n) Controller, Legal</p>	<p>Vigilance Committee members are empowered to inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Food Advisory Committee shall put forth the suggestions and give impetus for revamped PDS.</p>

		<p>Metrology</p> <p>o) Commissioner &amp; Director, School Education</p> <p>p) Commissioner Information &amp; Public Relations.</p> <p>q) Controller, Legal Metrology.</p> <p>r) Director, Bureau of Indian Standards</p> <p>s) General Manager, Food Corp. of India, Hyderabad</p> <p>t) Vice Chairman &amp; Managing Director, Telangana State Civil Supplies Corp.Ltd. Hyderabad</p> <p>u) Managing Director, Telangana Co-op. Oilseeds Growers Federation Ltd.(OILFED), Hyderabad</p> <p>v) State Level Coordinator, Petroleum Products.</p>	
2	<p><b>District Level Vigilance Committee</b> (G.O.Ms.No.9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p>a) Collector – <b>Chair Person</b></p> <p><b>b)</b> Chairperson, Zilla Parishad, - Co-Chairperson.</p> <p><b>c)</b> Joint Collector – Vice-Chairperson.</p> <p><b>Members:</b></p> <p>d) All MLAs,MLCs and M.Ps of the district</p> <p>e)Joint Director, Agricultural</p> <p>f) District Manager, APSCSCL</p> <p>g) Two members of the Zilla Parishad/Mayor/Commissioner from the local to be nominated by the Zilla parishad/Mayor/Commissioner from the local Municipal corporation/Municipality.</p> <p>h) District level Co-ordinator from petroleum products</p> <p>i) Joint.Director, Agriculture</p> <p>j) One representative from each of the recognized Political parties.</p> <p>k) Chief Executive Officer, Zilla Parishad.</p> <p>l) One representative from ST category to be</p>	<p>Vigilance Committee members are empowered to inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Food Advisory Committee shall put forth the suggestions and give impetus for revamped PDS.</p>

		<p>nominated by the Collector</p> <p>m) One representative from SC category to be nominated by the Collector</p> <p>n) President of the F.P.Shop Dealers' Association</p> <p>o) District President, the Kerosene Retail Dealers Association.</p> <p>p) Two representatives of the Consumer Organisations including one women to be nominated by the Collector</p> <p>q) one destitute person to be nominated by the collector.</p> <p>r) One destitute person with disability to be nominated by collector.</p> <p>s) District Supply Officer – <b>Convener.</b></p>	
3	<p><b>Mandal Level Vigilance Committee</b> (G.O.Ms.No.9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p>a)Revenue Divl. Officer/Sub-Collector - <b>Chairman</b></p> <p>b) Chairperson of the Mandal Praja Parishad – <b>Co-chairman</b></p> <p><b>c)</b> one representative from each of the recognized political parties.</p> <p><b>Members:</b></p> <p>d) President Mandal Samakhya of IKP.</p> <p>e) Chair Person of the Municipality concerned.</p> <p>f) ZPTC Member.</p> <p>g) One representative from women to be nominated by RDO/Sub Collector.</p> <p>h) Mandal Development Officer</p> <p>i) The President of Mandal Fair Shop Dealers Association</p> <p>j) The District president of Kerosene Retail Dealers Association</p> <p>k) Two representatives from the Consumer Voluntary Organizations(including one man and one women to be nominated by the collector)</p>	<p>Vigilance Committee members are empowered to inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Food Advisory Committee shall put forth the suggestions and give impetus for revamped PDS.</p>



		<p>l) one representative from ST category to be nominated by the Collector</p> <p>m) One representative from SC category to be nominated by RDO/Sub Collector.</p> <p>n) one destitute person to be nominated by RDO/Sub-Collector.</p> <p>o) one destitute person with disability to be nominated by RDO/Sub-Collector</p> <p>p)one Teacher Guide of the local consumer clubs to be nominated by the RDO/Sub-Collector.</p> <p>q)Two MPTC (one woman &amp;one man)members of the Mandal Praja parishad to be nominated by the Mandal Praja Parishad.</p> <p>r) <b>Tahsildar- Convener</b></p>	
4	<p><b>Grampanchayat Level Vigilance Committee</b> (G.O.Ms.No.9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p><b>1.Sarpanch – Chairman</b></p> <p><b><u>Members:</u></b></p> <p><b>2.</b>Member of MPTC belonging to the village.</p> <p><b>3.</b>Two ward members (one shall be women)</p> <p><b>4)</b>President, village Organisation of IKP.</p> <p><b>5.</b>One representative from women to be nomination by Sarpanch.</p> <p><b>6)</b>One representative from ST category to be nominated by Sarpanch.</p> <p><b>7)</b> One representative SC category to be nominated by Sarpanch.</p> <p><b>8)</b>one destitute person to be nominated by Sarpanch.</p> <p><b>9)</b>one destitute person with disability to be nominated by Sarpach.</p> <p><b>10)</b>GP Secretary</p> <p><b>11)</b> Village Revenue Officer- <b>Convener</b></p>	<p>Vigilance Committee members are empowered to inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Food Advisory Committee shall put forth the suggestions and give impetus for revamped PDS.</p>
5	<p><b>Municipal Corporation Level Vigilance Committee</b></p>	<p><b>1.</b>Joint Collectors for corporations in the District - <b>Chairman</b></p> <p><b>2.</b>Mayor of the Corporation</p>	<p>Vigilance Committee members are empowered to</p>

	<p>(G.O.Ms.No.9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p><b>- Co Chairperson.</b></p> <p><b>Members:</b></p> <p>3. All M.Ps and all M.L.As and MLCs whose constituencies fall within the Corporation areas.</p> <p>4. One representative from each of the recognised Political parties nominated by the respective political parties</p> <p>5. One representative of Fair Price Shop Dealers Association nominated by the Association</p> <p>6. One representative of Kerosene Retail Dealers Association nominated by the Association</p> <p>7. One representative of District Chamber of Commerce &amp; Industry nominated by the Chamber</p> <p>8. Two rep. of CVOs (including one women).</p> <p>9. Two representatives of Self Help Groups nominated by the Municipal Commissioner concerned</p> <p>10 One representative from women to be nomination by Jt. Collector</p> <p>11) One representative from ST category to be nominated by Jt. Collector</p> <p>12) One representative SC category to be nominated by Jt. Collector</p> <p>13) one destitute person to be nominated by Jt. Collector</p> <p>14) one destitute person with disability to be nominated by Jt. Collector.</p> <p>15. Two Non-official members of State Consumer Protection Council belonging to the Corporation -</p> <p><b>Special Invitees</b></p> <p>16. District Supply Officer concerned - <b>Convener</b></p>	<p>inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Food Advisory Committee shall put forth the suggestions and give impetus for revamped PDS.</p>
6	<b>Circle Level</b>	1. District Civil Supply Officer	Vigilance

	<p><b>Vigilance Committee</b> (G.O.Ms.No.9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15)</p>	<p><b>- Chairman Members:</b>  <b>2.</b>M.L.As &amp;MLCs of the Circle concerned (MLCs shall be invited as special invitees in the FACs where the MLAs where the MLAs are the members of the Committees).  <b>3.</b>One rep. each of Fair Price Shop Dealers Association/ Kerosene Retail Dealers Association sponsored by the Associations  <b>4.</b>One rep. of the recognised political parties to be nominated by the party concerned  <b>5.</b>Two rep. of CVOs including one women.  <b>6.</b>Two rep. of IKP (urban) to be nominated Municipal by the Municipal Commissioner concerned  7) Two Social Activists of Local Area including one woman to be nominated by the Jt Collector concerned.  8)One representative from women to be nominated by Jt.Collector  9)One representative from ST category to be nominated by Jt.Collector  10) One representative SC category to be nominated by Jt.Collector  11)one destitute person to be nominated by Jt.Collector  12)one destitute person with disability to be nominated by Jt.Collector.  <b>13</b> Tahsildar concerned in district corporations –  <b>Convener</b></p>	<p>Committee members are empowered to inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>
7	<p><b>Municipality Level Vigilance Committee</b> (G.O.Ms.No.9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15)</p>	<p><b>1.</b>Revenue Divisional Officer/Sub/Collector –  <b>Chairperson</b>  <b>2. Municipal Chair person – Co Chairperson</b>  <b>Members:</b></p>	<p>Vigilance Committee members are empowered to inspect the fair price shops and the</p>

		<p>3.M.L.As &amp;MLCs having jurisdiction of municipality concerned (MLCs shall be invited as special invitees in the FACs where the MLAs where the MLAs are the members of the Committees).</p> <p>4).Two representatives of CVOs, including one woman.</p> <p>5)Three representatives of IKP(urban) to be nominated by the Municipal commissioner concerned.</p> <p>6)One rep. each of Fair Price Shop Dealers Association/ Kerosene Retail Dealers Association sponsored by the Associations</p> <p>7)One rep. of the recognised political parties to be nominated by the party concerned</p> <p>8.Two Social Activists of Local Area including one woman to be nominated by the Municipal Commissioner.</p> <p>9)One representative from women to be nominated by RDO/Sub Collector</p> <p>10)One representative from ST category to be nominated by RDO/Sub Collector</p> <p>11) One representative SC category to be nominated by RDO/Sub Collector</p> <p>12)one destitute person to be nominated by RDO/Sub Collector</p> <p>13)one destitute person with disability to be nominated by RDO/Sub Collector.</p> <p><b>14 Tahsildar – Convener</b></p>	<p>irregularities to the notice of the Government for effective functioning of PDS. The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>
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Periodicity of All Level of Vigilance Committees.:

