SCHEDULE B – STATEMENT OF WORKS

Statement of Work – UI & UX Design and Frontend Development

Overview Form

Parties:
1. **Mrs. Seema Rani**, Resident of Suratgaria Bazar, Sirsa – 125055, India (Service Receiver)
2. **Mr. Abhishek Arora**, Resident of Near Jain Hospital, Ward no 8, Raman Mandi, Ramsara – 151301, India (Supplier)

CONTACT DETAILS AND KEY TERMS:

Agreement	This SOW is entered as part of MSA agreed between the parties.
Correspondence address	**Service Receiver:** Suratgaria Bazar, Sirsa – 125055, India **Supplier:** Near Jain Hospital, Ward no 8, Raman Mandi, Ramsara – 151301, India
Email (and for service of notices and communication)	**Service Receiver:** cagmonga0826@gmail.com **Supplier:** abhishekarora437@gmail.com
Mobile Numbers	**Service Receiver:** +91 9813860916 **Supplier:** +91 9464647327
Project Commencement Date	28th June 2025
Project Target Completion Date	11th July 2025

1. **SERVICES:**
   a. **UI/UX design for each page of the website.**
   b. **Development of frontend using React JS.**

2. **FEES:**
   a. **Total fees based on the services as detailed in Statement of work –**
      i. Three Thousand Five Hundred Only (₹3,500)
      ii. Currency – INR

IN WITNESS WHEREOF, the Parties have executed this Statement of Work dated 28th June 2025.

For the Service Receiver   **For The Supplier**

                                                               Abhishek Arora

Name: Mrs. Seema Rani   **Name: Mr. Abhishek Arora**

Date: June, 2025   **Date:**   2 July, 2025

Article 1 : Statement of Work

1. **Scope of Service:** The Service Receiver requires a web portal to present her company to the public and to manage client contracts, either personally or through her staff. The Supplier, Mr. Abhishek Arora, will develop the web portal for the Service Receiver. The Supplier shall use React.js, Hypertext Markup Language (HTML), and Cascading Style Sheets (CSS) to develop the frontend of the web portal.

   The requirements include designing various pages—both public and login-protected—and obtaining approval from the Service Receiver. The frontend development will proceed based on the approved designs and the specified technologies.

2. **Part of Master Supply of Service Agreement (MSA):** This Statement of Work is considered as part of MSA and is governed by the clauses of MSA and Non-Disclosure Agreement (NDA) signed between parties. The meaning of any word or expression shall be as defined in the Master Service Agreement (MSA), unless otherwise specified in this Statement of Work (SOW).

3. **Service and Deliverables:**
   ### 3.1 Service Deliverables:
   - UI/UX Design Files.
   - Source code of UI/UX under version control (Git) in modular structure, reusable component architecture.

   3.2 Deliverables will be considered as delivered once Service Receiver approves via the designated email thread.

   3.3 UI/UX Design and Development: The Supplier shall design the web portal pages and obtain approval from the Service Receiver. Once approval is received, Supplier can proceed with development of UI. The standard top-line feature set is as follows:

Core Design Elements	Description
Public Pages – Unprotected	
"Home" Page	This page will serve as the landing page for users visiting the website. It shall display the logo in the top-left corner and prominently feature the tagline: **"At HLSG Industries, we don't just envision the future—we build it,"** along with a clean, professional corporate design.
Navigation Bar and footer	This navigation bar shall be positioned at the top of the page and remain fixed, except on the "About Us" page. It shall contain menu items (links to all other pages) and include a hover effect when displaying the menu items (reference effect - https://www.incometax.gov.in/iec/foportal/). The bar shall also include two buttons: **Login** and **Register**.

