

Title: **Mr**
Sex at Birth: M
Legal Gender:
Ethnicity: **White and Asian**
Date of Birth: **20/10/2001**
Learning Difficulty/Disability: **Student has a learning difficulty or disability**
ULN:
National Insurance No.: **PH306440A**
Prior Attainment: **Level 6**
Have been an ordinarily resident in the UK or EEA (European Economic Area) for the last 3 years: **Yes**
Country of Domicile: **England**
Nationality: **United Kingdom**
UK Entry Date (if applicable):

Learning Agreement

Date of issue: 27/01/2026

Bhumgara, Zachary Dinyar - 30105373

Section B – Tuition Fee Assessment and Student Declaration

Tuition Fee Discount Assessment

Your eligibility for a tuition fee discount will be assessed by the College on the day of enrolment. Some courses or qualifications may not be eligible for a discount, in line with government funding rules and the College's Fees Policy.

By signing this agreement, you confirm that the information you provide during the enrolment and fee assessment process is accurate and complete. If any of the information is found to be false or misleading, the College reserves the right to withdraw any discount awarded and recover any associated costs.

Fees and Charges

I understand and agree to the following:

- I am aware of the total course fees and agree to pay all applicable fees in accordance with the College's Fees Policy.
- I confirm that I have no outstanding debt to the College.
- If I provide false or misleading information in relation to my eligibility for fee discounts or funding, I understand that the College may take action to recover tuition fees and associated costs, and/or meet its safeguarding obligations.
- I am required to register for all formal assessments and examinations that are part of my programme. If I am absent without valid reason, I accept responsibility for repaying the cost of any exam or registration fees paid by the College on my behalf.
- I accept responsibility for all other charges associated with my learning programme, including any invoices issued for the loss of, or damage to, College property.
- I understand that I am not entitled to a refund if I choose to withdraw from the programme. Full details on refunds and fee liability are available in the College Fees Policy <https://www.oaklands.ac.uk/media/4xtoualr/student-fees-policy-and-procedure-june-2024.pdf>

Online Learners

I accept responsibility for the registration and other formal assessment fees paid by the College on my behalf, should I withdraw from the course before completion. I understand and agree that the fee for early withdrawal from the online course is £130. This condition applies exclusively to adult online short courses.

Learner Declaration Student Agreement

I agree to abide by the College Learning Agreement.

ID Badge Declaration

I commit to displaying my College ID badge in plain sight upon my person while on college premises and providing the card if requested by a member of staff.

Dress Code

I agree to follow the College's dress code, which includes wearing the appropriate uniform and any required personal protective equipment (PPE) for my course. I understand that this includes guidance on hats, caps, and face coverings, and that the policy makes reasonable allowances for religious dress.

Details of the clothing protocol, including any course-specific requirements, will be made available to me in advance. I understand that failure to comply with the dress code may result in disciplinary action, in line with the College's Student Behaviour Policy.

Work Experience and Industry Placement Attendance

I agree to actively participate in all required Work Experience and Industry Placement activities as part of my learning programme. I understand that it is my responsibility to accurately record my attendance for these activities using the relevant College documents and systems.

Further information about my responsibilities, and the College's expectations, can be found in the Industrial Placement & Work Experience Policy, available at: www.oaklands.ac.uk/media/qtgnfynf/87-work-experience-policy-and-procedure.pdf

Information, Advice and Guidance (IAG)

I confirm that I have taken part in an information, advice and guidance (IAG) interview where required, and that the College has provided me with the necessary information to help me make an informed decision about my course.

I understand that I am expected to comply with the College's policies and procedures throughout my time at the College. These policies are

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available at: www.oaklands.ac.uk/about-us/oaklands-policies-procedures-and-reports/

I acknowledge that it is my responsibility to review these policies, and I agree to follow them to the best of my ability. If I have any questions, I understand that I can seek clarification from college staff.

Behaviour and Conduct

I agree to notify the College promptly of any changes to my personal circumstances that may affect my place on the course.

I understand that I am expected to meet the College's standards of behaviour at all times. If I behave in a way that does not meet these expectations, the College may take appropriate action in line with its Positive Behaviour and Student Disciplinary Policy, available at:

www.oaklands.ac.uk/media/xlp5tw3/positive-behaviour-and-student-disciplinary-policy.pdf

Any action taken will be proportionate and follow a fair and transparent process.

Attendance and Onsite Participation

I understand that regular attendance is essential to my progress and success on the course, including in mandatory subjects such as English and Mathematics where applicable.

I agree to attend all scheduled lessons and learning activities, unless I have a valid reason for absence. I understand that repeated or unauthorised absences may lead to action being taken under the College's Positive Behaviour and Student Disciplinary Policy, which may include warnings, support interventions, or in serious cases, withdrawal from the course.

Study Commitment

I agree to:

- Complete all assignments on time and to the best of my ability;
- Use College study resources appropriately;
- Take part in regular reviews of my Individual Learning Plan (ILP).

