

Dear **NAME**,

We are delighted to offer you the opportunity to join Infotech Pvt. Ltd. As a TITLE intern in Development department. This internship will be of TIME. This internship is intended to provide you with valuable hands-on experience and exposure to the dynamic world. We believe that your skills and enthusiasm will make a significant contribution to our team.

Duration: TIME

During your internship with us, you will have the opportunity to:

Gain practical experience in your desired filed.

Collaborate with departments to achieve project goals.

Receive mentorship and guidance from experienced professionals in your field.

Contribute innovative ideas and solutions to real-world challenges.

We believe that this internship will provide you with a valuable learning experience and help you grow both personally and professionally. Your dedication and commitment to excellence will be greatly appreciated.

Please review the attached documents, including the Internship Agreement, which outlines the terms and conditions of your internship. If you accept this offer, please sign and return the agreement within 2 days of this mail to confirm your acceptance.

We are excited to welcome you to the team and look forward to working with you. If you have any questions or need further information, please feel free to contact Random Name at Support@infotech.com.

Congratulations once again, and we wish you every success in your internship with us.

Sincerely,

HR, Infotech.