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	"Footer" shall contain all rights reserved message, social media links, policy page links and copyright notice (reference footer - https://www.ril.com/).
"Contact Us" Page	This page shall display the company's contact details and the office location using an embedded Google Map.
"Services" Page	This page shall serve as the central hub for all the services offered by the company. It shall provide brief information about each service and include links to their respective service-specific pages.
"About Us" Page	This page will contain links to two sub-pages: **About Founders**: This page will provide details about the founders of the company (reference page - https://www.ril.com/about/founder-chairman). **About Company:** This page will feature a 3D animation where each element of the logo appears sequentially through modern 3D effects. Each part will be accompanied by an explanation of its meaning, and finally, all elements will come together to form the complete logo.
Service Specific Page	These pages shall display details about the services provided by the company and button to get that service from company and it shall redirect the user to "Contact Us" page. (reference page - https://www.ril.com/businesses/petrochemicals/textiles).
Policy Page	This page shall include the Privacy Policy and Data Protection Policy, along with a link to download the policy documents in PDF format.
Login Page	Shall have forgot password functionality. Reference Design - https://eportal.incometax.gov.in/iec/foservices/#/login.
Register Page	The design of this page shall be similar to "Login Page", but it includes multiple steps. Reference can be taken from - https://eportal.incometax.gov.in/iec/foservices/#/pre-login/register.
Protected Pages	
Client Login	
Profile Page	This page shall display client details such as name, PAN, Aadhaar number, contact information, address, user ID, profile photo, and an option to change the password.
Dashboard	This page shall display a simple counter indicating the number of agreements the client has with the company. It shall also include a list of the five most recent agreements in chronological order, each with a link to its corresponding PDF. Additionally, the page shall provide a link to the full "List of Contracts" page. It shall give a button to request a new contract.
List of Contracts Page	This page shall display a list of all contracts entered into by the client with the company, presented in a tabular format. Each entry shall include the contract name, description, contract date, contract period, and options to view or download the contract as a PDF. It shall allow filtering of contracts based on date wise or period wise.
Contract View page	This page opens when the user clicks the View Contract button for any contract in the list. It displays the contract PDF and allows the client to add comments to any line within the document. Each comment shall include the following details:

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	• Timestamp (date and time of the comment). • Client name (user ID). • Comment description. • Option to mark the comment as resolved. • Options to edit or delete the comment.
Employee Login:	
Profile Page	This page shall display employee details such as name, PAN, Aadhaar number, contact information, address, employee ID, profile photo, and option to request a password change to admin.
Dashboard	This page shall display a simple counter indicating the number of agreements assigned to the employee. It shall also include a list of the five most recent agreements assigned to the employee in chronological order each with link to its "Contract Page". Additionally, the page shall provide a link to the "List of Contracts Page".
List of Contracts Page	This page shall display a list of contracts assigned to that employee based on the access provided by Admin. It shall contain contract name, description, contract date, contract period, and option to view "Contract Page" (specific to that contract). It shall allow to filtering of contracts based on client name, date wise or period wise.
Contract Specific Page	This page is unique to each contract and contains all relevant contract details, such as the name, description, date, and duration. It also includes various action buttons, such as: • Edit contract. • Reply to client comments. • Add new comments to any line. • Open online. • Open on desktop. • Delete contract. • Add new lines to the contract document. These actions are available based on the permissions set by the admin.
Admin Login:	
Profile Page	This page shall display employee details such as name, PAN, Aadhaar number, contact information, address, profile photo, change password option.
Dashboard	This page shall display a counter showing the total number of contracts the company has. It will also feature multiple counters indicating the number of contracts categorized by client, by employee, by status (open/in progress), and by status (closed—either delivered or cancelled). Additionally, it shall include lists of the five most recent contracts sorted by date, contract value, and contract duration.
List of Contracts Page	This page shall display a list of all company contracts, including details such as the contract name, description, date, and duration. Each entry shall include a button to view the full contract details. The page shall also allow users filtering of contracts by client name, date, or contract duration. This page shall also include a button to the "New Contract Page".

Contract specific page	This page is unique to each contract and contains all relevant contract details, such as the name, description, date, and duration. It also includes various action buttons, such as: • Edit contract. • Reply to client comments. • Add new comments to any line. • Open online. • Open on desktop. • Delete contract. • Add new lines to the contract document.
New Contract page	This page allows admin to add new contracts by adding various details and linking word/excel files from SharePoint (via M365 integration) and provide access to various employees and clients.
User Management Page	This page allows the admin to manage passwords, employee details, and client information. The admin can change employee passwords and update employee details as needed. Additionally, the page shall include a table for the admin to manage access permissions for various employees. This table will feature: • A dropdown in the first column to select one or more employees as Preparers. • A second column to assign one or more employees as Reviewers. • Support for multi-level review functionality. Controls to manage read, write, edit, and delete access for each of the above functions on a per-user basis.