Sl.No.	Level	Frequency
1	State	Every 3 <sup>rd</sup> Tuesday in the months of January, April, July and October or as often as is necessary.
2	District	Bi-monthly (4 <sup>th</sup> Monday)
3	Mandal	Bi-monthly (2 <sup>nd</sup> Monday)
4	Grampanchayat	monthly (1 <sup>st</sup> Monday)
5	Municipal Corporation	monthly (3 <sup>rd</sup> Monday)
6	Circle	monthly (2 <sup>nd</sup> Monday)
7	Municipality	monthly (2 <sup>nd</sup> Monday)

Consumer Affairs

1	State Consumer Protection Council. The file circulated to Ex.Officio Secy to issue orders for constitution of State Consumer Protection Council as per section (6) of Consumer Protection Act, 2019.	Minister(CS)-Chairman; EO Prl.Secy – Vice-Chairman; Non-Official Members; Official Members; Representatives of State Government; State Utilities; Public Sector.Jt. Commissioner – Member Convener.	To promote and protect the rights of consumers laid down in Clauses (a) to (f) of Section 6 of the C.P. Act, 2019; Discussion on consumer subjects to protect them; Ensure –Delivery of goods at correct weights and measures; Quality of food grains; services provided by the departments; Redressal of public grievances
2	District Consumer Protection Council, The file Circulated to Ex Official Secy to issue Orders for Constitution of District Consumer Protection Act as per Section (8) of Consumer Protection Act, 2019.	District Collector – Chairman; Joint Collector – Vice Chairman; Official Members; (10) non-official members; DSO - Member Convener	To promote and protect the rights of consumers laid down in Clauses (a) to (f) of Section (8) the C.P. Act, 2019, Discussion on consumer subjects to protect them; Ensure –Delivery of goods at correct weights and measures; Quality of food grains; services provided by the departments; Redressal of public grievances
3	Managing Committee for Consumer Clubs	President; Vice-President; Secretary; Treasurer; Five other Members;	To manage the functions of the Consumer Club

		( all from teaching staff)	
4	Monitoring Committee for District Consumer Information Centre	Dist. Collector or Joint Collector – Chair Person; CEO of ZP or his nominee – Member; Representative of CVO – Member; DPRO – Member; DCSO – Member Convener	Scrutinize and finalize annual calendar of activities of DCIC; approve monthly calendar of activities; scrutinize and finalise the budget for the DCIC.

### **Chapter – 9**

Boards, Councils, Committees and other Bodies constituted as its part.  
[Section 4(1) (b) v(iii)]

9.1 Information on boards, councils, committees and other bodies related to the public authority in the following format.

Name of the Board, Council, Committee, Etc.,	Composition	Powers & Functions	Whether its Meetings open to Public/Minutes of its Meetings accessible for Public
1) <b>State Level Vigilance Committee</b> (G.O.Ms.No .9, CA, F&CS (CS I-CCS) Dept., Dt:16.07.2015	a) Hon'ble Minister for Civil Supplies – <b>Chairman</b> b) Commissioner of Civil Supplies & Ex.Officio Secretary to Government, CA, F&CS Depart – <b>Vice-Chairman</b> <b>Members</b> d)One Rep. from each Recognized Political Party – e) Representatives of Consumer Voluntary Organizations appointed by Government from each district nominated by concerned Collectors. f)President,F.P.Shop dealers Association,Telangana	Vigilance Committee members are empowered to inspect the fair price shops and bring the irregularities to the notice of the Government for effective functioning of PDS. The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.	Yes, Minutes of meetings accessible for Public

<p>g)Principal Secretary, PR&amp;RD Dept.</p> <p>h)Principal Secretary, MA&amp;UD Dept. Telangana.</p> <p>i) Commissioner of Commercial Taxes</p> <p>j) Prl.Secy of Agriculture Marketing &amp; Cooperation.</p> <p>k) Director General, Vigilance &amp; Enforcement,</p> <p>l) Prl Secretary, women, Child, Disabled and Senior citizens Dept.</p> <p>m) Principal Secretary, Tribal Welfare Dept.</p> <p>n) Controller, Legal Metrology</p> <p>o) Commissioner &amp; Director, School Education</p> <p>p) Commissioner Information &amp; Public Relations.</p> <p>q) Controller, Legal Metrology.</p> <p>r) Director, Bureau of Indian Standards</p> <p>s) General Manager, Food Corp. of India, Hyderabad</p> <p>t) Vice Chairman &amp; Managing Director, Telangana State Civil Supplies Corp.Ltd. Hyderabad</p> <p>u) Managing Director, Telangana Co-op. Oilseeds Growers Federation Ltd.(OILFED), Hyderabad</p> <p>v) State Level Coordinator, Petroleum Products.</p>		
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<p><b>2) District Level Vigilance Committee</b> (G.O.Ms.No .9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p>a) Collector – <b>Chair Person</b> b) Chairperson, Zilla Parishad, – Co-Chairperson. c) Joint Collector – Vice-Chairperson.</p> <p><b>Members:</b> d) All MLAs,MLCs and M.Ps of the district e)Joint Director, Agricultural f) District Manager, APSCSCL g) Two members of the Zilla Parishad/Mayor/Commissioner from the local to be nominated by the Zilla parishad/Mayor/Commissioner from the local Municipal corporation/Municipality. h) District level Coordinator from petroleum products i) Joint.Director, Agriculture j) One representative from each of the recognized Political parties. k) Chief Executive Officer, Zilla Parishad. l) One representative from ST category to be nominated by the Collector m) One representative from SC category to be nominated by the Collector n) President of the F.P.Shop Dealers’ Association o) District President, the Kerosene Retail Dealers Association.</p>	<p>The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>	<p>Yes,Minutes ofthe meeting accessible for Public</p>
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	<p>p) Two representatives of the Consumer Organisations including one women to be nominated by the Collector</p> <p>q) One destitute person to be nominated by the collector.</p> <p>r) One destitute person with disability to be nominated by collector.</p> <p>s) District Supply Officer – <b>Convener.</b></p>		
<p><b>3) Mandal Level Vigilance Committee</b>  <b>G.O.Ms.No .9,</b>  <b>CA,F&amp;CS (CS.I)Dept</b>  <b>,</b>  <b>Dt:16.07.15</b></p>	<p>a)Revenue Divl. Officer/Sub-Collector - <b>Chairman</b></p> <p>b) Chairperson of the Mandal Praja Parishad – <b>Co-chairman</b></p> <p>c) One representative from each of the recognized political parties.</p> <p><b>Members:</b></p> <p>d) President Mandal Samakhya of IKP.</p> <p>e) Chair Person of the Municipality concerned.</p> <p>f) ZPTC Member.</p> <p>g) One representative from women to be nominated by RDO/Sub Collector.</p> <p>h) Mandal Development Officer</p> <p>i) The President of Mandal Fair Shop Dealers Association</p> <p>j) The District president of Kerosene Retail Dealers Association</p> <p>k) Two representatives from the</p>	<p>The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>	<p>Yes, Minutes of the meeting accessible for Public.</p>

	<p>Consumer Voluntary Organizations (including one man and one women to be nominated by the collector)</p> <p>l) One representative from ST category to be nominated by the Collector</p> <p>m) One representative from SC category to be nominated by RDO/Sub Collector.</p> <p>n) One destitute person to be nominated by RDO/Sub-Collector.</p> <p>o) One destitute person with disability to be nominated by RDO/Sub-Collector</p> <p>p) One Teacher Guide of the local consumer clubs to be nominated by the RDO/Sub-Collector.</p> <p>q) Two MPTC (one woman &amp; one man) members of the Mandal Praja parishad to be nominated by the Mandal Praja Parishad.</p> <p>r) <b>Tahsildar-Convener</b></p>		
<p><b>4) Gram panchayat Level Vigilance Committee</b></p> <p>(G.O.Ms.No .9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15)</p>	<p><b>1.Sarpanch – Chairman</b></p> <p><b>Members:</b></p> <p><b>2.</b> Member of MPTC belonging to the village.</p> <p><b>3.</b>Two ward members (one shall be women)</p> <p><b>4)</b> President, village Organisation of IKP.</p> <p><b>5.</b> One representative from women to be nomination by Sarpanch.</p> <p><b>6)</b> One representative</p>	<p>The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>	<p>Yes, Minutes of the meeting accessible for Public</p>

