

Add Contract Reminder

- Adjust fields grouping and layout
- Rename “Grouping” to “User Group”
Group description of selected user group will be displayed next to “User Group”.
Group description will be keyed in when overall admin creates the group.
- Add active / inactive indicator
- Display an explanatory notes next to cc list
- Make cc list a textbox, so that user is able to adjust textbox size

Look and feel

[illegible]

Review Contract Reminder

1. Grouping and layout of fields will be similar to that of Add Contract Reminder
2. Rename “Approve” button to “Verify”
3. Add explanatory message next to “Contract Details”. Eg: A new contract reminder has been created by Harry Lim on 12/10/2017 13:45. Please verify.
4. Display Created By, Created Time, Updated By, Update Time in view / review / edit / delete page

Contract Details

This contract reminder is created by Harrym Lim on 12/10/2017 13:45. Please verify.

Contract Title	Contract Reference Number	BA / PO Number
Procurement contract	PROCONTRACT	2
Grouping	Supplier	Contract Value Currency
FMD	Daniel Kristeen	SGD
Contract Value	Start Date	Expiry Date
50	12/10/2017	11/10/2018
Officer in Charge	CC list	First Reminder Date
Kwek Leng Beng	Cc list	21/09/2018
Second Reminder Date	Third Reminder Date	Performance Bond Submission
30/09/2018	09/10/2018	Submitted
Reviewer List		
Reviewer list name		
Option Year		
Option Year Exercise Date		
05/10/2018		
Insurance		
Public Liability Policy Expiry Date	Workman Compensation Policy Expiry Date	Hull & Marine Expiry Date
25/08/2018	16/09/2018	20/12/2019
Savings		
Savings Currency	Savings	
SGD	10	

Created By: Harry Lim, Created DateTime: 12/10/2017 13:45, Last Modified By: N.A., Last Modified DateTime: N.A.

CANCEL

REJECT

APPROVE