

03/11.

Seah explain the need of the tool.

Discussion on the Equipment Module.

Flow of data entry.

Location should move above before Equipment Type.

Download option to be added.

Location, Desc & Expiry to be shown first.
Renew button to be similar to that of Contract.

Location

└ Desc Expiry Reminder

TQ 25

└ Safety Check 31-Dec
02-Feb

TQ 40

└

Location

~~Location~~

└ Type & Sub Type Equipment Id.
Status, Equipment

Expiry,
~~Status~~

Group Upload File & Cc list.

Staff

1) Types of Records to monitor

2) ~~Start Dt~~ is mandatory

Based on Record Type. certain fields become optional. Rules to be given.

3) Section to move to staff details

4) Officer in charge will get the email (To) along with cc list.

5) Cc list is optional.

Staff & Equipment :- 3 buttons similar to Contract.

Record Type

↳ Staff ^{id} ~~Name~~; Staff Name; Record Id., Expiry Date; Status, User Group.

Rename Record Id to Reference Number

6) Start Dt is mandatory

Start Dt	Expiry Date	Validity
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- Computer & View Only

Relook at field placement for all fields for all modules