	<p>from ST category to be nominated by Sarpanch.</p> <p>7) One representative SC category to be nominated by Sarpanch.</p> <p>8)one destitute person to be nominated by Sarpanch.</p> <p>9)one destitute person with disability to be nominated by Sarpach.</p> <p>10)GP Secretary</p> <p>11) Village Revenue Officer-</p> <p><b>Convener</b></p>		
<p><b>5)</b></p> <p><b>Municipal Corporation Level Vigilance Committee</b></p> <p>(G.O.Ms.No .9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p><b>1.</b> Chief Rationing Officer, Hyd'bad.</p> <p><b>2.</b> Mayor of the Corporation -</p> <p><b>Chairman</b></p> <p><b>Members:</b></p> <p><b>3.</b>All M.Ps, all M.L.As and all MLCs whose constituencies fall within the Corporation areas.</p> <p><b>4.</b>One representative from each of the recognised Political parties nominated by the respective political parties.</p> <p><b>5.</b>One representative of Fair Price Shop Dealers Association nominated by the Association.</p> <p><b>6.</b> One representative of Kerosene Retail Dealers Association nominated by the Association.</p> <p><b>7.</b>One representative of District Chamber of Commerce &amp; Industry nominated by the Chamber.</p> <p><b>8.</b>Two rep. of CVOs -</p>	<p>The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>	<p>Yes, Minutes of the meeting accessible for Public.</p>

	<p><b>9.</b>Two representatives of Self Help Groups nominated by the MunicipalCommission er concerned.</p> <p><b>10.</b>Two Non-official members of State Consumer Protection Council belonging to the Corporation –</p> <p><b>Special Invitees.</b></p> <p><b>11.</b>One representative from women to be nominated by CRO.</p> <p><b>12.</b> One representative from SC category to be nominated by CRO.</p> <p><b>13.</b> One representative from ST category to be nominated by CRO.</p> <p><b>14.</b> one dispute person to be nominated by CRO.</p> <p><b>15.</b>one dispute person with disability to be nominated by CRO.</p> <p><b>16.</b>District Supply Officer concerned –</p> <p><b>Convener</b></p>		
<p><b>6) Circle Level Vigilance Committee</b> (G.O.Ms.No .9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p><b>1.</b>District Supply Officer – <b>Chairman Members:</b></p> <p><b>2.</b>M.L.As of the Circle concerned (MLCs shall be invited as special invitees in the FACs where the MLAs are the members of the committees.</p> <p><b>3.</b>One rep. each of Fair Price Shop Dealers Association/ Kerosene Retail Dealers Association sponsored by the Associations.</p> <p><b>4.</b>One rep. of the</p>	<p>The members of Vigilance Committee shall put forth the suggestions and give impetus for Revamped PDS.</p>	<p>Yes, Minutes ofthe meeting accessible for Public.</p>

	<p>recognized political parties to be nominated by the party concerned -</p> <p><b>5.</b>Two rep. of CVOs including one women.</p> <p><b>6.</b>Two rep. of IKP(Urban) to be nominated by the MunicipalCommissioner concerned.</p> <p><b>7.</b>Two Social Activists of local area including one woman o be nominated by the Chief Rationing Officer, Hyderabad.</p> <p>8. One representative from women to be nominated by CRO.</p> <p>9.One representative from ST category to be nominated by CRO.</p> <p>10. One representative from SC category to be nominated by CRO.</p> <p>11.One destitute person to be nominated by CRO.</p> <p>12.One destitute person with disability to be nominated by CRO.</p> <p>13. Assistant Supply Officer Hyderabad.</p> <p><b>Convener</b></p>		
<p><b>7.Division Level Vigilance Committee</b> (G.O.Ms.No .9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.15</p>	<p>1. Asst.Civil Supply Officer in Hyderabad, Tahsildar concerned in other Cities.</p> <p>Presiding Officer – Cum Convenor.</p> <p>2. Corporator of the Division</p> <p>3.Five rep. of CVOs</p> <p><b>Members:</b></p> <p>4. Two rep. of the self help groups to be nominated by the</p>	<p>The members of Vigilance Committee shall put forth the suggestions and give impetus for revamped PDS.</p>	<p>Yes, Minutes ofthe meeting accessible for Public.</p>

	Municipal Commissioner concerned.		
<b>8 Municipality Level Vigilance Committee</b> <i>(G.O.Ms.No .9, CA, F&amp;CS (CS.I) Dept., Dt:16.07.1 5</i>	<b>1.</b> Revenue Divisional Officer/Sub/Collector – <b>Chairperson</b> <b>2. Municipal Chair person – Co Chairperson</b>  <b>Members:</b> <b>3.</b> M.L.As &MLCs having jurisdiction of municipality concerned (MLCs shall be invited as special invitees in the FACs where the MLAs where the MLAs are the members of the Committees). <b>4).</b> Two representatives of CVOs, including one woman. <b>5)</b> Three representatives of IKP(urban) to be nominated by the Municipal commissioner concerned. <b>6)</b> One rep. each of Fair Price Shop Dealers Association/ Kerosene Retail Dealers Association sponsored by the Associations <b>7)</b> One rep. of the recognised political parties to be nominated by the party concerned <b>8).</b> Two Social Activists of Local Area including one woman to be nominated by the Municipal Commissioner. <b>9)</b> One representative from women to be	The members of Vigilance Committee shall put forth the suggestions and give impetus for Revamped PDS.	Yes, Minutes of the meeting accessible for Public.

	<p>nominated by RDO/Sub Collector</p> <p><b>10)</b> One representative from ST category to be nominated by RDO/Sub Collector</p> <p><b>11)</b> One representative SC category to be nominated by RDO/Sub Collector</p> <p><b>12)</b> one destitute person to be nominated by RDO/Sub Collector</p> <p><b>13)</b> One destitute person with disability to be nominated by RDO/Sub Collector.</p> <p><b>14)</b> Tahsildar – <b>Convener</b></p>		
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### CONSUMER AFFAIRS WING

Name of Board, Council, Committee, etc.	Composition	Powers & Functions	Whether its Meetings open to Public / Minutes of its Meetings accessible for Public
State Consumer Protection Council	Minister(CS)-Chairman; EO Secy – Vice-Chairman; Non-Official Members; Official Members; Representatives of State Government; State Utilities; Public Sector. DCS – Member Convener.	To promote and protect the rights of consumers laid down in Clauses (a) to (f) of Section 6 of the C.P. Act, 1986; Discussion on consumer subjects to protect them; Ensure – Delivery of goods at correct weights and measures; quality of food grains; services provided by the departments; redressal of public grievances	Minutes of its meetings are accessible for public.
District Consumer Protection Council	District Collector – Chairman; Joint Collector – Vice Chairman;	To promote and protect the rights of consumers laid down in Clauses (a) to (f) of Section 6 of the	Minutes of its meetings are accessible for public.

	Official Members; (10)non-official members; DSO- Member Convener	C.P. Act, 1986; Discussion on consumer subjects to protect them; Ensure – Delivery of goods at correct weights and measures; quality of food grains; services provided by the departments; redressal of public grievances.	
Managing Committee for Consumer Clubs	President; Vice-President; Secretary; Treasurer; Five other Members; ( all from teaching staff)	To manage the functions of the Consumer Club	Minutes of its meetings are accessible for public.
Monitoring Committee for District Consumer Information Centre	Dist. Collector or Joint Collector – Chair Person; CEO of ZP or his nominee – Member; Representative of CVO – Member; DPRO – Member; DCSO – Member Convener	Scrutinize and finalize annual calendar of activities of DCIC; approve monthly calendar of activities; scrutinize and finalise the budget for the DCIC.	Minutes of its meetings are accessible for public

9.2 If minutes of meetings are accessible to the public, describe the procedure as to how to access the minutes: contact point, hours of access, fee structure /cost for access and officer to be contacted.



### **Chapter -10**

#### Directory of officers and Employees (Section 4(-1) (b) (ix))

10.1. Information on officers and Employees working in different units or offices at different levels and their contact addresses in the following format (including officers in charge of grievances redressal, Vigilance, audit, etc.)