3.4 User Guides - Standard user guides will be provided covering Core Functionality.

3.5 Version Control –
- Within seven (7) calendar days from the execution date of this Agreement, the Service Receiver shall establish a secure and private GitHub repository designated exclusively for the storage and management of all project-related digital assets, including but not limited to frontend source code, UI/UX design artifacts, technical documentation, and user manuals. The Service Receiver shall provision access to the Supplier with appropriate permissions to facilitate collaboration and contribution.
- All aforementioned assets shall be version-controlled and maintained solely within the designated GitHub repository. The storage, duplication, or transmission of any project-related files or intellectual property on alternative platforms, repositories, local machines, or third-party systems—whether cloud-based or on-premises—shall constitute a material breach of the Non-Disclosure Agreement (NDA) and may result in immediate legal recourse.
- The repository shall adhere to semantic versioning standards (e.g., v1.0.0), and comprehensive changelogs shall be maintained to document all modifications, enhancements, and bug fixes. The Service Receiver shall unilaterally define and enforce the branching model (e.g., Git Flow, trunk-based development) and commit

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message conventions (e.g., Conventional Commits) at the time of repository initialization. These governance protocols shall be deemed final, binding, and non-negotiable for the duration of the engagement.

3.6 Disaster Recovery and Backup -
The Supplier shall implement and maintain a disaster recovery and backup plan throughout the duration of the project. This plan shall include the following:

o **Repository-Based Backup:** All project files—including source code, database schemas, configuration files, and documentation—must be committed and pushed to the GitHub repository designated and owned by the Service Receiver. No files shall be stored on any other platform, device, or repository unless repository is initialized and its communicated to Supplier.

o **Daily Commit Requirement:** The Supplier shall commit and push all changes to the GitHub repository at the end of each working day. This ensures that the latest version is always recoverable from the repository.

o **No Local Storage:** Storing any project-related files on local machines, personal cloud storage, or third-party platforms is strictly prohibited and shall constitute a material breach of the Non-Disclosure Agreement (NDA).

o **Recovery Protocol:** In the event of accidental deletion, corruption, or system failure, the Supplier shall restore the latest working version from the GitHub repository within 24 hours and notify the Service Receiver immediately.

o **Verification:** The Service Receiver reserves the right to periodically verify the integrity and completeness of the repository and may request a demonstration of recovery procedures.

o **Final Backup:** Upon project completion or early termination, the Supplier shall ensure that the final version of all deliverables is fully committed and pushed to the GitHub repository. A written confirmation of this action shall be submitted via the designated email thread.

3.7 In-tool walkthroughs –

• The Supplier shall implement embedded, context-sensitive walkthrough guides within the application interface to facilitate end-user onboarding and operational efficiency. These interactive guides shall be designed to provide real-time, role-specific instructional support, covering the core functional domains of the system, including but not limited to: Capture, Review and Approval, and Analytics workflows.

• The walkthroughs shall serve as a self-service enablement mechanism, offering procedural overviews, task-specific instructions, and resolution pathways for frequently encountered user queries. The implementation shall ensure that the guides are seamlessly integrated into the user interface, accessible without external dependencies, and maintained in alignment with system updates to preserve instructional accuracy and relevance.

• Failure to provide or maintain such walkthroughs in accordance with the agreed specifications shall be deemed as substandard work under the clause 13 of the MSA.

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Service Receiver   Supplier

3.8 New pages and UI elements:

- The inclusion of any additional user interface (UI) components or application pages not explicitly enumerated in the primary scope of work shall be permissible solely upon written confirmation from the Service Receiver, issued via the designated email thread. Such additions must align with the functional parameters defined in one or more of the following governing documents: the Backend Development Statement of Work (SOW), the Role-Based Access Controls (RBAC) Implementation SOW, or the Microsoft 365 Integration SOW.
- All such inclusions shall be executed at no additional financial consideration to the Service Receiver, provided they fall within the functional and technical boundaries of the aforementioned SOWs. The Service Receiver shall retain sole and absolute discretion in determining whether a proposed page or UI element is deemed to be within the contractual scope. This determination shall be final, binding, and non-negotiable, and shall not be subject to dispute, arbitration, or renegotiation.

