**Curriculum Vitae**

**GUNJAN JAIN**

**Email:** [g96jain@gmail.com](mailto:g96jain@gmail.com)

**OBJECTIVE:**

**To Work in an Environment where I can Learn and Grow along with the company**

**and work with an Organization which stimulates theoretical and practical learning**

**so that I can contribute to organization growth and at the same time continuously**

**improve my efficiency and knowledge. Seeking challenging assignments in Client Relationship Management with leading organizations.**

**ACADEMIC QUALIFICATION:**

* **10th Passed from CBSE Board, Jaipur (RJ).**
* **12th Passed from CBSE Board, Jaipur (RJ).**
* **Graduation - Bachelors in Fashion and Apparel Designing from Symbiosis Institute of Designing, Pune (MH).**

**WORK EXPERIENCE:**

* **Worked with Hotel Fortune Park Hotels Ltd. Member of ITC Group of Hotels, Jaipur as a Reservation Associate (21st September 2016 to 5stAugust2017).**
* **Worked as a Reservation Executive in Holiday Inn Express & Suites, Bengaluru (An InterContinental Hotels Group). (August 10th 2017 to February 25th 2018)**
* **Currently working in Expedia Inc. (Interglobe Technologies Pvt. Ltd.) As a Process Associate in EMEA Process (Europe, Middle East and South Africa)**

**COMPUTER SKILLS:**

* **Knowledge of Microsoft Office, Spreadsheets, PowerPoint, Microsoft Access, Quick Books, Web and Social Skills, Graphic and Writing Skills Etc.**

**KEY SKILLS:**

* **Positive Attitude**
* **Adaptability**
* **Co-Operative**
* **Hard Working**

**PERSONAL DETAILS:**

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| * **Father’s Name** | **Mr. Ajit Kumar Jain** |
| * **Date of Birth** | **04th September 1994** |
| * **Hometown** | **Jaipur, Rajasthan** |
| * **Marital Status** | **Unmarried** |
| * **Religion** | **Jainism** |
| * **Nationality** | **Indian** |
| * **Language Known** | **English, Hindi & French** |
| * **Passport Status** | **Valid Till 01-02-2025** |