S No	Name of office Administrative unit	Name , Designation and address of Officer/Employee	Telephone / Fax Office / Res. No.	E.mail	Address
01	<b>O/o. Commissioner of Civil Supplies, Hyderabad.</b>	Sri.V.Anil Kumar ,I.A.S (Retd) Commissioner	040-23310617, 040-23310462 (F) 23318456	<a href="mailto:Commrcs@Telangana.gov.in">Commrcs@Telangana.gov.in</a>	
02		Smt.A.Usha Rani Joint Commissioner (Admn,PP)  Sri.D.Kistaiah Asst Commissioner (Admn)	040-23325430 8008301380  8008301390	<a href="mailto:jtdiradmincs@gmail.com">jtdiradmincs@gmail.com</a>	
04		Sri K Kashi Vishwanatham Asst Commissioner (IT)	8008203712	<a href="mailto:dydir_pp_it2_cs@telangana.gov.in">dydir_pp_it2_cs@telangana.gov.in</a>	
05		Smt P Rukmini Devi Dy.Commissioner ( Proc) Smt V Vani Bhavani Asst Commissioner (Proc)	8008301384  8008301389	<a href="mailto:ddpds2@gmail.com">ddpds2@gmail.com</a>	
06		Sri M Srinivas Reddy Asst Commissioner (PP)	8008948406	<a href="mailto:ccsddpp321@gmail.com">ccsddpp321@gmail.com</a>	
07		Smt C.Padmaja Dy Commissioner (NFSA)	9398334735	<a href="mailto:dcnfsa2@gmail.com">dcnfsa2@gmail.com</a>	
08		Sri M Srikanth Reddy Dy Commissioner (M&C, CA,RTI). Sri Shaik Naseeruddin Asst Commissioner (M&C, CA, RTI)	9848984868  9985300447	<a href="mailto:dydir_ca_mc_cs@telangana.gov.in">dydir_ca_mc_cs@telangana.gov.in</a>	
09		Sri V.R.Savithri Devi, Asst. Accounts Officer (CS)  Sri S Jaya Bharath Reddy Junior Accounts Officer	8008301392  8008301393	<a href="mailto:aao_cs@telangana.gov.in">aao_cs@telangana.gov.in</a>	

		(Budget)	8008301396		
		Smt V Nagaveni Junior Accounts Officer (Audit)	8008301460		
		Sri S Jaya Bharath Reddy Junior Accounts Officer (Bills)			

### DISTRICTS

S N o	Name of office/Administra tive unit	Name, Designation and address of Officer/Employee	Telephone / Fax Office / Res. No.	E.Mail	Address
01	O/o The Chief Rationing Officer, Hyderabad	Smt B.Balamaya Devi, IAS, Chief Rationing Officer	040- 23447777 8008301399	<a href="mailto:crocivil@gmail.com">crocivil@gmail.com</a>	
02	District Civil Supply Officer, Hyderabad	Sri A Ramesh, Hyderabad, DCSO (City)	040- 23447770 8008301400	<a href="mailto:dcso_hyd_cs@telangana.gov.in">dcso_hyd_cs@telangana.gov.in</a>	
03	ACSO, O/o The Chief Rationing Officer, Hyderabad				
04		Sri M. Mallikarjuna Babu, ACSO, Malakpet Circle	8790156489		
05		Smt G. Tanuja, ACSO, Yakutpura Circle	9000009799		
06		Sri Shaik Mohd Ali , ACSO, Charminar Circle	9885090380		
07		Sri,Gampa Srinivas ACSO, Nampally Circle	9948766897		
08		Sri K. Srinath i/c, AC SO, Mehdipatnam Circle	9347887505		
09		Sri TUKya Naik CSDT(I/C) ACSO, Amberpet Circle	8790156489		
10		Sri Iran Ahmed Khan CSDT(I/C)	8639963091		

		, ACSO, Khairatabad Circle			
11		Smt G.Vijaya Chamundeswari ACSO, Begumpet Circle	8008301410		
12		Sri,V. Balraj ACSO, Secunderabad Circle	8008301409		
13	ACSO, O/o Ranga Reddy district	Sri M.Srinivas Reddy CSDT(I/C), ACSO, Balanagar Circle	9848272730	<a href="mailto:dsorrd@gmail.com">dsorrd@gmail.com</a>	
14		Smt B.N.Saraswathi ACSO, Uppal Circle	8008301519		
15		Smt G.Bala Saroja, ACSO, Saroornagar Circle	8008301520		
16	District Supply Office, Adilabad	Sri R.Sudershanam (I/c), DCSO,	8008301411	<a href="mailto:dsoadilabad@gmail.com">dsoadilabad@gmail.com</a>	
17	District Civil Supply Office, Bhadradi Kothagudem.	Sri B.Chandra Prakash, DCSO	8008301459	<a href="mailto:dcso.bhadradi@gmail.com">dcso.bhadradi@gmail.com</a>	
18	District Civil Supply Office, Jayashanker Bhupalapalli	Sri Gouri Shankar, (I/c) DCSO,	9704304537	<a href="mailto:dcsojayashanker@gmail.com">dcsojayashanker@gmail.com</a>	
19	District Civil Supply Office, Janagaon	Smt M.Roja Rani, (I/c)DCSO	9959183538	<a href="mailto:dcsojangaon@gmail.com">dcsojangaon@gmail.com</a>	
20	District Civil Supply Office, Jagityal	Sri K.Chandan Kumar (I/c), DCSO	9000972767	<a href="mailto:dcso.jgtl@gmail.com">dcso.jgtl@gmail.com</a>	
21	District Civil Supply Office, Jogulamba Gadwal	Sri G Revathi DCSO Sri G.Babavinod, ACSO	8008301482 8008340415	<a href="mailto:dcsojogulamba123@gmail.com">dcsojogulamba123@gmail.com</a>	
22	District Civil Supply Office, Kamareddy	Sri S Rajashekhar(i/c) DCSO	9666248797	<a href="mailto:dcsokamareddy@gmail.com">dcsokamareddy@gmail.com</a>	

23	District Supply Office, Karimnagar	Sri K.Suresh Reddy (i/c) DCSO	8008301450	<a href="mailto:dsokrmn@gmail.com">dsokrmn@gmail.com</a>	
24	District Supply Office, Khammam	Sri .B.Rajender, (I/c) DCSO	8008301458	<a href="mailto:dso_kmm_cs@telangana.gov.in">dso_kmm_cs@telangana.gov.in</a>	
25	District Civil Supply Office, Komarumbheem Asifabad	Sri A.Swamy Kumar, (I/c) DCSO.  Sri Mohd Wajid Ali , ACSO	7382310713	<a href="mailto:dcsoasifabad@gmail.com">dcsoasifabad@gmail.com</a>	
26	District Supply Office, Mahabubnagar	Smt K.Vanajatha , (i/c), DCSO  Smt B.Jyothai ACSO	8008301480  8008337057	<a href="mailto:dsombnrd@gmail.com">dsombnrd@gmail.com</a>	
27	District Civil Supply Office, Mahabubabad	Sri G.Narasing Rao, DCSO  Sri B.Nanidini, ACSO	8008537939  8008538798	<a href="mailto:dcsombad@gmail.com">dcsombad@gmail.com</a>	
28	District Civil Supply Office,Malkajgiri Medchal	Smt,C.Padma DCSO  Smt B.N.Saraswathi ACSO	8008301518  8008301522	<a href="mailto:dcsomdcl@gmail.com">dcsomdcl@gmail.com</a>	
29	District Civil Supply Office, Mancheria	Sri A Preme Kumar,(i/c) DCSO	8008314213	<a href="mailto:dcsomancherial@gmail.com">dcsomancherial@gmail.com</a>	
30	District Civil Supply Office, Medak	Sri K.Srinivas(I/c) , DCSO	9885826475	<a href="mailto:dsomedakcs@gmail.com">dsomedakcs@gmail.com</a>	
31	District Civil Supply Office,Nalgonda	Sri.V.Venkateshwarlu DCSO  Sri P.Nityanandam, ACSO	8008301492  8008301495	<a href="mailto:dsonalgonda@gmail.com">dsonalgonda@gmail.com</a>	
32	District Civil Supply Office, Nagarkurnool	Sri V.Mohan Babu, DCSO,  Sri Syed Shah Faisal Hussaini, ACSO	8008301484  8008337204	<a href="mailto:dcso.ngkl@gmail.com">dcso.ngkl@gmail.com</a>	
33	District Civil Supply Office, Nizamabad	Sri, C.Venkateswara Rao, DCSO	8008301506	<a href="mailto:dcsonizambad@gmail.com">dcsonizambad@gmail.com</a>	
34	District Civil	Sri T.Kiran Kumar	8008315707		

	Supply Office, Nirmal	(I/c), DCSO	8008317664	<a href="mailto:dcsonirmal@gmail.com">dcsonirmal@gmail.com</a>	
35	District Civil Supply Office, Peddapalli	Sri T.Venkatesh(I/C) DCSO	8008301457	<a href="mailto:dcsohdl@gmail.com">dcsohdl@gmail.com</a>	
36	District Civil Supply Office, Rangareddy	Sri M.K.Rathod, DCSO  Sri K.Y.L.Narasimha Rao, ACSO	(040)233996 39 8008301517 8008301251	<a href="mailto:dsorrd@gmail.com">dsorrd@gmail.com</a>	
37	District Civil Supply Office, Rajanna Siricilla	Sri S.Jitender Reddy,(I/C), DCSO	8008325850  8008327587	<a href="mailto:dcsohajannasircilla@gmail.com">dcsohajannasircilla@gmail.com</a>	
38	District Civil Supply Office, Sangareddy	Sri Rathika Bamani,DRO (FAC), DCSO	8008301487	<a href="mailto:dcsohord@gmail.com">dcsohord@gmail.com</a>	
39	District Civil Supply Office, Siddipet	SriMuzammil Khan,IAS,Additional Collector (Local Bodies) (i/c) DCSO	7995050736 8008404696	<a href="mailto:dcsohiddipet@gmail.com">dcsohiddipet@gmail.com</a>	
40	District Civil Supply Office, Suryapet	Smt N.Vijaya Lakshmi, DCSO  Sri V.Pullaiah, ACSO	8008301493  8008426138	<a href="mailto:dcsohord@gmail.com">dcsohord@gmail.com</a>	
41	District Civil Supply Office, Vikarabad	Sri D Rajeswar,(I/c) DCSO	9701174736	<a href="mailto:dcsohord@gmail.com">dcsohord@gmail.com</a>	
42	District Civil Supply Office, Wanaparthy	Smt P.Amarender,DCSO, RDO (FAC)	8008301482	<a href="mailto:dcso.wanaparthy@gmail.com">dcso.wanaparthy@gmail.com</a>	
43	District Civil Supply Office, Warangal (U)	Sri P Vasantha Lakshmi (I/c), DCSO	(0870)25112 10 8008301544	<a href="mailto:dsowarangal@gmail.com">dsowarangal@gmail.com</a>	
44	District Civil Supply Office, Warangal (R)	Smt P Lakshmi Bhavani, DCSO	8008301545	<a href="mailto:dcsoarangalrural@gmail.com">dcsoarangalrural@gmail.com</a>	
45	District Civil	Sri. Ch.Brahma Rao	8008534793		