3.9 Bugs/Fixed Post Delivery Period:

Pursuant to Clause 25 of the Master Services Agreement (MSA), the Supplier shall provide comprehensive post-development support for a period of one hundred and twenty (120) calendar days commencing from the date of final delivery acceptance. During this support window, the Service Receiver shall be entitled to report any software defects, malfunctions, or performance anomalies (collectively, "Issues") via the GitHub repository designated for the project.

- Each Issue shall be formally logged as a GitHub Issue entry and shall include sufficient detail to enable reproducibility and diagnosis. The Supplier shall be obligated to remediate:
  - Critical Issues (i.e., those resulting in system unavailability, data loss, or major functional breakdowns) within twenty-four (24) hours of logging, and
  - Non-critical Issues within forty-eight (48) hours of logging.
- Upon resolution, the Supplier shall notify the Service Receiver by posting a comment on the corresponding GitHub Issue and concurrently via the designated email thread. An Issue shall be deemed officially resolved only upon:
  - Written confirmation of resolution by the Service Receiver via the designated email thread, and
  - Formal closure of the GitHub Issue marked as "Resolved" by Service Receiver.

3.10 UI/UX Design Approval:

- The Supplier shall retain creative and technical discretion to architect the User Interface (UI) and User Experience (UX) in alignment with the functional and aesthetic specifications outlined in the project documentation. Notwithstanding such discretion, all UI/UX design outputs—at both the page level and component level—shall be subject to prior written approval by the Service Receiver.
- No development activities shall commence on any UI/UX element until the corresponding design artifacts have been formally reviewed and approved by the Service Receiver via the designated email thread. Such approval shall be considered

a mandatory precondition to development and shall be final, binding, and non-negotiable for the purposes of scope validation and delivery acceptance.

3.11 Testing and Q/A: The Supplier shall develop and maintain comprehensive test cases covering all functional aspects of the project, including but not limited to user interactions, data validation, error handling, and integration points. The User Interface (UI) must undergo rigorous testing to ensure visual and functional consistency, responsiveness, and accessibility across the latest two stable versions of major web browsers: Google Chrome, Mozilla Firefox, Apple Safari, and Microsoft Edge.

UI testing shall include:
- **Cross-browser compatibility** to verify consistent rendering and behavior.
- **Responsive design validation** across a wide range of screen sizes and resolutions, including mobile phones, tablets, laptops, and desktop monitors.
- **Layout and alignment checks** to ensure elements adapt fluidly without overlap or distortion.
- **Interactive element testing** (e.g., buttons, forms, menus) for usability and accessibility compliance (e.g., WCAG 2.1 standards).
- **Performance testing** to assess load times and responsiveness under various network conditions and device capabilities. All public and protected pages shall load in under 2 seconds under standard broadband conditions.
- **Visual regression testing** to detect unintended UI changes during development cycles.
- **Stress/Load Testing** to ensure pages are loading within specified time even in high load conditions.
- **Coverage of Testing:** Testing shall cover at least 90% code and design.

All test cases shall be documented, traceable to requirements, and maintained in a version-controlled test management system. Automated UI testing is encouraged where feasible to ensure efficiency and repeatability.

4. **Project Timelines:**
   This project will have a timeline of 2 weeks i.e., completed by 10th July 2025.

5. **Documentation Deliverables:** The following project and technical documentation will be provided by Supplier during the project:
   - Project Plan.
   - Configuration specifications.
   - Application architecture.
   - UI/UX Design Files.
   - Testing results report.
   - User Guides.
   - In-File Documentation.
   - List of all open-source libraries used, with license type and confirmation of their suitability for commercial use.
   - Design Mockups for all screen sizes like desktop, tablet, mobile, etc.