I understand that the first 42 days of the academic year form a probationary period. During this time, if I do not meet the College's academic or behavioural standards, my place on the course may be withdrawn and may face expulsion in line with the Positive Behaviour and Student Disciplinary Policy.

Use of Smart Technology

I provide consent for the utilisation of smart technology, including but not limited to smart cards and mobile applications, for monitoring attendance and on-site location purposes. Smart cards will primarily be allocated to students for identification and attendance tracking. In situations of emergency or performance management, smart technology may be employed to track and assess student locations.

Disclosure of Information and Data Protection / Privacy

I acknowledge that the College reserves the right to inform, as deemed necessary, my parents, guardian, carer, sponsor, or employer regarding any disciplinary actions it intends to take or has taken against me.

Furthermore, I understand that the College may disclose information requested by law enforcement agencies, previous employers, educational institutions, and other relevant entities in accordance with the General Data Protection Regulation (GDPR), as well as any other applicable legal requirements or legislation.

To view the College's Data Protection Policy & Procedure for Staff and Students, visit: www.oaklands.ac.uk/media/tbuloywa/data-protection-policy.pdf

If you are 18 or under, by signing this learning agreement you are giving the College your consent to stay in touch with your parent/guardian/carer about all aspects of progress on your course of study. If you require more information, please refer to our Data Protection Policy.

I confirm the accuracy of the information provided in this form. I understand that providing false information may result in actions taken by the College, including the reclaiming of any discounted fees and associated costs. I also agree to adhere to the College's IT Policies.

Section C - How We use your personal information.

Privacy Notice - How We Use Your Personal Information

This privacy notice is issued by the Education and Skills Funding Agency (ESFA) on behalf of the Secretary of State for the Department of Education (DfE) to inform learners about the Individualised Learner Record (ILR) and how their personal information is used in the ILR. Your personal information is used by the DfE to exercise our functions under article 6(1)(e) of the UK GDPR and to meet our statutory

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responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009. Our lawful basis for using your special category personal data is covered under Substantial Public Interest based in law (Article 9(2)(g)) of GDPR legislation. This processing is under Section 54 of the Further and Higher Education Act (1992). The ILR collects data about learners and learning undertaken. Publicly funded colleges, training organisations, local authorities, and employers (FE providers) must collect and return the data to the ESFA each year under the terms of a funding agreement, contract or grant agreement. It helps ensure that public money distributed through the ESFA is being spent in line with government targets. It is also used for education, training, employment, and well-being purposes, including research. We retain your ILR learner data for 20 years for operational purposes (e.g. to fund your learning and to publish official statistics). Your personal data is then retained in our research databases until you are aged 80 years so that it can be used for long-term research purposes. For more information about the ILR and the data collected, please see the ILR specification at <https://www.gov.uk/government/collections/individualised-learner-record-ilr>. ILR data is shared with third parties where it complies with DfE data sharing procedures and where the law allows it. The DfE and the English European Social Fund (ESF) Managing Authority (or agents acting on their behalf) may contact learners to carry out research and evaluation to inform the effectiveness of training.

You can agree to be contacted for other purposes by ticking any of the following boxes:

Tick this box if you wish to be contacted in respect of surveys and research by:	Email: Yes	Post: Yes	Phone: Yes
Tick this box if you wish to be contacted about courses or learning opportunities by:	Email: Yes	Post: Yes	Phone: Yes
Image Use: Photography and video images are taken across the College from time to time. You can give consent to use your image for marketing and promotional purpose of the College in all media by ticking the box.			
		Consent: Yes	

For more information about how your personal data is used and your individual rights, please see the DfE Personal Information Charter (<https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter>) and the DfE Privacy Notice (<https://www.gov.uk/government/publications/privacy-notice-for-key-stage-5-and-adult-education>)

If you would like to get in touch with us or request a copy of the personal information DfE holds about you, you can contact the DfE in the following ways:

Using our online contact form https://form.education.gov.uk/service/Contact_the_Department_for_Education

By telephoning the DfE Helpline on 0370 000 2288

Or in writing to: Data Protection Officer, Department for Education (B2.28), 7 & 8 Wellington Place, Wellington Street, Leeds, LS1 4AW

If you are unhappy with how we have used your personal data, you can complain to the Information Commissioner's Office (ICO) at:

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. You can also call their helpline on 0303 123 1113 or visit <https://www.ico.org.uk>

If you are 18 or under, by signing this learning agreement you are giving the College your consent to stay in touch with your parent/guardian/carer with regard to all aspects of progress on your course of study. If you require more information, please refer to our Data Protection Policy.

By signing this Learning Agreement, you acknowledge that you and us will be legally bound by the terms of this Learning Agreement from the date that you sign it.

Student Signature:

Date:

Signed by:

Zachary Bhumgara

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27-01-2026

Staff Signature: Evie Godfrey Quinn (Evie.Godfreyquinn) Date: 27/01/2026 03:30