	Supply Office, Yadadri Bhuvanagiri	(i/c) DCSO		<a href="mailto:dcsoyadadri@gmail.com">dcsoyadadri@gmail.com</a>	
46	District Civil Supply Office, Mulugu	Sri T.Arvind Reddy, (I/c) DCSO	7989317203	<a href="mailto:dcsomulugu@gmail.com">dcsomulugu@gmail.com</a>	
47	District Civil Supply Office, Naryanpet	Sri CH Siva Prasad Reddy (I/c) DCSO	8008342557	<a href="mailto:dcsonrpt@gmail.com">dcsonrpt@gmail.com</a>	

### **Chapter 11**

Monthly Remuneration received by each of its Officers and Employees,  
Including the System of Compensation as provided in Regulations  
[Section 4(1)(b)(X)]

11.1 Provide information on remuneration and compensation structure for  
officers and employees in the following format:

Sl. No.	No. of employees Working in CCS., T.S, Hyderabad as on July, 2021	Designation	Monthly Remuneration including its composition Gross	System of compensation to determine Remuneration as given in regulation
1	1	Commissioner of Civil Supplies	—	—
2	1	Joint Commissioner	146040	76830-151000
3	2	Asst.Commissioner	199939	51320-127310
4	1	Asst.Accts. Officer	97337	51320-127310
5	1	Dy.Stat. Officer	74729	43490-118230
6	5	Civil Supplies DT	336513	42300-115270
7	2	Jr.Accts.Officer	166246	42300-115270
8	2	Sr.Accts Officer	126533	33750-99310
9	2	Sr.Assistant	119886	32810-96890
10	5	Jr.Assistant	222717	24280-72850
10	1	Record Assts.	74759	26410-78820
11	1	Roneo Operator	97377	22240-67300
12	1	Jamedar	97417	24280-72850
13	1	Dafedar	54804	21580-65570
14	12	<b>Office subordinates</b>	752667	19000-58850
15	2	Watchman	0	19000-58850

16	1	Sweeper	83208	22240-67300
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### **Chapter 12**

Budget allocated to Each Agency including Plans etc,  
(Section 4(1) (b) xi)

12.1 Information about the details of the plans, proposed expenditures and reports on disbursement made .programmes and Schemes undertaken by the authority for each agency

Agency	Plan/Programme/ Scheme/Project/ Activity./Purpose for which budget is allocated.	Proposed expenditure	Expected outcomes	Report on disbursement made or where such details are available (website, reports, notice board etc)
Govt of Telangana	PDS Rice	Budget Estimate: Rs.2286.90 Crores for 2021-22	<p><b>Under PDS:</b> Distribution of rice to <b>90,48,299</b> to Food Security cards families covering <b>2,87,73,892</b>, in the State at the following scale: 6 Kgs of rice per member to PHH cards @ Re.1/- per Kg 35 Kgs of rice to AFSC cards per month @Re.1/-per Kgs 10 Kgs of rice per <b>AAP</b> cards per month@ free of cost.</p> <p>In addition to rice, Wheat@3 Kgs in GHMC,2 Kgs to Municipal Corporation and 1 Kg to AAY card holders @ 13.50/- per kg and K.Oil @ 1 ltr to non LPG hold and Deepam connections also been distrusted under PDS.</p> <p><b>Other Welfare Scheme Under MDM:</b>Distribution of Sannabiyyam to 22.05</p>	epds.telangana .gov.in/FoodSe curityAct/

			lakh students in 2863 schools @ 100 Gms per head per day to primary classes @ 150 gms per head per day to Upper and higher classes. <b>Welfare Hostel and Institution Scheme:</b> Distribution of Sannsiyyam to 9089 lakh in mates in 4080 Hostels @ 15 Kgs per head per month. <b>Under ICDS Scheme:</b> Distribution of rice to 10.28 Lakhs beneficiaries in 35,700 Anganwadi centres @ 150 gms to expectant/lactating women & 75 gms to children below 6 years of age.	
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12.2 Information on the budget allocated for different activities under programmes / schemes etc., in the given format..

Establishment Expenditure:

Lakhs				Rupees in		
Sl.No.	Name of the Scheme	Component	Establishment/Scheme	BE 2018-19	Additional Budget	Amount
1	Head Quarters Office	Salary	Establishment	403.66	0	403.66
		Non Salary		66.43	0	66.43
2	Districts Office	Salary	Establishment	5094.21	0	5094.21
		Non Salary		80.72	0	80.72
Total				5654.02	0	5654.02

Scheme Expenditure:

Rupees in Lakhs						
Sl. No.	Name of the Scheme	Component	Establishment/Scheme	BE 2018-19	Additional Budget	Amount
1	Subsidy on Rice (General)	Non Salary	Scheme	171897.33	0	171897.33
2	Subsidy on Rice	Non Salary	Scheme	78030.00	0	78030.00



	(Special Development find for SC's)					
3	Subsidy on Rice (Special Development find for SC's)	Non Salary	Scheme	24516.00	0	24516.00
4	Head Quarters Office	Non Salary	Scheme	6306.50	0	6306.50
5	District Offices	Non Salary	Scheme	72.03	0	72.03
6	Distribution of LPG gas connection to women in rural areas/municipal areas - Deepam	Non Salary	Scheme	5000.000	0	5000.00
7	Distribution of LPG gas connection to women in rural areas/municipal areas - Deepam for SC's	Non Salary	Scheme	69.51	0	69.51
8	Distribution of LPG gas connection to women in rural areas/municipal areas - Deepam for ST's	Non Salary	Scheme	40.86	0	40.86
9	Consumer Awareness	Non Salary	Scheme	80.00	0	80.00
10	State Consumer Welfare Fund	Non Salary	Scheme	5.00	0	5.00
Total				<b>286017.23</b>	<b>0</b>	<b>286017.23</b>

### **Chapter- 13**

#### **Manner of Execution of Subsidy Programmes (Section 4(1) (b) xii)**

**13.1** Activities /Programmes/Schemes being implemented by the public authority for which subsidy is provided.

**PDS** : (a): Under NFSA/PDS Scheme, a quantity of 1.83 LMTs of rice is being allotted to 90.48 Lakhs BPL families in the State.

**Priority Cards**: 6 Kg of rice per member @ Re.1 per Kg without limitation the number of members in the family every month.

**AFS Cards**: 35 kgs or per month for each card Re.1/- per Kg.

**AAP Cards**: 10Kgs of rice per month for each card @free of cost.

The Government of India are allocating a quantity of 108004.230 MTs of AAY & Priority rice per month under NFSA for distribution to 191.696 Lakh persons under the categories of AAY and Priority households at the rate of 5 kgs per person to Priority households and 35 kgs for AAY cardholders @ Rs.3/-.

The State Government has been making available 6 kgs of rice per person per month (1 Kg. additional over 5 Kgs. allotted by Govt. of India under NFSA) and those who are not covered by the NFSA the State Government issuing rice at 6 Kgs. Per person at 1.00 per Kg to all card holders including NFSA cardholders.

In addition to rice, Wheat @ 3 Kgs in GHMC, 2 Kgs to Municipal Corporation and 1 Kg to Municipality @ Rs.7/-per Kg. Sugar @1 Kg to AAY card holders @ 13.50/- per Kg and K.Oil @ 1 ltr to non LPG hold and Deepam connections also been distributed under PDS.

#### **Measure of Relief during the Lockdown due to Covid-19-20:**

- As a measure of relief taken by the Govt. due to spread of Covid-19 and lockdown situation:
- Distributed 12 kgs per person from April, 2020 to June, 2020 and @ 10 Kgs from July to November, 2020 @ free of cost and incurred of Rs.720.37 Crs incurred for 8 Month.

#### **Distribution of Redgram Dal:**

- Distributed Red Gram Dal @1 kg per card at free of cost to the state card holders for 3 months on par with PMGKAY for NFSA cardholders (April-June, 2020) and incurred an expenditure of Rs.80.46 Crs.