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6. **Specific Instructions:**

6.1 Supplier can only use "Lato" font family. Use of any other font is prohibited in web portal.

6.2 Supplier can only use the following colors in the frontend, use of any other colors is prohibited:

- Navy Blue - #000080
- Goldenrod - #CFA511 and #DAA520
- Dark Blue - #0000AE
- Golden (With or without shine) - #FFD700
- Black - #000000
- Any shade of grey
- White - #FFFFFF

6.3 Logo will be provided in SVG format by the Service Receiver when required.

6.4 All user input forms shall incorporate field-level validation mechanisms, including but not limited to minimum and maximum character length enforcement, format pattern checks (e.g., regex), and mandatory field indicators. Additionally, a global error handling framework shall be implemented to capture and display system-wide validation or submission errors in a consistent and user-friendly manner.

6.5 The Supplier shall ensure that first-time users are presented with contextual tooltips or guided tours that introduce and explain the application's primary features and workflows. These onboarding aids shall be dismissible and non-intrusive, and must not interfere with core functionality.

6.6 The application shall include administrative functionality enabling authorized users to dynamically enable or disable individual modules or features via the admin panel, without requiring code-level changes or redeployment.

6.7 A uniform visual theme - including typography, color palette, spacing, and component styling - shall be consistently applied across all pages and views of the application to ensure a cohesive user experience.

6.8 The Supplier shall implement a feature allowing administrators to broadcast global messages (e.g., system maintenance notifications, planned downtimes) to all users. These messages shall be prominently displayed and dismissible, with configurable expiration or visibility settings.

6.9 The UI shall support both light and dark display modes, each adhering to a corporate-grade, professional aesthetic with appropriate color contrast ratios for accessibility. User mode preference shall be persistently stored using local storage or an equivalent client-side persistence mechanism

6.10 No source code shall be committed or pushed to the repository unless it has successfully passed automated linting checks in accordance with the project's defined code quality standards and style guides.

6.11 During asynchronous operations (e.g., data fetching, state transitions), the UI shall display skeleton loaders, spinners, or equivalent feedback animations to maintain user engagement and convey system responsiveness.

6.12 Upon completion of frontend UI/UX development, the Service Receiver shall conduct User Acceptance Testing (UAT). The frontend shall not be deemed approved or production-ready until the Service Receiver issues written confirmation via the project email thread.

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6.13 The Supplier is strictly prohibited from incorporating any software, library, framework, or third-party dependency that is governed by a restrictive license—defined as any license that imposes limitations on commercial use, redistribution, or modification. Only components licensed under permissive terms (e.g., MIT, Apache 2.0, BSD), which require attribution without imposing commercial restrictions, are permitted for use in the project.

6.14 The Supplier shall implement server-side or client-side pagination mechanisms across all application views and interfaces that render tabular or list-based data structures, irrespective of data type or volume. This includes, but is not limited to, tables displaying contracts, users, logs, transactions, or any other structured datasets.

Pagination controls shall include configurable parameters such as page size, navigation controls (next, previous, first, last), and dynamic data loading, ensuring optimal performance, usability, and accessibility. The implementation must conform to the application's UI/UX design standards and must be responsive across all supported devices and screen resolutions.

Failure to implement pagination on applicable views shall be considered as a substandard work as per clause 13 of MSA.

6.15 The Supplier shall ensure that all public-facing components of the web portal comply with the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA standards. This includes, but is not limited to:
- Providing text alternatives for non-text content.
- Ensuring sufficient color contrast between text and background.
- Enabling full keyboard navigation and focus indicators.
- Avoiding content that may cause seizures or physical reactions.
- Ensuring compatibility with screen readers and assistive technologies.

The Supplier shall test the portal using standard accessibility tools (e.g., WAVE, Axe, Lighthouse) and submit a compliance report prior to final delivery. Failure to meet these standards shall be treated as substandard work under Clause 13 of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Master Service Agreement dated 28th June 2025.

For the Service Receiver   **For The Supplier**

                                                                Abhishek Arora

Name: Mrs. Seema Rani   **Name: Mr. Abhishek Arora**

Date: June, 2025   **Date:** 2 July', 2025