#### **Distribution of Rice @ 12Kgs per Person to Migrant Workers:**

- Distributed 12 Kg rice per person at free of cost to 6.47 lakh migrant workers residing in Telangana April, 2020 and incurred an expenditure of Rs.20.82 Crs.

### **Distribution of Rice and Chana to Migrants under Atma Nirbhar Bharat Scheme:**

- As per the decision of the Government of India, distributed rice @ 5Kgs per person and 1Kg chana per migrant family per month for two months i.e. May and June 2020 to 19015 migrants.

### **Covid 2<sup>nd</sup> Wave Lockdown & Post Lockdown-2021**

### **Distribution of Sannabiyyam to the teaching and non teaching staff of Private Recognized School @25kg per person at free of cost from April to June, 2021.**

Sannabiyyam @ 25Kgs per person allotted to about 203473 teaching and non teaching staff of Pvt. Recognized schools in the state at free of cost from April to June 2021 and incurred an expenditure of Rs.52.26 Crs.

### **Distribution of additional rice:**

- Rice @ 10 Kgs per person per month @ free of cost distributed to all ration cardholders against the months of May & June, 2021 on par with NFSA cards under PMGKAY @ 15 Kgs in June and 5 Kgs in July ,2021.

### **OTHER WELFARE SCHEME:**

### **SUPPLY OF SANNA BIYYAM TO HOSTELS MDMS IN SCHOOLS:**

- Govt. of Telangana providing Sanna Biyyam to the inmates under Welfare Institution & Hostels Scheme and students in the Schools under Mid Day Meals,since January, 2015 with a view to ensure that the boarders in the Government Hostels and the students in Govt. Schools should have the privilege of eating Sanna Biyyam instead of Doddu Biyyam.
- There are 22.05 lakh students in 28636 schools and 9.89 lakh inmates in 4080 Hostels are benefited under the schemes.

### **WHEAT BASED NUTRITION PROGRAMME (ICDS) Scheme:**

- Government providing Doddubiyyam to 10.28 Lakhs beneficiaries in 35.700 Anganwadi centres under the integrated Child Development Scheme (ICDS) for providing nutritious/ energy food to children below 6 years of age and expectant/lactating women.

**13.2** Information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes /Schemes

Agency	Plan/Programme/ Scheme/Project/ Activity/Purpose for which budget is allocated.	Proposed expenditure	Expected Outcomes

Govt of Telangana State	Subsidy on rice	Budget Estimate: Rs.2286.90 Crores for 2021-22.	As mentioned above
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### 13.3. Manner of execution of the subsidy programmes

Name of Programme/activity	Application procedure	Sanction Procedure	Disbursement Procedure
PDS Rice	Selection of beneficiaries made by the Tahsildar/ACSO duly following the guidelines prescribed by the Govt of T.S with approval by the DCSO.	Monthly allotment	ePoS devices.

## **Chapter- 14**

### Particulars of Recipients of Concessions, Permits or Authorization Granted by the Public Authority (Section 4 (1)(b)xiii)

14.1 Names and addresses of recipients of beneficiaries under each programme/scheme separately in the following format.

#### Institutional Beneficiaries

Name of programme/scheme.

Sl.No.	Name & Address of recipient institutions	Nature/quantum of benefit granted	Date of Grant	Name & Designation of granting authority
NFSA/PDS FSC Rice	Distribution of rice to 84,78,776 Food Security cards families with 2,72,27,996 units	6 Kg per member @ 1 Re per Kg. without limitation the number of members in the family every month.	01.10.2015	Government of India/State Government
Antyodaya Annayojana Scheme	Distribution of rice 563719 AAY families with 1539849 units.	35 Kgs of rice per month for each family @ Re.1/- per Kg.	25.12.2000	
Annapurna	Distribution of	10Kgs of rice per	24.04.2000	Government

Scheme	rice to 5804 AAP families with 6047 units.	month @ free of cost.		of India
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**Individual Beneficiaries Other Welfare Scheme:**

MDM	Distribution of Sanna Biyyam to 22.05 lakh students in 28636 schools	Rice @ 100 Gms per head per day to primary classes @ 150 gms per head per day to upper and higher classes.	2015	Government of India/ State Government
Welfare & Hostel Insitutions	Distribution of Sanna Biyyam to 9.89 lakh inmates in 4080 Hostels	Rice @ 500 Grams per day per head.	2015	
ICDS	Distribution of rice to 10.28 Lakhs beneficiarie s in 35,700	Rice@150 gms to expectant/lact ating women & 75 gms to children below 6 years of age	—	

Name of Programme / Scheme: <b>CONSUMER CLUBS</b>				
Sl.No.	Name & address of recipient institutions	Nature/quantum of benefit granted	Date of Grant	Name & Designation of granting authority
1.	1354 Consumer Clubs in Govt. Schools and colleges in the State	Rs.97,96,000	During the year 2004-2009	Commissioner of Civil Supplies
Name of Programme / Scheme: <b>DISTRICT CONSUMER INFORMATION CENTERS</b>				
Sl.No.	Name & address of recipient institutions	Nature / quantum of benefit granted	Date of grant	Name & Designation of granting authority

1.	13 District Consumer Information Centers in the State.	Rs.29,00,000/-	During the years 2004-08.	Commissioner of Civil Supplies.
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(Note: Full Information to CS Dept. to be furnished by Accounts (Budget) wing only.)

Individual Beneficiaries: Deepam Scheme

Sl. No.	Name & Address of recipient beneficiaries	Nature/ quantum of benefit granted	Date of Grant	Name & Designation of granting authority
	Lists and details of the individual beneficiaries in rural area with District Collector.	Payment of security deposit to Oil Companies on behalf of beneficiaries	From 1999 on wards	District Collectors

Individual Beneficiaries: Mid- Day-Meal Scheme

	23,87,751 children in Primary/U.P/NCLP Govt. schools are covered in the scheme.	57328.90 Mt for the year 2018-19 (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> Qtrs only.	29.03.2018 21.06.2018  27.09.2018	Government of India/ State Government
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## **Chapter- 15**

Information Available in Electronic Form  
(Section 4(1)(b)x(iv))

15.1 Details of information related to the various schemes of the department which are available in electronic formats (Floppy, CD, VCD, Web Site, Internet etc.).

Electronic format	Description (site address/location where available etc.)	Contents or title	Designation and address of the Custodian of information (held by whom)
Website	<a href="http://www.telanganacivilsupplies.gov.in">http://www.telanganacivilsupplies.gov.in</a>  <a href="http://aponline.gov.in">http://aponline.gov.in</a>	Website contain the general information of the Civil Supplies Dept., its	Commissioner of Civil Supplies.  Information can be accessed by anybody through internet.

		hierarchy, functions, schemes, Allotment/ off-take particulars control orders etc.	
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## CONSUMER AFFAIRS WING

Electronic Format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of information (held by whom?)
Floppy / CD	**	Guidelines on Functioning of Consumer Clubs	Dy.Commissioner (CA)
Floppy / CD	**	Guidelines on Functioning of District Consumer Information Centers	Dy.Commissioner (CA)
Floppy / CD	**	Directory of Voluntary Consumer Organisations in the State of Telangana	Dy.Commissioner (CA)
Floppy / CD	**	The Consumer Protection Act, 1986	Dy.Commissioner (CA)
Floppy / CD	**	Consumers Rights and Responsibilities	Dy.Commissioner (CA)
Floppy / CD	**	Telangana State Consumer Welfare Fund	Dy.Commissioner (CA)
Floppy / CD	**	9 User Manuals on consumer affairs related topics	Dy.Commissioner (CA)
Floppy / CD	**	Book on Adulteration	Dy.Commissioner (CA)
Floppy / CD	**	Annual Report of Consumer Affairs Wing for the year	Dy.Commissioner (CA)
Floppy / CD	**	Reading material prepared for Teacher Guides of Consumer Clubs	Dy.Commissioner (CA)
Floppy / CD	**	Material prepared Students Activities – Consumer Clubs	Dy.Commissioner (CA)

15.2 Particulars of facilities available to citizens for obtaining information including the working hours of a library or information center or reading room maintained for public use where information relating to the department or records / documents are made available to the public.

Facility	Description (Location of Facility/Name etc.)	Details of information made available
Information Counter	Information Counters are available at State Consumer Information Center and at all District Consumer Information Centers in the districts	Information obtained from all the departments at district level relating to the consumers is available for dissemination
Publications	Viniyoga Tarangini Quarterly Magazine  User Manuals available at DCICs.	Editorial; Current issues on consumer affairs; judgments; Activities taken up in districts and by the Department;  on consumer affairs related topics
Websites	<a href="http://www.tscivilsupplies.gov.in">http://www.tscivilsupplies.gov.in</a>	General information of the civil supplies Dept., functions, schemes, Allotment / off-take particulars control orders etc.,

## **Chapter- 16**

Particulars of facilities available to citizens for obtaining information  
(Section 4 (1)(b)xv)

16.1 Particulars of information dissemination mechanisms in place/facilities available to the public for accessing of information :

Facility	Description (Location of Facility/Name etc.)	Details of information made available
Information Counter	Information Counters are available at State Consumer Information Center and at all District Consumer Information Centers in the districts	Information obtained from all the depts. at district level relating to the consumers is available for dissemination
Publications	Viniyoga Tarangini Quarterly Magazine  User Manuals available at DCICs.	Editorial; Current issues on consumer affairs; judgments; Activities taken up in districts and by the Department;  on consumer affairs related topics
Websites	<a href="http://www.telanganacivilsupplies.gov.in">http://www.telanganacivilsupplies.gov.in</a>	General information of the civil supplies Dept., functions, schemes, Allotment / off-take



		particulars control orders etc.,
Other Facilities (name)		

## Chapter 17(16)

Names, Designations and other particulars of Public Information officers

[Section 4(1)(b)x(vi)]

17.1 Public Information officers and Assistant public Information officers designated for various offices/administrative units and Appellate Authority / Officer(s) for the public authority.

### Public Information Officers

Sl. No.	Name of office/administrative unit	Name & designation of PIO	Office Tel: Residence Tel : Fax	E-mail
01	O/o Commissioner of Civil Supplies	Smt A.Usha Rani, Jt Commissioner (Admn)	23312015(O) 8008301380	<a href="mailto:dydir_ca_mc_cs@telangana.gov.in">dydir_ca_mc_cs@telangana.gov.in</a>
02	O/o CRO, Hyd. and 9 Asst.Civil Supply Officers in city	Smt A. Ramesh District Civil Supply Officer	23447770(O) 8008301400	
<b>District Civil Supply Offices in districts</b>				
3	D.C.S.O. Adilabad	Sri R. Sudersnam , D.C.S.O.	08732-226656 (O) 8008301411	<a href="mailto:Dso_adbd_cs@telangana.gov.in">Dso_adbd_cs@telangana.gov.in</a> <a href="mailto:muthyalasrikanthreddy@yahoo.com">muthyalasrikanthreddy@yahoo.com</a>
4	D. C.S.O.Bhadradi Kothagudem	Sri B.Chandra Prakash, D.C.S.O	8008301459	<a href="mailto:sooramarruthareddy@gmail.com">sooramarruthareddy@gmail.com</a>
5	D. C.S.O. Jaysankar Bhupallapalli	Sri Gouri Shankar, D. C S.O	8008301551	<a href="mailto:rajaraopagadapoola@gmail.com">rajaraopagadapoola@gmail.com</a>
6	D. C.S.O. Janagaon	Smt M.Roja Rani, (I/c) D.C.S.O	8008545402	<a href="mailto:asochevella07@gmail.com">asochevella07@gmail.com</a>
7	D. C.S.O. Jagityal	Sri K.Chandan Kumar(I/c), D.C.S.O	8008301451	<a href="mailto:san100suvida100@gmail.com">san100suvida100@gmail.com</a>
8	D C S O,Jogulamba Gadwal	Smt G. Revanthi (FAC) , D. C.S.O	8008338903	<a href="mailto:sujithachama@yahoo.com">sujithachama@yahoo.com</a>
9	D C.S.O. Kamareddy	Sri Rajashekar,(i/c) DCSO	8008301507	<a href="mailto:Ramesh.amaradi1@gmail.com">Ramesh.amaradi1@gmail.com</a>
10	D. C.S.O. Karimnagar	Sri K.Suresh Reddy, (I/C) ,D.C. S.O.	0878-2242523 (O) 8008301450	<a href="mailto:Dso_krmr_cs@telangana.gov.in">Dso_krmr_cs@telangana.gov.in</a> <a href="mailto:Kotturojuusha2@gmail.com">Kotturojuusha2@gmail.com</a>

				<a href="#">l.com</a>
11	D. C.S.O. Khammam	Sri B.Rajender(I/c) D.C.S.O.	0874-223082 (O) 8008301458	<a href="#">Dso_kmm_cs@telangana.gov.in</a> <a href="#">ranipbsandhya@gmail.com</a>
12	D C.S O.Kumaram Bheem Asifabad	Sri A.Swamy Kumar (I/c) , D. C S.O	8008317991	<a href="#">asocircle8@gmail.com</a>
13	D. C.S.O. Mahabubnagar	Smt K. Vanajatha, D. C S.O.	08542-242821(O) 8008301480	<a href="#">Dso_mbnr_cs@telangana.gov.in</a> <a href="#">ispriyadarsini@gmail.com</a>
14	D. C.S.O. Medak	Sri. K.Srinivas (I/c), D. C S.O.	08455-276351(O) 8008301488	<a href="#">Dso_mdk_cs@telangana.gov.in</a> <a href="#">priyanka.bitshyd@gmail.com</a>
15	D. C.S.O. Malkajgiri Medchal	Smt C. Padama,D.C.S.O	8008301518	<a href="#">nagesh.manoj60@gmail.com</a>
16	D C. S O , Mahabubabad	Sri G.Narasing Rao, D.C.S.O	8008537939	<a href="#">alaxman77@gmail.com</a>
17	D C.SO,Mancheriyal	Sri A Prem Kumar, D.C.S.O	8008314213	<a href="#">dcsomancherial@gmail.com</a>
18	D. C.S.O.Nalgonda	Sri. Venkateswarlu D.C S.O.	08682-244396(O) 8008301492	<a href="#">Dso_nlg_cs@telangana.gov.in</a> <a href="#">sakkiudaykumar@gmail.com</a>
19	D. C.S.O. Nagarkurnool	Sri V.Mohan Babu,D.C.S.O	8008301484	<a href="#">vennammohan@gmail.com</a>
20	D. C.S.O.Nizamabad	Sri C. Venkateshwara Rao, D. C S.O(FAC)	08462-221253(O) 8008301506	<a href="#">Dso_nzbd_cs@telangana.gov.in</a>
21	DCSO,Nirmal	Sri T.Kiran Kumar (I/c)D.C.S.O	8008315707	<a href="#">suddi.radhavaram@gmail.com</a>
22	D. C.S.O.Peddapalli	Sri T.Venkatesh (I/c) D. C .S.O	8008301457	<a href="#">rahmankh396@gmail.com</a>
23	D. C. S.O. Rangareddy	Sri M.K.Rathod, D.C S.O.	040-23399639(O) 8008301517	<a href="#">Dso_rr_cs@telangana.gov.in</a> <a href="#">gourishankarmaduri@gmail.com</a>
24	D C.S O, Rajanna Sircilla	Sri S.Jitender Reddy, D.C.S.O,	8008325850	<a href="#">chellampadma@gmail.com</a>
25	D C.S O, Suryapet	Smt N.Vijaya Lakshmi (I/c), D.C. S.O	8008301493	<a href="#">anuradhadevalla91@yahoo.co.in</a>
26	D C.S O, Sangareddy	Smt. M. Radhika Ramani (FAC),D.C.S.O	8008301487	<a href="#">karunaadevi1@gmail.com</a>
27	D C.S O, Siddipet	Sri .Muzamil Khan IAS, (i/c), D.C.S.O	8008351651	<a href="#">asonlg23@gmail.com</a>
28	D C.S O,Vikarabad	Sri	8008301523	<a href="#">chakravarthy_padama</a>

		D.Rajeshwar,(i/c) D.C.S.O		<a href="mailto:ja@yahoo.co.in">ja@yahoo.co.in</a>
29	D C.S O Wanaparthi	Smt P Amarender, (i/c) D.C.S.O	8008301482	<a href="mailto:tanujach09@gmail.com">tanujach09@gmail.com</a>
30	D. C.S .O. Warangal(U)	Smt P.Vasantha Lakshmi (I/c), D.C.S.O	0870- 2511210(O) 8008301544	<a href="mailto:Dso_wgl_cs@telangana.gov.in">Dso_wgl_cs@telangana.gov.in</a> <a href="mailto:vijvijluck@gmail.com">vijvijluck@gmail.com</a>
31	D.S.O. Warangal(R)	Smt P. lakshmi Bhavani ,(i/c), D.C.S.O	8008301545	<a href="mailto:sarellawilliams@gmail.com">sarellawilliams@gmail.com</a>
32	D C.S O,Yadadri Bhuvanagiri	Sri. Ch Brahma Rao,(i/c)D. C.S.O	8008534196	<a href="mailto:sandhyarani.pabbati@gmail.com">sandhyarani.pabbati@gmail.com</a>
33	DCSO, Mulugu	Sri T.Arvind Reddy, (I/c) DCSO	8008315010	<a href="mailto:dcsomulugu@gmail.com">dcsomulugu@gmail.com</a>
34	DCSO,Narayanpet	Sri.Ch Shiva Prasad Reddy (I/c ) DCSO	9347563273	<a href="mailto:dcsonrpt@gmail.com">dcsonrpt@gmail.com</a>

### Assistant Public Information Officer(s)

#### Hyderabad district

Sl.No.	Name of office/ administrative unit	Name & designation of APIO	Office Tel: Residence Tel : Fax	E-mail
01	O/o the Commissioner of Civil Supplies	Sri.M.Srikanth Reddy Dy.Commissioner (M&C)	040- 23325430	<a href="mailto:dydir_ca_mc_cs@telangana.gov.in">dydir_ca_mc_cs@telangana.gov.in</a>
02	O/o CRO, Hyderabad	, A.C.S.O.	8008301410	Nil
03	Asst. Supply Officer Malakpet	M Mallikarjun Babu (I/c) , A.C.S.O.	8008301401	Nil
04	Asst. Supply Officer Yakutpura	Smt.G.Tanuja A.C.S.O.	8008301402	Nil
05	Asst. Supply Officer Charminar	Shaik Md.Ali CSDT(FAC) A.C.S.O.	8008301403	Nil
06	Asst. Supply Officer Nampally	Sri G. Srinivas, A.C.S.O.	8008301404	Nil
07	Asst. Supply Officer Mehadipatnam	Srinath, (I/c) A.C.S.O.	8008301405	Nil
08	Asst. Supply Officer Amberpet	Tukya Naik, A.C.S.O.	8008301406	Nil
09	Asst. Supply Officer Khairatabad	Sri Irfan Ahmed Khan (i/c)A.C.S.O.	8008301407	Nil

10	Asst. Supply Officer Begumpet	Smt G. Vijaya Chamudeshwari A.C.S.O.	8008301408	Nil
11	Asst. Supply Officer Secunderabad	Sri V .Balraj A.C.S.O.	8008301409	Nil
<b>Ranga Reddy district</b>				
12	Asst. Supply Officer Balanagar Circle	Sri M. Srinivas Reddy, (I/c)A.C.S.O	8008301521	Nil
13	Asst. Supply Officer Uppal Circle	Sri B.N.Saraswathi,(i/c) A.C.S.O	8008301519	Nil
14	Asst. Supply Officer Saroornagar Circle	Smt G.Bala Saroja, A.C.S.O.	8008301520	Nil

**O/o District Civil Supply Officers in districts**

12	D.C.S.O. Adilabad	,A.C.S.O.	8008313221	Nil
13	D.C.S.O.Bhadradril kothagudem	,A.C.S.O.	8308336725	Nil
14	D. C.S.O. Jaysankar Bhupallapalli	A.C.S.O.	8008537697	Nil
15	D. C.S.O. Janagaon	M.Roja Rani, A.C.S.O.	8008560762	Nil
16	D. C.S.O. Jagityal	K.Chandan Kumar ACSO	8008323726	Nil
17	D C.S O,Jogulamba Gadwal	A.C.S.O.	8008340415	Nil
18	D C.SO. Kamareddy	S.Rajasekhar, ACSO	8008301508	Nil
19	D.C.S.O. Karimnagar	,A.C.S.O.	8008320492	Nil
20	D.C.S.O. Khammam	,A.C.S.O.	8008301462	Nil
21	D C.S O.Kumaram Bheem Asifabad	A.Swamy Kumar, ACSO	8008320464	Nil
22	D.C.S.O.Mahabubnagar	,A.C.S.O.	8008337057	Nil
23	D.C.S.O.Medak	,A.C.S.O.	8008348959	Nil
24	D. C.S.O. Malkajgiri Medchal	B.N.Saraswathi, ACSO	8008301522	Nil
25	DC.SO, Mahabubabad	Smt. B. Nandini , ACSO	8008538798	Nil
26	D C.SO,Mancheriyal	,ACSO	8008315010	Nil
27	D.C.S.O.Nalgonda	P.Nityanandam, A.C.S.O.	8008301495	Nil
28	D.C.S.O. Nagarkurnool	Syed shah Faisal Hussaini, ACSO	8008337204	Nil
29	D.C.S.O.Nizamabad	C.Venkateswara Rao, A.C.S.O.	8008301511	Nil
30	D C.S O,Nirmal	T.Kiran Kumar,ACSO	8008317664	Nil
31	D. C.S.O.Peddapalli	,ACSO	8008324093	Nil
32	D.C.S.O.Rangareddy	K.Y.L.Narasimha Rao, A.C.S.O.	8008301251	Nil
33	D C.S O, Rajanna Sircilla	S.Jitender Reddy, ACSO	8008327587	Nil
34	D C.S O, Suryapet	V.Pullaiiah,ACSO	8008426138	Nil

35	DC.SO, Sangareddy	Ch.Shiva Prasad Reddy, ACSO	8008342557	Nil
36	D C.S O, Siddipet	,ACSO	8008404696	Nil
37	D C.S O,Vikarabad	D.Rajeswar,ACSO	8008301524	Nil
38	DC.S O Wanaparthy	,ACSO	8008338510	Nil
39	D.C.S.O. Warangal Urban	Shaik Naseeruddin, A.C.S.O.	8008611763	Nil
40	D.C.S.O. Warangal Rural	D.Deepthi ,ACSO	8008301547	Nil
41	D.C.S.O.Yadadri Bhuvanagiri	Ch.Brahma Rao,ACSO	8008534793	Nil
42	DCSO, Mulugu	ACSO		Nil
43	DCSO, Narayanpet	ACSO		Nil

### Appellate Authorities

Name of office/ administrative unit	STD code	Phone No.	Name /Designation of Appellate Authority
Commissioner, Civil Supplies, Hyderabad	040	23310462	Sri V.Anil Kumar.I.A.S,(Retd) Commissioner of Civil Supplies,TS
<b>Districts</b>		<b>(Additional Collectors)</b>	
ADILABAD	08732	226557(O)	N.Nataraj
BHADRADRI KOTHAGUDEM	08744	243025	Sri K.Venkateswarlu
JAGITHYAL	08724	222205	Sri G.Ravi I/c
JANAGAON	0871	622115	Sri A.Bhaskar Rao
JOGULAMBA GADWAL	08546	274002	Sri. Raghuram Sharma
JS BHUPALA PALLI	08713	248068	Smt K.Swarna Latha
HYDERABAD	(040)	23201575(O)	M.Venkateshwarlu
KAMAREDDY			Sri D.Venkata Madhava Rao
KARIMNAGAR	0878	2240749(O)	Sri G.V.Shyam Prasad Lal
KHAMMAM	(08742)	2224174(O)	Sri N. Madhusudhan
KOMARAMBHEEM ASIFABAD	-	-	Sri B.Rajesham
MAHABUBNAGAR	(08542)	242459(O)	Sri K.Seetha Rama Rao
MAHABUBABAD	08719	241241	Sri D.Komuraiah
MANCHERIAL	08736	250106	Sri B.Madhusudhan Naik
MEDAK	(08452)	223222(O)	Sri G.Ramesh
MEDCHAL	040	29700822	Sri Anugu Narasimha Reddy
MULUGU			Sri S.Krishna Aditya, IAS, (2014)- Collector (I/c)
NALGONDA	(08682)	244509(O)	Sri V.Chandra Sekhar (Revenue)
NAGARKURNOOL	08540	230222	Sri P.Srinivas Reddy
NARAYANPET			Sri Hari Chandana Dasari, IAS (2010)-Collector(I/C)
NIRMAL	08734	244366	Sri DR.P.Ram Babu

NIZAMABAD	(08462)	232051(O)	Sri. B. Chandrasekhar (Revenue)
PEDDAPALLI	08728	223313	Smt V.Lakshminarayana
RAJANNA SIRICILLA	08723	231144	Sri P Srinivas Rao I/C
RANGA REDDY	(040)	23237417(O)	S.Thirupathi Rao
SANGAREDDY	08455	276426	Sri G.Veera Reddy
SIDDIPET	08457	230177	Sri Munzanil Khan
SURYAPETA	-	-	Sri S.Mohan Rao
VIKARABAD	-	-	Sri Sapavat Motilal
WANAPARTHY	08545	233528	Sri D.Venugopal
WARANGAL(U)	(0870)	277215(O)	Sri G Sandhya Rani
WARANGAL (R)	0870	2510888	Sri B.Hari Singh
YADADRI	08685	234008	Sri D.Srinivas Reddy

### **Chapter- 18**

#### **Other Useful Information (Section 4 (1)(b)xvii)**

18.1 Any other information or details of publications which are of relevance or of use to the Citizens.

#### **1) MARKET INTERVENTION OPERATIONS:**

Government review the prices of essential commodities regularly and whenever there is abnormal increase in the price of essential commodities like rice, Sugar, Wheat and Salt etc., necessary directions will be given to the Government organizations like TSCSCL, GCC, T S Markfed for procuring / purchasing the commodities from the producers / open market and distribute to the consumers at affordable prices under market intervention operation through PDS network.

18.2 You may mention here information of your department which is excluded under Section 8 (1) of the Act and / or under Rules of the State Government as guidance to the public seeking information from your department.

NIL

Place: Hyderabad  
Officer  
Date: 30.08.2021.

Sd/-  
Sri V. Anil Kumar, IAS, (Retd)  
Commissioner of Civil Supplies &  
Ex-Officio Secretary to Govt.  
Name & Designation of the

Department: CA,F& CS

(Note): Information provided in these chapters should be updated from time to time and revised date should be mentioned.

# **Civil Supplies Department**

## **Section 4(1)(b) Information**